

FCC FORM 855: HEARING AID COMPATIBILITY CERTIFICATION INSTRUCTIONS FOR SERVICE PROVIDERS

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I. PURPOSE

The Federal Communications Commission (FCC) requires that certain digital mobile Service Providers electronically file FCC Form 855 certifying whether or not they are in compliance with the Commission’s wireless hearing aid compatibility requirements. This Hearing Aid Compatibility Certification is required to be filed by January 31 of each calendar year using the same electronic system Device Manufacturer use to file FCC Form 655. *See* 47 CFR § 20.19(i) (1). The use of the Commission’s electronic filing system ensures that each Service Provider’s certification includes all the required information in a consistent format, facilitates filing subsequent certifications, and enables the FCC’s compilation of data. The electronic system also provides the public with improved access to review the filed certifications.

II. WHO MUST FILE AN FCC FORM 855 CERTIFICATION?

Certain digital mobile service providers, including mobile virtual network operators (“MVNOs”) and resellers, are required to annually file an FCC Form 855 certification with the Commission stating whether or not they are in full compliance with the Commission’s hearing aid compatibility rules. Specifically, this certification requirement applies to “providers of digital mobile service in the United States to the extent that they offer terrestrial mobile service that enables two-way real-time voice communications among members of the public or a substantial portion of the public, including both interconnected and non-interconnected VoIP services, and such service is provided over frequencies in the 614 MHz to 6 GHz bands.” *See* 47 CFR § 20.19(a). Entities meeting this definition are referred to herein as Service Providers.

III. ACCESS TO ELECTRONIC FILING SYSTEM FOR FCC FORM 855

A. Obtaining an FCC Registration Number (FRN)

In order to access the electronic filing system for Hearing Aid Compatibility, each Service Provider must use its FCC Registration Number (FRN). A company may choose to obtain a new FRN for the purpose of filing its FCC Form 855 Hearing Aid Compatibility Certification or it may use an existing FRN that is assigned to it. If an agent files certifications for multiple entities, the agent should obtain a separate FRN for each certifying entity. The same FRN can be used for the entity’s future filings. FRNs can be obtained at <https://apps.fcc.gov/coresWeb/publicHome.do> (*see* **Figure 1**).

B. Accessing the Hearing Aid Compatibility Reporting Site

The certification site can be accessed at <https://www.fcc.gov/filing-hearing-aid-compatibility-reports-and-certifications>. This web page contains a link to the License Manager Login page (*see* **Figure 2**) in the FCC’s Universal Licensing System (ULS). The Login page can also be accessed through the *FCC Forms* page (<https://www.fcc.gov/licensing-databases/forms>) on the main FCC website. After login, click “*My Reports*,” then “*File Hearing Aid Compatibility Certification*” on the left panel to start filing your certification (*see* **Figure 3**). If you want to update a submitted or saved certification, click the “HAC Submitted” or “Saved” link (*see* **Figure 4**). If you do not see the “*My Reports*” link, that means you have already submitted a certification for the current filing window. You must then click the “HAC Submitted” link from the “*My Applications*” summary page to update your certification. This mechanism is installed to prevent a Service Provider from submitting two certifications for the same filing period (i.e., submitting a new certification rather than amending the existing certification).

IV. INSTRUCTIONS FOR COMPLETING THE FCC FORM 855 CERTIFICATION

Each year Service Providers must electronically file certifications using FCC Form 855 by January 31. The certifications provide information for the preceding year –January 1 through December 31. When January 31 falls on a weekend or holiday, the certification is due on the next business day. The electronic filing system is designed to be user-friendly with many illustrative texts and information icons. If you are a returning filer, the system will allow you to pre-fill certain information from your previous submission, update and add any necessary information.

Because the electronic FCC Form 855 interface periodically changes, you must review the accuracy of all copied or pre-filled information, and update and/or complete any missing information.

You should provide the requested information for the Service Provider. You can edit the Service Provider information while in this section (see **Figure 5**, **Figure 6**, and **Figure 7**). Letters, numbers, and common punctuation characters may be used to enter your information. The system will accept the following characters: , . ' _ - () ? ! @ [] : ; # " \$ | / &. However, common word processing software will often embed hidden characters that convey additional information, typically about formatting, and are considered “invalid characters” by the electronic version of the form. Invalid characters are detected by our data entry system when copying text from word processing software into a data entry field. These characters may appear as a square or other symbol such as + ~ * etc. Instead of copying information from word processing software, one alternative is to copy that information from a basic text editor that does not embed hidden characters. Windows Notepad is one example of a basic text editor. Another alternative is to delete the text and re-key the information directly into the data entry field.

Company Information: If you are a returning Service Provider, click “Copy Company Information from previous submission.” The system will load your previously submitted company information (see **Figure 5**). If you are a new Service Provider click “Continue” at the bottom of the page and go to the company information section and fill in the requested information (see **Figure 6** and **Figure 7**).

A. De Minimis Exception

The *de minimis* exception for Service Providers applies to Service Providers that offer between zero and five handset models in an air interface in the United States or only obtain handsets from manufacturers that offer between one and three handset models in an air interface in the United States (see **Figure 6**).

- Service Providers that offer two or fewer handset models in an air interface:
 - Service Providers that offer two or fewer handset models in an air interface in the United States are under most circumstances exempt from requirements to offer hearing aid-compatible handsets over that air interface. A Service Provider that qualifies for this exception is still subject to the annual certification requirements. See 47 CFR § 20.19(e), (i).
 - Answer the question: “For the reporting period, have you only been offering two or fewer handset models in an air interface in the United States?” A handset is a device used in delivery of covered services that contains a built-in speaker and is typically held to the ear in any of its ordinary uses. “Typically” encompasses any intended or anticipated ordinary use and does not mean “usually” or “most often.”
 - Answer the question: “For the reporting period, have you had more than 1500 employees for at least two years, been offering handsets over an air interface for at least two years, and been offering one or two handset models in that air interface in the United States for at least two years?” For purposes of this question, employees of a parent, subsidiary, or affiliate company under common ownership or control with the Service Provider are considered employees of the Service Provider.
 - If you answer “Yes” to the first question above and “No” to the second question above, you qualify for the *de minimis* exception and are not required to offer hearing aid-compatible handsets. You are, however, still subject to the annual certification requirements. If you answer “Yes” to the first question above and “Yes” to the second question above, then you must offer at least one hearing aid-compatible handset model in that air interface and complete the rest of this

- certification demonstrating compliance with the FCC’s wireless hearing aid compatibility requirements. *See* 47 CFR § 20.19(e)(1)(i)-(ii).
- Service Providers that obtain handsets only from manufacturers that offer two or fewer handset models in an air interface:
 - Service Providers that obtain handsets only from manufacturers that offer two or fewer handset models in an air interface in the United States are under most circumstances exempt from requirements to offer hearing aid-compatible handsets over that air interface. A Service Provider that qualifies for this exception is still subject to the annual certification requirements. *See* 47 CFR § 20.19(e), (i).
 - Answer the question: “For the reporting period, did you only obtain handsets from manufacturers that offer two or fewer handset models in an air interface in the United States?” A handset is a device used in delivery of covered services that contains a built-in speaker and is typically held to the ear in any of its ordinary uses. “Typically” encompasses any intended or anticipated ordinary use and does not mean “usually” or “most often.”
 - Answer the question: “For the reporting period, did you obtain handsets only from manufacturers that offer one or two handset models in an air interface in the United States, and that have had more than 750 employees for at least two years, and have offered handsets over that air interface for at least two years?” For purposes of this question, employees of a parent, subsidiary, or affiliate company under common ownership or control with a manufacturer are considered employees of the manufacturer.
 - If you answer “Yes” to the first question above and “No” to the second question above, you qualify for the *de minimis* exception and are not required to offer hearing aid-compatible handsets. You are, however, still subject to the annual certification requirements. If you answer “Yes” to the first question above and “Yes” to the second question above, then you must offer at least one handset model in that air interface that is hearing aid-compatible. *See* 47 CFR § 20.19(e)(1)(i)-(ii).
 - Service Providers that obtain handsets only from manufacturers that offer three handset models in an air interface:
 - Answer the question: “For the reporting period, did you only obtain handsets from manufacturers that offer three handset models in an air interface in the United States?” A handset is a device used in delivery of covered services that contains a built-in speaker and is typically held to the ear in any of its ordinary uses. “Typically” encompasses any intended or anticipated ordinary use and does not mean “usually” or “most often.”
 - Service Providers that obtain handsets only from manufacturers that offer three handset models in an air interface in the United States are required to offer at least one handset model in that air interface that is hearing aid-compatible. *See* 47 CFR § 20.19(e)(2).
 - Service Providers that only offer three, four, or five handset models in an air interface:
 - Answer the question: “For the reporting period, did you only offer three handset models in an air interface, four handset models in an air interface, or five handset models in an air interface?”
 - Service Providers that offer three handset models in an air interface must offer at least one hearing aid-compatible handset model in that air interface. Service Providers that offer four handset models in an air interface must offer at least two hearing aid-compatible handset models in that air interface. Service Providers who offer five handset models in an air interface must offer at least three hearing aid-compatible handset models in that air interface. Service Providers covered by these provisions must complete the rest of this certification demonstrating

compliance with the FCC’s wireless hearing aid compatibility requirements. See 47 CFR § 20.19(e)(2)-(3).

- Service Providers that offer more than five handset models in an air interface do not qualify for the *de minimis* exception.

B. Company Information

- Company Information (see **Figure 7**): Provide the company name for the certifying entity. If the certifying entity also has a “Doing Business As (dba)” name, include both the company name and the dba name in the Company Name box. The format can be “Company Name dba Doing Business As Name.”
- Brand Name(s) Included: You should provide the brand names under which the Service Provider is offering services. For example, if the Service Provider is offering both postpaid and prepaid services under a common brand name *ABC*, enter *ABC* in the box. If the Service Provider is offering a postpaid service under a brand name *ABC* and a prepaid service under another brand name *XYZ*, enter *ABC* and *XYZ* in two separate boxes. If the Service Provider has more than five brand names, enter the first four names separately in the first four boxes, and enter all the remaining names in the last box using format “DEF/GHI/LMN.”
- Address: You should provide the company address for the Service Provider. If the Service Provider is a non-U.S. company, please use the Service Provider’s U.S. business office address for filing purposes. If the Service Provider does not have a U.S. business office address, please use its U.S. agent’s address.
- Contact Information: You should provide the name, 10-digit U.S. phone number, 10-digit U.S. FAX number, and e-mail address of the contact person for the certifying Service Provider. If the Service Provider is a non-U.S. company, please use the contact person’s U.S. business contact information for filing purposes. If the contact person does not have U.S. business office contact information, please use the Service Provider’s U.S. agent’s contact information. All fields are required except the U.S. FAX number. If the contact does not have a U.S. FAX number, leave the field blank.
- Filing Agent: If the certification is being filed by an agent (such as a law firm) in the U.S. on behalf of a Service Provider, select “Yes” and provide the name, address, and contact information for the agent as well.
- Once you have completed the Service Provider’s company information, click “Save and Continue” at the bottom of the page. The system will take you to the certification page (see **Figure 8**).

C. Certification

You must certify whether the Service Provider was in full compliance with all the Commission’s wireless hearing aid compatibility requirements throughout the relevant reporting period. These requirements include applicable deployment benchmarks, web site posting, labeling, and disclosure requirements, among others. This certification requirement applies to all covered Service Providers, including *de minimis* service providers. The person making the certification must be a knowledgeable executive of the Service Provider (see **Figure 8**).

- If you are a knowledgeable executive certifying that the Service Provider *was in full compliance* with all the applicable hearing aid compatibility requirements for the relevant reporting period, then check the box labelled “in full compliance” (see **Figure 8**).
 - By checking this box, the Service Provider represents and warrants, and the person certifying is declaring under penalty of perjury that the certification is truthful and accurate. The Service Provider also acknowledges that false

statements and misrepresentations to the Commission are punishable and may subject it to enforcement action.

- Next, after checking the “in full compliance” box, YOU MAY, BUT ARE NOT REQUIRED TO click on the “Attachments” button to submit an attachment that provides additional information about your compliance or your entries on the form (see **Figure 8**).
- If you click on the “Attachments” button, you will be transferred to a separate “Attachment Utility” page. On that page, select “Other” from the dropdown menu in the “Type” box and then click on the “Choose File” button right below the “Type” box to select the file to be attached (see **Figure 10**).
- After submitting the attachment on the Attachment Utility page click on the “RETURN TO APPLICATION” button to go back to the filing page (see **Figure 11**).
- After checking the “in full compliance” box and making a decision on whether to include an optional attachment, you should provide the percentage of hearing aid-compatible handsets the Service Provider made available in the calendar year covered by the certification (see **Figure 8**). You can derive this percentage by determining the number of hearing aid-compatible handsets offered across all air interfaces during the year divided by the total number of handsets (hearing aid-compatible and non-hearing aid-compatible) offered during the year.
- Next, you must provide the publicly accessible web site address of page(s) containing the hearing aid compatibility information required by the Commission’s hearing aid compatibility rules (see **Figure 8**). A *de minimis* Service Provider is not required to provide this information but may provide this information if it wishes to inform the Commission and the public of the web site address where the applicable information can be found.
- Lastly, you must provide the “Party Authorized To Sign” information (see **Figure 8**). You must provide the party’s first name, middle initial, last name, address, phone, email, title, and the date.
- After completing this information, click on the “Submit Filing” button on the bottom of the page.
- If you are a knowledgeable executive certifying that the Service Provider *was not in full compliance* with all the applicable hearing aid compatibility requirements for the relevant reporting period, then check the box labelled “not in full compliance” (see **Figure 9**).
 - By checking this box, the Service Provider represents and warrants, and the person certifying is declaring under penalty of perjury that the certification is truthful and accurate. The Service Provider also acknowledges that false statements and misrepresentations to the Commission are punishable and may subject it to enforcement action (see **Figure 9**).
 - After checking the “not in full compliance” box, you must click on the “Attachments” button to submit an attachment explaining which wireless hearing aid compatibility requirements the Service Provider was not in full compliance with, and when the non-compliance began and (if applicable) ended with respect to each requirement (see **Figure 9**).
 - Once you click on the “Attachments” button, you will be transferred to the Attachment Utility page. On that page, select “Other” from the dropdown menu

in the “Type” box and then click on the “Choose File” button right below the “Type” box to select the file to be attached (*see* **Figure 10**).

- After submitting the attachment on the Attachment Utility page, click on the “RETURN TO APPLICATION” button to go back to the filing page (*see* **Figure 11**).
- Next, you should provide the percentage of hearing aid-compatible handsets the Service Provider made available in the calendar year covered by the certification (*see* **Figure 9**). You can derive this percentage by determining the number of hearing aid-compatible handsets offered across all air interfaces during the year divided by the total number of handsets offered during the year.
- Next, you must provide the publicly accessible web site address of page(s) containing the hearing aid compatibility information required by the Commission’s hearing aid compatibility rules (*see* **Figure 9**). A *de minimis* Service Provider is not required to provide this information but may provide this information if it wishes to inform the Commission and the public of the web site address where the applicable information can be found.
- Lastly, you must provide the “Party Authorized To Sign” information (*see* **Figure 9**). You must provide the party’s first name, middle initial, last name, address, phone, email, title, and the date.
- After completing this information, click on the “Submit Filing” button on the bottom of the page.

V. SUBMITTING, UPDATING, AND PRINTING FILED FCC FORM 855 CERTIFICATIONS

After completing the certification section, you must then submit the Service Provider’s certification by selecting the “Submit Filing” button at the bottom of the Certification screen (*see* **Figure 8**). The system will then provide you with a Filing Confirmation Number. **Please write down this confirmation number for your future reference** (*see* **Figure 12**). You must **submit** your certification on or before the filing deadline. Failure to submit your certification in a timely manner may trigger FCC enforcement action.

Saving without Submitting Your Certification: You can stop at any time while completing the certification by selecting the “Quit Application” button at the top-right corner of the screen. Whenever you select “Quit Application,” the pending certification will be saved and put into the “Saved” category (*see* **Figure 4**). A “Saved” certification is not considered to be a “Hearing Aid Compatibility Certification.” You must remember to **submit** the certification on or before the filing deadline. To submit a saved certification, you must update the certification and submit it.

If you are accidentally timed out by the system, the pending certification will be placed in the “Saved” category. You will need to re-log into the system and update the pending certification (*see* below on updating a saved certification).

Updating Your Certification: You can update your saved or submitted certification at any time before the filing deadline. However, you **cannot** update your certification once the deadline has passed. To update your certification, you need to access the electronic Form 855 and go to the “Saved” category if you have a saved certification or the “HAC Submitted” category if you have a submitted certification (*see* **Figure 4**). After clicking on the appropriate link to your certification (either “Not Assigned” or a File No.), select “Continue” or “Update” to update your saved or submitted certification (*see* **Figure 13** or **Figure 14**). The system will take you directly to the Company Information screen (*see* **Figure 5**). From there, you can update your certification. After completing your update, you must submit your certification again in order for it to be considered “HAC Submitted.” A submitted certification that has been

opened for updating but not re-submitted will be placed in the “Saved” category and not the “HAC Submitted” category.

FCC Form 855 Certifications always have a purpose code of “HA.” Knowing this will help you find your Certification.

Printing Your Certification: When you are on the Filing Confirmation screen, you can view your certification by clicking the “Print Certification” button () at the top of the screen (see **Figure 12**). The system will generate a PDF file that contains all the information you have entered into your certification as well as the FRN you used for filing the certification.

VI. FCC NOTICE REQUIRED BY THE PAPERWORK REDUCTION ACT OF 1995

We have estimated that each response to this collection of information will take, on average, a half (0.5) hour. Our estimate includes the time to read the instructions, look through existing records, gather and maintain the required data, enter the data in the on-line template, and submit it electronically. If you have any comments on this estimate, or how we can improve the collection and reduce the burden it causes you, please write the Federal Communications Commission, AMD-PERM, Washington, D.C. 20554, Paperwork Reduction Project (3060-0999). We also will accept your comments via the Internet if you send them to PRA@fcc.gov. DO NOT SEND COMPLETED FCC FORM 855 CERTIFICATION TO THIS ADDRESS.

Remember – You are not required to respond to a collection of information sponsored by the Federal government, and the government may not conduct or sponsor this collection, unless it displays a currently valid Office of Management and Budget (OMB) control number. This collection has been assigned an OMB control number of 3060-0999.

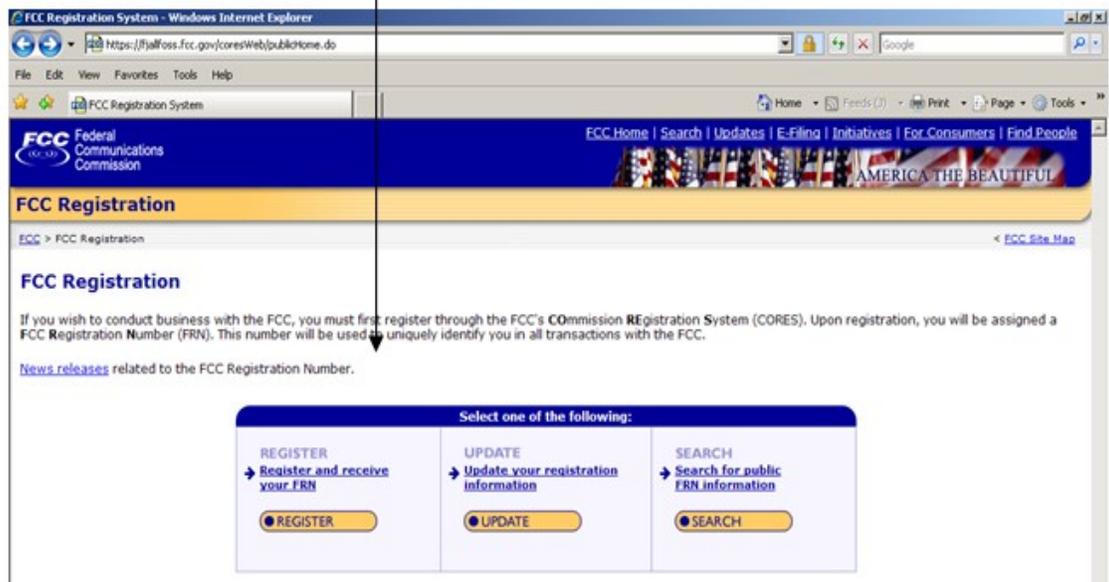
Service Providers failing to file FCC Form 855 Certifications in a timely fashion may be subject to penalties under the Communications Act, including sections 502 and 503(b).

THE FOREGOING NOTICE IS REQUIRED BY THE PAPERWORK REDUCTION ACT OF 1995, PUBLIC LAW 104-13, OCTOBER 1, 1995, 44 U.S.C. SECTION 3507.

APPENDIX

Figure 1 Register and Receive an FCC Registration Number

Obtain a new FCC Registration Number (FRN) for the purpose of filing Hearing Aid Compatibility annual certifications for each reporting entity. The same FRN can be used again to file future certifications for the entity. Each certifying entity should use its own FRN.



The screenshot shows a web browser window titled "FCC Registration System - Windows Internet Explorer" with the URL "https://fjafoss.fcc.gov/coresWeb/publicHome.do". The page header includes the FCC logo and navigation links like "FCC Home", "Search", "Updates", "E-Filing", "Initiatives", "For Consumers", and "Find People". The main heading is "FCC Registration". Below this, there is a paragraph explaining that users must register through the FCC's Commission Registration System (CORES) to receive an FRN. A link for "News releases" is provided. At the bottom, a section titled "Select one of the following:" contains three buttons: "REGISTER" (with a sub-link "Register and receive your FRN"), "UPDATE" (with a sub-link "Update your registration information"), and "SEARCH" (with a sub-link "Search for public FRN information"). A black arrow points from the text above to the "REGISTER" button.

Figure 2 Login Page

The screenshot shows the FCC License Manager login page. At the top left is the FCC logo and the text 'Federal Communications Commission'. The page title is 'License Manager' with a breadcrumb trail: 'FCC > Wireless > Licensing > Online Systems > License Manager'. A 'Help' icon is in the top right.

The main heading is 'Log In'. Below it is a paragraph: 'Log in to the License Manager to view and manage your licenses and applications, apply for a new license, and perform other license and application management tasks based on your FCC Registration Number (FRN). 10-digit FRN is required.'

A 'PLEASE NOTE' section states: 'Per Public Notice DA 15-72, the FCC no longer mails license authorizations. If you provide an email address on your application, an official copy of your license will be automatically emailed to you after the application has granted.'

The login form includes two input fields: 'FCC Registration Number' and 'Password', followed by a 'SUBMIT' button. A large black arrow points from the text 'Enter Your FRN and Password' to the 'FCC Registration Number' field.

A box titled 'About the FCC Registration Number (FRN)' explains: 'An FRN is a 10-digit number that is assigned to a business or individual registering with the FCC. This unique FRN is used to identify the registrant's business dealings with the FCC. The FCC will use the FRN to determine if all of a registrant's fees have been paid. You are encouraged to register with the Commission as soon as you expect to do business with the FCC. This way, you will be ready to access any of the electronic licensing systems without having to go through the registration process at the time you submit an application. For more information, see Public Notice DA 01-2452.'

A list of links is provided: 'Forgot your password? Contact Tech Support', 'Need an FRN? Register with the FCC', 'Not sure if you have an FRN? Check your licenses to determine if they've been assigned an FRN', 'Are you a certified Land Mobile frequency coordinator? Log in using your coordinator login and password', and 'Are you narrowbanding a Land Mobile license? Log in using your access code'. A large black arrow points from the text 'Click Here if You Need an FRN' to the 'Need an FRN? Register with the FCC' link.

At the bottom left, the address '452 L Street NE, Washington, DC 20554' is highlighted in yellow. At the bottom right, contact information is listed: 'Phone: 1-877-480-3201, TTY: 1-717-338-2824, Submit Help Request'.

Figure 3 License Manager Page

FCC Federal Communications Commission
License Manager
ECC > Wireless > Licenses > Online Systems > License Manager
Logged In: 0029385044 (Log Out)

My Licenses Help

Change your paper authorization preferences [here](#), or download your official electronic authorizations [now](#).

You currently have no licenses associated with your FRN. In order to utilize the License Manager with this FRN, you must first either (1) [associate your FRN with existing licenses](#) or (2) [apply for a new license](#).

Don't See Your Licenses Here?
It's possible that your licenses have not been associated with your FRN. In order to manage a license using the License Manager, you must first [associate the license with your FRN](#).

Re-associate Your Licenses With Another FRN
You may [re-associate all or some of these licenses with another FRN](#). Licenses may only be associated with one FRN, so by re-associating these licenses with another FRN, they will be disassociated from this FRN.

NOTE: You cannot use this function to update the FRN if the change is due to the sale (transfer of control) of the Call Sign(s) to another party.

Disassociate Your Licenses From This FRN
You may also [disassociate all or some of these licenses from this FRN](#).

Find My Licenses
Call Sign:

ECC | Wireless | ULS | CORES | Eaying Fees Help | Tech Support

Federal Communications Commission
452 L Street NE
Washington, DC 20554
Phone: 1-877-480-3201
TTY: 1-717-338-2624
[Submit Help Request](#)

Click My Reports

Figure 4 My Applications Page -- Summary

The screenshot shows the 'My Applications' page in the FCC License Manager. The page is divided into a left sidebar with navigation links and a main content area. The main content area has a header 'My Applications' and a green notification bar. Below this, there are two main sections: 'Saved' and 'Awaiting Action'. The 'Saved' section contains a table with one entry 'Saved' and a description 'Partially entered by the applicant but has not been completed or submitted.' The 'Awaiting Action' section contains a table with one entry 'HAC Submitted' and a description 'Submitted by the applicant and can be updated (current date is before the filing period deadline)'. A sidebar on the left contains various navigation links, including 'My Applications', 'My Reports', and 'File Hearing Aid Compatibility Status Reports (655) or Certifications (855)'. Annotations with arrows point from text labels to specific elements: 'Saved (not finished and/or not submitted)' points to the 'Saved' table entry; 'Submitted Certification' points to the 'HAC Submitted' table entry; and 'File Hearing Aid Compatibility Status Reports (655) or Certifications (855)' points to the 'My Reports' section in the sidebar.

License Manager
 FCC > Wireless > Licensing > Online Systems > License Manager
 Logged In: 0016112906 (Log Out)

My Applications

Change your paper authorization preferences [here](#), or download your official electronic authorizations [now](#).

Saved	
Saved	Partially entered by the applicant but has not been completed or submitted.

Awaiting Action	
HAC Submitted	Submitted by the applicant and can be updated (current date is before the filing period deadline).

* You can use the [U.S. Application Search](#) to find applications completed and otherwise disposed of more than 31 days ago. Completed Hearing Aid Compatibility Reports will continue to be available after the filing period has closed.

My Applications
 Transfers
 Only for Transferees
 Assignments
 Only for Assignees
 Leases
 Only for Lessees, and Transferees
 Create or Submit a Pack
 Only for Microwave Licensees

My Reports
 File Hearing Aid Compatibility Status Reports (655) or Certifications (855)

File Light Touch Leasing Certification
 My Leases
 My Ownership Disclosure Information
 My Unlicensed LPAD Registrations (including wireless microphones)

Saved (not finished and/or not submitted)

Submitted Certification

File Hearing Aid Compatibility Status Reports (655) or Certifications (855)

Figure 5 Company Information Page 1

Reporting Period and Filing Deadline

Quit Application (report will be saved but not submitted)

FCC Federal Communications Commission

License Manager

FCC > Wireless > Licensing > Online Systems > License Manager

Logged In: 0016112906 (Log Out)

Hearing Aid Compatibility Status Report

Reporting Period: January 1, 2021-December 31, 2021

Filing Deadline: January 31, 2022

Company Information

You have selected to file Hearing Aid Compatibility Status Certification (FCC Form 855) for the Reporting Period January 1, 2021-December 31, 2021.

The Form is divided into three sections: Company Information, Handset Model Information and Consumer Outreach Information. You must complete all applicable sections, and then certify the information you have provided before submitting your filing. All fields are required, unless otherwise noted.

Note: We see that there are previously submitted Reports associated with your FRN. You may copy Company and Handset Model information from your most recently filed Report by clicking the link below. You may add to or edit any information copied into this new Report. For each handset copied from the previous report, you must update the ending available date so that it falls within this reporting period. If the handset was not offered during this reporting period, the handset should be deleted.

Copy Company and Handset Model Information from previous Report

Approved by OMB 3000-0999

Paperwork Reduction Act Burden Statement Quit Application

STEPS

- Company Information
- Handset Model Information
- Consumer Outreach Information

Returning filers can copy information from their reports filed in the previous year

Indicating that you are in the Company Information section

Figure 6 Company Information Page 2

FCC Federal Communications Commission
License Manager
FCC > Wireless > Licensing > Online System

Information icon for handset definition

Logged In: 0016112906 (Log Out)

Hearing Aid Compatibility Status Certification

Approved by OMB
3060-0999

Reporting Period: January 1, 2021-December 31, 2021
Filing Deadline: January 31, 2022

Paperwork Reduction Act Burden Statement Quit Application

Company Information

You have selected to file Hearing Aid Compatibility Status Certification (FCC Form 855) for the Reporting Period January 1, 2021-December 31, 2021.

DE MINIMIS EXCEPTION

STEPS

- Company Information
- Certification

For the reporting period, have you only been offering two or fewer handset **i** models in an air interface in the United States?

- Yes
- No

For the reporting period, have you had more than 1500 employees **i** for at least two years, been offering handsets over an air interface for at least two years, and been offering one or two handset models in that air interface in the United States for at least two years?

- Yes
- No

For the reporting period, did you only obtain handsets from manufacturers that only offer two or fewer handset models in an air interface in the United States?

- Yes
- No

For the reporting period, did you obtain handsets only from manufacturers that offer one or two handset models in an air interface in the United States, and that have had more than 750 employees for at least two years, and have offered handsets over that air interface for at least two years?

- Yes
- No

For the reporting period, did you only obtain handsets from manufacturers that offer three handset models in an air interface in the United States?

- Yes
- No

For the reporting period, did you only offer:

- Three handset models in an air interface
- Four handset models in an air interface
- Five handset models in an air interface

Figure 7 Company Information Page 3

COMPANY INFORMATION	
<div style="background-color: yellow; height: 20px; width: 100%;"></div>	
Company Name:	<input type="text"/>
Provide the brand names under which you are offering digital commercial mobile radio services. i	
Brand Name(s) included (enter at least one):	<input type="text"/> (required) <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>
<hr/>	
PO Box:	<input type="text"/> (optional)
Street Address:	<input type="text"/> (optional when specifying a PO Box)
City:	<input type="text"/>
State:	<input type="text" value="Select"/>
Zip Code:	<input type="text"/>
<hr/>	
Contact Name:	<input type="text"/>
Contact Phone:	<input type="text"/>
Contact Fax:	<input type="text"/> (optional)
Contact Email:	<input type="text"/>
FILING AGENT	
Is this report being filed by an agent on behalf of a service provider?	
<input checked="" type="radio"/> No	
<input type="radio"/> Yes	

Figure 8 Certification Page A
(for Service Providers in Full Compliance)

Communications Commission
FCC > Wireless > Licensing > Online Systems > License Manager

Logged In: 0016112906 (Log Out)

Hearing Aid Compatibility Status Certification

Reporting Period: January 1, 2021-December 31, 2021
Filing Deadline: January 31, 2022

Certification Attachments Print Certification Paperwork Reduction Act Burden Statement Quit Application

I am a knowledgeable executive of ABCD Corp regarding compliance with the Federal Communications Commission's wireless hearing aid compatibility requirements at a wireless service provider covered by those requirements.

I certify that the provider was (choose one)

(in full compliance) ← **Compliant Service Providers**

(not in full compliance)

at all times during the applicable time period with the commission's wireless hearing aid compatibility deployment benchmarks and all other relevant wireless hearing aid compatibility requirements.

The company represents and warrants, and I certify by this declaration under penalty of perjury pursuant to 47 CFR § 1.16 that the above certification is consistent with 47 CFR § 1.17, which requires truthful and accurate statements to the Commission. The company also acknowledges that false statements and misrepresentations to the Commission are punishable under Title 18 of the U.S. Code and may subject it to enforcement action pursuant to Sections 501 and 503 of the Act.

YOU MAY, BUT ARE NOT REQUIRED TO upload an attachment that provides additional information about your compliance or your entries on the form.

Attachment Button → Attachments In the Attachment Utility, select Type as "Other" before returning to the application.

Percentage of hearing aid compatible handsets the service provider made available in the calendar year covered by this certification. For the reporting period, if the service provider offered ZERO handset models in an air interface in the United States, enter "0" for the percent in the box below.

%

Web site address (if applicable) of page(s) containing hearing aid compatibility information required by Section 20.19(h)
If a web address contains any of these symbols: % + = ~ * please place the web address in a document and use the Attachment Utility to submit it with this form.

PARTY AUTHORIZED TO SIGN

First Name:
Middle Initial: (optional)
Last Name:
Address:
Phone:
Email:
Title:
Date: 07/23/2019 10:12 AM

WILLFUL FALSE STATEMENTS MADE ON THIS FORM OR ANY ATTACHMENTS ARE PUNISHABLE BY FINE AND/OR IMPRISONMENT (U.S. Code, Title 18, Section 1001) AND/OR REVOCATION OF ANY STATION LICENSE OR CONSTRUCTION PERMIT (U.S. Code, Title 47, Section 312(a)(1)), AND/OR FORFEITURE (U.S. Code, Title 47, Section 503).

Figure 9 Certification Page B
(for Service Providers Not in Full Compliance)

Logged In: 0016112906 (Log Out)

Hearing Aid Compatibility Status Certification

Reporting Period: January 1, 2021-December 31, 2021
Filing Deadline: January 31, 2022

[Attachments](#) [Print Certification](#) [Paperwork Reduction Act Burden Statement](#) [Quit Application](#)

Certification

I am a knowledgeable executive of ABCD Corp regarding compliance with the Federal Communications Commission's wireless hearing aid compatibility requirements at a wireless service provider covered by those requirements.

I certify that the provider was (choose one)

(in full compliance)

(not in full compliance) ← **Non-Compliant Service Providers**

at all times during the applicable time period with the commission's wireless hearing aid compatibility deployment benchmarks and all other relevant wireless hearing aid compatibility requirements.

The company represents and warrants, and I certify by this declaration under penalty of perjury pursuant to 47 CFR § 1.16 that the above certification is consistent with 47 CFR § 1.17, which requires truthful and accurate statements to the Commission. The company also acknowledges that false statements and misrepresentations to the Commission are punishable under Title 18 of the U.S. Code and may subject it to enforcement action pursuant to Sections 501 and 503 of the Act.

Please upload an attachment to explain which wireless hearing aid compatibility requirements the wireless service provider was not in full compliance with, and when the non-compliance began and (if applicable) ended with respect to each requirement. ← **A Non-Compliant Service Provider Must Attach a Document**

[Attachments](#) In the Attachment Utility, select Type as "Other" before returning to the application.

Percentage of hearing aid compatible handsets the service provider made available in the calendar year covered by this certification. For the reporting period, if the service provider offered ZERO handset models in an air interface in the United States, enter "0" for the percent in the box below.

%

Web site address (if applicable) of page(s) containing hearing aid compatibility information required by Section 20.19(h)
If a web address contains any of these symbols: % + ~ * please place the web address in a document and use the Attachment Utility to submit it with this form.

PARTY AUTHORIZED TO SIGN

First Name:

Middle Initial: (optional)

Last Name:

Address:

Phone:

Email:

Title:

Date: 07/23/2019 10:12 AM

WILLFUL FALSE STATEMENTS MADE ON THIS FORM OR ANY ATTACHMENTS ARE PUNISHABLE BY FINE AND/OR IMPRISONMENT (U.S. Code, Title 18, Section 1001) AND/OR REVOCATION OF ANY STATION LICENSE OR CONSTRUCTION PERMIT (U.S. Code, Title 47, Section 312(a)(1)), AND/OR FORFEITURE (U.S. Code, Title 47, Section 503).

[Back](#) [Submit Filing](#)

Figure 10 Attachment Utility Page

The screenshot displays the FCC Universal Licensing System (ULS) interface. At the top, the FCC logo and 'Federal Communications Commission' are visible on the left, and 'FCC Home | Search | ULS' on the right. Below this is a yellow banner with 'Universal Licensing System'. The breadcrumb trail reads 'FCC > WTB > ULS > License Manager'. The main heading is 'License Manager'. The 'Add Attachment' section contains a form with the following elements: a 'Type' dropdown menu currently set to 'Other', a 'File*' field with a 'Choose File' button and the text 'No file chosen', and a 'Description' text input field. Below the form are three buttons: 'RETURN TO APPLICATION', 'ADD ATTACHMENT', and 'RESET'. A note states: '* ULS accepts a variety of file types as attachments. Refer to the ULS Help for a list of specific file types accepted. An attachment may not be greater than 1 GB.' The 'Current Attachments' section shows a 'REFRESH' button and the text 'None'. Two annotations with arrows point to the 'Other' dropdown and the 'Choose File' button, with labels 'Select "Other"' and 'Choose File' respectively.

Figure 11 Return to Filing Page

Attachment file uploaded
The attachment file Certification Attachment Test.docx was successfully uploaded.

Add Attachment

Type

File* No file chosen

Description

*ULS accepts a variety of file types as attachments. Refer to the ULS Help for a list of specific file types accepted. An attachment may not be greater than 1 GB.

Current Attachments

Type	Description	Date Uploaded
<input type="checkbox"/> Other	This is a test attachment	07/22/2019

Return to the Filing Page

Add Another Attachment

Figure 12 Confirmation Page



Figure 13 My Applications Page -- Saved Certification

The screenshot shows the FCC License Manager interface. At the top, the user is logged in as 0016112906. The page title is "My Applications Application 0002935753 At A Glance". A green banner indicates a change in paper authorization preferences. A yellow warning box states: "This report is in a 'Saved' status. You must complete and submit the report before the filing window closes. Saved HAC Reports will **not** be removed from the system after 30 days." Below this is a table with columns for File Number, Call Sign/Lease ID, Status, and Purpose. The application details include: File Number 0002935753, Status Saved, Purpose HA, Applicant Name & Address (ABCD Corp, 123 adf, rockville, MD 20850), and Dates (Saved, 07/23/2019). A sidebar on the left contains navigation links for various license and report actions. A "Work on this" button with "Continue" and "Delete" options is on the right. Annotations with arrows point to the "Saved" status and the "HA" purpose code.

“Saved” Status (but not submitted)

Continue to file the certification

Purpose Code will be “HA” (for Hearing Aid Compatibility certification)

Figure 14 My Applications Page -- Submitted Certification

The screenshot displays the FCC License Manager interface for a submitted application. The page title is "My Applications" and the specific application is "Application 0002935753 At A Glance".

Key elements and annotations:

- Submitted Status:** An annotation points to the "Status" field, which displays "HAC Submitted".
- Confirmation Number:** An annotation points to the "File Number" field, which displays "0002935753".
- Purpose Code:** An annotation points to the "Purpose" field, which displays "HA". A note states: "Purpose Code will be 'HA' (for Hearing Aid Compatibility certification)".
- Delete the Certification:** An annotation points to the "Delete" button in the "Work on this Application" menu.
- Update the Certification:** An annotation points to the "Update" button in the "Work on this Application" menu.

Application Details:

File Number	0002935753	Status	HAC Submitted
Call Sign/Lease ID		Purpose	HA
Applicant Name & Address			
ABCD Corp 123 adf rockville, MD 20850			
Dates			
Received	07/23/2019		