

**Request for Approval under the “Generic Clearance for the Collection of
Mandatory Grant Financial Reports” (OMB Control Number: 0970-0510)
Expiration date 5/31/2024**

TITLE OF INFORMATION COLLECTION: ACF – 196P, TANF Pandemic Emergency Assistance Fund (PEAF) Financial Report for States, Territories and Tribes

PURPOSE: Section 403(c)(6)(A) of the Social Security Act was augmented by the passage of the American Rescue Plan Act of 2021 (ARPA; P.L. 117-2) with an opportunity for funding to provide non-recurrent, short term benefits and associated administrative costs to supplement, but not supplant, other federal, state, tribal, territorial, or local funds in meeting the emergency needs of recipients.

This information request is for a financial reporting form (ACF-196P) to be completed by state, territory and tribal grantees awarded Temporary Assistance for Needy Families (TANF) Pandemic Emergency Assistance Funding, as authorized by the ARPA. The information collected will allow the Office of Family Assistance to track expenditures and services provided to Americans in response to the current pandemic and ensure that Statutory reallocation of funding is awarded accurately and timely.

DESCRIPTION OF RESPONDENTS: States, Territories, Tribes and Tribal Consortia administering the TANF program.

Personally Identifiable Information:

1. Is personally identifiable information (PII) collected? ☐ Yes ☒ No
2. If Yes, will any information that is collected be included in records that are subject to the Privacy Act of 1974? ☐ Yes ☐ No
3. If Yes, has an up-to-date System of Records Notice (SORN) been published? ☐ Yes ☐ No

BURDEN HOURS

Burden estimates were calculated based on 137 grantees completing the form once every year with an average response time of 6 hours.

Title of Information Collection	No. of Respondents	Annual Frequency of Responses	Hourly Burden per Response	Annual Hourly Burden
ACF-196P	137	1	6	822

FEDERAL COST: The estimated annual cost to the Federal government is \$39,511.

The staff cost of processing each annual report for all 137 grantees is estimated at an annual cost of \$28,425. This is based on an estimate of \$34.58 per hour, the hourly Federal GS-12, “Rest of US” employee rate (822 hours x \$34.58 per hour = \$28,425). In accordance with information from the ACF Office of Workforce Planning and Development and based on a recent study by the Congressional Budget Office, “Comparing Benefits and Total Compensation in the Federal Government and the Private Sector,” employee benefits accounted for an additional 39 percent of employee compensation. Accordingly, this increases the estimate above by an additional \$11,086, for a total estimate of \$39,511.

PUBLIC COMMENT: ACF published a notice in the *Federal Register* announcing the agency's intention to request an OMB review of this generic information collection activity.

86 FR 50361 Date: September 8, 2021

This notice provided a 14-day period for public comment. ACF received one request for the form and no substantive comments.

Please make sure that all instruments, instructions, and scripts are submitted with the request.