

1 **Billing Code: 5001-06**

2 **DEPARTMENT OF DEFENSE**

3 Office of the Under Secretary of Defense for Personnel and Readiness

4 [Docket ID: DOD-2021-XX-XXXX]

5 Proposed Collection; Comment Request

6 **AGENCY:** The Under Secretary of Defense for Personnel and Readiness

7 **ACTION:** Information collection notice.

8 **SUMMARY:** In compliance with the *Paperwork Reduction Act of 1995*, the Department of
9 Defense announces a proposed public information collection and seeks public comment on the
10 provisions thereof. Comments are invited on: whether the proposed collection of information is
11 necessary for the proper performance of the functions of the agency, including whether the
12 information shall have practical utility; the accuracy of the agency's estimate of the burden of the
13 proposed information collection; ways to enhance the quality, utility, and clarity of the
14 information to be collected; and ways to minimize the burden of the information collection on
15 respondents, including through the use of automated collection techniques or other forms of
16 information technology.

17 **DATES:** Consideration will be given to all comments received by [*insert 60 days from*
18 *publication of this notice in the Federal Register*].

19 **ADDRESSES:** You may submit comments, identified by docket number and title, by any of the
20 following methods:

21 Federal eRulemaking Portal: <http://www.regulations.gov> and follow the instructions for
22 submitting comments.

1 Mail: Department of Defense, Office of the Director of Administration and Management,
2 Directorate for Oversight and Compliance, 4800 Mark Center Drive, Mailbox #24 Suite 08D09,
3 Alexandria, VA 22350-1700.

4 *Instructions:* All submissions received must include the agency name, docket number and title
5 for this Federal Register document. The general policy for comments and other submissions
6 from members of the public is to make these submissions available for public viewing on the
7 Internet at <http://www.regulations.gov> as they are received without change, including any
8 personal identifiers or contact information.

9 **FOR FURTHER INFORMATION CONTACT:** To request more information on this
10 proposed information collection or to obtain a copy of the proposal and associated collection
11 instruments, please write to Defense Civilian Personnel Advisory Services, Labor and Employee
12 Relations; 4800 Mark Center Drive, Suite 05G-21; Alexandria, VA 22350-1100; or email:
13 dodhra.mc-alex.dcpas.mbx.hrops-lerd-employee-relations@mail.mil.

14 **SUPPLEMENTARY INFORMATION:**

15 **TITLE; ASSOCIATED FORM; AND OMB NUMBER:** Contractor Personnel and Visitor
16 Certification of Vaccination; DD Form 3150; OMB Control Number 0704-0613.

17 **NEEDS AND USES:** Consistent with guidance from the Centers for Disease Control and
18 Prevention (CDC) and from the Safer Federal Workforce Task Force (established pursuant to
19 Executive Order 13991, “Protecting the Federal Workforce and Requiring Mask-Wearing”
20 (January 20, 2021)), the Department of Defense (DoD) is establishing specific safety protocols
21 for individuals fully vaccinated and not fully vaccinated against coronavirus disease 2019
22 (COVID-19). Individuals who attest they are not fully vaccinated against COVID-19 or who
23 choose not to provide this information will be required to comply with applicable CDC and DoD

1 guidance for individuals not fully vaccinated against COVID-19 which include wearing masks
2 regardless of the transmission rate in a given area, physical distancing, regular screening testing,
3 and adhering to applicable travel requirements. DoD contractors and official visitors will
4 complete and maintain a copy of the DD Form 3150 on their person and show it to authorized
5 DoD personnel, upon request.

6 This information is being requested in order to promote the safety of individuals in Federal
7 buildings and on DoD installations, consistent with the COVID-19 Workplace Safety: Agency
8 Model Safety Principles established by the Safer Federal Workforce Task Force and guidance
9 from the CDC and the Occupational Safety and Health Administration and all applicable
10 government FAQs pertaining to the government's response to COVID 19 -- see
11 <https://www.saferfederalworkforce.gov/faq/contractors/>. This information will be used by DoD
12 staff charged with implementing and enforcing workplace safety protocols and is required for
13 ensuring compliance with the requirement for attestation by all on-site contractors and official
14 visitors. Individuals who refuse to comply with any associated requirements based on the
15 responses to DD Form 3150 may be refused access to the Federal or DoD installation or facility
16 to which access is sought.

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18 **AFFECTED PUBLIC:** Contractor personnel are those individuals issued a credential by DoD
19 that affords the individual recurring access to DoD facilities, classified herein as "credentialed
20 recurring access" (CRA) (e.g., Common Access Cardholders). Official visitors are non-DoD
21 individuals seeking access, one time or recurring, in association with the performance of official
22 DoD business (e.g., to attend a meeting), but who do not have CRA.

23 **ANNUAL BURDEN HOURS:** 40,000 hours

1 **NUMBER OF RESPONDENTS:** 1,200,000

2 **RESPONSES PER RESPONDENT:** It is anticipated that the majority of respondents will only
3 need to complete this form one time. The frequency of completing this form depends upon any
4 changes in a respondent's vaccination status or the decision by an individual to complete the
5 form multiple times due to frequent visits to a DoD installation or facility.

6 **ANNUAL RESPONSES:** 1,200,000

7 **AVERAGE BURDEN PER RESPONSE:** 2 minutes

8 **FREQUENCY:** As required

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11 **DATED:**

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Aaron T. Siegel,
Alternate OSD Federal Register,
Liaison Officer, Department of Defense.