

WHAT'S INCLUDED IN THIS WORKSHEET?

This excel file contains two tabs -- one to capture the FLAGSHIP prevention EFFORT on your installation in seven key attention areas (Column A - attention area); the other tab is to capture the number of key personnel that are available to contribute to prevention of self-directed harm, abusive, and harmful behaviors on your installation.

FLAGSHIP EFFORT INSTRUCTIONS:

If possible, please identify ONE flagship effort your installation is doing in each of these areas and complete columns C-K for this effort. A flagship effort is the most important, impactful, and crucial effort your installation is doing in each of these attention areas. There is also an option to include on other flagship prevention effort (marked in Column A - attention area as the Other please specify) The other tab is to capture key information about the personnel contributing to prevention at your installation.

WORKFORCE INSTRUCTIONS:

Please indicate the number of personnel authorized to and assigned to support each mission area (Column A). The worksheet also asks for the percent of these personnel that are dedicated full-time to the mission area, and for some information on training and professional development for these personnel. The personnel should all dedicated to the installation and installation efforts, and should not include any Service Branch or HQ personnel.

Annual Report on Sexual Harassment and Violence at the Military Service Academies
 Academic Program Year 2018-2019 Programmatic Data Call Template

Program Name	Attention Area	Describe the program's target population (i.e., who and how many will receive the program)
	<input type="checkbox"/> Promote responsible alcohol choices <input type="checkbox"/> Prevention of sexual assault <input type="checkbox"/> Prevention of sexual harassment <input type="checkbox"/> Enhancement of a culture of respect <input type="checkbox"/> Improvement in reporting of sexual assault <input type="checkbox"/> Improvement in reporting of sexual harassment <input type="checkbox"/> Suicide prevention <input type="checkbox"/> Other, please specify	Who: How Many:

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Briefly describe the prevention program	Describe the level of evidence rating using the CDC's levels of evidence	When did implementation of the program begin? How many times has the program been done in its entirety? Is the program slated to continue for the foreseeable future?	Describe the dosage (i.e., duration, frequency, and amount) of the program for the target population. Note that continuous programs like a media campaign would have a constant and ongoing dosage.	How many people did the program reach? How do you know?
	<input type="checkbox"/> Well supported <input type="checkbox"/> Supported <input type="checkbox"/> Promising <input type="checkbox"/> Undetermined <input type="checkbox"/> Unsupported <input type="checkbox"/> Harmful <input type="checkbox"/> Don't know	Individual Relationship Community Societal ate began: # of times run in its entirety:		Number reached: How we know:

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<p>Have you done a process evaluation? That involves measuring implementation, including demographics of target population, satisfaction, and fidelity. If yes, what have you measured?</p>	<p>Have you done any outcome evaluations? If yes, what have you done to measure changes in the risk/protective factor(s)/outcomes the program was intended to address?</p>	<p>Have you engaged in quality improvement (i.e., used data to make improvements to the program). If yes, what have you done?</p>
<p><input type="checkbox"/> No</p> <p><input type="checkbox"/> Yes</p>	<p><input type="checkbox"/> No</p> <p><input type="checkbox"/> Yes</p>	<p><input type="checkbox"/> No</p> <p><input type="checkbox"/> Yes</p>
<p>What was measured?</p>	<p>What was measured?</p>	<p>What was done?</p>

Focus Area	Question 1	Response 1	Question 2
Integrated Primary Prevention	How many personnel (MIL/CIV/CTR) are authorized to support this mission area?	X/X/X	How many personnel (MIL/CIV/CTR) are currently assigned to support this mission area?
Suicide	How many personnel (MIL/CIV/CTR) are authorized to support this mission area?	X/X/X	How many personnel (MIL/CIV/CTR) are currently assigned to support this mission area?
Sexual Harassment	How many personnel (MIL/CIV/CTR) are authorized to support this mission area?	X/X/X	How many personnel (MIL/CIV/CTR) are currently assigned to support this mission area?
Sexual Assault	How many personnel (MIL/CIV/CTR) are authorized to support this mission area?	X/X/X	How many personnel (MIL/CIV/CTR) are currently assigned to support this mission area?
Domestic Abuse, Child Abuse, and Problematic Sexual Behavior in Children and Youth	How many personnel (MIL/CIV/CTR) are authorized to support this mission area?	X/X/X	How many personnel (MIL/CIV/CTR) are currently assigned to support this mission area?

Response 2	Question 3	Response 3	Question 4	Response 4a
X/X/X	Of the personnel assigned, what percentage are full-time (i.e., specifically dedicated to this mission area only)?	X%	Are personnel provided a STANDARDIZED initial training upon assignment to this mission area?	Yes/No
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Question 5	Response 5	Question 6	Response 6
Are personnel provided recurring training/professional development while assigned to this mission area?	Yes/No	If the Q4 response is, "Yes," what percent of the personnel assigned to support this mission have received professional development in the past 12 months?	X%
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