

APPOINTED REPRESENTATIVE REGISTRATION via INTRANET

CSA Home – user search

Integrated Registration Services **Customer Support Application**

▶ **CSA Home**

[Block](#)

[Unblock](#)

[Employer Address Search](#)

IRESCSA [Help](#) CS001

CSA Home

Enter any one of the items below to search for an employer or user.

Search for Employer

EIN:

Search for User

SSN:

or User ID:

or Rep ID:

Add Foreign User

User lives and works outside U.S. and does not have an SSN

Multiple users found

Integrated Registration Services **Customer Support Application**

CSA Home

▶ **Multiple User IDs**

[Block](#)

[Unblock](#)

[User History](#)


IRESCSA [Help](#) CS002

Multiple User IDs Found

Select a User ID to view related information or add a new User ID.

User ID	Affiliate	Affiliate ID	Service (s)
2284PBNZ	EIN	303422950	[BSO] VIEW WAGE REPORT NAME/SSN ERRORS (Active) [BSO] SSNVS (Active) [BSO] WAGE REPORTING (Active)
22CHQY85	EIN	040560041	[BSO] VIEW WAGE REPORT NAME/SSN ERRORS (Active) [BSO] SSNVS (Active) [BSO] WAGE REPORTING (Active)
232YQ644	EIN	040290141	[BSO] VIEW WAGE REPORT NAME/SSN ERRORS (Active) [BSO] SSNVS (Active) [BSO] WAGE REPORTING (Active)
23D4279F	EIN	530090862	[BSO] WAGE REPORTING (Active)
24D728FH	EIN	020060041	[BSO] VIEW WAGE REPORT NAME/SSN ERRORS (Active) [BSO] SSNVS (Active) [BSO] WAGE REPORTING (Active)
24F26GFF	EIN	349980000	[BSO] VIEW WAGE REPORT NAME/SSN ERRORS (Active) [BSO] SSNVS (Active) [BSO] WAGE REPORTING (Active) [BSO] SSNVS (Deactivated)
24Q695Y5	EIN	359990000	[BSO] VIEW WAGE REPORT NAME/SSN ERRORS (Active) [BSO] SSNVS (Active) [BSO] WAGE REPORTING (Active)
257CDD6	EIN	218980141	[BSO] VIEW WAGE REPORT NAME/SSN ERRORS (Active)

One user found or selecting a user id link above



Integrated Registration Services **Customer Support Application**

Name: JOHN PUBLIC SSN: 999011234 User ID: 9K8278TG DOB: 01/01/1979 EIN: 020000000

[Help](#) CS003

[CSA Home](#)

User Information

- [Service Status](#)
- [Select Suite](#)
- [Add/Update Employer Information](#)
- [Report of Contact](#)
- [User History](#)
- [Block](#)
- [Unblock](#)
- [Exclusive Special Services](#)

IRESCSA

User Information for JOHN PUBLIC

User ID Status: ACTIVE
User ID Issue Date: 04/02/2009
Password Issue Date: 04/02/2009
Password Expiration Date: 07/01/2009

Confirm / update information below with user :

*** indicates mandatory field.**

* First Name:

Middle Name:

* Last Name:

Suffix:

* Date of Birth:

* Address Line 1:

Address Line 2:

* City:

* State Abbreviation (for US)/Province:

* Zip/Postal Code: Zip Extension:


* Country:

* Phone: Ext:

Fax:

* Email:

Add new user - phone registration

Integrated Registration Services Customer Support Application

SSN: 999011234[Help](#) CS004

CSA HomeIRESCSA

▶ New User InformationNew User Information

* indicates mandatory field.

* First Name:

Middle Name:

* Last Name:

Suffix:

* Date of Birth:

* Address Line 1:

Address Line 2:

* City:

* State Abbreviation (for US)/Province:

* Zip/Postal Code: Zip Extension:

* Country:


* Phone: Ext:

Fax:

* Email:

Statement	Yes	No
Do you understand that the Social Security Administration will validate the information you provide against the information in our files?	<input type="radio"/>	<input checked="" type="radio"/>
Do you understand that you may be subject to civil or criminal penalties if you submit fraudulent information?	<input type="radio"/>	<input checked="" type="radio"/>
Do you understand that you are responsible for all actions taken using your User ID?	<input type="radio"/>	<input checked="" type="radio"/>

New user NUMI failed

**Integrated Registration Services** **Customer Support Application**
Name: JOHN PUBLIC SSN: 999041234 DOB: 01/01/1979 [Help](#) CS004

[CSA Home](#) IRESCSA [Help](#) CS004

New User Information

- Numi Failed

* indicates mandatory field.

* First Name:

Middle Name:

* Last Name:

Suffix:

* Date of Birth:

* Address Line 1:

Address Line 2:

* City:

* State Abbreviation (for US)/Province:

* Zip/Postal Code: Zip Extension:

* Country:


* Phone: Ext:

Fax:

* Email:

Statement	Yes	No
Do you understand that the Social Security Administration will validate the information you provide against the information in our files?	<input checked="" type="radio"/>	<input type="radio"/>
Do you understand that you may be subject to civil or criminal penalties if you submit fraudulent information?	<input checked="" type="radio"/>	<input type="radio"/>
Do you understand that you are responsible for all actions taken using your User ID?	<input checked="" type="radio"/>	<input type="radio"/>

Add employer information

 Integrated Registration Services **Customer Support Application**

Name: JOHN PUBLIC SSN: 000000000 User ID: 9K3278TG DOB: 01/01/1979 [Help](#) CS006

[CSA Home](#)
[User Information](#)
▶ Add/Update Employer Information
[Add Services](#)
[Report of Contact](#)

Employer Information

Select one of the following. Requestor is:

- An employee of a company that has an EIN.
- A Household Employer and has an EIN.
- Self-Employed and has an EIN.
- Self-Employed and DOES NOT have an EIN.
- Working and residing outside the U.S. and has an EIN, but does not have an SSN.
- A Volunteer for a Company/Organization that has an EIN.
- Internet Representative Payee (IRPA) Individual User.

Enter the following about the employer.

*** indicates mandatory field.**

EIN:

*** Company/Organization Name or Business Name:**

*** Do you understand that you and/or your company may be banned from use of Online Services if the SSA determines or even suspects there has been misuse of the services?**

Yes No

Select Suite

Integrated Registration Services Customer Support Application

Name: JOHN PUBLIC SSN: 999011234 User ID: 9K2Z78TG DOB: 01/01/1979 EIN: 020000000

CSA Home
User Information
▶ Select Suite
Report of Contact
Service Status

IRESCSA [Help](#) CS024

Select Suite

Appointed Representative Suite

Register individual as an Appointed Representative. Service requests must be completed by the individual through the online Appointed Representative Suite.

Next

In person proofing - record information

Integrated Registration Services Customer Support Application

Name: JOHN PUBLIC SSN: 999011234 User ID: YK2YXSSX DOB: 05/03/1970 EIN: 020000000

CSA Home
User Information
▶ Record ID Information

IRESCSA [Help](#) CS035

Record ID Information

* indicates mandatory field.

* Type of ID: U.S. Driver's License

* Complete ID #: MD12345

* State: MD

Continue

Print activation code for efolder

The screenshot shows the 'Customer Support Application' interface. The top navigation bar includes the 'Integrated Registration Services' logo and the title 'Customer Support Application'. Below this, a dark blue bar contains user information: Name: JOHN PUBLIC, SSN: 999011234, User ID: YK2YXSSX, DOB: 05/03/1970, and EIN: 020000000. A 'Help CS036' link is visible in the top right. The left sidebar has a menu with 'CSA Home', 'User Information', and 'Print Activation Code for eFolder' (which is highlighted). The main content area is titled 'IRESCSA Print Activation Code for eFolder'. A yellow message box states: 'Access Claimant's Electronic Folder role has been added successfully. Select the **Print Activation Code** button to print the Access Claimant's Electronic Folder activation code.' A 'Print Activation Code' button is centered below the message.

View activation code for efolder

The screenshot shows the 'Customer Support Application' interface. The top navigation bar includes the 'Integrated Registration Services' logo and the title 'Customer Support Application'. Below this, a dark blue bar contains user information: Name: JOHN PUBLIC, SSN: 999011234, User ID: YK2YXSSX, DOB: 05/03/1970, and EIN: 020000000. A 'Help CS036' link is visible in the top right. The left sidebar has a menu with 'CSA Home', 'User Information', and 'View Activation Code for eFolder' (which is highlighted). The main content area is titled 'IRESCSA View Activation Code for eFolder'. A yellow message box states: 'The Electronic Folder Activation Code is **JBP9D2QB**. Select the **Print Activation Code** button to print the Access Claimant's Electronic Folder activation code.' A 'Print Activation Code' button is centered below the message.

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