



**U.S. Department of Justice**

Office of Justice Programs

*Bureau of Justice Statistics*

*Washington, D.C. 20531*

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**MEMORANDUM**

**TO:** Robert G. Sivinski  
Office of Statistical and Science Policy  
Office of Management and Budget

**THROUGH:** Jeffrey H. Anderson, Ph.D. *JA*  
Director  
Bureau of Justice Statistics

**FROM:** Grace Kena *ek*  
Acting Chief, Victimization Unit  
Bureau of Justice Statistics

**SUBJECT:** Request to temporarily waive requirement to print current OMB expiration date

**DATE:** February 5, 2019

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BJs respectfully requests a short-term, three-month waiver of the requirement to include the OMB expiration date on the National Crime Victimization Survey (Survey) questionnaire and pre-contact letter sent to sampled households. The waiver will enable the survey to remain in the field without interruption while the survey's clearance submission is under review by OMB.

Survey materials for distribution in March, April, and May under the new expiration date must be prepared and disseminated to the field offices in early February in order to ensure that there will be no interruptions in survey operations. The new OMB expiration date will not be known at that point.

If there are any questions concerning this request, please contact Grace Kena, Acting Chief, Victimization Statistics, Bureau of Justice Statistics, at (202) 305-2549 or by email at [Grace.Kena@ojp.usdoj.gov](mailto:Grace.Kena@ojp.usdoj.gov).