

Mini Supporting Statement A

Request for Approval under the “Generic Clearance for NIH Citizen Science and Crowdsourcing Projects”

OMB No. 0925-0766 exp: 04/30/2023

Specialized Program of Research Excellence (SPORE) Webpage Information and Instructions (NCI)

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Contact Information

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TYPE OF COLLECTION: (Check one)

Data Catalogue

Recommendations of scientific reviewers

Call for Nominations

Repository of Tools and Best Practices

Resources

Other: _____

Attachments

Attachment 1: Webpage Email and Instructions

Attachment 2: SPORE Webpage Screenshots

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A.1 Circumstances Making the Collection of Information Necessary

The Specialized Program of Research Excellence (SPORE) is a cornerstone of National Cancer Institute's (NCI) efforts to promote collaborative, interdisciplinary translational cancer research. SPORE grants involve both basic and clinical/applied scientists working together and supporting projects that will result in new and diverse approaches to the prevention, early detection, diagnosis, and treatment of human cancers. The Translational Research Program (TRP) is adopting a more user-centered design approach to its website with information related to active SPORE grants. The SPORE's grant program has created a website that is used by researchers, clinicians, patients and families, advocates, and congressional staffers to inform political and/or budgetary decisions. For this reason, it is imperative that the information provided by the grantee is concise and consistent across all grants that are funded.

The National Cancer Institute Division of Cancer Treatment and Diagnosis is given the legislative authority to collect this information under the "Purpose of Institute" (Section 410 of the Public Health Service Act (42 USC § 285)). This request is consistent with NCI's purpose to conduct and support research, training, and health information dissemination programs.

A.2 Purpose and Use of the Information Collection

The SPORE website (<https://trp.cancer.gov/default.htm>) identifies the scientists and describes extramural research for the public providing transparency about grant-funded projects and current scientific advancements. The website is also used by patients and caregivers to find information about grantees conducting research related to a specific type of cancer. The information collected is also used to improve the grantee-provided information on the SPORE website so that grantees could easily access resources for collaborative work. And finally, the information may be used by legislative staff to inform political and/or budgetary decisions, and to respond to data calls with structured and concise information.

The previous submission, 0925-0046 (Approved 5/31/2019), was a pilot study to test the conversion from completing and emailing the information in a Word/PDF document to NCI, to an electronic, online webpage for completion. The pilot asked questions about clarity of instructions, length of time to complete the SPORE information update, what type of information the respondents were looking for, and usability of website. Since then the website has been updated to streamline the submission process.

A.3 Use of Information Technology to Reduce Burden

The respondents will be sent an email and webpage instructions (**Attachment 1**) requesting they complete the webpage online (**Attachment 2**). The SPORE Directors, SPORE Administrators, and/or Administrative Assistants can electronically complete and submit the Webpage Information.

A.4 Efforts to Identify Duplication

No other similar collection of information exists.

A.5 Impact on Small Businesses or Other Small Entities

N/A

A.6 Consequences of Collecting the Information Less Frequently

The information will be collected from the individual investigators once a year for the next several years. The information will be collected and updated annually for newly funded and renewal SPORE grantees. Annual collection of this information is required to inform the general public, patient advocates, and the larger scientific community about the currently active SPOREs' projects, cores, and programs (e.g. organ sites, mechanisms, and scientific areas represented by the SPOREs).

Failure to collect this information on a year-to-year basis can affect the accuracy of the information presented to NCI leadership by patient advocates and legislative staff.

A.7 Special Circumstances Relating to the Guidelines of 5 CFR 1320.5

This survey will be implemented in a manner that fully complies with 5 C.F.R. 1320.5.

A.8 Comments in Response to the Federal Register Notice and Efforts to Consult Outside Agency

N/A

A.9 Explanation of Any Payment of Gift to Respondents

No payments or gifts will be given to respondents.

A.10 Assurance of Confidentiality Provided to Respondents

All information will be kept private to the extent allowable by law.

A.11 Justification for Sensitive Questions

Personally Identifiable Information (PII) is collected on the Webpage Information and Instructions. These include: full name, position title, institute affiliation, phone number, email, business address, and credentials. There are no sensitive questions asked.

A.12.1 Estimated Annualized Burden Hours

The respondents will take approximately 60 minutes to complete the SPORE Webpage Information and Instructions. The total estimated annualized burden is 60 hours. (Table A.12-1).

A.12-1 Estimated Annualized Burden Hours

Type of Respondent	Number of Respondents	No. of Responses per Respondent	Average Time Per Response (in hours)	Total Annual Burden Hours
Private sector (Instructions)	60	1	1	60
Totals		60		60

A.12.2 Annualized Cost to the Respondents

The estimated annual costs to the respondents are \$14,603 (Table A.12.2).

A.12-2 Annualized Cost to the Respondents

Type of Respondent	Total Burden Hours	Hourly Wage Rate*	Total Burden Cost
Medical Scientist	60	\$48.94	\$2,936
Total			\$2,936

*Source is the Mean Hourly Wage Rate is provided by the Bureau of Labor Statistics, May 2020, National Occupation title "Medical Scientists" 19-1042, https://www.bls.gov/oes/current/oes_nat.htm.

A.13 Estimate of Other Total Annual Cost Burden to Respondents or Record Keepers

There are no capital costs, operating costs, or maintenance costs to report.

A.14 Annualized Cost to the Federal Government

The estimated annual cost to the Federal government is \$12,239.55 (Table A.14-1).

A.14-1 Annualized Cost to the Federal Government

Staff	Grade/Step	Salary**	% of Effort	Fringe (if applicable)	Total Cost to Gov't
Federal Oversight					
Program Analyst	14/07	\$147,034	2.5%		\$3,675.85
Contractor Cost					\$8,563.70
Travel					\$0
Other Cost					\$0
Total					\$12,239.55

**The salary in the table above is cited from

<https://www.opm.gov/policy-data-oversight/pay-leave/salaries-wages/salary-tables/pdf/2021/DCB.pdf>

A.15 Explanation for Program Changes or Adjustments

N/A.

A.16 Plans for Tabulation and Publication and Project Time Schedule

There are no plans for tabulation or publication to a peer reviewed journal. The SPORE Webpage Information will be added to the SPORE website. The results will not be used to make broad, expansive conclusions.

The project time schedule is outlined in Table A.16-1.

Table A.16-1. Proposed Time Schedule

Activity	Estimated Date
Send out SPORE Webpage Email and Webpage Information and Instructions to newly funded and renewal grantees	July 15, 2021
Deadline to receive responses	August 15, 2021
Responses evaluated and cleaned for visibility on TRP website	September 1, 2021
Responses submitted to the DCTD web developer to add to the TRP website	September 1, 2021
Webpages sent for review by Program Coordinator	September 10, 2021
Final products pushed to production and made available on the TRP website	September 20, 2021

A.17 Reason(s) Display of OMB Expiration Date is Inappropriate

We are not requesting an exemption to the display of the OMB Expiration date.

A.18 Exceptions to Certification for Paperwork Reduction Act Submissions

This survey will comply with the requirements in 5 CFR 1320.9.