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| --- |
| **Community Information** |
| **Date of Application** |  |
| **County/City/Town** |  | **Population** |  |
| **Primary Point of Contact** | **Secondary Point of Contact** |
| Name |  | Name |  |
| Office |  | Office |  |
| Title |  | Title |  |
| Mailing Address |  | Mailing Address |  |
| City |  | City |  |
| State, ZIP |  | State, ZIP |  |
| Phone |  | Phone |  |
| e-mail |  | e-mail |  |
| **Guideline 1: Communications** |
| **Location of 24-Hour Warning Point** | **Location of Emergency Operations Center** |
|  |  |
| Verification Team General Notes: |
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|  |
|  |
| Renewal Comments: |
|  |
|  | Date: | Initials: |
| *Note: Please do not write in shaded areas.* |

Public reporting burden for this collection of information is estimated to average two hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate or any other suggestions for reducing this burden to Donna Franklin, National Weather Service, 1325 East West Highway, Room 14456, Silver Spring, MD, 20910.

Statement on confidentiality.  Notwithstanding any other provisions of the law, no person is required to respond to, nor shall any person be subjected to a penalty for failure to comply with, a collection of information subject to the requirements of the Paperwork Reduction Act, unless that collection of information displays a currently valid OMB Control Number.

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| **Guideline 2:**   **NWS Information Reception Equipment** |
|  **Warning Point** # Required\_\_\_\_\_ # Verif\_\_\_\_\_ | Verif |   **EOC** # Required\_\_\_\_\_ # Verif\_\_\_\_\_ | Verif |
| [ ]  NOAA Weather Radio (required if in range) | [ ]  | [ ]  NOAA Weather Radio (required if in range) | [ ]  |
| [ ]  NOAA Weather Wire (subscription) | [ ]  | [ ]  NOAA Weather Wire (subscription) | [ ]  |
| [ ]  EMWIN | [ ]  | [ ]  EMWIN | [ ]  |
| [ ]  Law Enforcement Teletype (LETS) | [ ]  | [ ]  Law Enforcement Teletype (LETS) | [ ]  |
| [ ]  Amateur Radio | [ ]  | [ ]  Amateur Radio | [ ]  |
| [ ]  Pagers1 (warning reception) | [ ]  | [ ]  Pagers2 (warning reception) | [ ]  |
| [ ]  Television (Local network or Cable TV) | [ ]  | [ ]  Television (Local network or Cable TV) | [ ]  |
| [ ]  Radio Station (AM/FM): EAS Reception | [ ]  | [ ]  Radio Station (AM/FM) - EAS Reception | [ ]  |
| [ ]  NAWAS | [ ]  | [ ]  NAWAS | [ ]  |
| [ ]  Internet \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | [ ]  | [ ]  Internet (subscription for alerts)\_\_\_\_\_\_\_\_\_\_\_\_ | [ ]  |
| [ ]  Commercial Data Service\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | [ ]  | [ ]  Commercial Data Service\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | [ ]  |
| [ ]  Other3\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | [ ]  | [ ]  Other4\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | [ ]  |
| [ ]  Other5\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | [ ]  | [ ]  Other6\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | [ ]  |
| *List any additional capabilities on a separate sheet* |
| \*Capabilities needing explanation: |
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| Verification Team Notes: |
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| Renewal Comments: |
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|  | Date: | Initials: |
| *Note: Please do not write in shaded areas.* |

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| **Guideline 3:** | **Local Weather & Water Monitoring Equipment** |
|   **Warning Point** # Required\_\_\_\_ # Verif\_\_\_\_\_ | Verif |   **EOC** # Required\_\_\_\_\_ # Verif\_\_\_\_\_ | Verif |
| [ ]  Anemometer (Wind gauge) | [ ]  | [ ]  Anemometer (Wind gauge) | [ ]  |
| [ ]  Rain Gauge | [ ]  | [ ]  Rain Gauge | [ ]  |
| [ ]  River Gauge | [ ]  | [ ]  River Gauge | [ ]  |
| [ ]  Locally owned Radar | [ ]  | [ ]  Locally owned Radar | [ ]  |
| [ ]  Internet Radar Source \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | [ ]  | [ ]  Internet Radar Source \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | [ ]  |
| [ ]  Internet Weather Station \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | [ ]  | [ ]  Internet Weather Station \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | [ ]  |
| [ ]  TV Radar Source\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | [ ]  | [ ]  TV Radar Source\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | [ ]  |
| [ ]  Other\* \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | [ ]  | [ ]  Other\* \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | [ ]  |
| [ ]  Other\* \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | [ ]  | [ ]  | [ ]  |
| *List any additional capabilities on a separate sheet* |
| \*Capabilities needing explanation: |
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| Verification Team Notes: |
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| Renewal Comments: |
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|  | Date: | Initials: |
| *Note: Please do not write in shaded areas.* |
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| **Guideline 4:** | **Local Warning Dissemination** |
|   **Warning Point** # Required\_\_\_\_ # Verif\_\_\_\_\_ | Verified |   **EOC** # Required\_\_\_\_\_ # Verif\_\_\_\_\_ | Verified |
| [ ]  Outdoor Warning Siren(s) | [ ]  | [ ]  Outdoor Warning Siren(s) | [x]  |
| [ ]  Cable TV Override | [ ]  | [ ]  Cable TV Override | [ ]  |
| [ ]  Plan for Sirens on Emergency Vehicles | [ ]  | [ ]  Plan for Sirens on Emergency Vehicles | [ ]  |
| [ ]  Telephone Tree to Critical Facilities | [ ]  | [ ]  Telephone Tree to Critical Facilities | [ ]  |
| [ ]  Local Alert Broadcast System\* | [ ]  | [ ]  Local Alert Broadcast System\* | [ ]  |
| [ ]  Local Pager System\* (dissemination) | [ ]  | [ ]  Local Pager System\* (dissemination) | [ ]  |
| [ ]  Coordinated Area-Wide Radio Network\* | [ ]  | [ ]  Coordinated Area-Wide Radio Network\* | [ ]  |
| [ ]  Local Flood Warning System\* | [ ]  | [ ]  Local Flood Warning System\* | [ ]  |
| [ ]  Other\*\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | [ ]  | [ ]  Other\*\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | [ ]  |
| [ ]  Other\*\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |  | [ ]  Other\*\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | [ ]  |
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| Renewal Comments: |
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|  | Date: | Initials: |
| *Note: Please do not write in shaded areas.* |
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| **Local Government-Owned Buildings in Which Public Traffic is Common** |
| Office | Location or Address | Tone Alert NOAA Weather Radio | Verif. | Comments |
| Warning Point |  | [ ]  | [ ]  |  |
| EOC |  | [ ]  | [ ]  |  |
| City Hall |  | [ ]  | [ ]  |  |
| School Superintendent |  | [ ]  | [ ]  |  |
|  |  | [ ]  | [ ]  |  |
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| Verification Team Notes: |
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| Renewal Comments: |
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|  | Date: | Initials: |
| *Note: Please do not write in shaded areas.* |
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| **Guideline 5:** |  **Community Preparedness** |
|   **Annual Safety Talks** # Required\_\_\_\_\_ # Verif\_\_\_\_\_ |
|  Date | Topic | Location | Speaker |
| 1 |  |  |  |  |
| 2 |  |  |  |  |
| 3 |  |  |  |  |
| 4 |  |  |  |  |
| 5 |  |  |  |  |
| *List any additional safety talks on a separate sheet* |
| **Weather Radio Purchase Program** |
| Has your community/county developed a program to subsidize the purchase of Specific Area Message Encoder (SAME) equipped Weather Radios for its citizens? (Not required) Yes\_\_\_\_\_ No\_\_\_\_\_\_ |
| If yes, provide details: |
|  |
|  |
| **Other Community Preparedness Activities** |
|  Date | Activity | Location | Organizer |
| 1 |  |  |  |  |
| 2 |  |  |  |  |
| 3 |  |  |  |  |
| 4 |  |  |  |  |
| 5 |  |  |  |  |
| *List any additional activities on a separate sheet* |
| Renewal Comments: |
|  |
|  | Date: | Initials: |
| *Note: Please do not write in shaded areas.* |

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| **Guideline 6: Administrative Tools/Record keeping** |  | Verif |  Renewal Year |
| Formal Hazardous Weather Operations Plan* Procedure for reporting storm damage to the local National Weather Service Office in real-time
* EOC Activation Procedures
* Spotter Activation Criteria
* Local Warning System(s) Activation Criteria
 | [ ]  |[ ] [ ]
|  |  |[ ] [ ]
|  |  |[ ] [ ]
|  |  |[ ] [ ]
| Warning Point personnel has authority to activate Warning System (written) | [ ]   | [ ]  | [ ]  |
| Spotter Roster and Training Record | [ ]  | [ ]  |[ ]
| Last Visit by Emergency Manager to NWS Office |[ ]   [ ]  Biennial |  |
| Last Visit by NWS Officials to Community |[ ]   [ ]  Annual |  |
| Last NWS Spotter Training for Spotters and Dispatchers |[ ]   [ ]  Biennial  |  |
| Last NWS Spotter Training Hosted/Co-Hosted *(For populations >40,000)* |[ ]   [ ]  Biennial  |  |
| Exercises | Topic(s):  | Date: |  | Date:Date: D |
| *List any additional descriptions, narratives, or documentation on a separate sheet* |
| Verification Team Notes: |
|  |
|  |
| Renewal Comments: |
|  |
|  | Date: | Initials: |
| **Signature of Applying Official** |
| Application Submitted by: (print name): |
| Office: | Title: |
| Signature: | Date: |
| NWS Personnel Receiving Application (print name): |
| Date Received: |
| *Note: Please do not write in shaded areas.* |

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| **Site Verification Team Signatures** |
| Print Name: |
| Office: | Title: |
| Signature: | Date: |
| Print Name: |
| Office: | Title: |
| Signature: | Date: |
| Print Name: |
| Office: | Title: |
| Signature: | Date: |
| Print Name: |
| Office: | Title: |
| Signature: | Date: |
| **Signature in Renewal Year** |
| Application Submitted by: (print name): |
| Office: | Title: |
| Signature: | Date: |
| NWS Personnel Receiving Application (print name): |
| Date Received: |