UNDERGRADUATE INTERNATIONAL STUDIES AND FOREIGN LANGUAGE (UISFL)

CFDA NUMBER: 84.016A

IFLE REPORTING SYSTEM PROPOSED SCREENS

Paperwork Reduction Notice. According to the Paperwork Reduction Act of 1995, no persons are required to respond to a collection of information unless such collection displays a valid OMB control number. The valid OMB control number for this information collection is 1840-0759. Public reporting burden for this collection of information is estimated to average 10 hours per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. The obligation to respond to this collection is required to obtain or retain benefit (The Higher Education Act of 1965, as amended, Title VI, Parts A, B and C [authorizes AORC, BIE, CIBE, FLAS, IIPP, IRS, LRC, NRC, TICFIA, and UISFL].) If you have any comments concerning the accuracy of the time estimate, suggestions for improving this individual collection, or if you have comments or concerns regarding the status of your individual form, application or survey, please contact Sara Starke at 202.453.7681 or at sara.starke@ed.gov directly.

ATTACHMENT B: IFLE REPORTING SYSTEM PROPOSED SCREENS

International and Foreign Language Education International Resource Information System

WELCOME

Congratulations on receiving a grant award for a Title VI, and/or Fulbright-Hays project. The U.S. Department of Education (US/ED) requires grant recipients to administer their projects efficiently and to submit annual and final performance reports about project objectives, impacts, and outcomes.

The International Resource Information System (IRIS) online information system provides access to screens that allow grantees to conduct the day-to-day administrative tasks related to the funded project as well as submit the required performance reports.

Click on a tab on the Home page to be directed to the relevant screens and instructions for initiating and completing administrative or reporting tasks.

Please be advised that although various project staff may participate in the administration and reporting activities associated with the project, the "Project Director" named on the grant award documents is the only person that the US/ED authorizes to submit the annual and final performance reports on behalf of the grantee.

The IFLE program officers are available to assist you with project-related questions. If you have system-related questions, please contact IRIS Help Desk at the <u>Contact Us</u> link.

This is a United States Department of Education computer system, which may be accessed and used only for official Government business by authorized personnel. Unauthorized access or use of this computer system may subject violators to criminal, civil, and/or administrative action.

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International and Foreign Language Education
U.S. Department of Education

Office of Postsecondary Education

1990 K Street, N.W., Washington, DC 20006-8521 Phone: (202) 502-7700

https://iris.ed.gov/irisomb/bieuisfl/index.cfm?fromlogin=Y[6/20/2014 1:16:16 PM]



Update Password

To update your password, enter your current password and the new password. Re-enter the new password again to confirm. Then click "Update."

Your password must meet the following requirements:

- · Minimum of 8 characters in length
- Contain an uppercase letter, lowercase letter and a number
- Cannot use your first name, last name or the word "password"

Current password:

New password:

Confirm password:

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Program: **UISFL Grant Start Date: Current Report Information** Institution: **Grant End Date:** Start Date: Project: **End Date: Final Report Due Date:** Award #: **Due Date:** Amount: **Project Director:** Submit Date: World Area: Amount: Home | Update Password | Contact Us | Help | User Guide | Logoff

Administrative Performance Select, View, Add User **Travel Requests Narratives Budget** Report Data Project Info Measure Submit Reports

Project Information

Review and edit the project information and contact information for the project director. If you need to change the name or email of your project director, contact your program officer for instructions. Enter your abstract and select the languages, disciplines, countries,

| and subject areas relevant | to your project. |
|--|-----------------------|
| * Required fields Name: Title: | |
| Street: | * |
| Street 2: | |
| City: | * |
| State: | District of Columbia |
| Postal code: | * |
| Phone: | * |
| Fax: | |
| Email: Web site: | |
| Home institution: Institution Type: | Select one |
| MSI Designation: | * Eligible to receive |

assistance under sections 316 through 320 of part A of title III, under part B of

title III, or under title V of the HEA.

Not eligible to receive assistance under sections 316 through 320 of part A of title III, under part B of title III, or under Title V of the HEA.

Community College Designation: *

Meets the definition in section 312(f) of the HEA (20 U.S.C. 1058(f)); or, an institution of higher education (as defined in section 101 of the HEA (20 U.S.C. 1001)) that awards degrees and certificates, more than 50 percent of which are not bachelor's degrees (or an equivalent), or master's, professional, or other advanced degrees.

Does not meet the definition in section 312(f) of the HEA (20 U.S.C. 1058(f) or, is not an institution of higher education (as defined in section 101 of the HEA (20 U.S.C. 1001)) that awards degrees and certificates, more than 50 percent of which are not bachelor's degrees (or an equivalent), or master's, professional, or other advanced degrees.

Project title:

Primary world area: Latin America Additional world areas: Select all that apply

Africa Asia

Program officer:

Canada East Asia

Abstract

Insert the abstract for the approved project into the box below.

(Limit 4,000 characters and spaces)

Characters and Spaces:

Select the languages, countries, disciplines, and subject areas that apply to the project from the dropdown list below. Any entries already selected are displayed first.

Languages *

Please select no more than 40 languages most relevant to the project focus.

Hold down "ctrl" and click to make multiple selections.

Select all that apply

Abkhaz

Abron

Aceh

Achinese (Achenese)

Acholi (Lou, Lango)

Afar

Afrikaans

Aja-Gbe

Akan (Twi-Fante)

Countries *

Please select no more than 40 countries most relevant to the project.

Hold down "ctrl" and click to make multiple selections.

Select all that apply

United States of America

Afghanistan

Albania

Algeria

American Samoa

Andorra

Angola

Anguilla

Antigua and Barbuda

Argentina

Disciplines *

Please select no more than 40 items.

Hold down "ctrl" and click to make multiple selections.

Select all that apply

Accounting

Agriculture

Anthropology

Archaeology

Architecture/urban and regional planning

Area studies

Art/art history

Biological/life sciences

Business administration and management

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Additional Users (1)

Click the "Add User" button to list no more than five persons authorized to access the IRIS reporting screens to input and/or to review information. IRIS will issue log in credentials to the additional users.

To update a user, click the "Update" link under Action.

To remove a user, click the "Delete" link under Action.

| Action | Name | Email |
|--------|--|--------|
| | | |
| | | |
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| | International and Foreign Language Edu U.S. Department of Education | cation |

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Program: **UISFL Grant Start Date: Current Report Information** Institution: **Grant End Date:** Start Date: Project: **End Date: Final Report Due Date:** Award #: **Due Date:** Amount: **Project Director: Submit Date:** World Area: Amount:

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Administrative Reports

Project Info Add User Travel Requests Measure Submit Reports Narratives Budget Report Data

Add a User

* Required fields

User name:

First Name Last Name

Email:

Do you wish to receive IFLE blast emails and newsletter?

Note: All other automatic notifications will be sent to the user.

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Submit Reports

Narratives

Budget

Report Data

International Travel Approval Request

Add User

Project Info

Create an international Travel Approval Request (TAR) for each individual. (A TAR is required if grant funds are supporting any cost associated with the travel, e.g., per diem, air fare, ground transportation.)

Measure

• Click the "Add a Travel Approval Request" button to create a TAR.

Travel Requests

- IRIS will notify your program officer by email when the TAR is submitted.
- Once the TAR is approved or disapproved, IRIS will send you an email with additional information from your program officer.
- Approved TARs can be updated and resubmitted to US/ED for review.

The TAR must be submitted to US/ED at least 30 days prior to the traveler's departure.

Action Name(s) Status Submitted Date Approval Date FY Funds Travel Dates Country Purpose

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International and Foreign Language Education

U.S. Department of Education

NTERNATIONAL AND FOREIGN LANGUAGE EDUCATION

INTERNATIONAL RESOURCE INFORMATION SYSTEM

Program: **UISFL** Institution: Project: Award #: Project Director: World Area:

Grant Start Date: Grant End Date: Final Report Due Date: Amount:

Current Report Information Start Date: End Date: Due Date: Submit Date:

Amount:

Administrative

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Project Info

Add User

Travel Requests

Performance Measure

Select, View, Submit Reports

Narratives

Budget

Report Data

International Travel Approval Request (Submit 30 days in advance of travel)

Complete all required fields for each international traveler participating in project related activities.

* Required fields

Group or individual:

Group Individual

(If there is more than one participant, elaborate in the "Purpose of travel explanation.")

Number of participant(s)

Participant name(s): (limit 500 characters)

Travel to or from U.S.:

From U.S.

UISFL funds requested for travel: *

In-Country International

Type of participant:

Select one

Purpose of travel:

Select one

Justification: * (limit 2000 characters)

Characters and Spaces:

Discipline / Field(s): Select

> Accounting Agriculture Anthropology Archaeology

Architecture/urban and regional planning

Country(ies):

* For travel to the U.S., select the country of departure.

Select one

Select one

Select one

Select one

Select one

UISFL funds requested:

* \$

Fiscal year funds to be used: * 2012

(limit 2000 characters)

Detailed itemization of Title VI UISFL funds e.g., travel, lodging, and meals and incidental expenses. Please refer to <u>GSA for domestic per diem rates</u> and <u>US Dept. of State for international rates</u>.

Characters and Spaces:

Departure date: * (mm/dd/yyyy)

Return date: * (mm/dd/yyyy)

Comments: (limit 1000 characters)

Characters and Spaces:

Participant's Departure Itinerary Please include connecting flights.

Departure

Date From State Arrival Date Airline and Flight (mm/dd/yyyy) From City or Country (mm/dd/yyyy) To City To State or Country Number

Participant's Return Itinerary

Please include connecting flights.

Departure

Date From State Arrival Date Airline and Flight (mm/dd/yyyy) From City or Country (mm/dd/yyyy) To City To State or Country Number

* Please select from one of the following:

I certify that this travel request complies with the Fly America Act and/or <u>Open Skies agreement</u>. Grant funds are being used for overseas costs, excluding international travel.

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Performance Measure Form

In your application PMF, you entered planned Project Goals, Performance Measures, and Activities. For the purpose of evaluating your project's performance during the grant period, please enter these Project Goals, Performance Measures and Activities below. Add Data/Indicators for all Activities, and Baseline and Target units of measure for each Performance Measure. When completing the Annual Performance Report, you will provide the "Actual" units of measure at the time of reporting, to be assessed against the Targets.

- Click the "Add a Project Goal" button to enter Project Goals. Each project may have up to five Project Goals. The Project Goals
 do not have to encompass all of the goals of your project. They should be the goals that are most representative, in terms of
 time and funding, of what your project is supposed to accomplish. They are the goals that will be used to determine if your
 project is making substantial progress. Please complete a Performance Measure Form (PMF) for each Project Goal.
- To update or delete a Project Goal or other element, click the "Update" or "Delete" link under Action.

| Action | Project Goal | Status |
|--------|--|--------|
| | | |
| | | |
| | Home Update Password Contact Us Help User Guide Logoff | |

Performance Measure - Project Goal

In your application PMF, you entered planned Project Goals, Performance Measures, and Activities. For the purpose of evaluating your project's performance during the grant period, please enter these Project Goals, Performance Measures and Activities below. Add Data/Indicators for all Activities, and Baseline and Target units of measure for each Performance Measure. When completing the Annual Performance Report, you will provide the "Actual" units of measure at the time of reporting, to be assessed against the Targets.

- Click the "Add New Performance Measure" button to enter Performance Measures for each Project Goal. Each Project Goal must have at least one, and no more than three, performance measures. The performance measures should be both objective and time-bound. Make sure the units of measure (e.g., number of courses, number of students, etc.) are well defined.
- Click the "Add New Activity" button to enter Activities for each Performance Measure. Briefly describe the major activities that the institution will undertake to achieve each performance measure. Each performance measure must have at least one, and no more than three, activities.
- Click the "Add New Data/Indicator" button to enter Data/Indicators for each Activity. Briefly describe the data or indicators that
 will be used to track the progress of each Activity. Each Activity must have at least one, and no more than three, indicators.
 One of the indicators should be synonymous with the Performance Measure, and the other indicators should help track progress
 toward meeting the Performance Measure (since the Performance Measure might not change from the baseline in the early
 year(s) of the grant, supporting indicators are used to track and demonstrate progress).
 - Frequency For each indicator, enter the period of measurement (e.g., quarterly, by semester, or annually).
 - Data Source For each indicator, enter the source of the data (e.g., center records or university registrar).
- When entering performance indicators, consider what types and sources of data will best demonstrate that the project is
 achieving, or will achieve, its objectives. Identify the data that can serve as indicators or benchmarks that the project is meeting,
 or will meet, the intended outcomes, and that will most effectively demonstrate the project's impact. Also address:
 - How will the data be collected? Describe access and frequency.
 - How will the data be analyzed and reported? Describe the methodology and key personnel responsible.
- To update or delete a Project Goal or other element, click the "Update" or "Delete" link under Action.
- Baseline (BL) and Targets (T1-T4) Enter the total units of each performance measure (e.g., number of courses, number of students, etc.) at the time that the project commences as the "Baseline." The "Targets" are the planned incremental increase.
 For Targets, enter the planned total units of each performance measure at the time that the Annual Performance Report is submitted for each year of the grant. When completing the Annual Performance Report, provide the "Actual" units of measure at the time of reporting. Be sure to select numerical Targets that will show progress, but will also be realistic and achievable.

| ?roj | ect Goal: | Please limit res | ponse to one | sentence. (limit | 200 ch | haracters and | spaces) |
|------|-----------|------------------|--------------|------------------|--------|---------------|---------|
|------|-----------|------------------|--------------|------------------|--------|---------------|---------|

Characters and Spaces:

| Add/Update Perfo | rmance | Measure: |
|------------------|--------|----------|
|------------------|--------|----------|

Performance Measure Description: Please limit response to one sentence. (limit 200 characters and spaces)

Characters and Spaces:

You must create/save a Project Goal in order to add Performance Measure(s).

Performance Measure - Activity

Add/Update Activity:

Activity Type: (select up to 3)

Activity Type(s) Add Selected Activity Type(s)

Area studies instruction Activity
Business language instruction Type(s)

Curriculum and/or materials development

Dissemination

Distance education

Evaluation
Faculty training/professional development
Faculty/staff salaries and stipends

Remove
Activity
Type(s)

Graduate courses in international business Graduate programs in international business

Interdisciplinary international education programs
Activity Description: Describe the activity and now it will address the Performance Measure above. (limit 500 characters and spaces)

Characters and Spaces:

Performance Measure - Data Indicator

| Add/ | /Update | Data | Indicato | r: |
|------|---------|------|----------|----|
|------|---------|------|----------|----|

Indicator:

Characters and Spaces:

Frequency: Please limit response to one sentence. (limit 200 characters and spaces)

Characters and Spaces:

Data Source: Please limit response to one sentence. (limit 200 characters and spaces)

Characters and Spaces:

Baseline:

Targets *Required

If your grant is less than four years, please put "N/A" in the boxes which do not apply to your grant award.

| | Year 1 | Year 2 | Year 3 | Year 4 |
|---------|--------|--------|--------|--------|
| Targets | | | | |

Comments: (limit 1000 characters and spaces)

Characters and Spaces:

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Administrative Reports

Performance Select, View,
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Report Schedule

The reports and due dates for the grant cycle are indicated below.

- Click a radio button in the "Select Report" column.
- Click the "Enter Report Information" button to input the requested information.
- Click the "View/Submit Report" button to review the report in draft or to submit the report after completion. Info Button: Only the Project Director is authorized to submit the completed report.
- Click here to view reports from previous grants by program, institution, and world area.

This column lists the screens for each report. Links are only available for the current report.

| Select Report | Report Type | FY | Due Date | Begin Date | End Date | Amount | Submit Date | Report Screens |
|------------------|--|------|------------|---------------|------------|----------|----------------|---|
| | Spring Year 1 (Narratives/Budget) | 2012 | 06/30/2013 | 09/01/2012 | 05/31/2013 | \$80,712 | | Current Report Screens for this report Priorities Budget |
| | Fall Year 1 (Report Data/Budget) | 2012 | 09/30/2013 | 09/01/2012 | 08/31/2013 | \$0 | | Faculty Enhancement Language Programs Language Courses Language Positions IAS Programs IAS Courses IAS Positions Outreach Activities Study Abroad/ Internships Performance Measure Reporting Budget |
| | Final Year 2 (Narratives/Budget/Report Data) | 2013 | 11/29/2014 | 09/01/2013 | 08/31/2014 | \$67,254 | | Priorities Faculty Enhancement Language Programs Language Courses Language Positions IAS Programs IAS Courses IAS Positions Outreach Activities Study Abroad/ Internships Performance Measure Reporting |

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|--|--|
| International and Foreign Language Education U.S. Department of Education | |
| Office of Postsecondary Education 1990 K Street, N.W., Washington, DC 20006-8521 | |
| U.S. Department of Education Office of Postsecondary Education | |

Time Extension

Please use this screen to notify IFLE during the final year of the grant that the grantee needs additional time (up to 12 months) to complete approved project activities. Submit a Time Extension request in IRIS at least 10 days before the end date specified on the grant award notification.

Justification for the Time Extension: (limit 1,500 characters and spaces)

Characters and Spaces:

*Requested Time Extension End Date (mm/dd/yyyy format)

*Note: The time extension end date automatically revises the due date for submitting the final report. The final report on the project will be due 90 days after the time extension date requested. Indicate funds to be used during the time extension.

\$

Note: EDGAR section 74.25(e) (2) (ii) stipulates that a time extension is not to be requested for the purpose of using unobligated funds.

No Previous Time Extension Requests

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International and Foreign Language Education
U.S. Department of Education
Office of Postsecondary Education
1990 K Street, N.W., Washington, DC 20006-8521
Phone: (202) 502-7700

Narratives:

Performance Measure Reporting

Priorities

Priorities

Select which program priorities your project addresses by clicking the Yes radio button. Describe the grant activities conducted during the reporting period that addressed the announced program priorities, and indicate whether grant (or matching) funds were used to support the activities.

UISFL Competitive Preference Priority 1: Applications from Minority-Serving Institutions (MSIs) or community colleges, whether as individual applicants or as part of a consortium of institutions of higher education (IHEs)(consortium) or a partnership between non-profit educational organizations and IHEs (partnership). A consortium or partnership must undertake activities designed to incorporate foreign languages into the curriculum of the MSI or community college and to improve foreign language and international or area studies instruction on the MSI or community college campus. (limit 2000 characters and spaces)

Yes No

Characters and Spaces:

UISFL Competitive Preference Priority 2: Applications from an institution of higher education, a consortium of institutions of higher education (IHEs) (consortium), or a partnership between nonprofit educational organizations and IHEs (partnership) that require entering students to have successfully completed at least two years of secondary school foreign language instruction or that require each graduating student to earn two years of postsecondary credit in a foreign language (or have demonstrated equivalent competence in the foreign language)or, in the case of a two-year degree granting institution, offer two years of postsecondary credit in a foreign language. (limit 2000 characters and spaces)

Yes No

Characters and Spaces:

UISFL Invitational Priority 1: Applications that propose programs or activities focused on language instruction or the development of area or international studies programs to include language instruction in any of the seventy-eight (78) priority languages selected from

| the U.S. Department of Education's list of LCTLs: Akan (Twi-Fante), Albanian, Amharic, Arabic (all dialects), Armenian, Azeri |
|---|
| (Azerbaijani), Balochi, Bamanakan (Bamana, Bambara, Mandikan, Mandingo, Maninka, Dyula), Belarusian, Bengali (Bangla), Berber |
| (all languages), Bosnian, Bulgarian, Burmese, Cebuano (Visayan), Chechen, Chinese (Cantonese), Chinese (Gan), Chinese |
| (Mandarin), Chinese (Min), Chinese (Wu), Croatian, Dari, Dinka, Georgian, Gujarati, Hausa, Hebrew (Modern), Hindi, Igbo, |
| Indonesian, Japanese, Javanese, Kannada, Kashmiri, Kazakh, Khmer (Cambodian), Kirghiz, Korean, Kurdish (Kurmanji), Kurdish |
| (Sorani), Lao, Malay (Bahasa Melayu or Malaysian), Malayalam, Marathi, Mongolian, Nepali, Oromo, Panjabi, Pashto, Persian (Farsi), |
| Polish, Portuguese (all varieties), Quechua, Romanian, Russian, Serbian, Sinhala (Sinhalese), Somali, Swahili, Tagalog, Tajik, Tamil, |
| Telugu, Thai, Tibetan, Tigrigna, Turkish, Turkmen, Ukrainian, Urdu, Uyghur/Uigur, Uzbek, Vietnamese, Wolof, Xhosa, Yoruba, and |
| Zulu.(limit 2000 characters and spaces) |

Yes No

Characters and Spaces:

UISFL Invitational Priority 2: Applications that propose: (a) Activities to improve the preparation of foreign language teachers who are heritage language speakers or who conduct outreach to the heritage language community; (b) Programs or projects that engage in collaborative activities with heritage language centers or schools to support the language maintenance and development of heritage language speakers; or (c) Study-abroad programs for heritage language speakers to expand their opportunities for learning world languages. For the purpose of the UISFL program, a heritage language speaker is a person who grew up using the language at home or received K-12 education in the language. (limit 2000 characters and spaces)

Yes No

Characters and Spaces:

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INTERNATIONAL AND FOREIGN LANGUAGE EDUCATION

INTERNATIONAL RESOURCE INFORMATION SYSTEM

Grant Start Date: Program: **UISFL Current Report Information** Institution: **Grant End Date:** Start Date: Project: End Date: **Final Report Due Date:** Award #: **Due Date:** Amount: **Project Director: Submit Date:** World Area: Amount: Home | Update Password | Contact Us | Help | User Guide | Logoff

Administrative Reports

Performance Select, View,
Project Info Add User Travel Requests Measure Submit Reports Narratives Budget Report Data

Fall Budget

For each category, enter the amount of Title VI UISFL funds expended during the current reporting period. Report on expenditures from 09/01/2017 through 08/31/2018. Totals will be automatically calculated. "Matching funds" refers to the mandated cost sharing stipulated in the authorizing legislation. The matching funds should be no less than 50% of the total cost of the project.

| Budget Category | Title VI UISFL Funds Spent in the Current Reporting Period | Matching Funds Spent in the Current Reporting Period |
|--|--|--|
| Personnel | \$ | \$ |
| Fringe Benefits | \$ | \$ |
| Travel | \$ | \$ |
| Equipment | \$ | \$ |
| Supplies | \$ | \$ |
| Contractual | \$ | \$ |
| Other | \$ | \$ |
| Total Direct Costs | \$ | \$ |
| Total Indirect Costs (May not exceed 8% of direct costs) | \$ | \$ |
| Training Stipends | \$ | \$ |
| Total Budget | \$ | \$ |
| Total Dauget | % | % |

Comments: (limit 1000 characters and spaces)

Characters and Spaces:

Budget attachment: * Excel, PDF, or .doc only. Attach a spreadsheet with the final budget expenditures for the just completed one-year budget period.

Your project file must be formatted for letter-size paper prior to upload.

(Note: The file may not contain any of the following characters: - : / \ * ? " < > |).

no file selected

(Click the "Browse..." button to attach an electronic copy of the project budget. When prompted, locate and select the budget file. Only one spreadsheet may be attached to this report. Uploading a document replaces the document previously attached.)

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Current Report Information

Start Date: End Date: Due Date:

Due Date: Submit Date: Amount:

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Final Report Due Date:

Administrative Reports

Grant Start Date:

Grant End Date:

Amount:

Performance Select, View,
Project Info Add User Travel Requests Measure Submit Reports Narratives Budget Report Data

Final Budget

Program:

Project:

Award #:

World Area:

Project Director:

Institution:

UISFL

For each category, enter the amount of Title VI UISFL funds and matching funds expended during the current reporting period. Report on expenditures from 09/01/2013 through 08/31/2014. Totals and percentages will be automatically calculated. "Matching funds" refers to the mandated cost sharing stipulated in the authorizing legislation. The matching funds should be no less than 50% of the total cost of the project. Click the link to download the <u>SF-425 Federal Financial Report</u>. You must complete and upload this form as part of your final performance report using the upload function below.

| Budget Category | Title VI UISFL Funds Spent in the Current Reporting Period | Matching Funds Spent in the Current Reporting Period |
|--|--|--|
| Personnel | \$ | \$ |
| Fringe Benefits | \$ | \$ |
| Travel | \$ | \$ |
| Equipment | \$ | \$ |
| Supplies | \$ | \$ |
| Contractual | \$ | \$ |
| Other | \$ | \$ |
| Total Direct Costs | \$ | \$ |
| Total Indirect Costs (May not exceed 8% of direct costs) | \$ | \$ |
| Training Stipends | \$ | \$ |
| Total Budget | \$ | \$ |
| - Ottal Budget | % | % |

Comments: (limit 1000 characters and spaces)

Characters and Spaces:

SF-425 Federal Financial Report Long Form attachment: PDF only. Attach a PDF containing your completed SF-425 Federal Financial Report Long Form.

(Note: The file must have a .pdf extension and may not contain any of the following characters: - : /\ * ? " <> |).

no file selected

(Click the "Browse..." button to attach an electronic copy of the FFR PDF. When prompted, locate and select the FFR file. Only one spreadsheet may be attached to this report. Uploading a document replaces the document previously attached.)

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Narratives: Priorities

Performance Measure Reporting Form

All grantees must report Project-Specific Measures on an annual basis. Each grantee must have at least one and no more than three Project Goals. Each Project Goal must have at least one and no more than three Performance Measures. The institutions that are recommended for funding must submit a fully completed Performance Measure Form for each Program Officer approved Project Goal.

Performance Measure Reporting

• To report annual Performance Measure Data, click the "Update" link under Action.

| Action | Project Goal | Status |
|---------------|--------------|-----------------------|
| <u>Update</u> | | Reporting Required |
| | | |

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INTERNATIONAL AND FOREIGN LANGUAGE EDUCATION

INTERNATIONAL RESOURCE INFORMATION SYSTEM

Current Report Information

Program: UISFL
Institution: Grant Start Date:
Project: Grant End Date:
Final Report Due Date:
Award #:
Project Director:
World Area:

End Date:
Due Date:
Submit Date:
Amount:

Start Date:

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Administrative Reports
Performance Select, View,

Performance Select, View,
Project Info Add User Travel Requests Measure Submit Reports Narratives Budget Report Data

Spring Budget

Comments: (limit 1000 characters and spaces)

Characters and Spaces:

Budget attachment: * Excel, PDF, or .doc only. Attach a spreadsheet with the final budget expenditures for the just completed one-year budget period. Your project file must be formatted for letter-size paper prior to upload.

(Note: The file may not contain any of the following characters: - : / \ * ? " < > |).

no file selected

(Click the "Browse..." button to attach an electronic copy of the project budget. When prompted, locate and select the budget file. Only one spreadsheet may be attached to this report. Uploading a document replaces the document previously attached.)

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Performance Measure Reporting

Performance Measure Reporting

Priorities

• Please view each Performance Measure in order to report your annual Performance Measure Data.

Performance Measure(s):

Narratives:

| | Data | |
|--------|----------|---------------------------------|
| Action | Complete | Performance Measure Description |

Add/Update Performance Measure:

Performance Measure Description:

Performance Measure Activities

| Action | Activity Type | Activity Description |
|--------|---------------|----------------------|
| | | |

Add/Update Activity:

Activity Type:

Activity Description:

Performance Measure Data

| Action | Data Complete | Data Indicator |
|--------|------------------|----------------|
| | | |

Update Data Indicator Reporting:

Indicator:

Frequency:

| Data Source: | | | |
|--------------|--|--|--|
| | | | |

Baseline:

Targets *Required

| | Year 1 | Year 2 | Year 3 | Year 4 |
|-------------|--------|--------|--------|--------|
| Targets | | | | |
| Annual Data | | | | |

Comments: (limit 1000 characters and spaces)

Characters and Spaces:

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NTERNATIONAL AND FOREIGN LANGUAGE EDUCATION

INTERNATIONAL RESOURCE INFORMATION SYSTEM

Program: **UISFL** Institution: Project: Award #: **Project Director:** World Area:

Grant Start Date: Grant End Date: Final Report Due Date: Amount:

Current Report Information Start Date: **End Date: Due Date: Submit Date:** Amount:

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Administrative Performance Select, View, Add User **Travel Requests** Project Info

Measure Submit Reports

Narratives

Budget

Report Data

Report Screens:

Faculty Enhancement Language **Programs** Language Courses

Language **Positions**

IAS **Programs**

IAS Courses

IAS **Positions**

Reports

Study Abroad/ Outreach Activities Internships

Enhancement of Faculty Expertise

Enter information for each faculty development activity conducted at your institution. Report only activities that took place in the current reporting period for which Title VI UISFL or matching funds were expended.

* Required fields

Funded by:

Title VI UISFL Matching funds **Both**

Activity:

Select one

World area(s):

Select all that apply

Africa Asia Canada

(fastumsia selections, hold down the "ctrl" key and click)

Language(s):

Select all that apply

Abkhaz Abron Aceh

Achinese (Achenese) Acholi (Lou, Lango)

Afar Afrikaans Aja-Gbe

Total number of participants:

Comments: * (limit 1,000 characters and spaces)

Characters and Spaces:

IAS IAS IAS Outreach Study Abroad/ Report Faculty Language Language Language Courses **Positions Positions** Activities Internships Screens: Enhancement **Programs Programs** Courses

Faculty Enhancement

Enter information for each faculty development activity conducted at your institution. Report only activities that took place in the current reporting period for which Title VI UISFL or matching funds were expended.

- · Any faculty enhancements already entered are listed below.
- To view or edit a record, click "Update."
- To remove a record, click "Delete."
- To add a record, click the "Add a Faculty Enhancement" button.

| Action | Activity | World Area | | | |
|---|----------|------------|--|--|--|
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IAS

Outreach

Activities

Study Abroad/

Internships

IAS IAS Language Language Language Report Screens: Enhancement **Programs** Courses **Positions Programs** Courses **Positions**

Language Programs Created or Enhanced

Enter information for each major, minor or certificate program in a foreign language created or enhanced during the current reporting period for which Title VI UISFL or matching funds were expended.

- Any language programs already entered are listed below.
- To view or edit a record, click "Update."
- To add a record, click the "Add a Language Program" button.
- To remove a record, click "Delete."

Action Program Type Languages **New Program** Home | Update Password | Contact Us | Help | User Guide | Logoff International and Foreign Language Education U.S. Department of Education Office of Postsecondary Education 1990 K Street, N.W., Washington, DC 20006-8521 Phone: (202) 502-7700

NTERNATIONAL AND FOREIGN LANGUAGE EDUCATION

INTERNATIONAL RESOURCE INFORMATION SYSTEM

Program: **UISFL** Institution: Project: Award #: **Project Director:** World Area:

Grant Start Date: Grant End Date: Final Report Due Date: Amount:

Current Report Information Start Date: **End Date: Due Date: Submit Date:** Amount:

Home | Update Password | Contact Us | Help | User Guide | Logoff

Administrative Performance Select, View, Add User **Travel Requests** Project Info

Submit Reports Measure

Narratives

Report Data

Report Screens:

Enhancement

Language **Programs** Language Courses

Language **Positions**

IAS **Programs**

IAS Courses

IAS **Positions**

Reports

Outreach Activities

Budget

Study Abroad/ Internships

Language Programs Created or Enhanced

Enter information for each major, minor or certificate program in a foreign language created or enhanced during the current reporting period for which Title VI UISFL or matching funds were expended.

* Required fields

Funded by: Title VI UISFL Matching funds **Both**

UISFL funds amount:

Matching funds amount:

Program type: Select one

Web site:

Language(s): Select one

> Select one Select one Select one

Is this a new program? Yes No

Nature of enhancements: Select one

(required if program is not new)

Comments: * (limit 1,000 characters and spaces)

Characters and Spaces:

Report Screens:

Faculty Enhancement Language Programs Language Courses Language Positions

e IAS s Programs IAS Courses IAS Positions Outreach Activities Study Abroad/ Internships

Language Courses Created or Enhanced

Enter information for each language course created or enhanced during the current reporting period for which Title VI UISFL or matching funds were expended.

- Any language courses already entered are listed below.
- To view or edit a record, click "Update."
- · To add a record, click the "Add a Language Course" button.
- To remove a record, click "Delete."

Action Course Title Language

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NTERNATIONAL AND FOREIGN LANGUAGE EDUCATION

INTERNATIONAL RESOURCE INFORMATION SYSTEM

Program: **UISFL** Institution: Project: Award #: **Project Director:** World Area:

Add User

Grant Start Date: Grant End Date: Final Report Due Date: Amount:

Current Report Information Start Date: **End Date: Due Date: Submit Date:**

Home | Update Password | Contact Us | Help | User Guide | Logoff

Amount:

Reports

Administrative

Select, View, Submit Reports

Narratives

Budget

Report Data

Report Screens:

Project Info

Faculty Enhancement Language **Programs** Language Courses

Travel Requests

Language **Positions**

Performance

Measure

IAS **Programs**

IAS Courses

IAS **Positions** Outreach Activities

Study Abroad/ Internships

Language Courses Created or Enhanced

Enter information for each language course created or enhanced during the current reporting period for which Title VI UISFL or matching funds were expended.

* Required fields

Funded by:

Title VI UISFL

Matching funds

Both

Matching funds amount:

UISFL funds amount:

Course title:

Course number:

Language:

Select one

Level:

Select one

Is this a new course?

Yes No

Nature of enhancements:

Select one

(required if program is not new)

Comments: * (limit 1,000 characters)

Characters and Spaces:

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Report Screens: Faculty Enhancement Language Programs Language Courses Language Positions

IAS Programs IAS Courses IAS Positions Outreach Activities Study Abroad/ Internships

Language Faculty / Instructor Positions

Enter information for each language faculty / instructor position created during the current reporting period for which Title VI UISFL or matching funds were expended.

- Any language faculty / instructor positions already entered are listed below.
- To view or edit a record, click "Update."
- To add a record, click the "Add a Language Faculty / Instructor Position" button.
- To remove a record, click "Delete."

| Action Languages Position | % Title VI UISFL | % Matching |
|---------------------------|------------------|------------|
|---------------------------|------------------|------------|

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NTERNATIONAL AND FOREIGN LANGUAGE EDUCATION

INTERNATIONAL RESOURCE INFORMATION SYSTEM

Program: **UISFL Grant Start Date: Current Report Information** Institution: **Grant End Date:** Start Date: Project: **End Date: Final Report Due Date:** Award #: **Due Date:** Amount: **Project Director: Submit Date:** World Area: Amount: Home | Update Password | Contact Us | Help | User Guide | Logoff

Administrative Reports
Performance Select, View,

Project Info Add User Travel Requests Measure Submit Reports Narratives Budget Report Data

Report Screens:

Faculty Enhancement

Language Programs Language Courses Language Positions

IAS Programs IAS Courses IAS Positions Outreach Activities Study Abroad/ Internships

Language Faculty / Instructor Positions

Enter information for each language faculty / instructor position created during the current reporting period for which Title VI UISFL or matching funds were expended. The total and percentages will be automatically calculated.

* Required fields

Funded by: * Title VI UISFL Matching funds Both

World area: Select one

Language(s): * Select one

Select one

Select one

Type of position: * Select one

Amount of Funds Supporting Position

Title VI UISFL grant funds: \$

Institutional match: \$

Total: \$

Comments: * (limit 1,000 characters and spaces)

Characters and Spaces:

Phone: (202) 502-7700

IAS IAS Study Abroad/ Language Language Language IAS Outreach Report **Positions** Screens: Enhancement **Programs** Courses **Programs** Courses **Positions** Activities Internships

International and Area Studies Programs Created or Enhanced

Enter information for each major, minor or certificate program in international and area studies created or enhanced during the current reporting period for which Title VI UISFL or matching funds were expended.

- · Any programs already entered are listed below.
- To view or edit a record, click "Update."
- To remove a record, click "Delete."
- To add a new program, click the "Add an International and Area Studies Program" button.

Action Program Title Program Type

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INTERNATIONAL AND FOREIGN LANGUAGE EDUCATION

INTERNATIONAL RESOURCE INFORMATION SYSTEM

Program: **UISFL Grant Start Date: Current Report Information** Institution: Start Date: **Grant End Date:** Project: **End Date: Final Report Due Date:** Award #: **Due Date:** Amount: **Project Director: Submit Date:** World Area: Amount:

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Administrative Reports

Performance Select, View,
Project Info Add User Travel Requests Measure Submit Reports Narratives Budget Report Data

IAS Study Abroad/ Faculty Language Language Language IAS IAS Outreach Report **Positions Programs** Screens: Enhancement **Programs** Courses Courses **Positions** Activities Internships

International and Area Studies Programs Created or Enhanced

Enter information for each major, minor or certificate program in international and area studies created or enhanced during the current reporting period for which Title VI UISFL or matching funds were expended.

* Required fields

Funded by: * Title VI UISFL Matching funds Both

UISFL funds amount: * \$

Matching funds amount: * s

Program title:

Program type: * Select one

Web site: *

World area(s): * Select all that apply

Africa Asia Canada

(fastumsia selections, hold down the "ctrl" key and click)

Is this a new program? * Yes No

Nature of enhancements: Select one

(required if program is not new)

Comments: * (limit 1,000 characters and spaces)

Characters and Spaces:

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IAS Study Abroad/ Language Language Language IAS IAS Outreach Report **Positions** Screens: Enhancement Programs Courses **Programs** Courses **Positions** Activities Internships

International and Area Studies Courses Created or Enhanced

Enter information for each international or area studies course created or enhanced during the current reporting period for which Title VI UISFL or matching funds were expended.

- Any international and area studies courses already entered are listed below.
- To view or edit a record, click "Update."
- To remove a record, click "Delete."
- To add a new international and area studies course, click the "Add an International and Area Studies Course" button.

Action Course Title Course Number

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INTERNATIONAL AND FOREIGN LANGUAGE EDUCATION

INTERNATIONAL RESOURCE INFORMATION SYSTEM

Program: **UISFL Grant Start Date: Current Report Information** Institution: Start Date: **Grant End Date:** Project: **End Date: Final Report Due Date:** Award #: **Due Date:** Amount: **Project Director: Submit Date:** World Area: Amount: Home | Update Password | Contact Us | Help | User Guide | Logoff

Administrative Reports

Performance Select, View,
Project Info Add User Travel Requests Measure Submit Reports Narratives Budget Report Data

Report Screens:

Faculty Enhancement Language Programs Language Courses Language Positions IAS Programs IAS Courses IAS Positions Outreach Activities Study Abroad/ Internships

International and Area Studies Courses Created or Enhanced

Enter information for each international or area studies course created or enhanced during the current reporting period for which Title VI UISFL or matching funds were expended.

Both

* Required fields

Funded by: * Title VI UISFL Matching funds

UISFL funds amount: * \$

Matching funds amount: * e

Course title: *

Course number: *

World area(s): * Select all that apply

Africa Asia Canada

(fastums) selections, hold down the "ctrl" key and click)

Nature of enhancements: Select one

(required if course is not new)

Does this course meet a general education requirement?* Yes No

Comments: * (limit 1,000 characters and spaces)

Characters and Spaces:

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IAS IAS Study Abroad/ Language Language Language IAS Outreach Report **Positions** Screens: Enhancement **Programs** Courses Programs Courses **Positions** Activities Internships

International and Area Studies Faculty / Instructor Positions

Enter information for each international and area studies faculty / instructor position created during the current reporting period for which Title VI UISFL or matching funds were expended.

- Any faculty / instructor positions already entered are listed below.
- · To view or edit a record, click "Update."
- To add a record, click the "Add an International and Area Studies Faculty / Instructor Position" button.
- To remove a record, click "Delete."

| Action | Position Type | World Area | % Title VI UISFL | % Institution |
|--------|------------------|----------------------|----------------------------|---------------|
| | | | | |
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NTERNATIONAL AND FOREIGN LANGUAGE EDUCATION

INTERNATIONAL RESOURCE INFORMATION SYSTEM

Budget

Report Data

Program: **UISFL Grant Start Date: Current Report Information** Institution: Start Date: **Grant End Date:** Project: **End Date: Final Report Due Date:** Award #: **Due Date:** Amount: **Project Director: Submit Date:** World Area: Amount: Home | Update Password | Contact Us | Help | User Guide | Logoff

Administrative Reports Performance Select, View, Add User **Travel Requests** Submit Reports **Narratives**

IAS Study Abroad/ Faculty Language Language IAS IAS Outreach Report Language **Positions** Screens: Enhancement **Programs** Courses **Programs** Courses **Positions** Activities Internships

Measure

International and Area Studies Faculty / Instructor Positions

Enter information for each international and area studies faculty / instructor position created during the current reporting period for which Title VI UISFL or matching funds were expended. The total and percentages will be automatically calculated.

| * | R | en | пi | rec | l f | iel | ds |
|---|---|----|----|---------------------|-------------|-----|----|
| | | CU | uı | $\cdot \cdot \cdot$ | <i>a</i> 11 | | us |

Project Info

Funded by: Title VI UISFL Matching funds **Both**

World area: Select one

Discipline: Select one

Type of position: Select one

Amount of funds supporting position

Title VI UISFL grant funds: %

Institutional match: %

Total: %

Comments: * (limit 1,000 characters and spaces)

Characters and Spaces:

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NTERNATIONAL AND FOREIGN LANGUAGE EDUCATION

INTERNATIONAL RESOURCE INFORMATION SYSTEM

Program: UISFL
Institution:
Project:
Award #:
Project Director:

Grant Start Date: Grant End Date: Final Report Due Date: Amount: Current Report Information Start Date: End Date: Due Date: Submit Date: Amount:

Reports

Home | Update Password | Contact Us | Help | User Guide | Logoff

Administrative
Add User Trav

Performance Measure Select, View, Submit Reports

Narratives

Budget

Report Data

Report Screens:

Project Info

Faculty Enhancement

World Area:

Language Programs

Language Courses

Travel Requests

Language Positions IAS Programs IAS Courses IAS Positions Outreach Activities Study Abroad/ Internships

Outreach Activities

Enter information for each outreach or professional development activity conducted during the current reporting period for which Title VI UISFL or matching funds were expended.

* Required fields

Funded by:

Title VI UISFL

Matching funds

Both

runded by:

UISFL funds amount: *

Matching funds amount: *

Title of activity: (limit 200 characters)

*

Characters and Spaces:

Type of activity:

Select one

Web site:

*

World area(s):

Select all that apply

Africa Asia Canada

(เรื่อรูโมโกรโอselections, hold down the "ctrl" key and click)

Language(s):

Select all that apply

Abkhaz Abron Aceh

Achinese (Achenese) Acholi (Lou, Lango)

Afar Afrikaans Aja-Gbe

Target audience(s):

Akan (Twi-Fante)
 Select all that apply

Business

Business executives Community organization

Elementary and secondary education

City:

Federal government

| State: | | Select one |
|--------------------|-----|------------|
| Country: | * | Select one |
| Dates of activity: | * F | rom: |

Total attendance: *

Comments: (include activity outcomes) * (limit 1,000 characters and spaces)

Characters and Spaces:

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Performance Select, View, Project Info Add User **Travel Requests** Measure Submit Reports **Narratives** Budget Report Data IAS Language IAS IAS Outreach Study Abroad/ Report Language Language **Positions** Screens: **Programs** Courses **Programs** Courses **Positions** Activities Internships

Outreach Activity

Enter information for each outreach or professional development activity conducted during the current reporting period for which Title VI UISFL or matching funds were expended.

- Any outreach activities already entered are listed below.
- To view or edit a record, click "Update."
- To remove a record, click "Delete."
- To add a new outreach activity, click the "Add an Outreach Activity" button.

| Action | Activity Title | Dates | Location |
|--------|----------------------------------|---|----------|
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IAS Study Abroad/ Faculty Language Language Language IAS IAS Outreach Report **Positions** Activities Screens: Enhancement **Programs** Courses **Programs** Courses **Positions** Internships

Study Abroad and Internship Programs Created or Enhanced

Enter information for each study abroad or internship program created or enhanced during the current reporting period for which Title VI UISFL or matching funds were expended.

- Any study abroad or internship programs already entered are listed below.
- To view or edit a record, click "Update."
- To add a record, click the "Add a Study Abroad or Internship Program" button.
- To remove a record, click "Delete".

| Action | Program Title | Program Type |
|--------|---------------|--------------|
| | | |

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Program: **UISFL Grant Start Date: Current Report Information** Institution: **Grant End Date:** Start Date: Project: **End Date: Final Report Due Date:** Award #: **Due Date:** Amount: **Project Director: Submit Date:** World Area: Amount: Home | Update Password | Contact Us | Help | User Guide | Logoff

Administrative Reports

Performance Select, View,
Project Info Add User Travel Requests Measure Submit Reports Narratives Budget Report Data

Report Screens:

Faculty Enhancement Language Programs Language Courses Language Positions IAS Programs IAS Courses IAS Positions Outreach Activities Study Abroad/ Internships

Study Abroad and Internship Programs Created or Enhanced

Enter information for each study abroad or internship program created or enhanced during the current reporting period for which Title VI UISFL or matching funds were expended.

| * h | Req | uire | ed 1 | tiel | ds |
|-----|-----|------|------|------|----|
|-----|-----|------|------|------|----|

Funded by: * Title VI UISFL Matching funds Both

UISFL funds amount: * \$

Matching funds amount: * s

Study abroad or internship: * Select one

Program title: *

Web site: *

U.S. state: Select one

(for internships)

Country(ies): * Select all that apply

United States of America

Afghanistan Albania Algeria

\$

American Samoa

(fandalf) e selections, hold down the "ctrl" key and click)

Number of weeks:

Classroom hours per week: *

Number of participants during the current reporting period

Students:

Faculty:

Is this a Title VI UISFL funded internship? * Yes No

If yes, amount of funding:

Nature of enhancements: Select one

| (required if program is not new) |
|---|
| Purpose of program: (limit 4,000 characters and spaces) |
| |
| |
| |
| |
| |
| |
| |
| Characters and Spaces: |
| |
| |
| |
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