

VA Loan Electronic Reporting

Claims Import Spreadsheet

Version 21.0

Effective Date: April 29, 2021



Introduction

Welcome to the VALERI claims import spreadsheet. This spreadsheet is a tool that will assist Veterans Affairs using the VALERI servicer web portal. VALERI is accessed through Access to VA using this spreadsheet, please contact your assigned technician.

Required Fields:

A column that contains Required Fields will display a green column header. For more information. Insurance Policies and Taxes Owed (tabs) are highlighted in yellow.

How to use this spreadsheet:

Each worksheet in this document represents a template for one type of claim line item. Each row should contain one line item of the type specified for the tab. Each column has a specified data type as described below.

Data Types:

Text	An alphanumeric value. Limited to the length specified on the spreadsheet.
Money	A number with up to 13 digits to the left of the decimal, and two to the right.
Integer	A number with no decimal. Limited from 0 to 2,147,483,647.
InterestRate	A number with 2 digits to the left of the decimal, and 4 to the right.

A date in one of the following acceptable formats:

MM/DD/YYYY

MM-DD-YYYY

MM/DD/YY

MM-DD-YY

M/DD/YY

M-DD-YY

M/D/YY

M-D-YY

Date

M/D/YYYY

M-D-YYYY

M/DD/YYYY

M-DD-YYYY

MM/D/YYYY

MM-D-YYYY

YYYY-MM-DD

YYYY-M-DD

YYYY-M-D

YYYY-MM-D

VALERI Interface (VALERI)

Sheet
021



allow your organization to submit bulk claims to the Department of Veterans Affairs (https://eauth.va.gov/accessva). If you require assistance in



Column header. Please see the Documentation Tab for details for VA Purchase Claims only and are colored



Each column in a tab represents the data fields required by the VA. For example in the tab titled "Filing Fees", each line would contain data types in parentheses next to the column name. These data types are



Column.
to the right.

right

KEY TO THIS WORKSHEET:

Claim Line Item Type: Each tab on the claim event spreadsheet
Data Element/Field Name: Select from Lists the data element
Column Format: The data type and maximum length of the field

REQUIRED: Provides guidance to determine which fields are
highlighted in green. If the field is NOT required, it is
NOTE: The tabs Insurance Policies and Tax

Refer to the Introduction tab for acceptable values

CLAIM LINE ITEM TYPE

Required Information
(MOST fields must be filled out when reporting any event. The exception is "Date Loan Termination Report to Credit Bureaus". That field is optional.)



Insurance Advances

Insurance Loss Proceeds

Tax Advances

Special Assessment Advances

Ground Rent Advances

Association Fee Advances

Equip Repair Replace Advances

Yard Maintenance Advances

Winterization Advances

Utilities Advances

Securing Advances

Boarding Advances

Hazard Abatement Advances

Debris Removal Advances

Attorney Fees

Appraisal Fees



Title Fees

Filing Fees

Foreclosure Recording Fees

DIL Recording Fees

Foreclosure Facilitation Fees

Other Fees

Property Inspection Fees

Prepayments

Step Interest Rate Change

ARM Interest Rate Change

SCRA Interest Rate Change

**Insurance Policies
VA PURCHASE CLAIMS ONLY**

**Owed Taxes
VA PURCHASE CLAIMS ONLY**

Worksheet corresponds to a specific claim line item type that is being reported.
 Elements to be reported for the event. These data elements correspond to a column heading and number of characters for that field.

Blue if the field is required. On each tab, if the data is a required field, the color is required, the header will be blue.
Yellow tabs are for VA Purchase Claims ONLY. Those tabs are in yellow to denote

date formats

DATA ELEMENT/FIELD NAME	COLUMN FORMAT
VA Loan Number	Text Max: 12 characters
Original Loan Amount	Money (two decimal places)
Property State	Select from List
Loan Origination Date	Date
Servicer ID	Text Max: 6 characters
Servicer Loan Number	Servicer Loan Number Max: 20 characters
Date Loan Termination Report to Credit Bureaus	Date
Refunds of Insurance Premiums (Money)	Money (two decimal places)
Tenant Rents (Money)	Money (two decimal places)
Escrow Credit Balance (Money)	Money (two decimal places)
Suspended Credits (Money)	Money (two decimal places)
Unapplied Origination Buydown Credits (Money)	Money (two decimal places)
Interest On Escrow (Money)	Money (two decimal places)

Other Credits For Application to Liquidation Expenses (Money)	Money (two decimal places)
Other Credits For Application to Advances (Money)	Money (two decimal places)
Tax Refunds (Money)	Money (two decimal places)
<hr/>	
VA Loan Number	Text Max: 12 characters
Type	Select from List
Payment Amount	Money (two decimal places)
Payment Date	Date
Insurance Effective Date	Date
<hr/>	
VA Loan Number	Text Max: 12 characters
Proceeds from Insurance Claim	Money (two decimal places)
Date Claim Paid	Date
Date Denied	Date
Proceeds Applied to UPB	Money (two decimal places)
Proceeds Applied to Security	Money (two decimal places)
Proceeds in Suspense	Money (two decimal places)
Date Proceeds Applied to UPB	Date
<hr/>	
VA Loan Number	Text Max: 12 characters
Type (Select from List)	Select from List
Payment Amount	Money (two decimal places)

Payment Date	Date
VA Loan Number	Text Max: 12 characters
Payment Amount	Money (two decimal places)
Payment Date	Date
VA Loan Number	Text Max: 12 characters
Payment Amount	Money (two decimal places)
Payment Date	Date
VA Loan Number	Text Max: 12 characters
Type (Select from List)	Select from List
Payment Amount	Money (two decimal places)
Payment Date	Date
VA Loan Number	Text Max: 12 characters
Type (Select from List)	Select from List
Payment Amount	Money (two decimal places)
Payment Date	Date
Work Completion Date	Date
VA Loan Number	Text Max: 12 characters
Type (Select from List)	Select from List
Payment Amount	Money (two decimal places)
Payment Date	Date

Work Completion Date	Date
VA Loan Number	Text Max: 12 characters
Type (Select from List)	Select from List
Payment Amount	Money (two decimal places)
Payment Date	Date
Work Completion Date	Date
VA Loan Number	Text Max: 12 characters
Type (Select from List)	Select from List
Payment Amount	Money (two decimal places)
Payment Date	Date
Work Completion Date	Date
VA Loan Number	Text Max: 12 characters
Type (Select from List)	Select from List
Payment Amount	Money (two decimal places)
Payment Date	Date
Work Completion Date	Date
VA Loan Number	Text Max: 12 characters
Type (Select from List)	Select from List
Payment Amount	Money (two decimal places)
Payment Date	Date

Work Completion Date	Date
VA Loan Number	Text Max: 12 characters
Payment Amount	Money (two decimal places)
Payment Date	Date
Work Completion Date	Date
VA Loan Number	Text Max: 12 characters
Payment Amount	Money (two decimal places)
Payment Date	Date
Work Completion Date	Date
Cubic Yards Removed	Number (no decimals)
Number of Units	Select from List
Vehicle Removal	Select from List
VA Loan Number	Text Max: 12 characters
Type (Select from List)	Select from List
Payment Amount	Money (two decimal places)
Payment Date	Date
VA Loan Number	Text Max: 12 characters
Type (Select from List)	Select from List
Payment Amount	Money (two decimal places)

Payment Date	Date
Appraisal Date	Date
VA Loan Number	Text Max: 12 characters
Type (Select from List)	Select from List
Payment Amount	Money (two decimal places)
Payment Date	Date
VA Loan Number	Text Max: 12 characters
Type (Select from List)	Select from List
Payment Amount	Money (two decimal places)
Payment Date	Date
VA Loan Number	Text Max: 12 characters
Type (Select from List)	Select from List
Payment Amount	Money (two decimal places)
Payment Date	Date
VA Loan Number	Text Max: 12 characters
Type (Select from List)	Select from List
Payment Amount	Money (two decimal places)
Payment Date	Date
VA Loan Number	Text Max: 12 characters
Type (Select from List)	Select from List
Payment Amount	Money (two decimal places)

Payment Date	Date
VA Loan Number	Text Max: 12 characters
Type (Select from List)	Select from List
Payment Amount	Money (two decimal places)
Payment Date	Date
VA Loan Number	Text Max: 12 characters
Payment Amount	Money (two decimal places)
Payment Date	Date
Date Inspection Completed	Date
VA Loan Number	Text Max: 12 characters
Prepayment Amount	Money (two decimal places)
Date of Prepayment	Date
VA Loan Number	Text Max: 12 characters
Change Date	Date
New Rate	Interest Rate (00.0000)
VA Loan Number	Text Max: 12 characters
Margin	Rate (00.00)
Effective Date of Change	Date
ARM Interest Rate Caps	Interest Rate (00.0000)
Hybrid ARM Loan Terms	Select from List
VA Loan Number	Text Max: 12 characters

SCRA Relief End Date	Date
Effective Date of Interest Rate Change for SCRA	Date
Interest Rate for SCRA Change	Interest Rate (00.0000)
VA Loan Number	Text Max: 12 characters
Insurance Type	Select from List
Policy Number	Text
Name of Carrier	Text
Expiration Date	Date
VA Loan Number	Text Max: 12 characters
Tax Parcel Identification Number	Text Max: 30 characters
Tax Type	Select from List
Tax Type Description	Text Max: 12 characters

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nn name will be
te the difference.

REQUIRED?

Yes

Yes

Yes

Yes

Yes

Yes

No

Yes

No

Yes

Yes

Yes

No

Yes

Yes

Yes

Yes

Yes

Yes

Yes

Yes

Yes

Yes

Yes

Yes

Yes

Yes

Yes

Yes

Yes

Yes

Yes

Yes

Yes

Yes

Yes

(A)VA Loan Number (Text 12)	(B)Original Loan Amount (Money)
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(C)Property State (List)

(D)Loan Origination Date (Date)

(E)Servicer ID (Text 6)

(F)Servicer Loan Number (Text 20)

(G)Date Loan Termination Report to Credit Bureaus * (Date)

(H)Refunds of Insurance Premiums (Money) (I)Tenant Rents (Money)

(J)Escrow Credit Balance (Money) (K)Suspended Credits (Money)

(L)Unapplied Origination Buydown Credits (Money)

(M)Interest On Escrow (Money)

(N)Other Credits For Application to Liquidation Expenses (Money)

(O)Other Credits For Application to Advances (Money)

(P)Tax Refunds (Money)

(A)VA Loan Number (Text 12)

(B)Type (List)

(C)Payment Amount (Money)

(D)Payment Date (Date)

(E)Insurance Effective Date (Date)

(A)VA Loan Number (Text 12)

(B)Proceeds from Insurance Claim (Money)

(C)Date Claim Paid (Date)

(D)Date Denied * (Date)

(E) Proceeds Applied to UPB (Money)

(F) Proceeds Applied to Security (Money)

(G) Proceeds in Suspense (Money)

(H) Date Proceeds Applied to UPB * (Date)

(A)VA Loan Number (Text 12)

(B)Type (List)

(C)Payment Amount (Money)	(D)Payment Date (Date)
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(A)VA Loan Number (Text 12)	(B)Payment Amount (Money)	(C)Payment Date (Date)
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(A)VA Loan Number (Text 12)

(B)Payment Amount (Money)

(C)Payment Date (Date)

(A)VA Loan Number (Text 12)

(B)Type (List)

(C)Payment Amount (Money)

(D)Payment Date (Date)

(A)VA Loan Number (Text 12)

(B)Type (List)

(C)Payment Amount (Money)	(D)Payment Date (Date)	(E)Work Completion Date (Date)
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(A)VA Loan Number (Text 12)

(B)Type (List)

(C)Payment Amount (Money)	(D)Payment Date (Date)	(E)Work Completion Date (Date)
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(A)VA Loan Number (Text 12)	(B)Type (List)
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(C)Payment Amount (Money) (D)Payment Date (Date)

(E)Work Completion Date (Date)

(A)VA Loan Number (Text 12)	(B)Type (List)	(C)Payment Amount (Money)
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(D)Payment Date (Date) (E)Work Completion Date (Date)

(A)VA Loan Number (Text 12)	(B)Type (List)
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(C)Payment Amount (Money)	(D)Payment Date (Date)	(E)Work Completion Date (Date)
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(A)VA Loan Number (Text 12)	(B)Type (List)
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(C)Payment Amount (Money)	(D)Payment Date (Date)	(E)Work Completion Date (Date)
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(A)VA Loan Number (Text 12)	(B)Payment Amount (Money)	(C)Payment Date (Date)
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(D)Work Completion Date (Date)

(A)VA Loan Number (Text 12) (B)Payment Amount (Money) (C)Payment Date (Date)

(D)Work Completion Date (Date)

(E)Cubic Yards Removed (Number)

(F)Number of Units (List)

(G)Vehicle Removal (List)

(A)VA Loan Number (Text 12)	(B)Type (List)	(C)Payment Amount (Money)
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(D)Payment Date (Date)

(A)VA Loan Number (Text 12) (B)Type (List)

(C)Payment Amount (Money)	(D)Payment Date (Date)	(E)Appraisal Date (Date)
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(A)VA Loan Number (Text 12)

(B)Type (List)

(C)Payment Amount (Money)	(D)Payment Date (Date)
---------------------------	------------------------

(A)VA Loan Number (Text 12)

(B)Type (List)

(C)Payment Amount (Money)	(D)Payment Date (Date)
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(A)VA Loan Number (Text 12)

(B)Type (List)

(C)Payment Amount (Money)	(D)Payment Date (Date)
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(A)VA Loan Number (Text 12)

(B)Type (List)

(C)Payment Amount (Money)

(D)Payment Date (Date)

(A)VA Loan Number (Text 12)

(B)Type (List)

(C)Payment Amount (Money)

(D)Payment Date (Date)

(A)VA Loan Number (Text 12)	(B)Type (List)
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(C)Payment Amount (Money) (D)Payment Date (Date)

(A)VA Loan Number (Text 12)	(B)Payment Amount (Money)
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(C)Payment Date (Date)

(D)Date Inspection Completed (Date)

(A)VA Loan Number (Text 12)

(B)PrePayment Amount (Money)

(C)Date of Prepayment (Date)

(A)VA Loan Number (Text 12)

(B)Change Date (Date)

(C)New Rate (Interest Rate)

(A)VA Loan Number (Text 12)

(B)Margin

(C)Effective Date of Change (Date)	(D)ARM Interest Rate Caps
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(E)Hybrid ARM Loan Terms (List)

(A)VA Loan Number (Text 12)

(B)SCRA Relief End Date (Date)

(C)Effective Date Of Interest Rate Change For SCRA (Date)

(D)Interest Rate For SCRA Change (Interest Rate)

(A)VA Loan Number (Text 12)

(B)InsuranceType (List)

(C)PolicyNumber (Text)

(D)NameOfCarrier (Text)

(E)ExpirationDate (Date)

(A)VA Loan Number (Text 12)

(B)TaxParcelIdentificationNumber (Text)

(C)TaxType (List)

(D)TaxTypeDescription (Text)