

THE FOLLOWING OUTLINE IS TAKEN DIRECTLY FROM THE MILITARY INSTALLATION COMPATIBLE USE PROGRAM FEDERAL FUNDING OPPORTUNITY NOTICE (84 FR 38014). THE INTENT OF THIS DOCUMENT IS TO ISOLATE THE INFORMATION COLLECTION DETAILS.

Agency Disclosure Notice

The public reporting burden for this collection of information, OMB 0704-XXXX, is estimated to average 40 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or burden reduction suggestions to the Department of Defense, Washington Headquarters Services, at whs.mc-alex.esd.mbx.dd-dod-information-collections@mail.mil. Respondents should be aware that notwithstanding any other provision of law, no person shall be subject to any penalty for failing to comply with a collection of information if it does not display a currently valid OMB control number.

Military Installation Compatible Use Program Grant Proposal

PROPOSAL AND SUBMISSION INFORMATION

(1) Submission of a Proposal

Proposals may be submitted electronically via email to: oea.ncr.OEA.mbx.ffe-submit@mail.mil with a courtesy copy to david.r.kennedy.civ@mail.mil. Include "Community Economic Adjustment Assistance for Compatible Use Plans" on the subject line of the message and request delivery/read confirmation to ensure receipt.

Proposals may also be mailed or hand-delivered to: Director, Office of Economic Adjustment, 231 Crystal Drive, Suite 520, Arlington, VA 22202-3711.

Proposals will be accepted as received on a continuing basis commencing on the date of this publication in the Federal Register and processed when deemed to be a final, complete proposal. Each proposal shall consist of no more than ten (10) single-sided pages exclusive of cover sheet, transmittal letter, and/or addendum, typed in a minimum 11-point common typeface, with no less than 1" margins, exclusive of appendices, attachments, and cover sheet and/or transmittal letter, and must include the following information:

(2) Content and Form of Proposal Submission

Each proposal submitted should include a cover or transmittal letter and accompanying text that shall consist of no more than ten (10) pages (single-sided) which must include:

- (a) *Point of Contact*: Name, title, phone number, email address, and organization address of the respondent's primary point of contact;
- (b) *Actual/Potential Encroachment*: A description of potential encroachment concerns within the area of DoD's test, training and military operations;
- (c) *Project Description*: A description of the proposed project, specifically:

- How the project can promote compatible development, including how the project could prevent adverse impacts to DoD's test, training and military operations;
- How the plan area and DoD's test, training, and military operations are defined;
- How the project will capitalize on existing strengths (e.g., infrastructure, institutions, capital, etc.) within the affected area; and
- How the project would be integrated with any existing/ongoing efforts that may impact the project.

(d) *Project Participants*: A description of the partner jurisdictions, agencies, organizations, key stakeholders, and their roles and responsibilities to carry out the proposed project. Letters of support may be included as attachments and will not count against the ten-page limit; a letter of support from each affected military installation commander should be included;

(e) *Local military involvement and support*: A description of the anticipated role of the installation(s) in the plan and concurrence with the proposal;

(f) *Grant Funds and Other Sources of Funds*: A summary of local needs, including the need for Federal funding; an overview of all State and local funding sources, including the funds requested under this notice; financial commitments for other Federal and non-Federal funds needed to undertake the project to include acknowledgment to provide not less than 10% of the funding from non-Federal sources; a description of any other Federal funding for which the respondent has applied, or intends to apply to support this effort; and, a statement detailing how the proposal is not duplicative of other available Federal funding;

(g) *Project Schedule*: A sufficiently detailed project schedule, including milestones;

(h) *Performance Metrics*: A description of metrics to be tracked and evaluated over the course of the project to gauge performance of the project;

(i) *Grants Management*: Evidence of the intended recipient's ability and authority to manage grant funds; and

(j) *Submission Authorization*: Documentation that the Submitting Official is authorized by the respondent jurisdiction(s) and the respondent jurisdiction is an eligible entity to submit a proposal and subsequently apply for assistance. If there are multiple jurisdictions involved, an addendum can include letters of support.

To the extent practicable, OEA encourages respondents to provide data and evidence of all project merits in a form that is publicly available and verifiable. OEA reserves the right to ask any respondent to supplement the information in its proposal, but expects the proposal to be complete upon submission.

(3) Unique Entity Identifier and System for Award Management (SAM)

Each respondent is required to: (a) Provide a valid Dun and Bradstreet Universal Numbering System (DUNS) number; (b) be registered in SAM before submitting its application; and (c)

continue to maintain an active SAM registration with current information at all times during which it has an active Federal award or an application or plan under consideration by a Federal awarding agency. OEA may not make a Federal award to a respondent until the respondent has complied with all applicable unique entity identifier and SAM requirements and, if a respondent has not fully complied with the requirements by the time OEA is ready to issue a Federal award, OEA may determine that the respondent is not qualified to receive a Federal award.

(4) Submission Dates and Times

Proposals will be considered on a continuing basis, subject to available appropriations, commencing on the date of publication of this notice. The end date for this program has not yet been determined. OEA will evaluate all proposals and provide a response to each respondent via email within 30 business days of OEA's receipt of a final, complete grant proposal.

(5) Funding Restrictions

The following are unallowable activities under this grant program:

- Construction;
- Demolition;
- Land Acquisition;
- The substitution or undertaking of any activity that would otherwise be undertaken by the Military Departments with MILCON or Defense-wide appropriated funding;
- Proposed activities for grants that duplicate nor replicate activities otherwise eligible for or funded through other Federal programs;
- International travel; and
- Lobbying of any sort.

OEA reserves the right to decline to fund pre-Federal award costs. Final awards may include pre-Federal award costs at the discretion of OEA; however, this must be specifically requested in the respondent's final application.

(6) Other Submission Requirements

Electronically submitted materials should be sent in Microsoft Word or Adobe Acrobat PDF format.