## Appendix 6: Burden Narrative

## Reporting Requirements--Part 272

**Reporting Requirements for Participating State Agencies**

272.2(d)(2)(D), *Planning Documents*, SNAP-Ed Activities. Developers of nutrition education and obesity prevention interventions may submit an Intervention Submission Form (FNS-886) to have their interventions reviewed by intervention reviewers using the Scoring Tool (FNS-885) to determine if their interventions are sufficiently evidence-based for entry into the Supplemental Nutrition Assistance Program Education (SNAP-Ed) *SNAP-Ed Strategies and Interventions: An Obesity Prevention Toolkit for States*(Toolkit).

In 2019, 66 respondents completed the Scoring Tool (FNS-885). Twenty (20) respondents completed FNS-885 in 2020. For the Burden Table, the average number of respondents in 2019 and 2020 was used, or a total of 43 respondents. Responses reflected a larger number of respondents from non-profit businesses and a smaller number of respondents from State, local, and Tribal governments than initially expected, which is reflected in the Burden Table. Three respondents from non-profit businesses, and two respondents who are employees of the Federal government pilot-tested the revised FNS-885 and spent an average of two hours to complete the revised form. The three respondents from non-profit businesses are reflected in the Burden Table. The Burden Table for the Scoring Tool (FNS-885) reflects two hours for each completion of the form. Each respondent to FNS-885 also completes a one-hour training webinar, which has been included in the Burden Table. FNS predicts that the total annual burden hours for the Scoring Tool (FNS-885) will be 235 hours per year. The names, titles, and organizations of employment for pilot-testers of the Scoring Tool (FNS-885) are listed in the table below.

|  |  |  |
| --- | --- | --- |
| **Name** | **Title** | **Organization** |
| Kakul Joshi, MPH | PhD Candidate | Department of Population and Quantitative Health Sciences, Case Western Reserve University |
| Judith Dodd, MS, RDN, LDN, FAND | Assistant Professor | University of Pittsburgh |
| Jenna Seymour, PhD | Senior Policy Advisor | Division of Nutrition, Physical Activity, and Obesity,  National Center for Chronic Disease Prevention and Health Promotion, Centers for Disease Control and Prevention |
| Marci Scott, PhD, RDN | Vice President of Programs | Michigan Fitness Foundation |
| Deborah Young Hyman, PhD | Health Scientist Administrator | Office of Behavioral and Social Science Research  Office of the Director, NIH |

In 2019, 75 respondents completed the FNS-886, or Intervention Submission Form. 22 respondents completed FNS-886 in 2020. For the Burden Table, the average number of respondents in 2019 and 2020 was used, or 49 total respondents. Responses reflected a larger number of respondents from non-profit businesses and a smaller number of respondents from State, local, and Tribal governments than initially expected, which is reflected in the Burden Table. Three respondents from non-profit businesses pilot-tested the revised FNS-886 and reported an average of six hours to complete the revised form. The Burden Table for the Intervention Submission Form (FNS-886) reflects six hours for each completion of the form. Each respondent to the FNS-886 also completes a one-hour training webinar, which has been included in the Burden Table. FNS predicts that the total annual burden hours for the Intervention Submission Form (FNS-886) will be 315 hours per year. The names, titles, and organizations of employment for pilot-testers of the Intervention Submission Form (FNS-886) are listed in the table below.

|  |  |  |  |
| --- | --- | --- | --- |
| **Name** | **Title** | **Organization** | **Name of Intervention** |
| Amanda S. Hege | Project Manager, Sustainable Food Systems | Academy of Nutrition and Dietetics Foundation | Farm Fresh |
| Erin Croom | Co-Founder | Small Bites Adventure Club | Taste Test Box (Small Bites Adventure Club) |
| Staci K Emm | Extension Educator | Mineral County Cooperative Extension, University of Nevada, Reno | Veggies for Kids Grow Strong |

## Recordkeeping Requirements—There are no Recordkeeping Requirements for this Information Collection

## Public Disclosure Requirements—There are no Public Disclosure Requirements for this Information Collection