



**DEPARTMENT OF DEFENSE
DEFENSE PRIVACY AND CIVIL LIBERTIES DIVISION**
241 18TH STREET SOUTH, SUITE 101
ARLINGTON, VA 22202-4512

December 17, 2014

**MEMORANDUM FOR THE OFFICE OF THE SECRETARY OF DEFENSE/JOINT STAFF
PRIVACY OFFICE**

**SUBJECT: Justification for the Continued Use of Social Security Numbers in DD Form 369 –
Accepted**

Thank you for completing your review of Social Security Number (SSN) use within your form. After review, the Defense Privacy and Civil Liberties Division has accepted your justification for continued use of the SSN for the purpose of (2) Law Enforcement, National Security and Credentialing, and (3) Security Clearance Investigation or Verification. While this form has been identified as still requiring collection, maintenance, and use of the SSN, you must continue to ensure that this data is afforded the highest protections practicable through use of appropriate administrative, technical and physical safeguards. Please maintain a copy of your justification and this memo in your records.

If you have any questions, please contact Mr. Brent Bice at (703) 571-0070 or e-mail brent.j.bice.civ@mail.mil.

Zachary A. Parker
Acting Chief