



## Overview

AmeriCorps Seniors recognizes that due to the continued impact of COVID-19, AmeriCorps Seniors volunteers may continue to be unable to serve. AmeriCorps Seniors FGP and SCP grantees have been authorized to continue to pay AmeriCorps Seniors volunteers who are unable to serve a temporary allowance through March 31, 2021. The temporary allowance may be discontinued following this date, following an OMB review of the situation. Grantees were to put in place a plan and structure - i.e. infrastructure, training, electronic equipment - that supports AmeriCorps Seniors volunteers in FGP and SCP service in an alternative manner and complies with each programs' statutory and regulatory requirements. For AmeriCorps Seniors volunteers to receive their stipend, they must return to service either under an alternative service plan or under traditional service activities.

AmeriCorps Seniors is requiring all grantees (FGP, RSVP, SCP) to complete a brief survey indicating how volunteers will be engaged in service following March 31, 2021. While the temporary allowance was only applicable to FGP and SCP grantees, we feel it is equally important to gather RSVP responses as this survey represents an opportunity for AmeriCorps Seniors to gauge the impact of COVID-19 and use the information to guide training, technical assistance, and support to grantees.

Instructions are found below. Following submittal of this survey, AmeriCorps Seniors grantees will receive confirmation of the survey's submittal. Any issues requiring clarification will be sent to the grantee and may require resubmittal.

Please note that grantees must ensure that a volunteer's activities are not otherwise prohibited (e.g. lobbying) and are not activities that paid staff or non-AmeriCorps Seniors volunteers would otherwise perform. Grantees cannot assign volunteer activities that supplant hiring or paid staff or non-AmeriCorps Seniors volunteers' assignments or displace currently existing staff or volunteers. Also, to the extent the grantee organization has contracts in effect to perform services, none of the service activities assigned to volunteers may impair those contracts.

## Survey Instructions

All AmeriCorps Seniors grantees will be required to submit project information and indicate how volunteers will be engaged in service activities after March 31, 2021.

Project Information (to be completed once for each submission)

- Legal applicant state/territory (dropdown)





- Legal applicant name
- Program type (FGP, SCP, or RSVP)
- Grant number (text box with 10-digit validation)
- Name of the person responding to the survey
- Email address of the person responding to the survey
- Name and email address of the Project Director, if different from the person responding to the survey
- Will some volunteers be engaged in alternative service activities after March 31, 2021? Alternative service activities are defined as activities that were not specifically included in their original grant application. (Yes/No)

Other Information (to be completed once for each submission)

- # of volunteers who are will be unable to serve due to COVID-19. This is the number of volunteers who are unable to volunteer because of the impact of COVID-19. Numeric entry.
- Do you anticipate all of your volunteers serving in-person by September 30, 2021? Yes/No/Unclear.
- Are volunteers finding barriers or experiencing challenges in the process of becoming vaccinated? Yes/No/Unclear. Barriers and challenges can include unforeseen delays in the vaccination process, difficulty in securing vaccine appointments, etc.
- Is a COVID-19 vaccination a prerequisite for volunteers to return to in-person service? Yes/No.
- Are you providing additional training, during the COVID-19 pandemic, to volunteers to keep them engaged? Yes/No.
- Does your organization anticipate additional costs this fiscal year that may require supplementary grant funds? Yes/No.
- If yes, what is the additional cost your program needs to adjust to new ways of volunteering? Will provide a drop-down list (see below) and "Other."

Service Activity (to be completed for each service activity, with a maximum of three service activities). Information should closely follow expectations for service beginning April 1, 2021. Information may or may not match previous submitted performance measures.

- Focus area and service activity. Will provide a drop-down list of Focus Areas for grantees along with a corresponding service activity. Focus Areas and service activities are taken from the [Appendix B Performance Measure Instructions](#). Grantees should use their best judgement when selecting their focus area and service activity.



- Target # of unduplicated individuals anticipated served under the alternative service activity as of April 1, 2021. This is the number of unique individuals that are being immediately served under the alternative service activity. Numeric entry.
- Service activity description. In the text box, briefly and concisely describe the activity being performed by volunteers. The service activity description should explain what the AmeriCorps Senior volunteers are doing. State who the beneficiaries are, what the volunteers will be doing with the beneficiaries, how often volunteers will provide the service and for how long and where the service activities will take place. Use the template below:  

(FGP or SCP) volunteers will (briefly describe the service of the AmeriCorps Seniors Volunteers) targeting (briefly describe the intended beneficiary) practicing safe volunteering procedures and following required precautions to ensure their safety as well as the safety of the beneficiaries. (FGP or SCP) volunteers will serve between (x-hours and x-hours per week) at (describe location for example home, school, client home, other).
- If applicable, how does the service activity differ from the service activity defined in the original grant application? This is intended to gauge if the alternative activity is different in scope or merely mechanism. Will provide a drop-down list (see below).
- # of unduplicated volunteers who will be serving under this service activity as of April 1, 2021. This is the number of volunteers who will be performing each activity. Each volunteer should only be counted once. If a volunteer is assigned to multiple service activities, they should only be counted in the area where they make the most impact in terms of the type of service or in terms of the scope of service, such as the most number of hours served. Numeric entry.
- # of volunteer stations engaged in this service activity as of April 1, 2021. This is the number of volunteer stations that contribute to the activities of the alternative service. Numeric entry.

## Survey Drop Downs

### Focus Area and Service Activity Drop Down for FGP Grantees

- Education [Family Involvement]
- Education [Mentoring]
- Education [Opioid/Drug Intervention]
- Education [Other Classroom Support]
- Education [Out-of-School Time]
- Education [Service Learning]



- Education [Social and Emotional Support]
- Education [Summer Learning]
- Education [Tutoring]
- Economic Opportunity [GED Education]
- Economic Opportunity [Job Placement]
- Economic Opportunity [Job Training]
- Economic Opportunity [Other Adult Education]
- Healthy Futures [Counseling/Coaching]
- Healthy Futures [Education/Training]
- Healthy Futures [Medical Services]
- Healthy Futures [Nutrition/Food Support]
- Healthy Futures [Opioid/Drug Intervention]
- Healthy Futures [Outreach]
- Healthy Futures [Physical Activities]
- Healthy Futures [Referrals]

#### Service Activity Drop Down for SCP Grantees

- Healthy Futures [Companionship]
- Healthy Futures [Counseling/Coaching]
- Healthy Futures [Disability Inclusion]
- Healthy Futures [Education/Training]
- Healthy Futures [Elder Justice: Fraud and Scam Prevention]
- Healthy Futures [Legal Services]
- Healthy Futures [Medical Services]
- Healthy Futures [Nutrition/Food Support]
- Healthy Futures [Opioid/Drug Intervention]
- Healthy Futures [Outreach]
- Healthy Futures [Referrals]
- Healthy Futures [Respite Services]
- Healthy Futures [Transportation]

#### Focus Area Service Activity Drop Down for RSVP Grantees



- Capacity Building [Donations Management]
- Capacity Building [Resource Development]
- Capacity Building [Systems Development]
- Capacity Building [Training]
- Capacity Building [Volunteer Management]
- Disaster Services [Disaster Mitigation]
- Disaster Services [Disaster Preparation]
- Disaster Services [Disaster Response]
- Disaster Services [Disaster Recovery]
- Economic Opportunity [Financial Literacy Education]
- Economic Opportunity [Financial Fraud Prevention]
- Economic Opportunity [GED Education]
- Economic Opportunity [Housing Placement/Assistance]
- Economic Opportunity [Housing Unit Development]
- Economic Opportunity [Housing Unit Repair]
- Economic Opportunity [Job Training]
- Economic Opportunity [Job Placement]
- Economic Opportunity [Other Adult Education]
- Economic Opportunity [Tax Preparation]
- Education [Classroom Teaching]
- Education [Family Involvement]
- Education [Mentoring and Tutoring]
- Education [Other Classroom Support]
- Education [Out-of-School Time]
- Education [Service Learning]
- Education [Social and Emotional Support]
- Education [Summer Learning]
- Education [Teaching Opioid/Drug Intervention]
- Education [Tutoring]
- Environmental Stewardship [Debris Removal]



- Environmental Stewardship [Education/Training]
- Environmental Stewardship [Fire Mitigation]
- Environmental Stewardship [Flood Mitigation]
- Environmental Stewardship [Invasive Species Removal]
- Environmental Stewardship [Plant Establishment]
- Environmental Stewardship [Retrofitting]
- Environmental Stewardship [Service Learning]
- Environmental Stewardship [Stream Remediation]
- Environmental Stewardship [Trail Creation]
- Environmental Stewardship [Trail Remediation]
- Environmental Stewardship [Weatherization]
- Healthy Futures [Companionship]
- Healthy Futures [Counseling/Coaching]
- Healthy Futures [Disability Inclusion]
- Healthy Futures [Education/Training]
- Healthy Futures [Elder Justice: Fraud and Scam Prevention]
- Healthy Futures [Legal Services]
- Healthy Futures [Medical Services]
- Healthy Futures [Nutrition/Food Support]
- Healthy Futures [Opioid/Drug Intervention]
- Healthy Futures [Outreach]
- Healthy Futures [Physical Activities]
- Healthy Futures [Referrals]
- Healthy Futures [Respite Services]
- Healthy Futures [Transportation]
- Veterans and Military Families [Companionship]
- Veterans and Military Families [Counseling/Coaching]
- Veterans and Military Families [Family Involvement]
- Veterans and Military Families [Financial Literacy Education]



- Veterans and Military Families [GED Education]
- Veterans and Military Families [Housing Placement/Assistance]
- Veterans and Military Families [Housing Unit Development]
- Veterans and Military Families [Housing Unit Repair]
- Veterans and Military Families [Job Placement]
- Veterans and Military Families [Job Training]
- Veterans and Military Families [Legal Service]
- Veterans and Military Families [Medical Services]
- Veterans and Military Families [Mentoring]
- Veterans and Military Families [Nutrition/Food Support]
- Veterans and Military Families [Opioid/Drug Intervention]
- Veterans and Military Families [Other Adult Education]
- Veterans and Military Families [Outreach]
- Veterans and Military Families [Physical Activities]
- Veterans and Military Families [Referrals]
- Veterans and Military Families [Respite Services]
- Veterans and Military Families [Service Learning]
- Veterans and Military Families [Transportation]
- Veterans and Military Families [Tutoring]

How does the alternative service differ from the service activity defined in the original grant application?

- It is an existing service activity that was included in their original grant application
- It is an existing service activity but modified to ensure safe volunteering during COVID-19 (i.e. virtual tutoring, companionship phone calls or letter writing)
- It is an entirely new alternative service activity resulting from an alternative service plan developed in response to COVID-19

Additional Cost Drop Down for All Grantees

- Insurance
- Personnel Expenses



- Postage
- PPE
- Recognition
- Technology
- Training
- Volunteer Support Costs
- Other