

Request for a Copy of Exempt Organization IRS Application or Letter

▶ **Type or print clearly. Request may be rejected if the form is incomplete or illegible.**
▶ **Information about Form 4506-B and its separate instructions is at www.irs.gov/form4506ab.**

- **Exemption determination letters** issued 2014 and subsequent are available for inspection on IRS.gov using Tax Exempt Organization Search (see instructions).
- **Internet. Form 8871**, Political Organization Notice of Section 527 Status, and **Form 8872**, Political Organization Report of Contributions and Expenditures, are available for inspection at www.irs.gov/polorgs.
- **Public disclosure by the organization.** Exempt or political organizations must make their returns, reports, notices, and exempt applications available for public inspection. You can visit the organization to inspect the material instead of requesting it from the IRS. The organization may be able to mail the copies to you.

1 Requester

| | | | |
|-----------------------|-------------------|-----------------------|----------------------------|
| First name | | Last name | |
| Phone | | Date | |
| Street address line 1 | | Street address line 2 | |
| City or town | State or province | Country | ZIP or foreign postal code |

2 Exempt organization. Complete a separate Form 4506-B for each organization.

| | | | |
|-----------------------|-------------------|-----------------------|--------------------------------|
| Name | | | Employer identification number |
| Street address line 1 | | Street address line 2 | |
| City or town | State or province | Country | ZIP or foreign postal code |

3 Category of requester: Commercial user Non-commercial scientific institution Media
You must check a box. Educational institution All others _____ Name of media outlet

4 Reason for request. All requesters, except commercial users, must provide an explanation of how the records will be used to avoid being charged the commercial rate.

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5 Check the box(es) for the item(s) you are requesting. You may request more than one item. If you check "other," you must indicate the specific item(s) you are requesting on the lines provided. See instructions for more information.

- Application for exemption (Forms 1023, 1023-EZ, 1024, 1024-A, etc.)
- Exemption determination letter only
- Affirmation letter
- Other _____

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