UCR SUMMARY EXCEL WORKBOOK

The FBI UCR Program is providing this UCR Summary Excel Workbook to law enforcement agencies who are otherwise unable to data via electronic means.

This workbook is not intended to serve as a replacement for any agency's record management system. It should be used in place OMB-approved UCR crime-reporting forms and submitted to the UCR Program on a monthly basis.

Once the workbook is filled out for a given month, please email it to your UCR Program liaison. Should you need to submit a later make the appropriate change in your existing file and **re-submit the entire workbook**.

Usage Information

The UCR Summary Excel Workbook is a standard Microsoft Excel spreadsheet, consisting of several individual worksheets (tabs).

The first tab in the spreadsheet, titled Agency Information, should be filled out prior to the UCR form tabs but can be returned to fields are broken down into two categories: Required and Optional. The three required fields (ORI, Month of Report, and Year of mandatory – the FBI cannot compile your data without these fields. The required fields will automatically be populated througho tabs. The optional fields do not affect data processing, but like the required fields, they will automatically be populated througho tabs.

Also on the Agency Information tab is the UCR Workbook Options Box. This box is meant to be a replacement for the "nothing to present on the Return A form. For each form in the UCR Summary Excel Workbook, the UCR Workbook Options Box contains three the section of the section

- 1. Original Report / Zero Report
- a. Select this option if this is the first time you are submitting data for the month or if you wish to report 0 incidents for the mo

b. Example: For January 2014, you are submitting Return A, Return A Supplement, LEOKA, ASR, Arson, and SHR. You had no LEC data. You would select "Original Values/Zero Report" for every form, and simply leave the LEOKA, Arson, and SHR forms blank. Al reporting Police Employees, Hate Crime, Human Trafficking, or Cargo Theft so you would select "No Change/No Report".

UCR Workbook Optio	ns		
Please select the type of	submission for each	form listed below.	
Report	Original Report / Zero Report 🍞	Adjustment 💡	No Change / No Report 💡
Return A	۲	0	0
Return A Supplement	۲	0	0
LEOKA	۲	0	0
ASR	۲	0	0
Arson	۲	0	0
SHR	۲	0	0
Police Employees (Annual Report)	0	0	۲
Hate Crime	0	0	۲

Human Trafficking	C	0	۲
Cargo Theft	0	0	۲
Settings	Generate Summary	File(s)	Start New Workbook

2. Adjustment

a. Select this option if you are resubmitting data for any form in a given month.

b. Example: You notice that some of the January 2014 numbers were off, requiring updates of Return A and ASR for that month "Adjustment" for Return A and ASR and set everything else to "No Change/No Report" since the other reports have been previou

Please select the type o		form listed below	
Report	Original Report / Zero Report 💡	Adjustment 💡	No Change / No Report 💡
Return A	C	۲	0
Return A Supplement	0	0	۲
LEOKA	0	0	۲
ASR	0	۲	0
Arson	0	0	۲
SHR	0	0	۲
Police Employees (Annual Report)	0	0	۲
Hate Crime	0	0	۲
Human Trafficking	0	0	۲
Cargo Theft	0	0	۲
Settings	Generate Summary	File(s) Start	New Workbook

3. No Change / No Report

a. This option is used to let the FBI know that, even though you are resubmitting the workbook for the month, certain forms die the original submission. Alternately, you can use this option to let us know that you do not wish to submit a particular form.

b. Example: With the adjustment example from above, you would select "No Change/No Report" for every form except for the adjusted.

c. Example: Your agency does not submit Hate Crime or Cargo Theft data to the FBI, so every month you check "Original Values every form except Hate Crime or Cargo Theft, and select "No Change/No Report" for the Hate Crime or Cargo Theft forms.

UCR Workbook Optio	ons		
Please select the type of	f submission for each	form listed below.	
Report	Original Report / Zero Report 💡	Adjustment 💡	No Change / No Report 🕜
Return A	۲	0	0
Return A Supplement	۲	0	0
LEOKA	۲	0	0
ASR	۲	0	0
Arson	۲	0	0
SHR	۲	0	0

(Annual Report)	0	0	۲
Hate Crime	0	0	۲
Human Trafficking	۲	0	0
Cargo Theft	0	0	۲
Settings	Generate Summary	/ File(s) S	tart New Workbook

Note that the option buttons for ASR apply to BOTH forms (both Adult and Juvenile) as neither form may be submitted without the goes for SHR – though there are two tabs in the UCR Summary Excel Workbook (representing the two sides of the OMB-approved two worksheets represent a single form.

The remaining tabs in the UCR Summary Excel Workbook represent the standard OMB-approved UCR paper forms and have been as familiar as possible. These forms should be filled out exactly as you would fill out the paper forms, and they may be filled out i

On every tab in the workbook, certain fields are highlighted light yellow. These fields are the only fields where data can be entere cases, should all contain data. The exception is the Optional fields on the Agency Information Tab.

All fields that are not highlighted light yellow are locked; that is, unable to be clicked in or to have data entered into them. To rec and increase accuracy, all totals on every form are computed via formulas and may not be manually entered.

All yellow cells on every form must be whole numbers with no decimals or special characters (\$, !, @, etc.) In most cases these nu between 0 and 99999, though in some cases (arson values, stolen property, population) larger numbers are allowed as well as ne

Any cells which are highlighted in a light red/pink color indicates an invalid value and therefore should be corrected before saving In some instances, you will be required to make the change before saving is allowed to occur while in other instances the highligh a warning that data values do not match.

Please note that the majority of the fields on the SHR forms will open up an option box when clicked. We ask that you please cho available options and do not enter any other data in those fields.

In order to preserve the visual integrity of the OMB-approved forms, some cells are merged together. Note that if you are using t between cells on a form, these merged cells may require you to hit Tab several times before the cursor will move past the merge

Additional Considerations

If you need to update numbers on any given form, you must re-send the entire workbook as it was originally presented, with the changed numbers. Do not empty out the other forms. Use the Options Box on the Agency Information tab to indicate which form (click the Adjustment button for that form or forms) and which have not (click the "No Change/No Report" button for those form we suggest that you save a copy of each month's completed workbook for your records, in the event that you need to re-submit

The UCR form worksheets were modeled after the paper UCR forms such that when the worksheets are printed, they are nearly i official paper versions. No information has been added to or removed from the forms with the exception of the yellow highlightir visibility of editable fields.

The UCR Summary Excel Workbook makes heavy use of Excel Macros. You may be required to allow these macros to run each tin Summary Excel Workbook. It is also possible to set Excel to always accept macros, but doing so could lead to accidental infection in the future and should be discussed with your technical staff.

PLEASE ENABLE MACROS

You must enable macros to use this workbook.

For Excel versions 2003 and older, just click the Enable Macros button on the Security Warning population window.

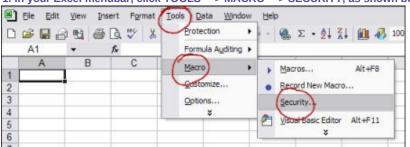
For Excel 2007, Click the Options button on the Security Warning bar above. Next select the "Enable content" button on the Security Alert pop-up window. Then click "OK".

For Excel 2010, Click the Enable Content button on the Security Warning bar above.

Enabling Macros in Excel Spreadsheets

*** If there is no macro enable option provided you will need to change your macro setting in the Excel Trust Center. *** Note: This macro setting change will only be required once.

Enabling Macros in Excel 2003 and Older



1. In your Excel menubar, click TOOLS -> MACRO --> SECURITY, as shown below.

This will open up a message box like the one shown below.

Security	? 🔀
Security Level Trusted Sources C High. Only signed macros from trust to run. Unsigned macros are automated to run. Unsigned macros are automated to runsafe macros. C Low (not recommended). You are no potentially unsafe macros. Use this virus scanning software installed, or documents you open are safe.	atically disabled. not to run potentially of protected from setting only if you have
Virus scanner(s) installed.	OK Cancel

2. Select your macro Security Level: either "Medium" (recommended) or "Low" (not recommended).

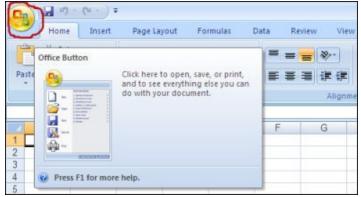
Check the radio button beside "Medium", and Excel will prompt you for permission each time a macro tries to run.

3. Close Excel completely with or without saving. Note: If this does not work the first time, try repeating the steps with a save of the workbook.

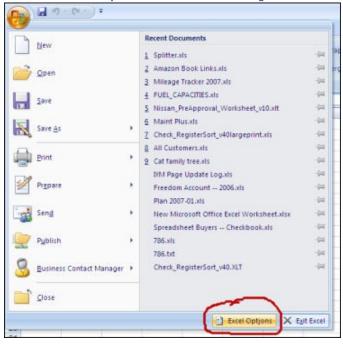
4. Now reopen the UCR Summary Excel Workbook which will now have an enable macros option. Until you change the macro settings you will always be provided an option to enable macros when you open an Excel file that contains macros.

Enabling Macros in Excel 2007

1. In Excel, click the Office button in the upper left corner of the screen.



The "Office Button" is the colorful Office logo button in the top left corner. Click it to open the menu shown in the next step.

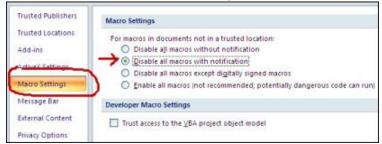


2. Click the "Excel Options" button in the lower right.

3. Click the "Trust Center" button on the left. Then, at the bottom right, select "Trust Center Settings" as shown below.



4. In the next window, select "Macro Settings," then select the radio button for "Disable all macros with notification."

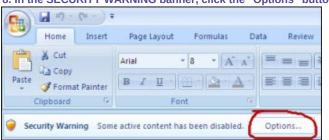


5. To close the Trust Center window, click the lower right "OK" button. Next close the Excel Options window by clicking the OK button.

6. Finally close Excel without saving. If you do save the document make sure you save as an Excel 97-2003 workbook with an "xls" file extension.

7. Now reopen the UCR Summary Excel Workbook which will now have an enable macros option. Until you change the Trust Center settings you will always be provided an option to enable macros in Excel.

Now there should be a SECURITY WARNING notification beneath the Office ribbon, as shown in the next step.



8. In the SECURITY WARNING banner, click the "Options" button.

9. Select the radio box beside "Enable this content," then click "OK."

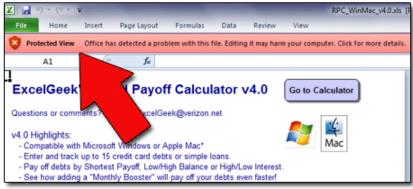


After you click "OK" and the window closes, your macros should function normally. Because you selected "Disable all macros with notification" in Step 4 above, you will need to follow Steps 8 and 9 each time you open a spreadsheet that contains macros.

Enabling Macros in Excel 2010

With Excel 2010, Microsoft has added an additional layer of protection — over and above that found in Excel 2007, which centered on simply finding the "hidden" menus where macros can be enabled.

When opening a macro-enabled spreadsheet, by default, Excel 2010 will disable macros and show its new "Protected View" ribbon at the top of your screen:

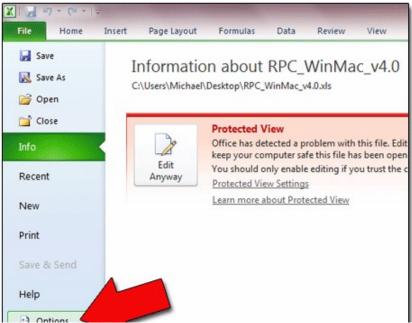


This "Protected View" feature means that enabling macros has now become a two-part process. We need to "turn on," or enable, macros in Excel 2010. So, follow these steps:

1. Open Excel. Click the FILE tab above the Office ribbon. (It's the first tab on the left.)



2. In the left-side menu, click OPTIONS.



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🔀 Exit		

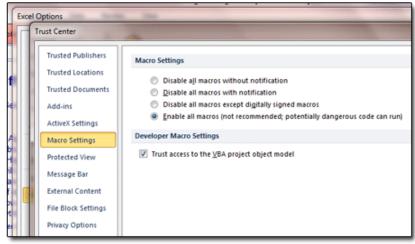
3. In the "Excel Options" window that appears, scan the left menu and click TRUST CENTER.

Excel Options	
General	General options for working with Excel.
Formulas	
Proofing	User Interface options
Save	Show <u>M</u> ini Toolbar on selection 🛈
Language	Enable Live Preview ()
Advanced	Color scheme: Blue ScreenTip Show feature descriptions in ScreenTip
Customize Ribbon	style:
Quick Access Tool	en creating new workbooks
Add-Ins	Use this fo <u>n</u> t: Body Font
Trust Center	Font size: 11 💌
	Default view for new sheets: Normal View
	Include this many sheets: 3

4. On the right side of the screen, click the TRUST CENTER SETTINGS button.

5. Now you'll see the TRUST CENTER window. In the left menu, select MACRO SETTINGS.

6. You will now see four "Macro Settings" options. Choose "Enable all macros...."



7. Click the OK button at the bottom right of the "Trust Center" window.

8. Click the OK button at the bottom right of the "Excel Options" window.

9. Close Excel, and then reopen it. Macros should now be enabled.

You've now enabled macros in Excel 2010. However, if "Protected View" is enabled, which it WILL be by default, then macros will still NOT run.

Rather than disabling "Protected View," a feature that Microsoft added, I would suggest that you create a "Trusted Locations" folder and save your **trusted**, macro-enabled spreadsheets in it, and run them from there. Doing so will allow Excel macros to run, but only in spreadsheets that you've stored in the folder (or folders) you designate as "Trusted Locations."

To create and designate a "Trusted Locations" folder:

1. On your hard drive or thumb drive, create a folder into which you'll save all your trusted, macro-enabled spreadsheets.

My "safe" folder, as an example, is called "Excel Documents" and is located at "C:\DATA\Excel Documents\" butyou can name yours whatever suits you.

2. Open Excel 2010. Click the FILE tab. Click OPTIONS in the left-side menu.

- 3. In the "Excel Options" window that appears, click the TRUST CENTER button on the left.
- 4. Click the TRUST CENTER SETTINGS button on the right.
- 5. On the left, select TRUSTED LOCATIONS.
- 6. Near the bottom, click the ADD NEW LOCATION button.
- 7. A small window appears. Click the BROWSE button.
- 8. Navigate to the folder you created above. Select the folder, and click OK.

9. You should be back to the "Microsoft Office Trusted Location" window. Checkmark the "Subfolders of this location are also trusted" option. Then click the OK button.

- 10. You should be back to the "Trust Center" window. Click OK.
- 11. You should be back to the "Excel Options" window. Click OK.

12. Close Excel. Place a trusted, macro-enabled spreadsheet in your "Trusted Locations" folder. When you open it, all macros should be functional.

At this point, as an example, if you were to download a macro-enabled spreadsheet from the internet, and save it to your desktop, its macros would not run when you opened the file.

However, if you saved that same spreadsheet into a folder you designated as a "Trusted Location," the macros would then execute.

Requir	red Fields	Application Version 1.7					
Agency Identifier (7 or 9 digit ORI)							
Month of Report		UCR Workbook Option	ns				
Year of Report (YYYY)		Please select the type	of submission for	each form listed	l below.		
Optional Fields		Report	Original Report / Zer	Adiustment	No Change /		
Agency							
City		Return A	0	0	0		
County		Return A Supplement	0	0	0		
State		LEOKA	0	0	0		
Population		ASR	0	0	0		
Prepared By *		Arcon					
Title of Preparer		Arson	0	0	0		
Telephone Number *		SHR	0	0	0		
Email Address *		Police Employees (Annual Report)	0	0	0		
Chief, Sheriff, Superintendent,		Hate Crime	0	0	0		
Commanding Officer, or Supervisor		Human Trafficking	0	0	0		
Date Prepared		Cargo Theft	0	0	0		
*Note: Please provide your contact informa	tion	Reporting older da	ata initiatives (20	12 data			

Settings

Generate Summary File(s)

Start New Workbook

Incident Report

INCI	DENT	OFFENSE	CLASSIFICAT	ION		RETU	RN A (and	ARSON)		SUPPLEMENT TO RETURN					TURN A PF
AGENCY CASE NUMBER	DATE	OFFENSE CLASSIFICATION	OFFENSE SUB CLASSIFICATION	LOCATION / TIME / NATURE	OFFENSES REPORTED	UNFOUNDED	NUMBER OF ACTUAL OFFENSES (col. F minus col. G)	OFFENSES CLEARED BY ARREST OR EXCEPTIONAL MEANS (includes col. J)	NUMBER CLEARED BY PERSONS UNDER 18 ONLY	Currency, Notes, Etc. STOLEN	Jewelry and Precious Metals STOLEN	Clothing & Furs STOLEN	Locally Stolen Motor Vehicles STOLEN	Office Equipment STOLEN	Televisions, Radios, Stereos, Etc. STOLEN
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Incident Report

ROPERTY	' BY TYPE	AND VAL	UE			ARS	ON	AGE, S	SEX, RACE, ETHNICITY	OPTIONAL FIELD
Firearms STOLEN	Household Goods STOLEN	Consumable Goods STOLEN	Livestock STOLEN	Miscellaneous STOLEN	TOTAL	Offenses Where Structures Uninhabited, Abandoned, or not Normally in Use	Estimated Value of Property Damage	NUMBER OF ARRESTEES	AGE / SEX / RACE / ETHNICITY / JUVENILE DISPOSITION	NARRATIVE
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					\$0					
					\$0					
					\$0					
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					\$0					

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INCIDENT-ASR

AGE, SEX, RACE, ETHNI										
AGENCY CASE NUMBER	ARRESTEE	AGE	SEX	RACE	ETHNICITY					

INCID	ENT	N	IOTOR VEHIC	CLES RECOVE	RED				PRO	PERTY RI	ECOVERE
AGENCY CASE NUMBER	DATE	STOLEN LOCALLY RECOVERED LOCALLY	STOLEN LOCALLY RECOVERED BY OTHER JURISDICTIONS	TOTAL LOCALLY STOLEN MOTOR VEHICLES RECOVERED (a & b)	STOLEN IN OTHER JURISDICTIONS AND RECOVERED LOCALLY	Currency, Notes, Etc. RECOVERED	Jewelry & Precious Metals RECOVERED	Clothing & Furs RECOVERED	Locally Stolen Motor Vehicles RECOVERED	Office Equipment RECOVERED	Televisions, Radios, Stereos, Etc. RECOVERED
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RECOVEREI	O TOTALS	0	0	0	0	\$0	\$0	\$0	\$0	\$0	\$0

D BY TYP	E AND VA	LUE				OPTIONAL FIELD
Firearms	Household Goods	Consumable Goods	Livestock	Miscellaneous		
RECOVERED	RECOVERED	Goods RECOVERED	Livestock RECOVERED	Miscellaneous RECOVERED	TOTAL	NARRATIVE
					\$0	
					\$0	
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RETURN A - MONTHLY RETURN OF OFFENSES KNOWN TO THE POLICE

This report is authorized by law Title 28, Section 534, U.S. Code. Your cooperation in completing this form will assist the FBI, in compiling timely, comprehensive, and accurate data. Please submit this form monthly, by the seventh day after the close of the month, and any questions to the FBI, Criminal Justice Information Services Division, Attention: Uniform Crime Reports/Module E-3, 1000 Custer Hollow Road, Clarksburg, West Virginia 26306; telephone 304-625-4830, facsimile 304-625-3566. Under the Paperwork Reduction Act, you are not required to complete this form unless it contains a valid OMB control number. The form takes approximately 10 minutes to complete. Instructions for preparing the form appear on the reverse side.

1-720 (Rev. 2-22-13) OMB No. 1110-0001 Expires 08-31-19

LASSIBICATION OF OFFENSES 2 3 4 5 6 LASSIBICATION OF OFFENSES 2020000000000000000000000000000000000			_					
I. CHINAL TOTAL ATTEMPTY (PICLUDES CRL. 9) I. CHINAL COURSE CLICENT ID MICIDE AMORDER AND NONSECLICENT ID MICIDE Microsoft report, similar Supplementary Inaudic Report 0 0 I. CHINAL AND NONSECLICENT ID MICIDE Microsoft Report 10 0 0 J. MARE TOTAL 10 0 0 0 A. Report 21 0 0 0 0 J. MARE TOTAL 10 0 0 0 0 J. Rober Total 10 0 0 0 0			~					
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Humide Report 11 0 0 10 b. MANSLAUCHTE BY NEGLIGENCE 12 0 0 0 0 2. RAPE TOTAL 20 0 0 0 0 0 b. Attempts to commit Rape 22 0 0 0 0 0 h. Attempts to commit Rape 22 0 0 0 0 0 3. ROBERT TOTAL 30 0 0 0 0 0 0 3. ROBERT TOTAL 30 0 <td>(Sco</td> <td>ore attempts as aggravated assault) If</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td>	(Sco	ore attempts as aggravated assault) If						
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b. Advenyes to control Rape 22 0 0 0 Historical Rape (See Instruction #15 below) 0 0 0 0 3. ROBBERY TOTAL 30 0 0 0 0 5. Roll or Curiting Instrument 33 0 0 0 0 6. Alter or Curiting Instrument 33 0 0 0 0 6. Alter or Curiting Instrument 34 0 0 0 0 6. Alter or Curiting Instrument 34 0 0 0 0 0 6. Alter or Curiting Instrument 41 0	2. RAPE T	OTAL	20	0	0	0	0	0
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b. Knife or Cutting Instrument 42 0 0 c. Other Dangerous Weapon 43 0 0 d. Hands, Fists, Feet, - Aggravated injury 44 0 0 e. Other Assaults - Simple, Not Aggravated 45 0 0 5. BURCLARY TOTAL 50 0 0 0 0 a. Forcible Entry 51 0 0 0 0 b. Unlawful Entry - No Force 52 0 0 0 0 c. Attempted Forcible Entry 53 0 0 0 0 b. Unlawful Entry - No Force 52 0 0 0 0 c. Attempted Forcible Entry 63 0 0 0 0 c. Attempted Forcible Entry 63 0 0 0 0 c. Attempted Forcible Entry 63 0 0 0 0 c. Autos 71 0 0 0 0 0 c. Autos 71 0 0 0 0 0 c. Other Vehicles 73 0 0 0 0 0 c. Other Vehicles 73 0 0 0 0 0 c. Other Vehicles	4. ASSAUL	T TOTAL	40	0	0	0	0	0
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Month and Year of Report

Agency Identifier

Population

Title

Date

Telephone Number

Prepared by

Chief, Sheriff, Superintendent, or Commanding Officer

INSTRUCTIONS FOR PREPARING RETURN A

(Detailed instructions are given in the Uniform Crime Reporting Handbook)

1. All Offenses listed on the Return A which occur during the month should be scored whether they become known to the police as the result of:

- a. Citizens' complaints.
- b. Reports of police officers.
- c. "On view" (pick-up) arrests.
- d. Citizens' complaints to sheriff, prosecutor, county police, private detectives, constables, etc.
- e. Any other means.

2. The offenses listed in Column 1 are the Part I offenses of the Uniform Crime Reporting Program plus the offenses of simple assault and manslaughter by negligence. Follow the instructions for classifying and scoring as presented in the *Uniform Crime Reporting Handbook*. Offenses committed by juveniles should be classified in the same manner as those committed by adults even though the juveniles may be handled by juvenile authorities.

3. Adjustments should be made on this month's return for offenses omitted or scored inaccurately on returns of preceding months or those now determined to be unfounded. Offenses that occurred in a previous month but only became known to you this month should be scored this month.

4. Consider all spaces for each classification of offenses in Columns 2, 3, 4, 5, and 6. The breakdowns for forcible rape, robbery, assault, burglary, and motor vehicle theft, when added should equal the total for each of these offenses. Do not enter zeroes where no count exists.

5. Attempts of rape, robbery, assault, burglary, larceny-theft, and motor vehicle theft are to be scored on this form.

6. **Column 2:** Enter opposite the proper offense classification the total number of such offenses reported or known through any means. "Unfounded" complaints are included. Attempts are included except in homicide classifications.

7. **Column 3:** Enter the number of complaints which were proven to be "unfounded' by police investigation. An "unfounded" offense is one in which a complaint was received, but upon investigation, proves either to be baseless or not to have actually occurred. Remember that recovery of property or clearance of an offense does not unfound a complaint.

8. Column 4: Number of actual offenses. This number is obtained by subtracting the number in Column 3 from that in Column 2.

9. **Column 5:** Enter the total number of offenses **cleared** during the month. This total includes the clearances which you record in Column 6. An offense is cleared when one or more persons are charged and turned over for prosecution for that offense. Clearance totals also include exceptional clearances which are explained in the *Uniform Crime Reporting Handbook*.

10. **Column 6:** Enter here the number of offenses which are cleared through the arrest, releasing to parents, or other handling of persons under the age of 18. In those situations where an offense is cleared through the involvement of both an adult and a person under 18 years of age, count the clearance only in Column 5.

11. The grand totals for Columns 2, 3, 4, 5, and 6 are the totals of each of the seven classifications.

12. Tally books can be used to maintain a running count of offenses through the month. Totals for the *Return A* can then be taken directly from the Tally book. These Tally books can be obtained by corresponding with the FBI, Criminal Justice Information Services Division, Attention: Uniform Crime Reports/Module E-3, 1000 Custer Hollow Road, Clarksburg, West Virginia 26306; telephone 304-625-4830, facsimile 304-625-3566.

13. This *Return A* report should be forwarded to the FBI Uniform Crime Reports even though no offenses of this type listed were committed during the month. However, it is not necessary to submit supplemental reports in such cases. Simply check the appropriate box within the block near the bottom of the *Return A* report.

14. Any inquiry regarding the completion of this form, the classification and scoring of offenses, or prior to submitting crime data by computer printout, contact the Uniform Crime Reporting Program at the above-mentioned address.

15. Reporting according to the historical definition of rape is optional. This count should be included in the total reported in line 2a or line 2b.

RETURN A - MONTHLY RETURN OF OFFENSES KNOWN TO THE POLICE

This report is authorized by law Title 28, Section 534, U.S. Code. Your cooperation in completing this form will assist the FBI, in compiling timely, comprehensive, and accurate data. Please submit this form monthly, by the seventh day after the close of the month, and any questions to the FBI, Criminal Justice Information Services Division, Attention: Uniform Crime Reports/Module E-3, 1000 Custer Hollow Road, Clarksburg, West Virginia 26306; telephone 304-625-4830, facsimile 304-625-3566. Under the Paperwork Reduction Act, you are not required to complete this form unless it contains a valid OMB control number. The form takes approximately 10 minutes to complete. Instructions for preparing the form appear on the reverse side.

1-720 (Rev. 3-08-06) OMB No. 1110-0001 Expires 01-30-10

		2	3	4	5	6
	RY	OFFENSES REPORTED	UNFOUNDED, I.E.,	NUMBER OF ACTUAL	TOTAL OFFENSES	NUMBER OF CLEARANCES
CLASSIFICATION OF OFFENSES	ENTRY	OR KNOWN TO	FALSE OR BASELESS	OFFENSES (COLUMN	CLEARED BY ARREST	INVOLVING ONLY
	DATA	POLICE (INCLUDE	COMPLAINTS	2 MINUS COLUMN 3)	OR EXCEPTIONAL	PERSONS UNDER 18
	DA	"UNFOUNDED" AND		(INCLUDE ATTEMPTS)	MEANS	YEARS OF AGE
	_	ATTEMPTS)			(INCLUDES COL. 6)	
CRIMINAL HOMICIDE a. MURDER AND NONNEGLIGENT HOMICIDE (Score attempts as aggravated assault) If homicide reported, submit Supplementary Homicide Report	11			0		
b. MANSLAUGHTER BY NEGLIGENCE	12			0		
. RAPE TOTAL	20	0	0	0	0	0
a. Rape	21	0	0	0	0	0
b. Attempts to commit Rape	22			0		
ROBBERY TOTAL	30	0	0		0	0
- T!	_	0	0	0	0	0
a. Firearm	31			0		
b. Knife or Cutting Instrument	32			0		
c. Other Dangerous Weapon	33			0		
d. Strong-Arm (Hands, Fists, Feet, Etc.) . ASSAULT TOTAL	34			0		
	40	0	0	0	0	0
a. Firearm	41			0		
b. Knife or Cutting Instrument	42			0		
c. Other Dangerous Weapon	43			0		
d. Hands, Fists, Feet, Etc Aggravated injury	44			0		
e. Other Assaults - Simple, Not Aggravated	45			0		
BURGLARY TOTAL	50	0	0	0	0	0
a. Forcible Entry	51			0		
b. Unlawful Entry - No Force	52			0		
c. Attempted Forcible Entry	53			0		
. LARCENY - THEFT TOTAL (Except Motor Vehicle Theft)	60			0		
MOTOR VEHICLE THEFT TOTAL	70	0	0	0	0	0
a. Autos	71	0	0	0	0	0
b. Trucks and Buses	72			0		
c. Other Vehicles	73			0		
GRAND TOTAL	77	0	0	0	0	0
HECKING ANY OF THE APPROPRIATE BLOCKS BELOW WILL		TE YOUR NEED TO SUBM	AIT REPORTS WHEN TH			T USE THIS SPACE
RE ZERO. THIS WILL ALSO AID THE NATIONAL PROGRAM IN	N ITS QU	ALITY CONTROL EFFORT	S.		DO NO	
			,			INITIALS
X MURDERS, JUSTIFIABLE HOMICIDES, OR MANSLAUGHTI NEGLIGENCE OCCURRED IN THIS JURISDICTION DURING MONTH.			YEARS OF AGE REPORT SINC NS WITHIN THIS AGE GROUP.		RECORDED	
NO SUPPLEMENT TO RETURN A REPORT SINCE NO CRIM		Y	EX, AND RACE OF PERSONS A		EDITED	
A OFFENSES OR RECOVERY OF PROPERTY REPORTED DUR THE MONTH.	RING		OF AGE AND OVER REPORT S WITHIN THIS AGE GROUP.	SINCE NO ARREST OF	ENTERED	
NO LAW ENFORCEMENT OFFICERS KILLED OR ASSAULT			ILY RETURN OF ARSON OFFI		ADJUSTED	
X REPORT SINCE NONE OF THE OFFICERS WERE ASSAULT OR KILLED DURING THE MONTH.	ED	X NO MONTH ENFORCEM	MENT REPORT SINCE NO ARS	ONS OCCURRED.	CORRES	

Month and Year of Report

Agency Identifier

Population

Title

Date

Prepared by

Telephone Number

Agency and State

Chief, Sheriff, Superintendent, or Commanding Officer

INSTRUCTIONS FOR PREPARING RETURN A

(Detailed instructions are given in the Uniform Crime Reporting Handbook)

1. All Offenses listed on the *Return A* which occur during the month should be scored whether they become known to the police as the result of:

- a. Citizens' complaints.
- b. Reports of police officers.
- c. "On view" (pick-up) arrests.
- d. Citizens' complaints to sheriff, prosecutor, county police, private detectives, constables, etc.
- e. Any other means.

2. The offenses listed in Column 1 are the Part I offenses of the Uniform Crime Reporting Program plus the offenses of simple assault and manslaughter by negligence. Follow the instructions for classifying and scoring as presented in the *Uniform Crime Reporting Handbook*. Offenses committed by juveniles should be classified in the same manner as those committed by adults even though the juveniles may be handled by juvenile authorities.

3. Adjustments should be made on this month's return for offenses omitted or scored inaccurately on returns of preceding months or those now determined to be unfounded. Offenses that occurred in a previous month but only became known to you this month should be scored this month.

4. Consider all spaces for each classification of offenses in Columns 2, 3, 4, 5, and 6. The breakdowns for forcible rape, robbery, assault, burglary, and motor vehicle theft, when added should equal the total for each of these offenses. Do not enter zeroes where no count exists.

5. Attempts of rape, robbery, assault, burglary, larceny-theft, and motor vehicle theft are to be scored on this form.

6. **Column 2:** Enter opposite the proper offense classification the total number of such offenses reported or known through any means. "Unfounded" complaints are included. Attempts are included except in homicide classifications.

7. Column 3: Enter the number of complaints which were proven to be "unfounded" by police investigation. An "unfounded" offense is one in which a complaint was received, but upon investigation, proves either to be baseless or not to have actually occurred. Remember that recovery of property or clearance of an offense does not unfound a complaint.

8. Column 4: Number of actual offenses. This number is obtained by subtracting the number in Column 3 from that in Column 2.

9. Column 5: Enter the total number of offenses cleared during the month. This total includes the clearances which you record in Column 6. An offense is cleared when one or more persons are charged and turned over for prosecution for that offense. Clearance totals also include exceptional clearances which are explained in the Uniform Crime Reporting Handbook.

10. **Column 6:** Enter here the number of offenses which are cleared through the arrest, releasing to parents, or other handling of persons under the age of 18. In those situations where an offense is cleared through the involvement of both an adult and a person under 18 years of age, count the clearance only in Column 5.

11. The grand totals for Columns 2, 3, 4, 5, and 6 are the totals of each of the seven classifications.

12. Tally books can be used to maintain a running count of offenses through the month. Totals for the *Return A* can then be taken directly from the Tally book. These Tally books can be obtained by corresponding with the FBI, Criminal Justice Information Services Division, Attention: Uniform Crime Reports/Module E-3, 1000 Custer Hollow Road, Clarksburg, West Virginia 26306; telephone 304-625-4830, facsimile 304-625-3566.

13. This Return A report should be forwarded to the FBI Uniform Crime Reports even though no offenses of this type listed were committed during the month. However, it is not necessary to submit supplemental reports in such cases. Simply check the appropriate box within the block near the bottom of the Return A report.

14. Any inquiry regarding the completion of this form, the classification and scoring of offenses, or prior to submitting crime data by computer printout, contact the Uniform Crime Reporting Program at the above-mentioned address.

15. Reporting according to the historical definition of rape is optional. This count should be included in the total reported in line 2a or line 2b.

SUPPLEMENT TO RETURN A

1-706 (Rev. 2-22-13) OMB No. 1110-0001 Expires 08-31-19

MONTHLY RETURN OF OFFENSES KNOWN TO THE POLICE

This report is authorized by law Title 28, Section 534, U.S. Code. Your cooperation in completing this form with the *Return A* will assist the FBI in compiling timely, comprehensive, and accurate data. Please submit this form monthly, by the seventh day after the close of the month, and any questions to the FBI, Criminal Justice Information Services Division, Attention: Uniform Crime Reports/Module E-3, 1000 Custer Hollow Road, Clarksburg, West Virginia 26306; telephone 304-625-4830, facsimile 304-625-3566. Under the Paperwork Reduction Act, you are not required to complete the form unless it contains a valid OMB control number. The form takes approximately 11 minutes to complete.

This form deals with the nature of crime and the monetary value of property stolen and recovered. The total offenses recorded on this form, page 2, should be the same as the number of actual offenses listed in Column 4 of the *Return A* for each crime class. Include attempted crimes on this form, but do not include unfounded offenses. If you cannot complete the report in all areas, please record as much information as is available. Tally sheets will be sent upon request.

Р	ROPERTY	BY TYPE AND VALUE		
	ry	Monetary Value of Proper	ty Stolen in You	Jurisdiction
Type of Property (1)	Data Entry	Stolen (2)		covered (3)
(A) Currency, Notes, Etc.	01			
(B) Jewelry and Precious Metals	02			
(C) Clothing and Furs	03			
(D) Locally Stolen Motor Vehicles	04			
(E) Office Equipment	05			
(F) Televisions, Radios, Stereos, Etc.	06			
(G) Firearms	07			
(H) Household Goods	08			
(I) Consumable Goods	09			
(J) Livestock	10			
(K) Miscellaneous	11			
TOTAL	00	\$0		\$0
Prepared by	Title	The total of this column should agree with the Grand Total (DATA ENTRY 77) shown on page 2.	months. The above only that property jurisdiction. This recovered for you	ough stolen in prior re is an accounting for
Telephone Number	Date			
Chief, Sheriff, Superintendent, or Co	cer			
Month and Year of Report		Agency Identifier]	Population
Agency and State				USE THIS SPACE
rigency and state				INITIALS
			RECORDED	
			EDITED	

ENTERED ADJUSTED CORRES.

PROPERTY STOLEN BY CLASSIFICATION

CLASSIFICATION		DATA ENTRY	Number of Actual Offenses (Column 4 Return A)	Monetary Value of Property Stolen
1. MURDER AND NONNEGLIGENT MANSLAUGHTER		12		
2. RAPE		20		
3. ROBBERY				
(a) HIGHWAY (streets, alleys, etc.)		31		
(b) COMMERCIAL HOUSE (except c, d, and f)		32		
(c) GAS OR SERVICE STATION		33		
(d) CONVENIENCE STORE		34		
(e) RESIDENCE (anywhere on premises)		35		
(f) BANK		36		
(g) MISCELLANEOUS		37		
TOTAL ROBBERY		30	0	\$0
5. BURGLARY - BREAKING OR ENTERING				
(a) RESIDENCE (dwelling)				
(1) NIGHT (6 p.m 6 a.m.)		51		
(2) DAY (6 a.m 6 p.m.)		52		
(3) UNKNOWN		53		
(b) NON-RESIDENCE (store, office, etc.)				
(1) NIGHT (6 p.m 6 a.m.)		54		
(2) DAY (6 a.m 6 p.m.)		55		
(3) UNKNOWN		56		
TOTAL BURGLARY		50	0	\$0
6. LARCENY - THEFT (Except Motor Vehicle Theft)				
(a) \$200 AND OVER		61		
(b) \$50 TO \$199		62		
(c) UNDER \$50	_	63		
TOTAL LARCENY (Same as Item 6x)		60	0	\$0
7. MOTOR VEHICLE THEFT (Include Alleged Joy Ride)		70		
GRAND TOTAL - ALL ITEMS		77		\$0
ADDITIONAL ANALYSIS OF LARCENY AND MOTOR VEHICLE THEFT				
6x. NATURE OF LARCENIES UNDER ITEM 6				
(a) POCKET-PICKING	\square	81		
(b) PURSE-SNATCHING		82		
(c) SHOPLIFTING		83		
(d) FROM MOTOR VEHICLES (except e)		84		
(e) MOTOR VEHICLE PARTS AND ACCESSORIES		85		
(f) BICYCLES		86		
(g) FROM BUILDING (except c and h)		87		
(h) FROM ANY COIN-OPERATED MACHINES (parking meters, etc.)	$\left \right $	88		
(i) ALL OTHER	+	89		
TOTAL LARCENIES (Same as Item 6)		80	0	\$0
7x. MOTOR VEHICLES RECOVERED				
(a) STOLEN LOCALLY AND RECOVERED LOCALLY	_	91		
(b) STOLEN LOCALLY AND RECOVERED BY OTHER JURISDICTION	_	92		
(c) TOTAL LOCALLY STOLEN MOTOR VEHICLES RECOVERED (a &	: b)	90	0	

(d) STOLEN IN OTHER JURISDICTIONS AND RECOVERED LOCALLY 93

1-705 (Rev. 11-17-2009)

LAW ENFORCEMENT OFFICERS KILLED OR ASSAULTED

This report is authorized by law Title 28, Section 534, U.S. Code. Even though you are not required to respond, your cooperation in using this form to report the number of your officers who were killed or assaulted in the line of duty during the month will assist the FBI in compiling timely, comprehensive, and accurate data. Please submit this report, by the seventh day after the close of the month, and any questions to the FBI, Criminal Justice Information Services Division, Attention: Uniform Crime Reports/Module E-3, 1000 Custer Hollow Road, Clarksburg, West Virginia 26306; telephone 304-625-4830; facsimile 304-625-3566. Under the Paperwork Reduction Act, you are not required to complete this form unless it contains a valid OMB control number. The form takes approximately 7 minutes to complete. Instructions for preparing the form are on the reverse side. Additional information on officers who were assaulted and injured with a firearm or a knife or other cutting instrument will be requested on a separate questionnaire, *Analysis of Law Enforcement Officers Killed and Assaulted*.

OFFICERS KILLED

Number of your law enforcement officers killed in the line of duty this month.

By felonious act By accident or negligence

OFFICERS ASSAULTED (Do not include officers killed) - See other side for instructions.

			Type of	weapon				Туре	of assign	ment			
			Knife					-officer hicle		ctive or 11 assign.	c	Other	
Type of activity	Total assaults by weapon A	Firearm B	or other cutting instru- ment C	Other danger- ous weapon D	Hands, fists, feet, etc. E	Two- officer vehicle F	Alone G	Assisted H	Alone I	Assisted J	Alone K	Assisted L	Office assault cleare M
 Responding to disturbance calls (family quarrels, person with firearm, etc.) 	0												
 Burglaries in progress or pursuing burglary suspects 	0												
3. Robberies in progress or pursuing robbery suspects	0												
4. Attempting other arrests	0												
5. Civil disorder (riot, mass disobedience, etc.)	0												
6. Handling, transporting, custody of prisoners	0												
7. Investigating suspicious persons or circumstances	0												
8. Ambush - no warning	0												
9. Handling persons with mental illness	0												
10. Traffic pursuits and stops	0												
11. All other	0												
12. TOTAL (1-11)	0	0	0	0	0	0	0	0	0	0	0	0	0
13. Number with personal injury*	0										DO	NOT WRI	TE HERE
14. Number without personal injury	0												Initial
12:0)1 2:	00 4:	00 6:	00 8:0	00 10:0	00 12:	00				Record Edited	led	
15. Time of assaults AM							1				Entered		
PM											Verifie	d	

Month and Year

Agency Identifier

Prepared by / E-mail address

Title

Agency

Chief, Sheriff, Superintendent, Commanding Officer

*If the officer was injured with a firearm (13B) or a knife or other cutting instrument (13C), please complete the block on the reverse side and

include your agency's incident or case number(s). This information is only for your agency's use to assist in referencing the incident once the above-mentioned questionnaire is forwarded to you for completion.

INSTRUCTIONS FOR PREPARING REPORT

When an officer is assaulted in the line of duty, the reporting agency should enter the type of weapon (columns B through E) and type of assignment (columns F through L) next to the appropriate type of assignment (lines 1 through 11). The reporting agency should also indicate injury (line 13) or no injury (line 14) and total number of assaults by the time of day on line 15. Reporting agencies are reminded that the Hierarchy Rule applies to those incidents involving aggravated assaults on law enforcement officers while responding to or taking necessary action at the scene of a crime. For example, if an officer is assaulted at the scene of a robbery, only the robbery is scored on the Return A, but the assault is recorded on this form. However, if the officer is assaulted during a burglary incident, only the assault is scored both on the Return A and on this form.

The reporting agency should use column M next to the appropriate activity to indicate that an assault on a law enforcement officer was cleared by arrest.

At the end of the month, the reporting agency should add across each line, B through E, and enter total in column A. (The total F through L should equal the total of B through E as entered in A.) Finally, the reporting agency should enter a total for each column (B through M) on line 12.

Columns B - E:

Columns B through E pertain to type of weapon. The reporting agency should enter one weapon for each assault. If more than one type of weapon is used to commit a single assault, the weapon which is first encountered in moving from column B to column E should be the weapon selected.

Columns F - L:

Column F (Two-officer vehicle) and columns G and H (One-officer vehicle) pertain to uniformed officers, columns I and J (Detective or special assignment) to non-uniformed officers. Columns K and L (Other) pertain to officers assaulted functioning in a capacity not represented by columns F through J such as foot patrol, off duty, etc.

Column M:

Enter the number of officer assaults cleared. Column M should not be used to count the number of persons arrested for such offenses. Include exceptional clearances in this column.

Lines 1 - 11:

Enter the type of law enforcement activity in which the officer was engaged at the time of assault.

Line 12:

Enter the total of lines 1 through 11.

Line 13:

Enter the number of assaults from line 12 that resulted in personal injury to the officer.

Line 14:

Enter the number of assaults from line 12 in which there was no injury to the officer.

Line 15:

Enter the total number of assaults on officers occurring within the appropriate two-hour intervals.

YOUR AGENCY'S INCIDENT OR CASE NUMBER(S)

(Complete this block only if the assaulted officer was injured with a firearm or a knife or other cutting instrument.)

AGE, SEX, RACE, AND ETHNICITY OF PERSONS ARRESTED Under 18 Years of Age

This report is authorized by law Title 28, Section 534, United States Code race, and ethnicity of all persons under 18 years of age arrested by your d basis. Instructions appear on the reverse of this form. Any questions regar Services Division, Attention: Uniform Crime Reports, Module E-3, 1000 625-3566.	partment during the month will assist the FBI ling this report may be addressed to the Federa	in compiling comprehensive accurate data on a timely I Bureau of Investigation, Criminal Justice Information
City	County	
	5	
State	Month and Year of Report	
Prepared By / Telephone number / E-mail address	Title	
Chief, Sheriff, Commissioner, or Superintendent		
Date Prepared		
	S-NOT TO INCLUDE NEGLECT OR TRA	AFFIC CASES
	tate age definition for juveniles)	
Total	0	
 Handled within Department and released. (Warning, released to parents, etc.) 		
2. Referred to juvenile court or probation department.		
3. Referred to welfare agency.		
4. Referred to other police agency.		
5 Referred to criminal or adult court.		

AGE, SEX, RACE, AND ETHNICITY OF PERSONS ARRESTED, under 18 years of age

(Include those released without having been formally charged)

					A	GE				RACE					ETHNICITY	
			Under						Total Under			American Indian or Alaskan		Pacific	Hispanic or	Not Hispanio
CLASSIFICATION OF OFFENSES		SEX	10	10-12	13-14	15	16	17	18	White	Black	Native	Asian	Islander	Latino	or Latino
Murder and Nonnegligent Manslaughter		Male Female							0							
Manslaughter by Negligence		Male Female							0							
Manslaughter by Negligence		Male							0							
Rape	02	Female							0							
		Male							0							
Robbery		Female							0							
A service of A second (D strong A 4 - d)		Male							0							
Aggravated Assault (Return A - 4a-d)		Female Male							0							
Burglary - Breaking or Entering		Male Female							0							
Durgiary - Dreaking of Entering		Male							0							
Larceny - Theft (Except Motor Vehicle Theft)		Female							0							
Earceny There (Except wotor venicle There)		Male							0							
Motor Vehicle Theft		Female							0							
		Male							0							
Other Assaults (Return A - 4e)		Female							0	1						
]	Male							0							
Arson		Female							0							
		Male							0							
Forgery and Counterfeiting		Female							0							
Fraud		Male							0							
Fraud		Female Male							0							
Embezzlement		Female							0							
		Male							0							
Stolen Property; Buying, Receiving, Possessing									0							
,,,,,,,,,		Male							0							
Vandalism		Female							0							
]	Male							0							
Weapons; Carrying, Possessing, etc.	15	Female							0							
Prostitution and		Male	0	0	0	0	0	0	0							
Commercialized Vice Total	16	Female	0	0	0	0	0	0	0	0	0	0	0	0	0	0
		Male							0							
Prostitution		Female							0							
Assisting on Dromoting Duratitation		Male							0							
Assisting or Promoting Prostitution		Female Male							0							
Purchasing Prostitution		Female							0							
Sex Offenses (Except Forcible]	Male							0							
Rape and Prostitution)		Female							0							
Drug Abuse Violations		Male	0	0	0	0	0	0	0							
Grand Total		Female	0	0	0	0	0	0	0	0	0	0	0	0	0	0
(1) Sale/Manufacturing		Male	0	0	0	0	0	0	0		-	-	-		-	-

Subtota	180 Female	0	0	0	0	0	0	0	0	0	0	0	0	0	0

Opium or Cocaine and Their Derivatives		Male							0	-						
(Morphine, Heroin, Codeine)	а	Female Male							0							
Marijuana	b	Female							0							
Synthetic Narcotics - Manufactured		Male							0							
Narcotics Which Can Cause True Drug Addiction (Demerol, Methadones)	С	Female							0							
Other - Dangerous Nonnarcotic Drugs		Male							0							
(Barbiturates, Benzedrine)	d	Female							0							
·		Male	0	0	0	0	0	0	0							
(2) Possession Subtotal	185		0	0	0	0	0	0	0	0	0	0	0	0	0	0
Opium or Cocaine and Their Derivatives		Male							0	-						
(Morphine, Heroin, Codeine)	е	Female Male							0							
Marijuana	f	Female							0							
Synthetic Narcotics - Manufactured		Male							0							
Narcotics Which Can Cause True Drug																
Addiction (Demerol, Methadones)	g	Female							0							
Other - Dangerous Nonnarcotic Drugs	L	Male Female							0							
(Barbiturates, Benzedrine) Gambling	h	Female Male	0	0	0	0	0	0	0							
Total	19	Female	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Total	10	Male	v	Ū			v	Ŭ	0	Ū	Ū	Ű	Ŭ	Ū	Ű	
Bookmaking (Horse and Sport Book)	а	Female							0							
		Male							0							
Numbers and Lottery	b	Female							0							
All Other Compling		Male							0	-						
All Other Gambling	С	Female Male							0							
Offenses Against The Family and Children	20	Female							0							
		Male							0							
Driving Under The Influence	21	Female							0							
		Male							0	-						
Liquor Laws	22	Female							0							
Drunkenness	23	Male Female							0	-						
Druikenness	23	Male							0							
Disorderly Conduct	24	Female							0							
5		Male							0							
Vagrancy	25	Female							0							
		Male							0	-						
All Other Offenses (Except Traffic)		Female							0							
Suspicion	27	Male Female							0							
ouspicion	27	Male							0							
Curfew and Loitering Law Violations	28	Female							0							
		Male							0							
Runaways	29	Female							0							
	20	Male							0	-						
Human Trafficking/Commercial Sex Acts	30	Female							0							
Human Trafficking/Involuntary Servitude	31	Male Female							0							
Tuman Tumening monunung Octvitude	51															
	Total	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0

INSTRUCTIONS

1. Show in the report all persons under 18 years of age taken into custody during the month for committing an offense of the indicated types within the local jurisdiction. (Include those released without having been formally charged.) For purposes of Uniform Crime Reporting, a juvenile should be counted as "arrested" when the circumstances are such that if he or she were an adult, an arrest would be tallied. Police "contacts" with juveniles where no offense has been committed should not be scored as arrests. Instances where a juvenile is taken into custody for his/her own protection, such as "neglect," and no crime committed, should not be listed as arrests. Enter on the front of this form your disposition of all juveniles arrested.

2. Arrests of persons 18 years of age and over are tallied on the Age, Sex, Race, and Ethnicity of Persons Arrested, 18 Years of Age and Over reporting form.

3. The offenses are taken from the uniform classification of offenses and cover all the Part I and Part II offenses except traffic. In compiling the data, follow definitions of offenses in the *Uniform Crime Reporting Handbook*.

4. Enter opposite each offense the number of persons taken into custody listing them according to age and sex of the persons arrested and according to race and ethnicity without regard to sex. Juveniles should be listed opposite the classification of the offense for which they were taken into custody. For example, juveniles arrested for committing larceny should be listed opposite the larceny-theft classification on this report, even though they are charged with "juvenile delinquency."

5. The race totals should equal the age totals for each offense class.

6. Total all columns.

AGE, SEX, RACE, AND ETHNICITY OF PERSONS ARRESTED

18 Years of Age and Over

d to the Federal Bureau of Investigation, Criminal Justice Information Service 30. facsimile 304-625-3566.	s Division, Attention:	Uniform Crime Reports/Module	E-3, 1000 Custer Hollow Road, C	larksburg, West Virginia 263	306; teleph
inty					
2					
th and Year of Report					
Prepared By / Telephone number / E-mail address		Title			
Chief, Sheriff, Commissioner, or Superintendent					

AGE, SEX, RACE, AND ETHNICITY OF PERSONS ARRESTED, 18 years of age and over

(Include	those	released	without	having	heen	formally	/ charge	d)
	menuue	uiose	reneased	without	nuving	been	ronnun	(chuige	<u>, </u>

								(IIICI	uue mos	A		it naving	Deen toi	mally ch	aigeu)						RACE					ETHNICITY	
CLASSIFICATION OF OFFENSES	SE	x	18	19	20	21	22	23	24	25-29	30-34	35-39	40-44	45-49	50-54	55-59	60-64	65 and over	TOTAL	White	Black	American Indian or Alaskan Native	Asian	Native Hawaiian or Other Pacific Islander	Hispanic or Latino	Not	
Murder and	Male																		0								
Nonnegligent Manslaughter 01a	Fema																		0							1	
Manslaughter by	Male																		0								
Negligence 01b	o Fema																		0								
D	Male																		0							1	
Rape 02	Fema Male																		0								
Robbery 03	Fema																		0							1	
Aggravated Assault	Male																		0								
· · · · · · · · · · · · · · · · · · ·	Fema																		0								
Burglary - Breaking or Entering 05	Male Fema																		0								
Larceny - Theft (Except	Male																		0							[
	Fema	_																	0							L	
Motor Vehicle Theft 07	Male																		0							1	
Other Assaults	Fema Male	_																	0								
	Fema																		0							1	
	Male																		0								
	Fema																		0							l	
Forgery and Counterfeiting 10	Male Fema	_																	0							1	
	Male	_																	0								
Fraud 11	Fema	ile																	0								
	Male																		0							1	
	Fema Male																		0							<u> </u>	
Stolen Property; Buying, Receiving, Possessing 13	Fema																		0							1	
	Male																		0								
	Fema																		0							ļ	
Weapons; Carrying,	Male Fema																		0							1	
<u>8</u> /																											
Prostitution and Commercialized Vice	Male		0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0							1	
Total 16	Fema	_	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
Prostitution a	Male																		0								
Assisting or	Fema Male																		0								
	Fema																		0								
	Male																		0								
	Fema	ile																	0								
Sex Offenses (Except Forcible Rape and	Male																		0								
Prostitution) 17 Drug Abuse Violations	Fema Male		0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0								
Grand Total 18			0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
(1) Sale/Manufacturing	Male	_	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	-					~		
Subtotal 180) Fema	ile	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	

-																									
Opium or Cocaine and																		0							
Their Derivatives	Male																	0							
(Morphine, Heroin,	E																	0							
Codeine) a	Female Male																	0							
Marijuana b	Female																	0							
	, remain																	0							
Synthetic Narcotics -																									
Manufactured Narcotics Which Can Cause True	Male																	0							
Drug Addiction Demerol,																									
	Female																	0							
Other - Dangerous																									
Nonnarcotic Drugs	Male																	0							
(Barbiturates,																									
	I Female																	0							
(2) Possession Subtotal 18	Male	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0							
	85 Female	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Opium or Cocaine and	Male																	0							
Their Derivatives (Morphine, Heroin,	wate																	0							
	Female																	0							
	Male																	0							
Marijuana f	Female																	0							
Symthetic Nereotice																									
Synthetic Narcotics - Manufactured Narcotics	Male																	0							
Which Can Cause True	wate																	0							
Drug Addiction (Demerol,																									
Methadones) g	g Female																	0							
Other - Dangerous																									
																		0							
Nonnarcotic Drugs	Male																								
(Barbiturates,																									
(Barbiturates, Benzedrine)	ı Female													0	-			0							
(Barbiturates, Benzedrine) F Gambling	n Female Male	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0 0							
(Barbiturates, Benzedrine) H Gambling Total 1	Male Female	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0 0 0	0	0	0	0	0	0	0
(Barbiturates, Benzedrine) H Gambling Total 1 Bookmaking (Horse	1 Female Male 9 Female Male	0																0 0 0 0	0	0	0	0	0	0	0
(Barbiturates, Benzedrine) H Gambling Total 1 Bookmaking (Horse	1 Female Male 9 Female Male 1 Female	0																0 0 0 0	0	0	0	0	0	0	0
(Barbiturates, Benzedrine) H Gambling Total 1 Bookmaking (Horse and Sport Book) a	Female Male Female Male Female Male	0 • 0																0 0 0 0 0 0	0	0	0	0	0	0	0
(Barbiturates, Benzedrine) H Gambling Total 1 Bookmaking (Horse and Sport Book) a	Female Male Female Male Female Male Female	0 • 0																0 0 0 0 0 0 0	0	0	0	0	0	0	0
(Barbiturates, Benzedrine) H Gambling Total 1 Bookmaking (Horse and Sport Book) a Numbers and Lottery H	 Female Male Female Male Female Male Female Male Male Male 																	0 0 0 0 0 0	0	0	0	0	0	0	0
(Barbiturates, Benzedrine) H Gambling Total 1 Bookmaking (Horse and Sport Book) a Numbers and Lottery H	Female Male Female Male Female Male Female																	0 0 0 0 0 0 0 0 0	0	0	0	0	0	0	0
(Barbiturates, Benzedrine) H Gambling Total 1 Bookmaking (Horse and Sport Book) a Numbers and Lottery H All Other Gambling C Offenses Against the Family and Children 2	Female Male Female Male Female Female Male Female Male Female Male Female																	0 0 0 0 0 0 0 0 0 0 0	0	0	0	0	0	0	0
(Barbiturates, Benzedrine) H Gambling Total 1 Bookmaking (Horse and Sport Book) a Numbers and Lottery H All Other Gambling G Offenses Against the Family and Children 2	Female Male Female Male Female Male Female Male Female Male Female Male Male																	0 0 0 0 0 0 0 0 0 0 0 0 0 0 0	0	0	0	0	0	0	0
(Barbiturates, Benzedrine) H Gambling Total 1 Bookmaking (Horse and Sport Book) a Numbers and Lottery H All Other Gambling G Offenses Against the Family and Children 2	Female Male Female Female Female Female Female Female Male Female Male Female Female																	0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0	0	0	0	0	0	0	0
(Barbiturates, Benzedrine) H Gambling Total 1 Bookmaking (Horse and Sport Book) a Numbers and Lottery H All Other Gambling C Offenses Against the Family and Children 2 Driving Under the Influence 2	Female Male Female Female Female Female Female Female Male Female Male Female Male Male Male Male	0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0																0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0	0	0	0	0	0	0	0
(Barbiturates, Benzedrine) H Gambling Total 11 Bookmaking (Horse and Sport Book) a Numbers and Lottery H All Other Gambling C Offenses Against the Family and Children 2 Driving Under the Influence 2	Female Male Female Male Female Male Female Male Female Male Female Male Female Male Female Male Female Male	0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0																0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0	0	0	0	0	0	0	0
(Barbiturates, Benzedrine) H Benzedrine) H Gambling Total 1 Bookmaking (Horse and Sport Book) a Numbers and Lottery H All Other Gambling G Offenses Against the F Family and Children 2 Driving Under the Influence 2 Liquor Laws 2	Female Male Female Male Female Male Female Male Female Male Female Male Female Male Female Male Female Male																	0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0	0	0	0	0	0	0	0
(Barbiturates, Benzedrine) H Gambling Total 1 Bookmaking (Horse and Sport Book) a Numbers and Lottery H All Other Gambling of Offenses Against the Family and Children 2 Driving Under the Influence 2 Liquor Laws 2	Female Male Pemale Male Female Female Male Female Male Female Male Female Male Female Male Female Male Female Male																	0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0	0	0	0	0	0	0	0
(Barbiturates, P Benzedrine) H Gambling Total 1 Bookmaking (Horse and Sport Book) a Numbers and Lottery H All Other Gambling C Offenses Against the Family and Children 2 Driving Under the Influence 2 Liquor Laws 2 Drunkenness 2	Female Male Female Male Female Male Female Male Female Male Female Male Female Male Female Male Female Male																	0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0	0	0	0		0	0	0
(Barbiturates, Benzedrine) H Gambling Total 1 Bookmaking (Horse and Sport Book) a Numbers and Lottery H All Other Gambling C Offenses Against the Family and Children 2 Driving Under the Influence 2 Liquor Laws 2 Drunkenness 2 Disorderly Conduct 2	Female Male Pemale Male Pemale Male Female Male Female Male Female Male Female Male Female Male Female Male Female Male Female Male Female Male Female Male																	0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0	0	0	0		0	0	0
(Barbiturates, Benzedrine) H Gambling Total 1 Gambling I Bookmaking (Horse and Sport Book) a Numbers and Lottery H All Other Gambling G Offenses Against the Family and Children 2 Driving Under the Influence 2 Liquor Laws 2 Drunkenness 2 Disorderly Conduct 2 Vagrancy 2	Female Male Pemale Pemale Pemale Pemale Male Pemale Male Pemale Male Pemale Male Pemale Male Pemale Male Pemale Male Pemale Male Pemale																	0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0	0	0	0		0	0	0
(Barbiturates, Benzedrine) H Gambling Total 1 Gambling Image: Comparison of the second se	Female Male Pemale Pemale Pemale Pemale Pemale Pemale Pemale Male Pemale Male Pemale Male Pemale Male Pemale Male Pemale Male Pemale Male Pemale Male Pemale Male Pemale Male Pem	0 0																0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0	0	0	0		0	0	0
(Barbiturates, Benzedrine) H Gambling Total 11 Gookmaking (Horse and Sport Book) a Numbers and Lottery H All Other Gambling G Offenses Against the Family and Children 2 Driving Under the Influence 2 Liquor Laws 2 Drunkenness 2 Disorderly Conduct 2 Vagrancy 2 All Other Offenses 2	Female Male Pemale Male Female Male Female Male Female Male Female Male Female Male Female Male Female Male Female Male Female Male Female Male Female Male Female Female Female Male Female Female Female Female Male Fema	0 0																0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0	0	0	0		0	0	0
(Barbiturates, Benzedrine) H Gambling Total 1 Bookmaking (Horse and Sport Book) a Numbers and Lottery H All Other Gambling c Offenses Against the Family and Children 2 Driving Under the Influence 2 Liquor Laws 2 Drunkenness 2 Disorderly Conduct 2 Vagrancy 2 All Other Offenses 2 Vagrancy 2 All Other Offenses 2 Vagrancy 2	Female Male Pemale Male Female Female Female Male Female Fe																	0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0	0	0	0		0		0
(Barbiturates, Benzedrine) H Gambling Total 1 Bookmaking (Horse and Sport Book) a Numbers and Lottery H All Other Gambling c Offenses Against the Family and Children 2 Driving Under the Influence 2 Liquor Laws 2 Drunkenness 2 Disorderly Conduct 2 Vagrancy 2 All Other Offenses 2 Disorderly Conduct 2 Suspicion 2	Female Male Male Male Female Male Female Male Female Male Female Male Female Male Female Male Male Male Male Female Female Female Female Female Female Female																	0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0	0	0	0		0		0
(Barbiturates, Benzedrine) H Gambling Total 1 Gambling and Sport Book) and Sport Book) a Numbers and Lottery H All Other Gambling c Offenses Against the F Family and Children 2 Driving Under the Influence 2 Liquor Laws 2 Drunkenness 2 Disorderly Conduct 2 Vagrancy 2 All Other Offenses 2 Suspicion 2	Female Male Pemale Male Female Female Male Femal																	0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0			0		0		0
(Barbiturates, Benzedrine) H Gambling Total 1 Gambling and Sport Book) and Sport Book) a Numbers and Lottery H All Other Gambling c Offenses Against the F Family and Children 2 Driving Under the Influence 2 Liquor Laws 2 Drunkenness 2 Disorderly Conduct 2 Vagrancy 2 All Other Offenses (Except Traffic) Suspicion 2 Human Trafficking/ 2	Female Male Male Male Female Male Female Male Female Male Female Male Female Male Female Male Male Male Male Female Female Female Female Female Female Female																	0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0					0		
(Barbiturates, P Benzedrine) H Gambling Total 1 Bookmaking (Horse and Sport Book) and Sport Book) a Numbers and Lottery H All Other Gambling G Offenses Against the F Family and Children 2 Driving Under H the Influence 2 Drunkenness 2 Disorderly Conduct 2 Vagrancy 2 All Other Offenses 2 Suspicion 2 Human Trafficking/ 2 Human Trafficking/ 3	Female Male Pemale Male Female Female Male Female Female Female Male Female Male Female Male Female Male Female Male Fem																	0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0			0		0		0
(Barbiturates, P Benzedrine) H Gambling Total 1 Bookmaking (Horse and Sport Book) and Sport Book) a Numbers and Lottery H All Other Gambling G Offenses Against the F Family and Children 2 Driving Under H the Influence 2 Drunkenness 2 Disorderly Conduct 2 Vagrancy 2 All Other Offenses 2 Suspicion 2 Human Trafficking/ 2 Human Trafficking/ 3	Female Male Pemale Male Female Male																	0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0		0			0		

INSTRUCTIONS

1. Show in the report all persons 18 years of age and over taken into custody during the month for committing an offense of the indicated types within the local jurisdiction. (Include those released without having been formally charged.)

2. Arrests of persons under 18 years of age are tallied on the Age, Sex, Race, and Ethnicity of Persons Arrested, Under 18 Years of Age reporting form.

3. The offenses are taken from the uniform classification of offenses and cover all the Part I and Part II offenses except traffic. In compiling the data, follow definitions of offenses in the Uniform Crime Reporting Handbook.

4. Enter opposite each offense the number of persons taken into custody listing them according to age and sex of the persons arrested and according to race and ethnicity without regard to sex.

5. The race totals should equal the age totals for each offense class.

6. Total all columns.

AGE, SEX, AND RACE OF PERSONS ARRESTED

Under 18 Years of Age

This report is authorized by law Title 28, Section 534, United States Coosex, and race of all persons under 18 years of age arrested by your deparbasis. Instructions appear on the reverse of this form. Any questions re Information Services Division, Attention: Uniform Crime Reports, Mod 4830, facsimile (304) 625-3566.	rtment during the month will assist the FBI in compiling comp garding this report may be addressed to the Federal Bureau of	rehensive accurate data on a timely Investigation, Criminal Justice
City	County	
State	Month and Year of Report	
Prepared By	Title	
Chief, Sheriff, Commissioner, or Superintendent		
Date Prepared		
-	LES-NOT TO INCLUDE NEGLECT OR TRAFFIC CAS	ES
(Follow you	r State age definition for juveniles)	
Total	0	
 Handled within Department and released. (Warning, released to parents, etc.) 		
2. Referred to juvenile court or probation department.		
3. Referred to welfare agency.		
4. Referred to other police agency.		
5 Referred to criminal or adult court.		
	DO NOT WRITE	
	IN THESE SPACES	
ORI	Month	Year
TYPE cc-16	JUVENILE/ADULT cc-19	
/b-Update	/b-Data for both	
1-Delete Month	☐ 1-Zero adult information	
2-Adjustment	2-Zero juvenile information	
NARCOTICS/GAMBLING cc-17	☐ 3-Zero juvenile and adult	· · · · · · · · · · · · · · · · · · ·
\square /b-18/19 Complete	JUVENILE DISPOSITION cc-20	Recorded
□ 1-Totals only	/b-Update	Edited
2-Totals 18 only3-Totals 19 only	\square 1-Do not use \square 2-Delete	Entered
□ 3-10tais 19 0illy		Adjusted

RACE/EO	cc-18
	3-All data for ASR
	4-No race

AGE, SEX, AND RACE OF PERSONS ARRESTED, under 18 years of age

(Include those released without having been formally charged)

					A	GE					RA	ACE	
CLASSIFICATION OF OFFENSES		SEX	Under 10	10-12	13-14	15	16	17	Total Under 18	White	Black	American Indian or Alaskan Native	Asian or Pacific Islander
		Male							0				
Murder and Nonnegligent Manslaughter	01a	Female							0				
	041	Male							0				
Manslaughter by Negligence	01b	Female							0				
Forcible Rape	02	Male Female							0				
	02	Male							0				
Robbery	03	Female							0				
Kobbery	05	Male							0				
Aggravated Assault (Return A - 4a-d)	04	Female							0				
	• ·	Male							0				
Burglary - Breaking or Entering	05	Female							0				
		Male							0				
Larceny - Theft (Except Motor Vehicle Theft)	06	Female							0				
		Male							0				
Motor Vehicle Theft	07	Female							0				
		Male							0				
Other Assaults (Return A - 4e)	08	Female							0				
		Male							0				
Arson	09	Female							0				
	10	Male							0				
Forgery and Counterfeiting	10	Female							0				
Frend	11	Male Female							0				
Fraud	11	Male							0				
Embezzlement	12	Female							0				
Lindezziement	12	Male							0				
Stolen Property; Buying, Receiving, Possessing	13								0				
bioten Property, Buying, Receiving, Possessing	10	Male							0				
Vandalism	14	Female							0				
		Male							0				
Weapons; Carrying, Possessing, etc.	15	Female							0				
		Male							0				
Prostitution and Commercialized Vice	16	Female							0				
Sex Offenses (Except Forcible		Male							0				
Rape and Prostitution)	17	Female							0				
Drug Abuse Violations	_,	Male	0	0	0	0	0	0	0				
Grand Total	18	Female	0	0	0	0	0	0	0	0	0	0	0
(1) Sale/Manufacturing	10	Male	0	0	0	0	0	0	0			, v	
Subtotal	180	Female	0	0	0	0	0	0	0	0	0	0	0

Opium or Cocaine and Their Deriv-	Male							0				
	Female							0				
· · · ·	Male							0				
Marijuana	o Female							0				
Synthetic Narcotics - Manufactured	Male							0				
Narcotics Which Can Cause True Drug								•				
Addiction (Demerol, Methadones)	: Female							0				
Other - Dangerous Nonnarcotic Drugs	Male							0	-			
(Barbiturates, Benzedrine)	l Female							0				
	Male	0	0	0	0	0	0	0				
(2) Possession Subtotal 1	35 Female	0	0	0	0	0	0	0	0	0	0	0
Opium or Cocaine and Their Deriv-	Male							0				
	e Female							0				
	Male							0				
Marijuana	f Female							0				
Synthetic Narcotics - Manufactured	Mala											
Narcotics Which Can Cause True Drug	Male							0	-			
	Female							0				
Other - Dangerous Nonnarcotic Drugs	Male							0				
	n Female							0				
Gambling	Male	0	0	0	0	0	0	0				
	9 Female	-	0	0	0	0	0	0	0	0	0	0
1000	Male		v	v	v	v	v	0	v	•		
Bookmaking (Horse and Sport Book)	Female							0				
	Male							0				
Numbers and Lottery	Female							0	-			
	Male							0				
All Other Gambling	Female							0	-			
	Male							0				
Offenses Against The Family and Children 2	0 Female							0				
	Male							0				
Driving Under The Influence 2	1 Female							0				
	Male							0				
Liquor Laws 2	2 Female							0				
A	Male							0				
Drunkenness 2	3 Female							0				
	Male							0				
Disorderly Conduct 2	4 Female							0				
	Male							0				
Vagrancy 2	5 Female							0				
	Male							0				
All Other Offenses (Except Traffic) 2	6 Female							0				
	Male							0				
Suspicion 2	7 Female							0				
	Male							0				
Curfew and Loitering Law Violations 2	8 Female							0				
	Male							0				
Runaways 2	9 Female							0				
То	tal	0	0	0	0	0	0	0	0	0	0	0

INSTRUCTIONS

1. Show in the report all persons under 18 years of age taken into custody during the month for committing an offense of the indicated types within the local jurisdiction. (Include those released without having been formally charged.) For purposes of Uniform Crime Reporting, a juvenile should be counted as "arrested" when the circumstances are such that if he or she were an adult, an arrest would be tallied. Police "contacts" with juveniles where no offense has been committed should not be scored as arrests. Instances where a juvenile is taken into custody for his own protection, such as "neglect," and no crime committed, should not be listed as arrests. Enter on the front of this form your disposition of all juveniles arrested.

2. Arrests of persons 18 years of age and over are tallied on the white Age, Sex, and Race reporting form.

3. The offenses are taken from the uniform classification of offenses and cover all the Part I and Part II offenses except traffic. In compiling the data, follow definitions of offenses in Uniform Crime Reporting Handbook.

4. Enter opposite each offense the number of persons taken into custody listing them according to age and sex of the persons arrested and according to race without regard to sex. Juveniles should be listed opposite the classification of the offense for which they were taken into custody. For example, juveniles arrested for committing larceny should be listed opposite the larceny-theft classification on this report, even though they are charged with "juvenile delinquency."

5. The race totals should equal the age totals for each offense class.

6. Total all columns.

AGE, SEX, AND RACE OF PERSONS ARRESTED

18 Years of Age and Over

		Expires 06-30-17
rrested by your department during the month will assist the FB	in compiling comprehensive accurate data on a timely basis. Instructions ap	this form to report the age, sex, and race of all persons 18 years of age and over opear of the reverse of this form. Any questions regarding this report may be e E-3, 1000 Custer Hollow Road, Clarksburg, West Virginia 26306; telephone
City		
Guerra		
County		
State		
Month and Year of Report		
Prepared By	Title	
Chief, Sheriff, Commissioner, or Superintendent		
Date Prepared		
	DO NOT WRITE IN THESE SPACES	
ORI	MONTH	YEAR
TYPE cc-16	JUVENILE/ADULT cc-19	
/b-Update	/b-Data for both	
□ 1-Delete Month	□ 1-Zero adult information	
2-Adjustment	2-Zero juvenile information	
NARCOTICS/GAMBLING cc-17	□ 3-Zero juvenile and adult	
/b-18/19 Complete	JUVENILE DISPOSITION cc-20	
□ 1-Totals only	/b-Update	
2-Totals 18 only	□ 1-Do not use	
□ 3-Totals 19 only	2-Delete	Recorded
RACE/EO cc-18	□ 3-Adjust	Edited
/b-All data for ASREO		Entered
2-No Race		Adjusted
☐ 3-No ethnic origin		Corres.
4-Data for age and sex only		

(Include those released without having been formally charged) AGE RACE American Asian 65 Indian or or **CLASSIFICATION** Alaskan Pacific and **OF OFFENSES** SEX 18 19 20 21 22 23 24 25-29 30-34 35-39 40-44 45-49 50-54 55-59 60-64 TOTAL White Black Native Islander over Male 0 Murder and Nonnegligent Manslaughter 01a Female 0 Male 0 Manslaughter by Negligence 01b Female 0 Male 0 Forcible Rape 02 Female 0 Male 0 Robbery 03 Female 0 Male Aggravated Assault 0 (Return A - 4a-d) 04 Female 0 Male 0 Burglary - Breaking or Entering 05 Female 0 Male Larceny - Theft (Except 0 Motor Vehicle Theft) 06 Female 0 Male 0 Motor Vehicle Theft 07 Female 0 Male 0 Other Assaults (Return A - 4e) 08 Female 0 Male 0 09 Female Arson 0 Male 0 Forgery and Counterfeiting 0 10 Female Male 0 Fraud 11 Female 0 Male 0 Embezzlement 12 Female 0 Male 0 Stolen Property; Buying, Receiving, Possessing 13 Female 0 Male 0 Vandalism 14 Female 0 Male 0 Weapons; Carrying, Possessing, etc. 15 Female 0 Male 0 Prostitution and Commercialized Vice 16 Female 0 Sex Offenses (Except Male 0 Forcible Rape and Prostitution) 17 Female 0 Drug Abuse Violations Male 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 Grand Total 18 Female 0 (1) Sale/Manufacturing Male 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0

0

0

0

0

0

0

0

0

0

0

0

0

Subtotal 180 Female

0

0

0

0

0

0

0

0

0

AGE, SEX, AND RACE OF PERSONS ARRESTED, 18 years of age and over

Opium or Cocaine and Their Derivatives	Male						0		
(Morphine, Heroin,									
Codeine) a	Female						0		

	Mal	0																	0				
Marijuana b	o Fem																		0				
	J Fell	late																	0				
Synthetic Narcotics - Manufactured Narcotics Which Can Cause True	Mal	e																	0				
Drug Addiction Demerol,	: Fem	nale																	0				
Other - Dangerous Nonnarcotic Drugs	Mal	e																	0				
· · · · · · · · · · · · · · · · · · ·	l Fem	nale																	0				
(2) Possession	Mal	e	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0				
Subtotal 18	35 Fem	nale	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Opium or Cocaine and Their Derivatives (Morphine, Heroin,	Mal	e																	0				
a	e Fem	nale																	0				
	Mal																		0				
Marijuana f																			0				
Synthetic Narcotics - Manufactured Narcotics	Mal	0																	0				
Which Can Cause True Drug Addiction (Demerol,																							
Methadones)	g Fem	nale																	0				
Other - Dangerous Nonnarcotic Drugs	Mal	e																	0				
(Barbiturates, Benzedrine)	ı Fem	nale																	0				
Gambling	Mal	e	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0				
Total 1	9 Fem	nale	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Bookmaking (Horse	Mal	e																	0				
	a Fem	nale																	0				
	Mal	.e																	0				
Numbers and Lottery E	Fem																		0				
	Mal																		0				
	E Fem																		0				
Offenses Against the Family and Children 2	Mal 0 Fem																		0				
	Mal																		0				
Driving Under the Influence 2	1 Fem																		0				
2	Mal																		0				
Liquor Laws 2	2 Fem																		0				
	Mal																		0				
Drunkenness 2	3 Fem																		0				
	Mal																		0				
Disorderly Conduct 2	4 Fem	nale																	0				
	Mal																		0				
Vagrancy 2	5 Fem																		0				
All Other Offenses	Mal																		0				
(Except Traffic) 2	6 Fem	nale																	0				

	M	1ale																	0				
Suspicion		emale																	0				
T	otal		0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0

INSTRUCTIONS

1. Show in the report all persons 18 years of age and over taken into custody during the month for committing an offense of the indicated types within the local jurisdiction. (Include those released without having been formally charged.)

2. Arrests of persons under 18 years of age are tallied on the pink Age, Sex, and Race reporting form.

3. The offenses are taken from the uniform classification of offenses and cover all the Part I and Part II offenses except traffic. In compiling the data, follow definitions of offenses in Uniform Crime Reporting Handbook.

4. Enter opposite each offense the number of persons taken into custody listing them according to age and sex of the persons arrested and according to race without regard to sex.

5. The race totals should equal the age totals for each offense class.

6. Total all columns.

MONTHLY RETURN OF ARSON OFFENSES KNOWN TO LAW ENFORCEMENT

This form is authorized by law Title 28, Section 534, U.S. Code, and the enactment of the fiscal year 1979, Department of Justice Authorization Bill S. 3151. Your cooperation in completing this form to report all monthly incidents of arson, will assist the FBI in compiling timely, comprehensive, and accurate data. Please submit this form and any questions to the FBI, Criminal Justice Information Services Division, Attention: Uniform Crime Reports/Module E-3, 1000 Custer Hollow Road, Clarksburg, West Virginia 26306; telephone 304-625-4830, facsimile 304-625-3566. Under the Paperwork Reduction Act, you are not required to complete this form unless it contains a valid OMB control number. This form takes approximately 9 minutes

1-725 (Rev. 08-08-11) OMB No. 1110-0008 Expires 09-30-20

to complete. Instructions appear on reverse side.

10 00	mplete. Instructions appear on reverse side.							
	1	2	3	4	5	6	7	8
	PROPERTY CLASSIFICATION	Offenses Reported or Known to Police (Include Unfounded and Attempts)	Unfounded, i.e., False or Baseless Complaints	Number of Actual Offenses (Column 2 Minus Column 3) (Include Attempts)	Total Offenses Cleared by Arrest or Exceptional Means (Include Column 6)	Number of Clearances Involving Only Persons Under 18 Years of Age	Offenses Where Structures Uninhabited, Abandoned, or not Normally in Use	Estimated Value of Property Damage
	A. Single Occupancy Residential: Houses, Townhouses, Duplexes, etc.			0				
	B. Other Residential: Apartments, Tenements, Flats, Hotels, Motels, Inns, Dormitories, Boarding Houses, etc.			0				
S T	C. Storage: Barns, Garages, Warehouses, etc.			0				
R U C	D. Industrial/Manufacturing			0				
T U R	E. Other Commercial: Stores, Restaurants, Offices, etc.			0				
AL	F. Community/Public: Churches, Jails, Schools, Colleges, Hospitals, etc.			0				
	G. All Other Structure: Out Buildings, Monuments, Buildings Under Construction, etc.			0				
	TOTAL STRUCTURE	0	0	0	0	0	0	\$0
м О	H. Motor Vehicles: Automobiles, Trucks, Buses, Motorcycles, etc.: UCR Definition			0				
B I	I. Other Mobile Property: Trailers, Recreational Vehicles, Airplanes, Boats, etc.			0				
E	TOTAL MOBILE	0	0	0	0	0		\$0
	J. TOTAL OTHER Crops, Timber, Fences, Signs, etc.			0				
GR.	AND TOTAL	0	0	0	0	0	0	\$0

	0
Agency Identifier	Month

DO NOT WR	ITE HERE
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Entered	
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Agency

State

MONTHLY RETURN OF ARSON OFFENSES KNOWN TO LAW ENFORCEMENT

Arson Definition

The offense of arson is defined by the national Uniform Crime Reporting (UCR) Program to include any willful or malicious burning or attempts to burn, with or without intent to defraud, a dwelling house, public building, motor vehicle or aircraft, personal property of another, etc.

Instructions

In Column 2, report all arson incidents which occurred in your jurisdiction and became known to your department during the month. Use your law enforcement jurisdiction and not fire districts to determine if an arson incident should be scored on your report. Count all arsons even though the offenses may have occurred in conjunction with violent crimes reported on the Return A. Include attempts to commit arson. Also, include "unfounded" reports of arson.

In Column 3, include all reports of arson which prove to be unfounded; those reports which prove upon investigation to be baseless and no offense of arson was committed or attempted.

In Column 4, enter the number of actual offenses of arson. This number is obtained by subtracting the number in Column 3 from the number in Column 2. Include attempts to commit arson.

In Column 5, enter the total number of arson offenses which were cleared by arrest or exceptional means.

In Column 6, enter the number of arson offenses cleared by arrest or exceptional means involving **only** persons under 18 years of age. This number is included in Column 5 and excludes those situations in which one or more of the persons involved were 18 years of age or over.

In Column 7, enter the number of arson offenses listed in Column 4 which involve structures (A. - G. only) which were uninhabited, abandoned, deserted, or not normally in use.

In Column 8, enter the estimated value of property damage for all arson offenses listed in Column 4. Enter zero (\$0) if no property damage.

The UCR handbook may be used as a guide to preparing this reporting with two **exceptions**:

- 1. The Hierarchy Rule will not apply in this additional report. Any other Part I offenses occurring in conjunction with an arson will be reported on the Return A and the arson will be reported on this report.
- 2. If one of the property crimes occurs in conjunction with the arson, the value of the stolen property will be reported on the Supplement to Return A and the property loss due to fire, smoke, water, or other damage resulting from the arson will be reported in Column 8 of this report.

Each agency is requested to submit this arson form each month even if there are no arsons or attempted arsons to report. (In those instances, please submit the form indicating "None" or zero (0) arson offenses.)

This report is authorized by law Title 28, Section 534, U.S. Code. Your cooperation in using this form to list data pertaining to all homicides reported on your Expires 10-31-2020 Return A will assist the FBI in compiling comprehensive, accurate data regarding this important classification on a timely basis. Any questions regarding this report may be addressed to the FBI, Criminal Justice Information Services Division, Attention: Uniform Crime Reports/Module E-3, 1000 Custer Hollow Road, Clarksburg, West Virgina 26306; telephone 304-625-4830, facsimile 304-625-3566. Under the Paperwork Reduction Act, you are not required to complete this form unless it contains a valid OMB control number. The form takes approximately 9 minutes to complete.

1a. Murder and Nonnegligent Manslaughter

List below for each category specific information for each murder and nonnegligent homicide and/or justifiable homicide shown in item 1a of the monthly Return A. In addition, for justifiable homicide list all justifiable killings of felons by a citizen or by a peace officer in the line of duty. A brief explanation in the circumstances column regarding unfounded homicide offenses will aid the national Uniform Crime Reporting Program in editing the reports.

		V	icti	m**	*	O	ffen	der*	**	I	Data (Code			
Incident	Situation*	Age	Sex	Race	Ethnicity	Age	Sex	Race	Ethnicity	De In 7		Write Spaces	Weapon Used (Handgun, Rifle, Shotgun, Club, Poison, etc.)	Relationship of Victim to Offender (Husband, Wife, Son, Father, Acquaintance, Neighbor, Stranger, etc.)	Circumstances (Victim shot by robber, robbery victim shot robber, killed by patron during barroom brawl, etc.)
-	$\left \right $														
	$\left \right $														

*

** - See reverse side for explanation

Month and Year

Title

DO NOT WRITE HERE
Recorded
Edited
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1-704 (Rev. 1-12-11) OMB No. 1110-0002

SUPPLEMENTARY HOMICIDE REPORT (Continued)

- * Situations A Single Victim/Single Offender
 - B Single Victim/Unknown Offender or Offenders
 - C Single Victim/Multiple Offenders

- D Multiple Victims/Single Offender
- E Multiple Victims/Multiple Offenders
- F Multiple Victims/Unknown Offender or Offenders

Use only one victim/offender situation code per set of information. The utilization of a new code will signify the beginning of a new murder situation.

- ** Age 01 to 99. If 100 or older use 99. New born up to one week old use NB. If over one week, but less than one year old use BB. Use two characters only in age column.
 - Sex M for Male and F for Female. Use one character only.

Race - White - W, Black - B, American Indian or Alaskan Native - I, Asian - A, Pacific Islander - P, Unknown - U. Use only these as race designations.

Ethnicity - Hispanic Origin - H, Not of Hispanic Origin - N, Unknown - U.

SUPPLEMENTARY HOMICIDE REPORT

1b. Manslaughter by Negligence

Do not list traffic fatalities, accidental deaths, or death due to the negligence of the victim. List below all other negligent manslaughters, regardless of prosecutive action taken.

		V	icti	m**	k	Of	ffen	der*	*]	Data (Code			
Incident	Situation*	Age	Sex	Race	Ethnicity	Age	Sex	Race	Ethnicity			Write Spaces	Weapon Used (Handgun, Rifle, Shotgun, Knife, etc.)	Relationship of Victim to Offender (Husband, Wife, Son, Father, Acquaintance, Neighbor, Stranger, etc.)	Circumstances (Victim shot in hunting accident, gun- cleaning, children playing with gun, etc.)

- * Situations A Single Victim/Single Offender
 - B Single Victim/Unknown Offender or Offenders
 - C Single Victim/Multiple Offenders

- D Multiple Victims/Single Offender
- E Multiple Victims/Multiple Offenders
- F Multiple Victims/Unknown Offender or Offenders

Use only one victim/offender situation code per set of information. The utilization of a new code will signify the beginning of a new murder situation.

** - Age - 01 to 99. If 100 or older use 99. New born up to one week old use NB. If over one week, but less than one year old use BB. Use two characters only in age column.

Sex - M for Male and F for Female. Use one character only.

Race - White - W, Black - B, American Indian or Alaskan Native - I, Asian - A, Pacific Islander - P, Unknown - U. Use only these as race designations.

Ethnicity - Hispanic Origin - H, Not of Hispanic Origin - N, Unknown - U.

Hate Crime Incident Reports

Below is a listing of all of the completed Hate Crime incidents. Click the "Add New Incident" button to complete a new Hate Crime Incident Report. You may view or edit any completed report by clicking the "View/Edit Report" button. An incident may be marked as an adjustment or deletion if it has been previously submitted to the FBI UCR program. If an incident has not yet been submitted to the FBI, you may delete it using the "Delete Report" button.

INCIDENT INFORMATION						
INCIDENT NUMBER	INCIDENT DATE (YYYMMDD)	SUBMISSION TYPE				

1-699 (Rev. 07-03-14) Expires 01-31-21	HATE CRIME INCIDEN	T REPORT		OMB No. 1110-0015
Initial Adjustment Delete	ORI		Date of Incident	Month Day Year
Incident No.		Page	An unlaw	Same Incident
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by a The taking or attemp	ting		dwellin another pers	on in jury
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Click the +/- b	or of ples d/cola person having origin	afin' ils as necessa	other conduc	ct, but
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a structThe unlawful t a feloncarrying, leadi			attrausA 🚬 s	
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	vehicle. ican, k belo	JW.	rioss affecting	ion, or anatomical tran
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Catholic Christ A pespecially that		ic Islands. Selec	ted b 🕜 genitourinary	
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The A person who	follows the Church of Jesus s all	Ecumenical Councils	identify himself or he "transsexual." A tran	
de de la construction de la constru	to Joseph Smith and		may outwardly expr gender identity all o	
2 bescripture. Latt	er-day Saints consider the		of the time, or none transgender person	of the time; a der
McHall Bild Person wh	son who follows other faith		change his or her bo	bdy to medically
A person who follow monotheistic religio	vs the tianity In founded by s	Selec	ted lidentity.	
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teachings of 10 gur the religion's prima	us; study from lith - ion to			
(i.e., the Guru Gran	th Sahib), and the h, on			
members of the Sik	h faith may be iy the			
distinguished by the turban) and five reli	igious articles by			
beard), kanga (woo	Atheist: A person who does on the existence of			
trousers), and kirpa	a deity. Agnostic: A person who believes that the			
Offense # sword).	existence or nature of an ultimate reality, such as a			
	deity, is unknown, and gprobably unknowable.			
Offence #4	tim types, and known victim types.			
or	ganizations, other			
	ctim types, and the second sec			

Victim Informa	
Number of Victimer the total nu	mber of persons who were victims in the incident.
To adult vic	ctims, enter 0.
To	ims, enter 0.
Offender Infor	
Number of Offend	n the incident.
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When the Race	lder.
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If there was more	pup as a whole.
If the number of	nd ethnicity must also be indicated as Unknown.
Click the +/- boxes	r to view/hide the race & ethnicity definitions.
Race Defin	
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of the Far East, Southeast Asia, or the Indian	
example Cambodia China any of (Including Central	
L'UIIIICIU yindia, Japan, Korea, maintains tribal	
Ethnicity Philippine Islands, Thailand, and Philippine Islands, and and Philippine Islands, and	
multiple racial A person having	
This was set is such such as A person of	ime Statistics Act of 1990. Even though you are not
required to respon (), the source of the sou	known to law enforcement during the quarter will
assist the FBL in comAperson of unknown energy and Pacific Islands.	g the incidence and prevalence of hate crime
throughout the na@r ^{ethnic} origin. FBL Criminal Justice Information Services Division Attention: Uniform Crir	er the close of the quarter, and any questions to the

FBI, Criminal Justice Information Services Division, Attention: Uniform Crime Reports/Module E-3, 1000 Custer Hollow Road, Clarksburg, West Virginia 26306; telephone 304-625-4830, facsimile 304-625-3566. Under the Paperwork Reduction Act, you are not required to complete this form unless it contains a valid Office of Management and Budget (OMB) control number. The form takes approximately 7 minutes to complete. Instructions for preparing the form appear below.

GENERAL

This report is separate from and in addition to the traditional Summary Reporting System submission. In hate crime reporting, there is no Hierarchy Rule. Offense data (not just arrest data) for Intimidation and Destruction/Damage/Vandalism of Property should be reported. On this form, all reportable bias motivated offenses should be included regardless of whether arrests have taken place. Please refer to the publication *Hate Crime Data Collection Guidelines and Training Manual* for additional information.

HATE CRIME INCIDENT REPORT

The Incident Report should be used to report a bias motivated incident or to adjust information in a previously reported incident.

Instructions for preparing the Hate Crime Incident Report

Administrative Information

Report Type: (Required.) Indicate the type of report as Initial or Adjustment.

Initial-To report a hate crime incident.

(Note: This will delete the information already on file and insert the information provided in this report.) **Delete-**To expunge a previously reported hate crime incident.

J

ORI Number: (Required.) Enter the nine-character Originating Agency Identifier assigned to your agency.

Provide the date of the hate crime incident in the format of MMDDYYYY

Incident Number: (Required for Initial or Adjustment Reports.)

.....

Provide an identifying incident number, preferably your case or file number. The number can be up to 12 characters in length.

Valid characters include: A through Z, 0 through 9, hyphens, and/or blanks.

Page of of same incident: If additional Incident Reports are used, make an appropriate entry into this portion.

DEFINITIONS FOR HATE CRIME DATA COLLECTION

To ensure uniformity in reporting nationwide hate crime statistics, the following definitions have been adopted for use in hate crime reporting:

- **Bias Crime:** A committed criminal offense that is motivated, in whole or in part, by the offender's bias(es) against a race, religion, disability, sexual orientation, ethnicity, gender, or gender identity; also known as Hate Crime.
 - **Note:** Even if the offender was mistaken in his or her perception that the victim was a member of the group he or she was acting against, the offense is still a bias crime because the offender was motivated by bias against the group.
- **Bias:** A preformed negative opinion or attitude toward a person or group of persons based on their race, religion, disability, sexual orientation, ethnicity, gender, or gender identity.
- **Racial Bias:** A preformed negative opinion or attitude toward a person or group of persons who possess common physical characteristics, e.g., color of skin, eyes, and/or hair, facial features, etc., genetically transmitted by descent and heredity which distinguish them as a distinct division of humankind, e.g., Asians, Blacks or African Americans, Whites.
 - **American Indian or Alaska Native:** A person having origins in any of the original peoples of North or South America (including Central America), and who maintains tribal affiliation or community attachment.
 - **Asian:** A person having origins in any of the original peoples of the Far East, Southeast Asia, or the Indian subcontinent including, for example Cambodia, China, India, Japan, Korea, Malaysia, Pakistan, the Philippine Islands, Thailand, and Vietnam.
 - Black or African American: A person having origins in any of the Black racial groups of Africa.

Multiple Races-Group: A group of persons having origins from multiple racial categories.

Native Hawaiian or Other Pacific Islander: A person having origins in any of the original peoples of Hawaii, Guam, Samoa, or other Pacific Islands.

White: A person having origins in any of the original peoples of Europe, the Middle East, or North Africa.

- **Ethnicity Bias:** A preformed negative opinion or attitude toward a person or group of people whose members identify with each other, through a common heritage, often consisting of a common language, common culture (often including a shared religion) and/or ideology that stresses common ancestry. The concept of ethnicity differs from the closely related term *race* in that "race" refers to grouping based mostly upon biological criteria, while "ethnicity" also encompasses additional cultural factors.
 - Arab: A person having origins, and/or ancestry, in any of the Arabic speaking peoples of Lebanon, Syria, Palestine, Jordan, Iraq, Saudi Arabia, Yemen, Oman, United Arab Emirates, Qatar, Bahrain, Kuwait, Egypt, Libya, Tunisia, Comoros, Algeria, Morocco, Sudan, Djibouti, Mauritania, and Samalia.
 - **Hispanic or Latino:** A person of Cuban, Mexican, Puerto Rican, South or Central American, or other Spanish culture or origin, regardless of race.
 - **Other Race/Ethnicity/Ancestry:** A person of a different race/ethnicity/ancestry than is otherwise included in this combined category.

- **Religious Bias:** A preformed negative opinion or attitude toward a person or group of persons who share the same religious beliefs regarding the origin and purpose of the universe and the existence or nonexistence of a supreme being, e.g., Catholics, Jews, Protestants, Atheists.
 - **Note:** The following list of religions represents the major religions in the United States. Neither this list of religions nor definitions provided are all-inclusive. A general explanation is provided for each religion.
 - **Buddhist:** A person who follows the religion of eastern or central Asia that grew out of the teaching of Siddhartha Gautama, the Buddha, or Enlightened One. People of this faith believe that suffering is inherent in life and that one c be liberated from it by mental and moral self-purification by following the Four Noble Truths and the Eightfold Path *B* der to reach *nirvana*.
 - **Catholic:** A person who follows the monotheistic religion of Catholic Christianity, especially that of the Roman Catholic Church. Followers of this faith believe the teachings of the Bible, and place emphasis on church traditions, including the storical continuity of the church, the Pope as the head of the church, and the requirement of celibacy of those in the priesthood.
 - **Eastern Orthodox (Russian, Greek, Other):** A person who follows the monotheistic religion of the Eastern Christian Church. This faith follows the teachings of the Bible and church traditions, accords primacy of honor to the Patriarch of Constantinople as head of the church, and adheres to the decisions of the First Seven Ecumenical Councils and the Byzantine Rite.
 - **Hindu:** A person who observes the traditions and practices of the dominant religion of India, which include acceptance of the sanctity of the *Vedas* (sacred texts); the understanding of one Divine Reality manifested in multiple forms; acceptance of the laws of karma (principle of cause and effect), *dharma* (righteous modes of conduct), belief in reincarnation, and the ultimate spiritual goal of enlightenment (moksha).
 - **Islamic (Muslim):** A person who follows the monotheistic religion of Muslims, which includes belief in Allah as the sole deity and in Muhamad as his prophet. Practitioners of the Islamic faith follow the teachings of the Koran and practice the Five Pillars of Islam: praying, fasting during Ramadan, almsgiving, pilgrimage, and declaration of faith.
 - **Jehovah's Witness:** A person who follows the religion founded by Charles Taze Russell. Members witness by distributing literature and by personal evangelism of beliefs in the theocratic rule of God, the sinfulness of organized religions and governments, and an imminent millennium. The activities of Jehovah's Witnesses are governed by the Watchtower Society which makes all major decisions, interprets the Bible, and counsels Witnesses using Watchtower materials. Members of the faith are often seen giving generously of their time in proclaiming their faith and teaching i private homes.
 - **Jewish (Judaism):** A person who identifies himself or herself as a member of the religious and/or ethnic group that descended from the ancient Hebrews and is characterized by belief in one transcendent God who revealed Himself to Abraham, Moses, and the Hebrew prophets. Jewish religious practice is based on the Hebrew Scriptures (the "Torah") and rabbinic laws and customs.

Mormon: A person who follows the Church of Jesus Christ of Latter-day Saints tracing its modern origin to Joseph Smithand accepting the Book of Mormon as scripture. Latter-day Saints consider the following writings to be scripture:
1) The Holy Bible; 2) The Book of Mormon, Another Testament of Jesus Christ; 3) The Doctrine and Covenants; and
4) The Pearl of Great Price. Mormons are often associated with members of the faith who serve as full-time volunteer missionaries in the U.S. and abroad.

- **Multiple Religions-Group:** A group of persons demonstrating a commitment or devotion to religious faith or observance based upon multiple faiths.
- **Other Christian:** A person who follows other denominations or nondenominational religions based on the life and teachings of Jesus Christ but not described above. Examples of these religions include Metaphysical-Christ Church Unity, Spiritualist, Unity/Unitarianist, Unity Church, Universalist, and Other Metaphysical.
- **Other Religions:** A person who follows other non-Christian religions not described above. Examples of these religions include the Baha'I Faith, Jainism, Shintoism, Taoism, Tenrikyo, Wicca, and Zoroastrainism.
- **Protestant:** A person who follows the monotheistic religion of Christianity that is not part of Catholic or Eastern Orth@dot. Members of this faith affirm the Reformation principles of justification by faith alone, the priesthood of all believers, and the primacy of the Bible as the only source of revealed truth. Moreover, believers deny the universal authority of the Pope and some churches are governed by federated councils on the local, national, and international levels.
- **Sikh:** A person who follows the monotheistic religion founded by Guru Nanak in the Punjab region of South Asia. Sikhs follow the teachings of 10 gurus; study from the religion's primary sacred text (i.e., the Guru Granth Sahib), and worship in Gurdwaras. Some members of the Sikh faith may be distinguished by the *dastarr* (Sikh turban) and five religious articles: *kesh* (unshorn hair, including a beard), *kanga* (wooden comb), *kara* (steel bracelet), *kachera* (short trousers), and *kirpan* (religious sword).
- **Atheist:** A person who does not believe in the existence of a deity. **Agnostic:** A person who believes that the existence or nature of an ultimate reality, such as a deity, is unknown, and probably unknowable.
- **Sexual Orientation Bias:** A preformed negative opinion or attitude toward a person or group of persons based on their actual or perceived sexual orientation.
 - **Bisexual:** (adjective) Of or relating to people who are physically, romantically, and/or emotionally attracted to both men and women.
 - Gay (Male): A male who is physically, romantically, and/or emotionally attracted to other men.
 - **Note:** Generally this word is used to refer to gay men, but may also be used to describe women. For FBI UCR Program purposes, if reporting an anti-gay bias, the victim should be a male.
 - Heterosexual: A person who is physically, romantically, and/or emotionally attracted to people of the opposite sex.
 - Lesbian: A female who is physically, romantically, and/or emotionally attracted to other women.
 - **Lesbian, Gay, Bisexual, or Transgender (Mixed Group):** Refers to a group of people or community organizations that serve lesbian, gay, bisexual, transgender, and allied people.
- **Disability Bias:** A preformed negative opinion or attitude toward a person or group of persons based on their physical or mental impairments, whether such disability is temporary or permanent, congenital, or acquired by heredity, accident, injury, advanced age, or illness.
 - **Mental Disability:** A person who has any mental impairment or psychological disorder such as: organic brain syndrome, emotional or mental illness, and specific learning disabilities.

- **Physical Disability:** A person who has a *physical impairment*; any physiological disorder or condition, cosmetic disconfiguration, or anatomical loss affecting one or more of the following body systems: neurological, musculoskeletal, special sense organs, respiratory (including speech organs), cardiovascular, reproductive, digestive, genitourinary, hemic and lymphatic, skin, and endocrine.
- **Gender Bias:** A preformed negative opinion or attitude toward a person or group of persons based on their actual or perceived gender, e.g., male or female.
 - Female: An individual of the sex that bears young or produces eggs.
 - **Male:** An individual that produces small usually motile gametes (as spermatozoa or spermatozoids) which fertilize the egg of a female.
- **Gender Identity Bias:** A preformed negative opinion or attitude toward a person or group of persons based on their actual or perceived gender identity, e.g., bias against transgender or gender non-conforming individuals.
 - **Gender Non-Conforming:** A person who does not conform to the gender-based expectations of society, e.g., a woman dressed in traditionally male clothing or a man wearing makeup.
 - **Note:** A gender non-conforming person may or may not be a lesbian, gay, bisexual, or transgender person but may be perceived as such.
 - **Transgender:** (adjective) Of or relating to a person who identifies as a different gender from their gender as determined at birth.
 - **Note:** The person may also identify himself or herself as "transsexual." A transgender person may outwardly express his or her gender identity all of the time, part of the time, or none of the time; a transgender person may decide thange his or her body to medically conform to his or her gender identity.

Cargo Theft Incident Reports

Below is a listing of all of the completed Cargo Theft incidents. Click the "Add New Incident" button to complete a new Cargo Theft Incident Report. You may view or edit any completed report by clicking the "View/Edit Report" button. An incident may be marked as an adjustment or deletion if it has been previously submitted to the FBI UCR program. If an incident has not yet been submitted to the FBI, you may delete it using the "Delete Report" button.

IN	CIDENT INFOR	RMATION
INCIDENT NUMBER	INCIDENT DATE (YYYMMDD)	SUBMISSION TYPE

Cargo Theft Incident Report

Cargo Theft is the criminal taking of any cargo including, but not limited to, goods, chattels, money, or baggage that constitutes, in whole or in part, a commercial shipment of freight moving in commerce, from any pipeline system, railroad car, motortruck, or other vehicle, or from any tank or storage facility, station house, platform, or depot, or from any vessel or wharf, or from any aircraft, air terminal, airport, aircraft terminal or air navigation facility, or from any intermodal container, intermodal chassis, trailer, container freight station, warehouse, freight distribution facility, or freight consolidation facility. For purposes of this definition, cargo shall be deemed as moving in commerce at all points between the point of origin and the final destination, regardless of any temporary stop while awaiting transshipment or otherwise.

Adı	minis	strative Inf <u>ormatio</u>	n								
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	1 1A	Automatic Firearm			;	Business					
	2	Handgun				Financial Institution					
	2 2A	Automatic Handgun			ì	Government					
	3	Rifle			1	Religious Organization					
	3A	Automatic Rifle			1	Society/Public					
	4	Shotgun				Law Enforcement Officer					
	4A	Automatic Shotgun)	Other					
	5	Other Firearm			Ţ	Unknown					
	5A	Automatic Other									
	0	Knife/Cutting Instrument									
	0	Blunt Object									
	5	Motor Vehicle									
	0	Personal Weapons									
	0	Poison									
	0	Explosives									
	5	Fire/Incendiary Device									
	0	Drugs/Narcotics/Sleeping P	ills								
	5	Asphyxiation									
	0	Other									

- 5 Unknown
- 9 None

Property	/ In	forn	nati	on											
Stolen Prop	perty	Dese	criptio	on					Property Recovered		Date Recovered			Recovered Value	
]					
Offende	r In	forn	nati	on		J			"00" if l	Jnknow	n)				
								Rac	e					Et	hnicity
Age (01-99)	м	Sex F	U	White	Black or A Americ	Indian or Alackal		Asian	Native Hawaiian or Other Pacific Islander		Unknown		Hispanic or Latino	Not Hispanic or Latino	
Arrestee	e In	forn	nati	on										-	
					1			Rac	e	1				Et	hnicity
Age (01-99)	м	Sex F	U	White	Black or A Americ		lindian or Alackal		Asian	Native Hawaiian or Other Pacific Islander				Hispanic or Latino	Not Hispanic or Latino

This report is authorized by Public Law 109-177 (HR 3199), March 9, 2006, under the USA Patriot Improvement and Reauthorization Act of 2005. Even though you are not required to respond, your cooperation in using this form to report Cargo Thefts will assist the FBI in reporting the economic impact of Cargo Theft on the U.S. economy. Please submit completed reports to: UCRstat@leo.gov. Questions may be submitted to: Federal Bureau of Investigation, Criminal Justice Information Services Division, Attention: Uniform Crime Reports/Module E-3, 1000 Custer Hollow Road, Clarksburg, West Virginia 26306; telephone 304-625-4380, facsimile 304-625-4380, facsimile 304-625-4380, facsimile 304-625-4380, facsimile 304-625-4380, facsimile 504-625-4380, facsimile 504, facsimile 504, facsimile 504-625-4380, facsimile 504, facsimile 504-625-4380, facsimile 504, f

Instructions for preparing the Cargo Theft Incident Report

Note: The Hierarchy Rule does not apply when reporting a cargo theft. If a cargo theft occurs in a multipleoffense incident, the reporting law enforcement agency must first report the cargo theft-related offense and then up to an additional four offense(s).

Cargo Theft Incident Report

A separate Cargo Theft Incident Report is to be submitted for each cargo theft incident.

This form should be used to report an incident in which a cargo theft occurred, adjust information in a previously reported incident, delete any incident previously reported, or report zero cargo thefts for the month.

Administrative Information

ORI Number: (Required.) Enter the nine-character Originating Agency Identifier assigned to your agency.

Report Type: (Required.) Indicate the type of report as Initial, Adjustment, Delete, or Zero.

Initial-To report a cargo theft incident.

Adjustment-To update a cargo theft incident previously reported. (Note: This will delete the information already on file and insert the information provided in this report.)

Delete-To delete a cargo theft incident previously reported, which further investigation has determined was not a cargo theft.

Zero-To report there was no incident of cargo theft during the month. (Note: Must include Zero Report Date in the format of YYYYMM.)

Incident Number: (Required for Initial, Adjustment, and Delete Reports; for Zero Report, leave blank.) Provide an identifying incident number, preferably your case or file number. The number can be up to 12 characters in length. Valid characters include: A through Z, 0 through 9, hyphens, and/or blanks.

Incident Date: (Required for Initial and Adjustment Reports.) Provide the date of the cargo theft incident in the format of YYYYMMDD. If the Incident Date is unknown, enter the date of the report and check the "Report Date Indicator."

Incident Hour: (Required for Initial and Adjustment Reports.) Provide the hour when the cargo theft incident occurred or started or the beginning of the time period in which it occurred (as appropriate). Military 24-hour time should be used. If the Incident Hour is unknown, the hour should be left blank. If the incident occurred on or between midnight and 0059, 00 should be entered; if on or between 0100 and 0159, 01 should be entered; if on or between 2300 and 2359, 23 should be entered, etc. If the incident occurred at exactly midnight, it is to be considered to have occurred at the beginning of the next day, as if the crime occurred at 1 minute past midnight.

Cleared Exceptionally: Indicate if the cargo theft incident was cleared exceptionally. (Note: If the incident was cleared by arrest, Cleared Exceptionally must be blank.) To clear an incident by exceptional means, the following four criteria must be met:

- 1. The investigation definitely established the identity of the offender.
- 2. There is enough information to support an arrest, charge, and turning over to the court for prosecution.
- 3. The exact location of the offender is known so that the subject could be taken into custody.
- 4. There is a reason outside of law enforcement control that precludes arresting, charging, and prosecuting the offender, i.e., the offender is in the custody of another jurisdiction.

In a multiple-offense incident, the exceptional clearance of one offense clears the entire incident. (Note: An incident cannot be cleared exceptionally if an arrest has been made in connection with the incident. The incident has already been "cleared by arrest.")

UCR Offense: (Required for Initial and Adjustment Reports.) Enter the offenses of the five most serious (as determined by the reporting agency) involved in the incident that was determined to be cargo theft. The menu contains the offenses (listed below) that are specific to cargo theft and must be one of the first offenses entered.

Bribery Burglary/Breaking and Entering Embezzlement Extortion/Blackmail Fraud Offense: False Pretenses/Swindle/Confidence Game Fraud Offense: Credit Card/Automatic Teller Machine Fraud Fraud Offense: Impersonation Fraud Offense: Impersonation Fraud Offense: Wire Fraud Larceny/Theft Offense: Theft From Building Larceny/Theft Offense: Theft From Motor Vehicle Larceny/Theft Offense: All Other Larceny Motor Vehicle Theft Robbery

The remaining (four) menus contain additional Group A offenses that can be entered after the first cargo theft-specific offense has been entered.

Location Type: (Required for Initial and Adjustment Reports.) Based on the cargo theft offense reported, enter the most appropriate location from the menu.

Type Weapon/Force Involved: Check the appropriate box(es) to indicate the type of weapon or force involved in the cargo theft incident. Up to three types of weapons/force can be reported for each incident. In addition, if the weapon was an automatic firearm, check the applicable automatic weapon box.

Victim Type: (Required for Initial and Adjustment Reports.) Check the appropriate box(es) to indicate the type of victim(s) identified within the cargo theft incident. Check all that apply.

Property Information (An agency should report property stolen in its jurisdiction. Likewise, the agency that reported the property stolen should also report the property recovered.)

Property Description: (Required for Initial and Adjustment Reports.) Check the most appropriate property description from the menu. For each incident of cargo theft, up to five property descriptions can be reported. If more than five types of property are involved, the values of the four most valuable properties are to be reported; then, the total of the remaining types of property that were coded as "Other" should be entered.

Stolen Value: Enter the value of the stolen property in whole dollar amounts. Do not enter cents. Only enter numeric characters (0 through 9). Up to five values can be entered to match the up to five property descriptions. If more than five types of property are involved, the values of the four most valuable properties are to be reported; then, the total value of the remaining properties that were coded as "Other" should be entered. If the value of the stolen property is unknown, enter "1".

Property Recovered: Check box if all or some property has been recovered.

Date Recovered: Enter the date the property was recovered in the format of YYYYMMDD. Up to five dates of recovery can be reported to match the up to five property descriptions. If there is more than one date of recovery for the same type of property, report the earliest date.

Recovered Value: Enter the value of the recovered property in whole dollar amounts. Do not enter cents. Only enter numeric characters (0 through 9). (Note: The recovered property value must not exceed the stolen property value.)

Offender Information (Required for Initial and Adjustment Reports.) (Note: If nothing is known about the offender, "00" should be reported or provide applicable Offender Information.)

Unknown Offender Indicator: Enter "00" if nothing is known about the offender. If any information about the offender(s) is known (number of, age, sex, race, or ethnicity), leave blank and complete the age, sex, race, and ethnicity columns with applicable unknown codes. For example, two offenders were seen fleeing the scene, but because they were wearing ski masks, their age, sex, race, and ethnicity could not be determined. Enter 00 for age, U for sex, race, and ethnicity for each offender.

Known Offender Information: Provide the following information about the offender. (Note: If any offender information is entered, the Unknown Offender indicator must be blank.)

Age: up to five offenders can be entered. Enter the age of each offender either as an exact number of years, a range of years, or as unknown as follows:

01 to 98 years old-Enter the exact age. If the exact age is unknown, an age range can be entered. For example, a teenager 13 to 14 years old, the age would be entered as 1314. **99** and over-Enter 99 if age is over 98.

00 unknown-Enter 00 if age is unknown.

Sex: Check the appropriate box–M for Male, F for Female, or U if the sex is unknown.

Race: Check the appropriate box– White, Black or African American, American Indian or Alaska Native, Asian, Native Hawaiian or Other Pacific Islander, or Unknown.

Ethnicity: Check the appropriate box–Hispanic or Latino or Not Hispanic or Latino. If ethnicity is unknown, leave blank.

Arrestee Information (If the Offender Information is unknown, do not enter Arrestee Information.)

Age: up to five arrestees can be entered. Enter the age of each arrestee either as an exact number of years, a range of years, or as unknown as follows:

01 to 98 years old-Enter the exact age. If the exact age is unknown, an age range can be entered. For example, a teenager 13 to 14 years old, the age would be entered as 1314.
99 and over-Enter 99 if age is over 98.
00 unknown-Enter 00 if age is unknown.

Sex: Check the appropriate box–M for Male, F for Female

Asian, Native Hawaiian or Other Pacific Islander, or Unknown.

Ethnicity: Check the appropriate box–Hispanic or Latino or Not Hispanic or Latino. If ethnicity is unknown, leave blank.

How to Prepare the Monthly Return of Human Trafficking Offenses Known to Law Enforcement

The Human Trafficking Form is a Uniform Crime Reporting (UCR) form used to collect monthly data on the number of human trafficking offenses that become known to local, county, state, and tribal law enforcement agencies (LEA) in the United States.

The Hierarchy Rule does not apply when reporting human trafficking. If a human trafficking offense occurs in conjunction with a Part I offense (murder and nonnegligent manslaughter, rape, robbery, aggravated assault, burglary, larceny-theft, motor vehicle theft, and arson), the reporting LEA must report the Part I offense on the Return A or Arson Forms, and the human trafficking offense must be reported on this form.

When reporting the number of human trafficking offenses, the number of offenses per victim are counted. One human trafficking victim can be counted under commercial sex acts, involuntary servitude, or both. For example, during the weekdays a victim is labored at a kiosk in the mall and on weekends the same victim is prostituted. One offense of commercial sex acts should be counted and one offense of involuntary servitude should be counted. *Count the number of human trafficking offenses per victim*.

Column 1 - Human Trafficking Classification

Two human trafficking offense classifications are listed. The human trafficking offenses are defined as:

- Offense A **Human Trafficking, Commercial Sex Acts**: Inducing a person by force, fraud, or coercion to participate in commercial sex acts, or in which the person induced to perform such act(s) has not attained 18 years of age. *(Commercial sex acts may be exchanged for anything of value.)*
- Offense B **Human Trafficking, Involuntary Servitude:** The obtaining of a person(s) through recruitment, harboring, transportation, or provision, and subjecting such persons by force, fraud, or coercion into involuntary servitude, peonage, debt bondage, or slavery. *(Not to include commercial sex acts.)*

Column 2 - Offenses Reported

All actual and attempted human trafficking offenses occurring within an agency's jurisdiction for the month should be reported in this column. Also included in this column are any offenses committed in previous months but not reported until this month. *All known offenses, including those subsequently determined to be "unfounded,"* should be entered in column 2.

All commercial sex acts and involuntary servitude offenses and attempts which occur during the month should be reported whether they become known to the police as the result of: (a) Citizens' complaints, (b) Reports of police officers, (c) "On view" (pick-up) arrests, (d) Citizens' complaints to sheriff, prosecutor, county police, private detective, constable, etc., and (e) Any other means.

- Row 1 Enter all actual, attempted, and unfounded commercial sex acts offenses reported for the month. Also included in this column are any commercial sex acts offenses committed in previous months but not reported until this month. *All known commercial sex acts offenses, including those subsequently determined to be "unfounded,"* should be entered.
- Row 2 Enter all actual, attempted, and unfounded involuntary servitude offenses reported for the month. Also included in this column are any involuntary servitude offenses committed in previous months but not reported until this month. *All known involuntary servitude offenses, including those subsequently determined to be "unfounded,"* should be entered.
- Row 3 Enter the totals of row 1 and row 2.

Column 3 - Unfounded, i.e., False or Baseless Complaints

An unfounded, false, or baseless complaint is when a department receives a report of an offense from a citizen which, after preliminary investigation by officers, is determined to be false or baseless. In other words, no crime occurred. In this case, each unfounded complaint should be reported in column 3.

- Row 1 Enter the number of commercial sex acts complaints which were proved to be "unfounded" by police investigation.
- Row 2 Enter the number of involuntary servitude complaints which were proved to be "unfounded" by police investigation.
- Row 3 Enter the totals of row 1 and row 2.

Column 4 - Number of Actual Offenses (Column 2 minus Column 3) (Include Attempts)

To complete this column, the numbers in column 3 are subtracted from those in column 2 for each offense; that is, the Unfounded (column 3) count is subtracted from the Offenses Reported (column 2) count. The difference is the count to be reported as the Number of Actual Offenses (column 4) which occurred in the jurisdiction for the month.

Row 1	Enter the number of actual and attempted commercial sex acts offenses reported for the month.
Row 2	Enter the number of actual and attempted involuntary servitude offenses reported for the month.
Row 3	Enter the totals of row 1 and row 2.

Column 5 - Total Offenses Cleared by Arrest or Exceptional Means

Offenses are cleared either by arrest or exceptional means. In column 5, one entry should be made for each human trafficking offense that is cleared. DO NOT COUNT THE NUMBER OF PERSONS ARRESTED IN COLUMN 5. Column 5 is the total number of offenses cleared. An offense is "cleared by arrest" when at least one person is arrested, charged, and turned over to the court for prosecution. The arrest of many persons may clear only one offense or several offenses may be cleared by the arrest of one person.

Offenses can be cleared by exceptional means if the investigation (1) has definitely established the identity of the offender, (2) if there was enough information to support an arrest, charge, and turning over to the court for prosecution, (3) if the exact location of the offender was known so that the subject could be taken into custody, and (4) if there was some reason outside law enforcement control that preclude arresting, charging, and prosecuting the offender. Reasons outside of law enforcement control include circumstances such as: suicide of the offender, double murder, deathbed confession, offender killed by police or citizen, confession by an offender already in custody, or offender is prosecuted or in custody of another jurisdiction. The list is not all-inclusive; there may be other circumstances in which a LEA is entitled to an exceptional clearance.

The administrative closing of a case or the "clearing" of it by departmental policy does not permit exceptionally clearing the offense for UCR unless all four criteria mentioned earlier can be answered *yes*.

- Row 1 Enter the number of commercial sex acts offenses cleared by arrest or exceptional means.
- Row 2 Enter the number involuntary servitude offenses cleared by arrest or exceptional means.
- Row 3 Enter the totals of row 1 and row 2.

Column 6 - Number of Clearances Involving Only Persons Under 18 Years of Age

In column 6, one entry should be made for each human trafficking offense cleared involving OFFENDERS under 18 years of age *only*. The number in this column can never be greater than the number in column 5.

If an offense is cleared by arrest or exceptional means and offenders include both adults and persons under 18 years of age, *the clearance should be scored only in column 5*. If a clearance involves only persons under age 18, the clearance is entered in both columns 5 and 6. REMEMBER THAT PERSONS ARRESTED ARE NOT BEING COUNTED IN COLUMNS 5 AND 6. COUNT ONLY THE NUMBER OF HUMAN TRAFFICKING OFFENSES CLEARED.

Offenses reported in previous months but not cleared can be cleared in columns 5 and 6 of this month's report.

Row 1	Enter the number of commercial sex acts offenses cleared by arrest or exceptional means by offenders under 18 years of age.
Row 2	Enter the number involuntary servitude offenses cleared by arrest or exceptional means by offenders under 18 years of age.
Row 3	Enter the totals of row 1 and row 2.

This Human Trafficking Form should be forwarded to the FBI UCR Program. Each agency is requested to submit this form each month by the seventh day after the close of the month. If there were no human trafficking or attempted human trafficking offenses to report, check the box on the Human Trafficking Form.

MONTHLY RETURN OF HUMAN TRAFFICKING OFFENSES KNOWN TO LAW ENFORCEMENT

This form is authorized by PL 110-457 (HR 7311), the *William Wilberforce Trafficking Victims Protection Reauthorization Act of 2008*. Even though you are not required to respond, your cooperation in completing this form to report all monthly incidents of human trafficking will assist the FBI in compiling timely, comprehensive, and accurate data. Please submit this form to UCRstat@leo.gov and any questions to the FBI, Criminal Justice Information Services Division, Attention: Uniform Crime Reports/Module E-3, 1000 Custer Hollow Road, Clarksburg, West Virginia 26306; telephone 304-625-4830, facsimile 304-625-3566. Under the Paperwork Reduction Act, you are not required to complete this form unless it contains a valid OMB control number. This form takes approximately 5 minutes to complete.

ADMINISTRATIVE INFORMATION

ORI Number: Enter the nine-character Originating Agency Identifier assigned to your agency.

Month and Year: Enter the month and year of data being submitted.

Name of Agency: Enter the name of your agency.

Name and Title of Preparer: Enter the preparer's name and job title.

Telephone Number and E-mail address of Preparer: Enter the preparer's telephone number and e-mail address.

If there were no human trafficking offenses to report for the month, check this box.

HUMAN TRAFFICKING OFFENSES

	1	2	3	4	5	6
	Human Trafficking Classification	Offenses Reported	Unfounded, i.e., False or Baseless Complaints	Number of Actual Offenses (Column 2 Minus Column 3) (Include Attempts)	Total Offenses Cleared by Arrest or Exceptional Means	Number of Clearances Involving Only Persons Under 18 Years of Age
A.	Commercial Sex Acts			0		
В.	Involuntary Servitude			0		
GR/	AND TOTAL	0	0	0	0	0

RETURN A - MONTHLY RETURN OF OFFENSES KNOWN TO THE POLICE

This report is authorized by law Title 28, Section 534, U.S. Code. Your cooperation in completing this form will assist the FBI, in compiling timely, comprehensive, and accurate data. Please submit this form monthly, by the seventh day after the close of the month, and any questions to the FBI, Criminal Justice Information Services Division, Attention: Uniform Crime Reports/Module E-3, 1000 Custer Hollow Road, Clarksburg, West Virginia 26306; telephone 304-625-4830, facsimile 304-625-3566. Under the Paperwork Reduction Act, you are not required to complete this form unless it contains a valid OMB control number. The form takes approximately 10 minutes to complete. Instructions for preparing the form appear on the reverse side.

1-720 (Rev. 2-22-13) OMB No. 1110-0001 Expires 08-31-19

						I
	Y	2	3	4	5	6
	ENTR	OFFENSES REPORTED	UNFOUNDED, I.E.,	NUMBER OF ACTUAL	TOTAL OFFENSES	NUMBER OF CLEARANCES
CLASSIFICATION OF OFFENSES	EN	OR KNOWN TO	FALSE OR BASELESS	OFFENSES (COLUMN	CLEARED BY ARREST	INVOLVING ONLY
	DATA	POLICE (INCLUDE	COMPLAINTS	2 MINUS COLUMN 3)	OR EXCEPTIONAL	PERSONS UNDER 18
	D	"UNFOUNDED" AND ATTEMPTS)		(INCLUDE ATTEMPTS)	MEANS (INCLUDES COL. 6)	YEARS OF AGE
 <u>CRIMINAL HOMICIDE</u> MURDER AND NONNEGLIGENT HOMICIDE (Score attempts as aggravated assault) If homicide reported, submit Supplementary Homicide Report 	11			0		
b. MANSLAUGHTER BY NEGLIGENCE	12					
2. RAPE TOTAL	_			0		
	20	0	0	0	0	0
a. Rape	21			0		
b. Attempts to commit Rape	22			0		
Historical Rape (See Instruction #15 below)				0		
3. ROBBERY TOTAL	30	0	0	0	0	0
a. Firearm	31			0		
b. Knife or Cutting Instrument	32			0		
c. Other Dangerous Weapon	33			0		
d. Strong-Arm (Hands, Fists, Feet, Etc.)	34			0		
4. ASSAULT TOTAL	40	0	0	0	0	0
a. Firearm	41			0		
b. Knife or Cutting Instrument	42			0		
c. Other Dangerous Weapon	43			0		
d. Hands, Fists, Feet, Etc Aggravated injury	44			0		
e. Other Assaults - Simple, Not Aggravated	45			0		
5. BURGLARY TOTAL	50	0	0	0	0	0
a. Forcible Entry	51			0		
b. Unlawful Entry - No Force	52			0		
c. Attempted Forcible Entry	53			0		
6. LARCENY - THEFT TOTAL (Except Motor Vehicle Theft)	60			0		
7. MOTOR VEHICLE THEFT TOTAL	70	0	0	0	0	0
a. Autos	71	0	0	0	0	
b. Trucks and Buses	72			0		
c. Other Vehicles	73			0		
GRAND TOTAL	77	0	0	0	0	0
CHECKING ANY OF THE APPROPRIATE BLOCKS BELOW WILL E		TE YOUR NEED TO SUBMIT				USE THIS SPACE
ARE ZERO. THIS WILL ALSO AID THE NATIONAL PROGRAM IN	ITS QU	ALITY CONTROL EFFORTS.			DO NOT	1
						INITIALS
X MURDERS, JUSTIFIABLE HOMICIDES, OR MANSLAUGHTEF NEGLIGENCE OCCURRED IN THIS JURISDICTION DURING 7			ARS OF AGE REPORT SINCE NO AR	RESTS	RECORDED	
MONTH.		NO ACE OF	AND DACE OF DEDCOME ADDRESS	D	EDITED	
X NO SUPPLEMENT TO RETURN A REPORT SINCE NO CRIME OFFENSES OR RECOVERY OF PROPERTY REPORTED DURIN THE MONTH.	iG	X 18 YEARS OF A	AND RACE OF PERSONS ARRESTE AGE AND OVER REPORT SINCE NO HIN THIS AGE GROUP.		ENTERED	
		Ι.			ADJUSTED	
X NO LAW ENFORCEMENT OFFICERS KILLED OR ASSAULTE REPORT SINCE NONE OF THE OFFICERS WERE ASSAULTED OR KILLED DURING THE MONTH.			RETURN OF ARSON OFFENSES KN T REPORT SINCE NO ARSONS OCC		CORRES	

Month and Year of Report

Agency Identifier

Population

ropulation

Prepared by

Title

Date

Telephone Number

Chief, Sheriff, Superintendent, or Commanding Officer

INSTRUCTIONS FOR PREPARING RETURN A

(Detailed instructions are given in the Uniform Crime Reporting Handbook)

1. All Offenses listed on the Return A which occur during the month should be scored whether they become known to the police as the result of:

- a. Citizens' complaints.
- b. Reports of police officers.
- c. "On view" (pick-up) arrests.
- d. Citizens' complaints to sheriff, prosecutor, county police, private detectives, constables, etc.
- e. Any other means.

2. The offenses listed in Column 1 are the Part I offenses of the Uniform Crime Reporting Program plus the offenses of simple assault and manslaughter by negligence. Follow the instructions for classifying and scoring as presented in the *Uniform Crime Reporting Handbook*. Offenses committed by juveniles should be classified in the same manner as those committed by adults even though the juveniles may be handled by juvenile authorities.

3. Adjustments should be made on this month's return for offenses omitted or scored inaccurately on returns of preceding months or those now determined to be unfounded. Offenses that occurred in a previous month but only became known to you this month should be scored this month.

4. Consider all spaces for each classification of offenses in Columns 2, 3, 4, 5, and 6. The breakdowns for forcible rape, robbery, assault, burglary, and motor vehicle theft, when added should equal the total for each of these offenses. Do not enter zeroes where no count exists.

5. Attempts of rape, robbery, assault, burglary, larceny-theft, and motor vehicle theft are to be scored on this form.

6. **Column 2:** Enter opposite the proper offense classification the total number of such offenses reported or known through any means. "Unfounded" complaints are included. Attempts are included except in homicide classifications.

7. **Column 3:** Enter the number of complaints which were proven to be "unfounded" by police investigation. An "unfounded" offense is one in which a complaint was received, but upon investigation, proves either to be baseless or not to have actually occurred. Remember that recovery of property or clearance of an offense does not unfound a complaint.

8. Column 4: Number of actual offenses. This number is obtained by subtracting the number in Column 3 from that in Column 2.

9. **Column 5:** Enter the total number of offenses **cleared** during the month. This total includes the clearances which you record in Column 6. An offense is cleared when one or more persons are charged and turned over for prosecution for that offense. Clearance totals also include exceptional clearances which are explained in the *Uniform Crime Reporting Handbook*.

10. **Column 6:** Enter here the number of offenses which are cleared through the arrest, releasing to parents, or other handling of persons under the age of 18. In those situations where an offense is cleared through the involvement of both an adult and a person under 18 years of age, count the clearance only in Column 5.

11. The grand totals for Columns 2, 3, 4, 5, and 6 are the totals of each of the seven classifications.

12. Tally books can be used to maintain a running count of offenses through the month. Totals for the *Return A* can then be taken directly from the Tally book. These Tally books can be obtained by corresponding with the FBI, Criminal Justice Information Services Division, Attention: Uniform Crime Reports/Module E-3, 1000 Custer Hollow Road, Clarksburg, West Virginia 26306; telephone 304-625-4830, facsimile 304-625-3566.

13. This *Return A* report should be forwarded to the FBI Uniform Crime Reports even though no offenses of this type listed were committed during the month. However, it is not necessary to submit supplemental reports in such cases. Simply check the appropriate box within the block near the bottom of the *Return A* report.

14. Any inquiry regarding the completion of this form, the classification and scoring of offenses, or prior to submitting crime data by computer printout, contact the Uniform Crime Reporting Program at the above-mentioned address.

15. Reporting according to the historical definition of rape is optional. This count should be included in the total reported in line 2a or line 2b.

SUPPLEMENT TO RETURN A

1-706 (Rev. 2-22-13) OMB No. 1110-0001 Expires 08-31-19

MONTHLY RETURN OF OFFENSES KNOWN TO THE POLICE

This report is authorized by law Title 28, Section 534, U.S. Code. Your cooperation in completing this form with the *Return A* will assist the FBI in compiling timely, comprehensive, and accurate data. Please submit this form monthly, by the seventh day after the close of the month, and any questions to the FBI, Criminal Justice Information Services Division, Attention: Uniform Crime Reports/Module E-3, 1000 Custer Hollow Road, Clarksburg, West Virginia 26306; telephone 304-625-4830, facsimile 304-625-3566. Under the Paperwork Reduction Act, you are not required to complete the form unless it contains a valid OMB control number. The form takes approximately 11 minutes to complete.

This form deals with the nature of crime and the monetary value of property stolen and recovered. The total offenses recorded on this form, page 2, should be the same as the number of actual offenses listed in Column 4 of the *Return A* for each crime class. Include attempted crimes on this form, but do not include unfounded offenses. If you cannot complete the report in all areas, please record as much information as is available. Tally sheets will be sent upon request.

PR	OPERTY	BY TYPE AND VALUE		
	try	Monetary Value of Proper	ty Stolen in You	Jurisdiction
Type of Property (1)	Data Entry	Stolen (2)		covered (3)
(A) Currency, Notes, Etc.	01			
(B) Jewelry and Precious Metals	02			
(C) Clothing and Furs	03			
(D) Locally Stolen Motor Vehicles	04			
(E) Office Equipment	05			
(F) Televisions, Radios, Stereos, Etc.	06			
(G) Firearms	07			
(H) Household Goods	08			
(I) Consumable Goods	09			
(J) Livestock	10			
(K) Miscellaneous	11			
TOTAL	00	\$0		\$0
		The total of this column should agree with the Grand Total (DATA ENTRY 77) shown on page 2.	months. The above only that property jurisdiction. This recovered for you	ough stolen in prior re is an accounting for
Prepared by	Title			
Telephone Number	Date			
Chief, Sheriff, Superintendent, or Con	nmanding Off	icer		
Month and Year of Report		Agency Identifier	j	Population
Agency and State			DO NOT	USE THIS SPACE
				INITIALS
			RECORDED	
			FDITFD	

ENTERED ADJUSTED

CORRES.

PROPERTY STOLEN BY CLASSIFICATION

CLASSIFICATION		DATA ENTRY	Number of Actual Offenses (Column 4 Return A)	Monetary Value of Property Stolen
1. MURDER AND NONNEGLIGENT MANSLAUGHTER		12		
2. RAPE		20		
3. ROBBERY				
(a) HIGHWAY (streets, alleys, etc.)		31		
(b) COMMERCIAL HOUSE (except c, d, and f)		32		
(c) GAS OR SERVICE STATION		33		
(d) CONVENIENCE STORE		34		
(e) RESIDENCE (anywhere on premises)		35		
(f) BANK		36		
(g) MISCELLANEOUS		37		
TOTAL ROBBERY			0	\$0
5. BURGLARY - BREAKING OR ENTERING				
(a) RESIDENCE (dwelling)				
(1) NIGHT (6 p.m 6 a.m.)		51		
(2) DAY (6 a.m 6 p.m.)		52		
(3) UNKNOWN		53		
(b) NON-RESIDENCE (store, office, etc.)				
(1) NIGHT (6 p.m 6 a.m.)		54		
(2) DAY (6 a.m 6 p.m.)		55		
(3) UNKNOWN		56		
TOTAL BURGLARY		50	0	\$0
6. LARCENY - THEFT (Except Motor Vehicle Theft)				
(a) \$200 AND OVER		61		
(b) \$50 TO \$199		62		
(c) UNDER \$50		63		
TOTAL LARCENY (Same as Item 6x)		60	0	\$0
7. MOTOR VEHICLE THEFT (Include Alleged Joy Ride)		70		
GRAND TOTAL - ALL ITEMS		77		\$0
ADDITIONAL ANALYSIS OF LARCENY AND MOTOR VEHICLE THEFT				
6x. NATURE OF LARCENIES UNDER ITEM 6				
(a) POCKET-PICKING		81		
(b) PURSE-SNATCHING		82		
(c) SHOPLIFTING		83		
(d) FROM MOTOR VEHICLES (except e)		84		
(e) MOTOR VEHICLE PARTS AND ACCESSORIES		85		
(f) BICYCLES		86		
(g) FROM BUILDING (except c and h)		87		
(h) FROM ANY COIN-OPERATED MACHINES (parking meters, etc.)		88		
(i) ALL OTHER		89		
TOTAL LARCENIES (Same as Item 6)	+	80		\$0
		00	U	U U
VX. MUTUR VEHICLES RECOVERED		00	0	ψU
7x. MOTOR VEHICLES RECOVERED (a) STOLEN LOCALLY AND RECOVERED LOCALLY			0	ψυ
(a) STOLEN LOCALLY AND RECOVERED LOCALLY		91		ψυ
	NS			JU JU

AGE, SEX, RACE, AND ETHNICITY OF PERSONS ARRESTED Under 18 Years of Age

sex, and race of all persons under 18 years of age arrested by your dep timely basis. Instructions appear on the reverse of this form. Any que	ode. While you are not required to respond, your cooperation in using this form to report the age, artment during the month will assist the FBI in compiling comprehensive accurate data on a stions regarding this report may be addressed to the Federal Bureau of Investigation, Criminal orts, Module E-3, 1000 Custer Hollow Road, Clarksburg, West Virginia, 26306; telephone (304)
City	County
State	Month and Year of Report
Prepared By	Title
Chief, Sheriff, Commissioner, or Superintendent	
Date Prepared	
	ILES-NOT TO INCLUDE NEGLECT OR TRAFFIC CASES
	ur State age definition for juveniles)
Total	0
 Handled within Department and released. (Warning, released to parents, etc.) 	
2. Referred to juvenile court or probation department.	
3. Referred to welfare agency.	
4. Referred to other police agency.	
5 Referred to criminal or adult court.	

Recorded	
Edited	
Entered	
Adjusted	
Corres.	

AGE, SEX, RACE, AND ETHNICITY OF PERSONS ARRESTED, under 18 years of age

(Include those released without having been formally charged)

					A	GE						RACE			ETHN	ICITY
CLASSIFICATION OF OFFENSES		SEX	Under 10	10-12	13-14	15	16	17	Total Under 18	White	Black	American Indian or Alaskan Native	Asian	Native Hawaiian or Other Pacific Islander	Hispanic or Latino	Not Hispanic or Latino
		Male							0							
Murder and Nonnegligent Manslaughter		Female							0							
Manalau shtar ha Na shtara a		Male Female							0	-						
Manslaughter by Negligence		Male							0							
Rape		Female							0							
1]	Male							0							
Robbery		Female							0							
		Male							0	-						
Aggravated Assault (Return A - 4a-d)		Female Male							0							
Burglary - Breaking or Entering		Female							0							
Sugar Dicanagor Entering		Male							0							
Larceny - Theft (Except Motor Vehicle Theft)		Female							0							
		Male							0	-						
Motor Vehicle Theft		Female							0							
Other Assaults (Return A - 4e)		Male Female							0	-						
		Male							0							
Arson		Female							0	1						
		Male							0							
Forgery and Counterfeiting		Female							0							
Fraud	- H	Male Female							0	-						
Flauu		Male							0							
Embezzlement		Female							0							
		Male							0							
Stolen Property; Buying, Receiving, Possessing									0							
17 1.1 ¹		Male							0	-						
Vandalism		Female Male							0							
Weapons; Carrying, Possessing, etc.		Female							0							
Prostitution and	_	Male	0	0	0	0	0	0	0							
		Female	0	0	0	0	0	0	0	0	0	0	0	0	0	0
		Male							0							
Prostitution		Female							0							
Assisting or Dromoting Prostitution		Male Female							0	-						
Assisting or Promoting Prostitution		Male							0							├ ───
Purchasing Prostitution		Female							0	1						
Sex Offenses (Except Rape		Male							0							
and Prostitution)		Female							0	1						
Drug Abuse Violations		Male	0	0	0	0	0	0	0							
		Female	0	0	0	0	0	0	0	0	0	0	0	0	0	0
(1) Sale/Manufacturing		Male	0	0	0	0	0	0	0							
Subtotal	180	Female	0	0	0	0	0	0	0	0	0	0	0	0	0	0

Opium or Cocaine and Their Deriv-		Male							0							
atives (Morphine, Heroin, Codeine)		Female							0							
		Male							0							
Marijuana		Female							0							
Synthetic Narcotics - Manufactured Narcotics Which Can Cause True Drug		Male							0							
Addiction (Demerol, Methadones)	с	Female							0							
Other - Dangerous Nonnarcotic Drugs		Male							0							
(Barbiturates, Benzedrine)		Female							0							
()		Male	0	0	0	0	0	0	0							
(2) Possession Subtotal	185	Female	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Opium or Cocaine and Their Deriv-		Male							0							
atives (Morphine, Heroin, Codeine)	e	Female							0							
		Male							0							
Marijuana	f	Female							0							
Synthetic Narcotics - Manufactured Narcotics Which Can Cause True Drug		Male							0							
Addiction (Demerol, Methadones)	g	Female							0							
Other - Dangerous Nonnarcotic Drugs		Male							0							
(Barbiturates, Benzedrine)		Female							0							
Gambling		Male	0	0	0	0	0	0	0							
Total		Female	0	0	0	0	0	0	0	0	0	0	0	0	0	0
		Male							0							
Bookmaking (Horse and Sport Book)		Female							0							
		Male							0							
Numbers and Lottery		Female							0							
		Male							0							
All Other Gambling		Female Male							0							
Offenses Against The Family and Children		Female							0							
Offenses Against The Fainity and Children		Male							0							
Driving Under The Influence		Female							0							
		Male							0							
Liquor Laws		Female							0							
		Male							0							
Drunkenness		Female							0							
		Male							0							
Disorderly Conduct		Female							0							
Vagraner		Male							0							
Vagrancy		Female Male							0							
All Other Offenses (Except Traffic)		Female							0							
		Male							0							
Suspicion		Female							0							
· ·		Male							0							
Curfew and Loitering Law Violations		Female							0							
		Male							0							
Runaways		Female							0							
		Male							0	,						
Human Trafficking/Commercial Sex Acts		Female							0							
Human Trafficking /Involuntary Convitud	31	Male Female							0							
Human Trafficking/Involuntary Servitude	31	remaie							0							
	Total		0	0	0	0	0	0	0	0	0	0	0	0	0	0

INSTRUCTIONS

1. Show in the report all persons under 18 years of age taken into custody during the month for committing an offense of the indicated types within the local jurisdiction. (Include those released without having been formally charged.) For purposes of Uniform Crime Reporting, a juvenile should be counted as "arrested" when the circumstances are such that if he or she were an adult, an arrest would be tallied. Police "contacts" with juveniles where no offense has been committed should not be scored as arrests. Instances where a juvenile is taken into custody for his own protection, such as "neglect," and no crime committed, should not be listed as arrests. Enter on the front of this form your disposition of all juveniles arrested.

2. Arrests of persons 18 years of age and over are tallied on the white Age, Sex, and Race reporting form.

3. The offenses are taken from the uniform classification of offenses and cover all the Part I and Part II offenses except traffic. In compiling the data, follow definitions of offenses in Uniform Crime Reporting Handbook.

4. Enter opposite each offense the number of persons taken into custody listing them according to age and sex of the persons arrested and according to race without regard to sex. Juveniles should be listed opposite the classification of the offense for which they were taken into custody. For example, juveniles arrested for committing larceny should be listed opposite the larceny-theft classification on this report, even though they are charged with "juvenile delinquency."

5. The race totals should equal the age totals for each offense class.

6. Total all columns.

AGE, SEX, AND RACE OF PERSONS ARRESTED

Under 18 Years of Age

This report is authorized by law Title 28, Section 534, United States C sex, and race of all persons under 18 years of age arrested by your dep basis. Instructions appear on the reverse of this form. Any questions Information Services Division, Attention: Uniform Crime Reports, M 4830, facsimile (304) 625-3566.	partment during the month will assist the FBI in compiling regarding this report may be addressed to the Federal Bur	g comprehensive accurate data on a timely eau of Investigation, Criminal Justice
City	County	
State	Month and Year of Report	
Prepared By	Title	
Chief, Sheriff, Commissioner, or Superintendent		
Date Prepared		
•	NILES-NOT TO INCLUDE NEGLECT OR TRAFFIC	CASES
(Follow ye	our State age definition for juveniles)	
Total	0	
 Handled within Department and released. (Warning, released to parents, etc.) 		
2. Referred to juvenile court or probation department.		
3. Referred to welfare agency.		
4. Referred to other police agency.		
5 Referred to criminal or adult court.		
	DO NOT WRITE	
	IN THESE SPACES	
ORI	Month	Year
ТҮРЕ сс-16	JUVENILE/ADULT cc-19	
/b-Update	/b-Data for both	
1-Delete Month	☐ 1-Zero adult information	
2-Adjustment	2-Zero juvenile information	
NARCOTICS/GAMBLING cc-17	☐ 3-Zero juvenile and adult	
☐ /b-18/19 Complete	JUVENILE DISPOSITION cc-20	Recorded
 1-Totals only 2-Totals 18 only 	/b-Update	Edited
\square 3-Totals 19 only	$\square 2-Delete$	Entered
o rouis is only		Adjusted

RACE/EO	cc-18
	3-All data for ASR
	4-No race

AGE, SEX, AND RACE OF PERSONS ARRESTED, under 18 years of age

(Include those released without having been formally charged)

			AGE								RA	ACE	
CLASSIFICATION OF OFFENSES		SEX	Under 10	10-12	13-14	15	16	17	Total Under 18	White	Black	American Indian or Alaskan Native	Asian or Pacific Islander
		Male							0				
Murder and Nonnegligent Manslaughter	01a	Female Male							0				
Manslaughter by Negligence	01h	Female							0				
Wansidegiter by Wegitgenee	010	Male							0				
Forcible Rape	02	Female							0				
		Male							0				
Robbery	03	Female							0				
Aggravated Assault (Return A - 4a-d)	04	Male Female							0				
Aggravated Assault (Return A - 4a-d)	04	Male							0				
Burglary - Breaking or Entering	05	Female							0				
		Male							0				
Larceny - Theft (Except Motor Vehicle Theft)	06	Female							0				
	0.7	Male							0				
Motor Vehicle Theft	07	Female Male							0				
Other Assaults (Return A - 4e)	08	Female							0				
	00	Male							0				
Arson	09	Female							0				
		Male							0				
Forgery and Counterfeiting	10	Female							0				
Eroud	11	Male Female							0				
Fraud	11	Male							0				
Embezzlement	12	Female							0				
		Male							0				
Stolen Property; Buying, Receiving, Possessing	13								0				
		Male							0				
Vandalism	14	Female							0				
Weapons; Carrying, Possessing, etc.	15	Male Female							0				
reapone, curring, roosecomg, etc.	10	Male							0				
Prostitution and Commercialized Vice	16	Female							0				
Sex Offenses (Except Forcible	-	Male							0				
Rape and Prostitution)	17	Female							0	1			
Drug Abuse Violations		Male	0	0	0	0	0	0	0				
Grand Total	18	Female	0	0	0	0	0	0	0	0	0	0	0
(1) Sale/Manufacturing		Male	0	0	0	0	0	0	0				
Subtotal	180	Female	0	0	0	0	0	0	0	0	0	0	0

Opium or Cocaine and Their Deriv-		Male							0				
atives (Morphine, Heroin, Codeine)	а	Female							0				
		Male							0				
Marijuana		Female							0				
Synthetic Narcotics - Manufactured		Male							0				
Narcotics Which Can Cause True Drug									-				
Addiction (Demerol, Methadones)		Female							0				
Other - Dangerous Nonnarcotic Drugs		Male							0				
(Barbiturates, Benzedrine)		Female							0				
		Male	0	0	0	0	0	0	0				
(2) Possession Subtotal		Female	0	0	0	0	0	0	0	0	0	0	0
Opium or Cocaine and Their Deriv-		Male							0				
atives (Morphine, Heroin, Codeine)		Female							0				
Mariliana		Male							0				
Marijuana	f	Female							0				
Synthetic Narcotics - Manufactured		Male							0				
Narcotics Which Can Cause True Drug													
Addiction (Demerol, Methadones)	0	Female							0				
Other - Dangerous Nonnarcotic Drugs		Male							0				
(Barbiturates, Benzedrine)	h	Female							0				
Gambling		Male	0	0	0	0	0	0	0				
Total		Female	0	0	0	0	0	0	0	0	0	0	0
		Male							0				
Bookmaking (Horse and Sport Book)		Female							0				
		Male							0				
Numbers and Lottery		Female							0				
		Male							0				
All Other Gambling		Female							0				
		Male							0				
Offenses Against The Family and Children		Female							0				
Driving Hader The Jaffman as		Male							0				
Driving Under The Influence		Female Male							0				
Liquor Laws		Female							0				
Liquor Laws		Male							0				
Drunkenness		Female							0				
Druikeliitos		Male							0				
Disorderly Conduct		Female							0				
Districtly Conduct		Male							0				
Vagrancy		Female							0				
·		Male							0				
All Other Offenses (Except Traffic)		Female							0	1			
· · · · · · · · · · · · · · ·		Male							0				
Suspicion		Female							0	1			
*		Male							0				
Curfew and Loitering Law Violations		Female							0	1			
~		Male							0				
Runaways		Female							0				
	Total		0	0	0	0	0	0	0	0	0	0	0

INSTRUCTIONS

1. Show in the report all persons under 18 years of age taken into custody during the month for committing an offense of the indicated types within the local jurisdiction. (Include those released without having been formally charged.) For purposes of Uniform Crime Reporting, a juvenile should be counted as "arrested" when the circumstances are such that if he or she were an adult, an arrest would be tallied. Police "contacts" with juveniles where no offense has been committed should not be scored as arrests. Instances where a juvenile is taken into custody for his own protection, such as "neglect," and no crime committed, should not be listed as arrests. Enter on the front of this form your disposition of all juveniles arrested.

2. Arrests of persons 18 years of age and over are tallied on the white Age, Sex, and Race reporting form.

3. The offenses are taken from the uniform classification of offenses and cover all the Part I and Part II offenses except traffic. In compiling the data, follow definitions of offenses in Uniform Crime Reporting Handbook.

4. Enter opposite each offense the number of persons taken into custody listing them according to age and sex of the persons arrested and according to race without regard to sex. Juveniles should be listed opposite the classification of the offense for which they were taken into custody. For example, juveniles arrested for committing larceny should be listed opposite the larceny-theft classification on this report, even though they are charged with "juvenile delinquency."

5. The race totals should equal the age totals for each offense class.

6. Total all columns.

AGE, SEX, AND RACE OF PERSONS ARRESTED

18 Years of Age and Over

5		Expires 06-30-17
rested by your department during the month will assist the FBI	tes Code. While you are not required to respond, your cooperation in using in compiling comprehensive accurate data on a timely basis. Instructions a e Information Services Division, Attention: Uniform Crime Reports/Modul	opear of the reverse of this form. Any questions regarding this report may b
City		
City		
County		
State		
Month and Year of Report		
Prepared By	Title	
Chief, Sheriff, Commissioner, or Superintendent		
-		
Date Prepared		
	DO NOT WRITE IN THESE SPACES	
ORI	MONTH	YEAR
TYPE cc-16 /b-Update 1-Delete Month 2-Adjustment NARCOTICS/GAMBLING cc-17 /b-18/19 Complete 1-Totals only	JUVENILE/ADULT cc-19 /b-Data for both 1-Zero adult information 2-Zero juvenile information 3-Zero juvenile and adult JUVENILE DISPOSITION cc-20 /b-Update	
□ 2-Totals 18 only □ 2-Totals 18 only □ 3-Totals 19 only	□ 1-Do not use □ 2-Delete	Percented
RACE/EO cc-18	□ 2-Delete □ 3-Adjust	Recorded Edited Entered
2-No Race3-No ethnic origin		Adjusted
☐ 4-Data for age and sex only		Corres.

(Include those released without having been formally charged) AGE RACE American Asian 65 Indian or or CLASSIFICATION Alaskan Pacific and **OF OFFENSES** SEX 18 19 20 21 22 23 24 25-29 30-34 35-39 40-44 45-49 50-54 55-59 60-64 TOTAL White Black Native Islander over Male 0 Murder and Nonnegligent Manslaughter 01a Female 0 Male 0 Manslaughter by Negligence 01b Female 0 Male 0 Forcible Rape 02 Female 0 Male 0 Robbery 03 Female 0 Male Aggravated Assault 0 (Return A - 4a-d) 04 Female 0 Male 0 Burglary - Breaking or Entering 05 Female 0 Male Larceny - Theft (Except 0 Motor Vehicle Theft) 06 Female 0 Male 0 Motor Vehicle Theft 07 Female 0 Male 0 Other Assaults (Return A - 4e) 08 Female 0 Male 0 09 Female Arson 0 Male 0 Forgery and Counterfeiting 0 10 Female Male 0 Fraud 11 Female 0 Male 0 Embezzlement 12 Female 0 Male 0 Stolen Property; Buying, Receiving, Possessing 13 Female 0 Male 0 Vandalism 14 Female 0 Male 0 Weapons; Carrying, Possessing, etc. 15 Female 0 Male 0 Prostitution and Commercialized Vice 16 Female 0 Sex Offenses (Except Male 0 Forcible Rape and Prostitution) 17 Female 0 Drug Abuse Violations Male 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 Grand Total 18 Female 0 (1) Sale/Manufacturing Male 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0

0

0

0

0

0

0

0

0

0

0

0

0

Subtotal 180 Female

0

0

0

0

0

0

0

0

0

AGE, SEX, AND RACE OF PERSONS ARRESTED, 18 years of age and over

Opium or Cocaine and Their Derivatives	Male								0		
(Morphine, Heroin, Codeine)	a Female								0		

	Mal	٥																	0				
Marijuana b																			0				
Synthetic Narcotics - Manufactured Narcotics																			0				
Which Can Cause True	Mal	le																	0				
Drug Addiction Demerol,																							
L	: Fem	nale																	0				
Other - Dangerous																							
Nonnarcotic Drugs	Mal	le																	0				
(Barbiturates,																							
Benzedrine) d	_																		0				
(2) Possession	Mal		0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0				
	35 Fem	nale	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Opium or Cocaine and	M-1	-																	0				
Their Derivatives	Mal	le																	0				
(Morphine, Heroin, Codeine) e	e Fem																		0				
	Mal																		0				
Marijuana f																			0				
	ren	late																	0				
Synthetic Narcotics -																							
Manufactured Narcotics	Mal	le																	0				
Which Can Cause True Drug Addiction (Demerol,																							
Methadones) g	g Fem	nale																	0				
	, <u> </u>																						
Other - Dangerous	Mal	le																	0				
Nonnarcotic Drugs																							
(Barbiturates, Benzedrine) h	n Fem	nale																	0				
Gambling	Mal	le	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0				
Total 19			0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	Mal		U	0	0	0	0		0	0	0	0	U	U	0	0	0	0	0	0	0	U	v
Bookmaking (Horse and Sport Book) a																			0				
	Mal																		0				
Numbers and Lottery b																			0				
Numbers and Lottery	Mal																		0				
All Other Gambling c	Fem																		0				
	Mal																		0				
Offenses Against the Family and Children 20																							
	0 Fem																		0				
Driving Under the Influence 2	Mal																		0				
ule influence 2	1 Fem																		0				
	Mal																		0				
Liquor Laws 22	2 Fem																		0				
Durunlaannaaa	Mal																		0				
Drunkenness 23	3 Fem																		0				
	Mal																		0				
Disorderly Conduct 24	4 Fem																		0				
	Mal																		0				
	5 Fem																		0				
All Other Offenses	Mal																		0				
(Except Traffic) 20	6 Fem	nale																	0				

		Male																	0				
Suspicion	27	Female																	0				
	Total		0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0

INSTRUCTIONS

1. Show in the report all persons 18 years of age and over taken into custody during the month for committing an offense of the indicated types within the local jurisdiction. (Include those released without having been formally charged.)

2. Arrests of persons under 18 years of age are tallied on the pink Age, Sex, and Race reporting form.

3. The offenses are taken from the uniform classification of offenses and cover all the Part I and Part II offenses except traffic. In compiling the data, follow definitions of offenses in Uniform Crime Reporting Handbook.

4. Enter opposite each offense the number of persons taken into custody listing them according to age and sex of the persons arrested and according to race without regard to sex.

5. The race totals should equal the age totals for each offense class.

6. Total all columns.

MONTHLY RETURN OF ARSON OFFENSES KNOWN TO LAW ENFORCEMENT

This form is authorized by law Title 28, Section 534, U.S. Code, and the enactment of the fiscal year 1979, Department of Justice Authorization Bill S. 3151. Your cooperation in completing this form to report all monthly incidents of arson, will assist the FBI in compiling timely, comprehensive, and accurate data. Please submit this form and any questions to the FBI, Criminal Justice Information Services Division, Attention: Uniform Crime Reports/Module E-3, 1000 Custer Hollow Road, Clarksburg, West Virginia 26306; telephone 304-625-4830, facsimile 304-625-3566. Under the Paperwork Reduction Act, you are not required to complete this form unless it contains a valid OMB control number. This form takes approximately 9 minutes to complete. Instructions appear on reverse side.

1-725 (Rev. 08-08-11) OMB No. 1110-0008 Expires 09-30-20

Corres.

to complete. Instructions appear on reverse side.				-			
1	2	3	4	5	6	7	8
PROPERTY CLASSIFICATION	Offenses Reported or Known to Police (Include Unfounded and Attempts)	Unfounded, i.e., False or Baseless Complaints	Number of Actual Offenses (Column 2 Minus Column 3) (Include Attempts)	Total Offenses Cleared by Arrest or Exceptional Means (Include Column 6)	Number of Clearances Involving Only Persons Under 18 Years of Age	Offenses Where Structures Uninhabited, Abandoned, or not Normally in Use	Estimated Value of Property Damage
			(···· /···/			,	
A. Single Occupancy Residential: Houses, Townhouses, Duplexes, etc.			0				
B. Other Residential: Apartments, Tenements, Flats, Hotels, Motels, Inns, Dormitories, Boarding Houses, etc.			0				
S C. Storage: Barns, Garages, Warehouses, etc.			0				
R U C Industrial/Manufacturing			0				
T E. Other Commercial: Stores, Restaurants, Offices, etc.			0				
A Community/Public: Churches, Jails, Schools, Colleges, Hospitals, etc.			0				
G. All Other Structure: Out Buildings, Monuments, Buildings Under Construction, etc.			0				
TOTAL STRUCTURE							
	0	0	0	0	0	0	\$0
H. Motor Vehicles: Automobiles, Trucks, Buses, Motorcycles, etc.: UCR Definition			0				
B I. Other Mobile Property: Trailers, Recreational Vehicles, Airplanes, Boats, etc.			0				
E TOTAL MOBILE	0	0	0	0	0		\$0
J. TOTAL OTHER Crops, Timber, Fences, Signs, etc.			0				
GRAND TOTAL	0	0	0	0	0	0	\$0

	0	DO NOT WRITE HERE
Agency Identifier	Month	Recorded
		Edited
Agency	State	Entered
		Adjusted

Prepared by/Telephone number/Email address

MONTHLY RETURN OF ARSON OFFENSES KNOWN TO LAW ENFORCEMENT

Arson Definition

The offense of arson is defined by the national Uniform Crime Reporting (UCR) Program to include any willful or malicious burning or attempts to burn, with or without intent to defraud, a dwelling house, public building, motor vehicle or aircraft, personal property of another, etc.

Instructions

In Column 2, report all arson incidents which occurred in your jurisdiction and became known to your department during the month. Use your law enforcement jurisdiction and not fire districts to determine if an arson incident should be scored on your report. Count all arsons even though the offenses may have occurred in conjunction with violent crimes reported on the Return A. Include attempts to commit arson. Also, include "unfounded" reports of arson.

In Column 3, include all reports of arson which prove to be unfounded; those reports which prove upon investigation to be baseless and no offense of arson was committed or attempted.

In Column 4, enter the number of actual offenses of arson. This number is obtained by subtracting the number in Column 3 from the number in Column 2. Include attempts to commit arson.

In Column 5, enter the total number of arson offenses which were cleared by arrest or exceptional means.

In Column 6, enter the number of arson offenses cleared by arrest or exceptional means involving **only** persons under 18 years of age. This number is included in Column 5 and excludes those situations in which one or more of the persons involved were 18 years of age or over.

In Column 7, enter the number of arson offenses listed in Column 4 which involve structures (A. - G. only) which were uninhabited, abandoned, deserted, or not normally in use.

In Column 8, enter the estimated value of property damage for all arson offenses listed in Column 4. Enter zero (\$0) if no property damage.

The UCR handbook may be used as a guide to preparing this reporting with two exceptions:

- 1. The Hierarchy Rule will not apply in this additional report. Any other Part I offenses occurring in conjunction with an arson will be reported on the Return A and the arson will be reported on this report.
- 2. If one of the property crimes occurs in conjunction with the arson, the value of the stolen property will be reported on the Supplement to Return A and the property loss due to fire, smoke, water, or other damage resulting from the arson will be reported in Column 8 of this report.

Each agency is requested to submit this arson form each month even if there are no arsons or attempted arsons to report. (In those instances, please submit the form indicating "None" or zero (0) arson offenses.)

How to Prepare the Monthly Return of Human Trafficking Offenses Known to Law Enforcement

The Human Trafficking Form is a Uniform Crime Reporting (UCR) form used to collect monthly data on the number of human trafficking offenses that become known to local, county, state, and tribal law enforcement agencies (LEA) in the United States.

The Hierarchy Rule does not apply when reporting human trafficking. If a human trafficking offense occurs in conjunction with a Part I offense (murder and nonnegligent manslaughter, rape, robbery, aggravated assault, burglary, larceny-theft, motor vehicle theft, and arson), the reporting LEA must report the Part I offense on the Return A or Arson Forms, and the human trafficking offense must be reported on this form.

When reporting the number of human trafficking offenses, the number of offenses per victim are counted. One human trafficking victim can be counted under commercial sex acts, involuntary servitude, or both. For example, during the weekdays a victim is labored at a kiosk in the mall and on weekends the same victim is prostituted. One offense of commercial sex acts should be counted and one offense of involuntary servitude should be counted. *Count the number of human trafficking offenses per victim*.

Column 1 - Human Trafficking Classification

Two human trafficking offense classifications are listed. The human trafficking offenses are defined as:

- Offense A **Human Trafficking, Commercial Sex Acts:** Inducing a person by force, fraud, or coercion to participate in commercial sex acts, or in which the person induced to perform such act(s) has not attained 18 years of age. *(Commercial sex acts may be exchanged for anything of value.)*
- Offense B **Human Trafficking, Involuntary Servitude:** The obtaining of a person(s) through recruitment, harboring, transportation, or provision, and subjecting such persons by force, fraud, or coercion into involuntary servitude, peonage, debt bondage, or slavery. *(Not to include commercial sex acts.)*

Column 2 - Offenses Reported

All actual and attempted human trafficking offenses occurring within an agency's jurisdiction for the month should be reported in this column. Also included in this column are any offenses committed in previous months but not reported until this month. *All known offenses, including those subsequently determined to be "unfounded,"* should be entered in column 2.

All commercial sex acts and involuntary servitude offenses and attempts which occur during the month should be reported whether they become known to the police as the result of: (a) Citizens' complaints, (b) Reports of police officers, (c) "On view" (pick-up) arrests, (d) Citizens' complaints to sheriff, prosecutor, county police, private detective, constable, etc., and (e) Any other means.

- Row 1 Enter all actual, attempted, and unfounded commercial sex acts offenses reported for the month. Also included in this column are any commercial sex acts offenses committed in previous months but not reported until this month. *All known commercial sex acts offenses, including those subsequently determined to be "unfounded,"* should be entered.
- Row 2 Enter all actual, attempted, and unfounded involuntary servitude offenses reported for the month. Also included in this column are any involuntary servitude offenses committed in previous months but not reported until this month. *All known involuntary servitude offenses, including those subsequently determined to be "unfounded,"* should be entered.
- Row 3 Enter the totals of row 1 and row 2.

Column 3 - Unfounded, i.e., False or Baseless Complaints

An unfounded, false, or baseless complaint is when a department receives a report of an offense from a citizen which, after preliminary investigation by officers, is determined to be false or baseless. In other words, no crime occurred. In this case, each unfounded complaint should be reported in column 3.

Row 1 Enter the number of commercial sex acts complaints which were proved to be "unfounded" by police investigation.

Row 2 Enter the number of involuntary servitude complaints which were proved to be "unfounded" by police investigation.

Row 3 Enter the totals of row 1 and row 2.

Column 4 - Number of Actual Offenses (Column 2 minus Column 3) (Include Attempts)

To complete this column, the numbers in column 3 are subtracted from those in column 2 for each offense; that is, the Unfounded (column 3) count is subtracted from the Offenses Reported (column 2) count. The difference is the count to be reported as the Number of Actual Offenses (column 4) which occurred in the jurisdiction for the month.

Row 1	Enter the number of actual and attempted commercial sex acts offenses reported for the month.
Row 2	Enter the number of actual and attempted involuntary servitude offenses reported for the month.
Row 3	Enter the totals of row 1 and row 2.

Column 5 - Total Offenses Cleared by Arrest or Exceptional Means

Offenses are cleared either by arrest or exceptional means. In column 5, one entry should be made for each human trafficking offense that is cleared. DO NOT COUNT THE NUMBER OF PERSONS ARRESTED IN COLUMN 5. Column 5 is the total number of offenses cleared. An offense is "cleared by arrest" when at least one person is arrested, charged, and turned over to the court for prosecution. The arrest of many persons may clear only one offense or several offenses may be cleared by the arrest of one person.

Offenses can be cleared by exceptional means if the investigation (1) has definitely established the identity of the offender, (2) if there was enough information to support an arrest, charge, and turning over to the court for prosecution, (3) if the exact location of the offender was known so that the subject could be taken into custody, and (4) if there was some reason outside law enforcement control that preclude arresting, charging, and prosecuting the offender. Reasons outside of law enforcement control include circumstances such as: suicide of the offender, double murder, deathbed confession, offender killed by police or citizen, confession by an offender already in custody, or offender is prosecuted or in custody of another jurisdiction. The list is not all-inclusive; there may be other circumstances in which a LEA is entitled to an exceptional clearance.

The administrative closing of a case or the "clearing" of it by departmental policy does not permit exceptionally clearing the offense for UCR unless all four criteria mentioned earlier can be answered *yes*.

- Row 1 Enter the number of commercial sex acts offenses cleared by arrest or exceptional means.
- Row 2 Enter the number involuntary servitude offenses cleared by arrest or exceptional means.
- Row 3 Enter the totals of row 1 and row 2.

Column 6 - Number of Clearances Involving Only Persons Under 18 Years of Age

In column 6, one entry should be made for each human trafficking offense cleared involving OFFENDERS under 18 years of age *only*. The number in this column can never be greater than the number in column 5.

If an offense is cleared by arrest or exceptional means and offenders include both adults and persons under 18 years of age, *the clearance should be scored only in column 5*. If a clearance involves only persons under age 18, the clearance is entered in both columns 5 and 6. REMEMBER THAT PERSONS ARRESTED ARE NOT BEING COUNTED IN COLUMNS 5 AND 6. COUNT ONLY THE NUMBER OF HUMAN TRAFFICKING OFFENSES CLEARED.

Offenses reported in previous months but not cleared can be cleared in columns 5 and 6 of this month's report.

Row 1Enter the number of commercial sex acts offenses cleared by arrest or exceptional means by offenders under
18 years of age.Row 2Enter the number involuntary servitude offenses cleared by arrest or exceptional means by offenders under
18 years of age.Row 3Enter the totals of row 1 and row 2.

This Human Trafficking Form should be forwarded to the FBI UCR Program. Each agency is requested to submit this form each month by the seventh day after the close of the month. If there were no human trafficking or attempted human trafficking offenses to report, check the box on the Human Trafficking Form.

MONTHLY RETURN OF HUMAN TRAFFICKING OFFENSES KNOWN TO LAW ENFORCEMENT

This form is authorized by PL 110-457 (HR 7311), the *William Wilberforce Trafficking Victims Protection Reauthorization Act of 2008*. Even though you are not required to respond, your cooperation in completing this form to report all monthly incidents of human trafficking will assist the FBI in compiling timely, comprehensive, and accurate data. Please submit this form to UCRstat@leo.gov and any questions to the FBI, Criminal Justice Information Services Division, Attention: Uniform Crime Reports/Module E-3, 1000 Custer Hollow Road, Clarksburg, West Virginia 26306; telephone 304-625-4830, facsimile 304-625-3566. Under the Paperwork Reduction Act, you are not required to complete this form unless it contains a valid OMB control number. This form takes approximately 5 minutes to complete.

ADMINISTRATIVE INFORMATION

ORI Number: Enter the nine-character Originating Agency Identifier assigned to your agency.

Month and Year: Enter the month and year of data being submitted.

Name of Agency: Enter the name of your agency.

Name and Title of Preparer: Enter the preparer's name and job title.

Telephone Number and E-mail address of Preparer: Enter the preparer's telephone number and e-mail address.

If there were no human trafficking offenses to report for the month, check this box.

HU	MAN TRAFFICKING O	FFENSES				
	1	2	3	4	5	6
	Human Trafficking Classification	Offenses Reported	Unfounded, i.e., False or Baseless Complaints	Number of Actual Offenses (Column 2 Minus Column 3) (Include Attempts)	Total Offenses Cleared by Arrest or Exceptional Means	Number of Clearances Involving Only Persons Under 18 Years of Age
A.	Commercial Sex Acts			0		
В.	Involuntary Servitude			0		
GRA	ND TOTAL	0	0	0	0	0