

## **Supporting Statement Part B for the Paperwork Reduction Act Submission**

---

Agency: Office of Justice Programs, Office of Juvenile Justice and Delinquency Prevention  
Title: **OJJDP's NTTAC Feedback Form Package**  
OMB No: 1121-0277

### **B. STATISTICAL METHODS**

The potential respondent universe is recipients of all OJJDP TTA services and OJJDP TTA Providers. This is an unknown universe, but the expected number of respondents based on previous years and expected activities for the coming year is 5,066. No sampling plans will be used. For eligible events, all participants will be asked to respond to the surveys. The estimated response rate for the previous calendar year (using the previously approved set of forms and different modes of collection) remained between 30% and 40% depending on the event type.

Attempts to increase response rates include providing surveys in online formats and/or hard copy format as best suited to the event, encouraging response at the time of the assistance provided, reducing the length and number of questions per survey, and tailoring each survey only to the event in which the participant attended using specific goals and objectives for each event.

We will be employing basic statistical methods in this information collection, including simple descriptive statistics (e.g., frequencies, mean) and aggregating simple descriptive statistics across multiple events. No inferential statistical tests or sophisticated statistical techniques will be conducted (e.g., sampling plans, imputation or other missing data adjustments, statistical estimation techniques). Procedures of administration are described above for each instrument. Data to be provided will be sufficiently accurate for the purpose of continuous program improvement. Therefore, items one through five (1-5) of section B are not addressed.

The organization responsible for collecting and analyzing the data is: ICF, 9300 Lee Highway, Fairfax, VA 22031. For questions related to statistical methods, please contact Janine Crossman at ICF by email, [Janine.Crossman@icf.com](mailto:Janine.Crossman@icf.com), or phone (703) 272-9581.