

**SCHEDULE LEP  
(Form 1040)**

(December 2020)

Department of the Treasury  
Internal Revenue Service

**Request for Change in Language Preference**

OMB No. 1545-0074

▶ **Attach to Form 1040, 1040-SR, 1040-NR, 1040-PR, or 1040-SS.**

▶ **Go to [www.irs.gov/ScheduleLEP](http://www.irs.gov/ScheduleLEP) for the latest information.**

Attachment  
Sequence No. **77A**

Name of person making request (as shown on tax return)

Social security number of person making request

**1** I would prefer to receive written communications (see instructions) from the IRS in the following language. Check only one.

- |  |   |
|--|---|
| <input type="checkbox"/> 000 English                         | <input type="checkbox"/> 011 French (Français)            |
| <input type="checkbox"/> 001 Spanish (Español)               | <input type="checkbox"/> 012 Japanese (日本語)               |
| <input type="checkbox"/> 002 Korean (한국어)                    | <input type="checkbox"/> 013 Gujarati (ગુજરાતી)           |
| <input type="checkbox"/> 003 Vietnamese (Tiếng Việt)         | <input type="checkbox"/> 014 Punjabi (ਪੰਜਾਬੀ)             |
| <input type="checkbox"/> 004 Russian (Русский)               | <input type="checkbox"/> 015 Khmer (ខ្មែរ)                |
| <input type="checkbox"/> 005 Arabic (العربية)                | <input type="checkbox"/> 016 Urdu (اردو)                  |
| <input type="checkbox"/> 006 Haitian Creole (Kreyòl Ayisyen) | <input type="checkbox"/> 017 Bengali (বাংলা)              |
| <input type="checkbox"/> 007 Tagalog (Tagalog)               | <input type="checkbox"/> 018 Italian (Italiano)           |
| <input type="checkbox"/> 008 Portuguese (Português)          | <input type="checkbox"/> 019 Chinese (Traditional) 中文(繁體) |
| <input type="checkbox"/> 009 Polish (Polski)                 | <input type="checkbox"/> 020 Chinese (Simplified) 中文(简体)  |
| <input type="checkbox"/> 010 Farsi (فارسی)                   |   |

## Future Developments

For the latest developments related to Schedule LEP, see [www.irs.gov/ScheduleLEP](http://www.irs.gov/ScheduleLEP).

## Purpose of Form

The IRS is committed to providing taxpayers with limited-English proficiency meaningful access to information regarding their taxpayer rights and responsibilities. Use Schedule LEP to state a preference to receive written communications from the IRS in an alternative language, when communications in the language are available. Once processed, the IRS will be able to determine your translation needs and will provide you translations when available.

**Written communications.** Different forms of written communications are issued by the IRS, such as correspondence and other printed material. These may include notifications sent to an individual taxpayer, including formal letters and notices, as well as general correspondence, tax forms, instructions, or publications. Generally, any inserts enclosed with the written communication will also be provided in the requested language, if available in that language.



*You may not receive written communications in the requested language immediately. Materials will be translated into the selected languages based on demand.*

## Who Can File

Schedule LEP is not mandatory but can be filed with a tax return by taxpayers with limited-English proficiency to indicate their language of preference for IRS-issued written communications or change their language of preference.

## How To File

File Schedule LEP with your income tax return. You can state this preference only by filing Schedule LEP with your income tax return. If you e-file Schedule LEP with your tax return, you don't need to file the paper version of this form. See [www.irs.gov/efile](http://www.irs.gov/efile). File Schedule LEP with your 2020 tax return or any subsequent year returns, but not any year prior to 2020.

## Name

Enter the name exactly as it appears on your tax return.

## Joint Return

If you and your spouse are filing a joint return, file a Schedule LEP with your tax return for each spouse who prefers an alternative language. If both spouses would prefer to receive written communications in an alternative language other than English, file a separate form for each spouse, even if both spouses prefer the same alternative language.

## Social Security Number (SSN)

The SSN entered on this form should match the SSN listed on your tax return. If you're married and file a joint return, enter the SSN only of the spouse making the request. If you're a nonresident or resident alien and you don't have and aren't eligible to get an SSN, you must apply for an individual taxpayer identification number (ITIN). To obtain an ITIN, you must complete Form W-7, Application for IRS Individual Taxpayer Identification Number. If you already have an ITIN, enter it wherever your SSN is requested. See [www.irs.gov/ITIN](http://www.irs.gov/ITIN).

## Line 1

Select one of the listed languages if you would prefer to receive future written communications in that language. Select only one of the listed options by checking the appropriate box. If you would like to cancel a previous election, select English. Your selection will be effective for future written communications when available in that language, including correspondence with respect to other tax years, until the selection is changed or cancelled.



*Special assistance is available for persons with limited-English proficiency. If you're unable to complete your tax return, you may be able to obtain assistance from the Volunteer Income Tax Assistance or Tax Counseling for the Elderly programs sponsored by the IRS. See [www.irs.gov/VITA](http://www.irs.gov/VITA).*