



Department of Energy
Washington, DC 20585

August 19, 2021

MEMORANDUM FOR SHARON BLOCK
ACTING ADMINISTRATOR
OFFICE OF INFORMATION AND REGULATORY AFFAIRS
OFFICE OF MANAGEMENT AND BUDGET

FROM: ANN DUNKIN 
CHIEF INFORMATION OFFICER

SUBJECT: Emergency Information Collection Request - Certification of
Vaccination

Pursuant to the Office of Management and Budget (OMB) procedures established in 5 C.F.R. Part 1320, Controlling Paperwork Burdens on the Public, the Department of Energy (DOE) is requesting that the proposed information collection, Certification of Vaccination, be processed as an Emergency Clearance Information Collection Request (ICR) as referenced in 5 C.F.R. § 1320.13, Emergency processing.

DOE has determined that the information must be collected prior to the time periods established under Part 1320 of the regulation, and that this information is essential to DOE's implementation of safety protocols as provided in recent guidance released by the Centers for Disease and Prevention (CDC) in Executive Order 13991, Protecting the Federal Workforce and Requiring Mask-Wearing (Jan. 20, 2021). DOE must collect this information urgently due to the COVID-19 pandemic. DOE determined that public harm is likely if normal clearance procedures are followed. Exposure to and transmission of COVID-19 may be reduced by requesting the vaccination status of support service contractor employees entering DOE facilities.

DOE is therefore requesting an Emergency Clearance to collect vaccination status information for a six-month approval period, allowing support service contractor employees who were embedded with DOE staff in a Federal government owned or leased facility prior to COVID-19 to attest to their vaccination status. During this approval period, DOE will work to establish a regular submission of this ICR.

To allow for the timely collection of the relevant information, we respectfully request an approval of this emergency clearance for the Certification of Vaccination information collection by noon on Friday, August 20, 2021.