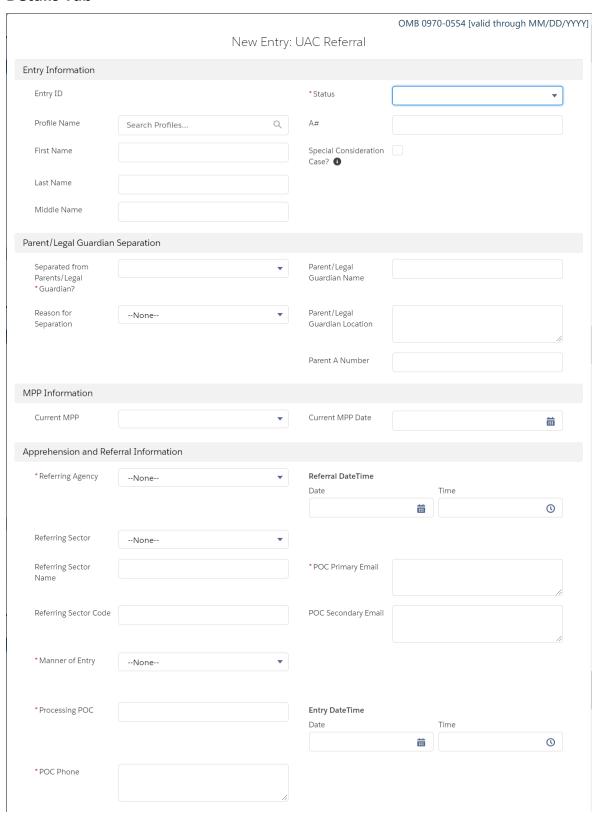
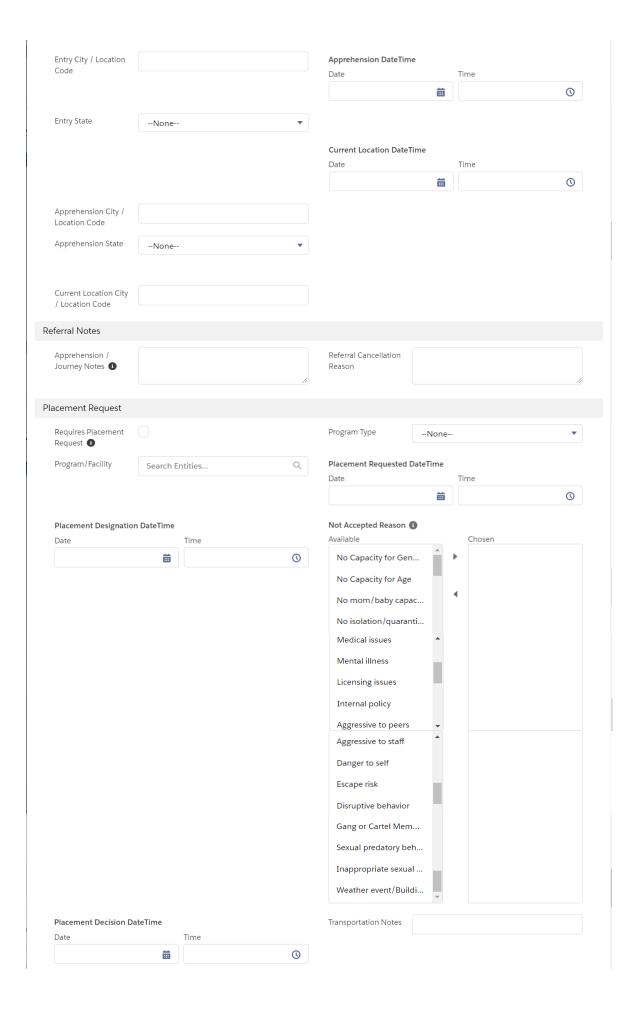
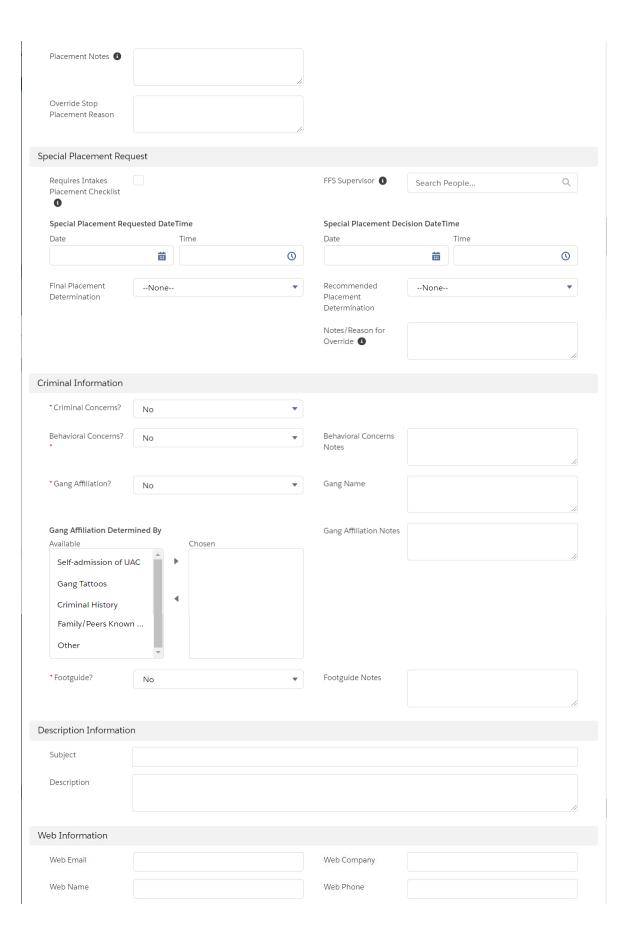
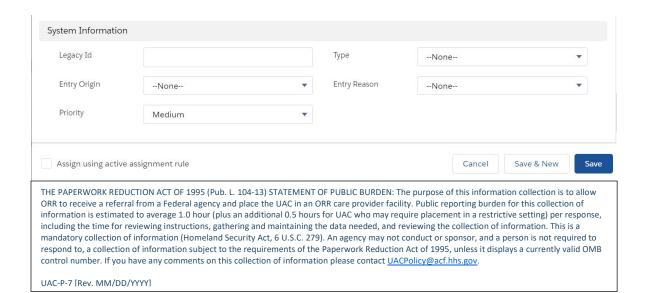
## **UAC Referral (Form P-7)**

#### **Details Tab**

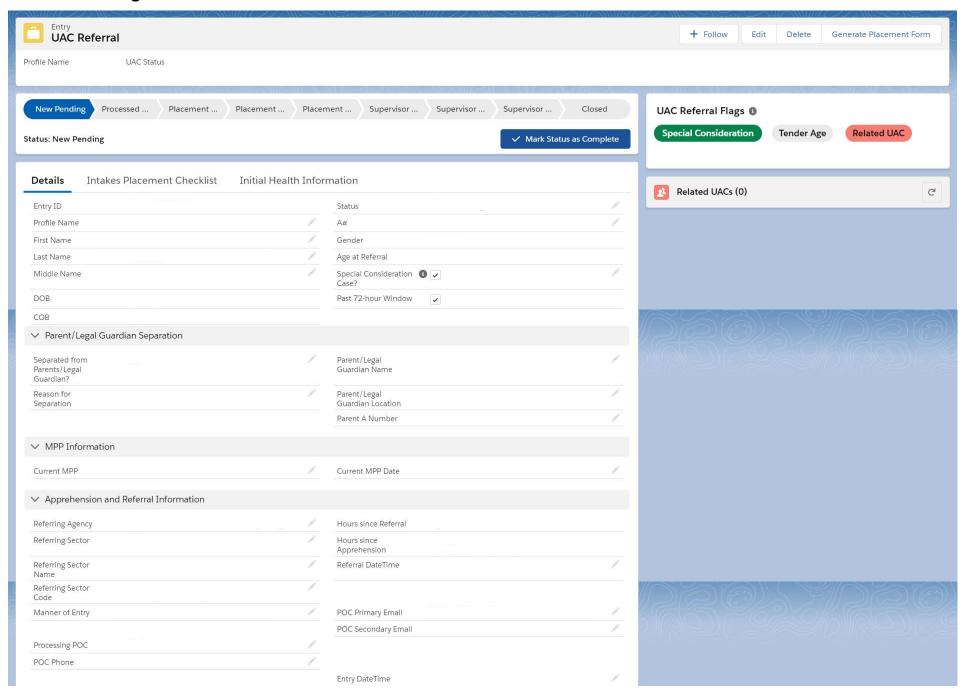




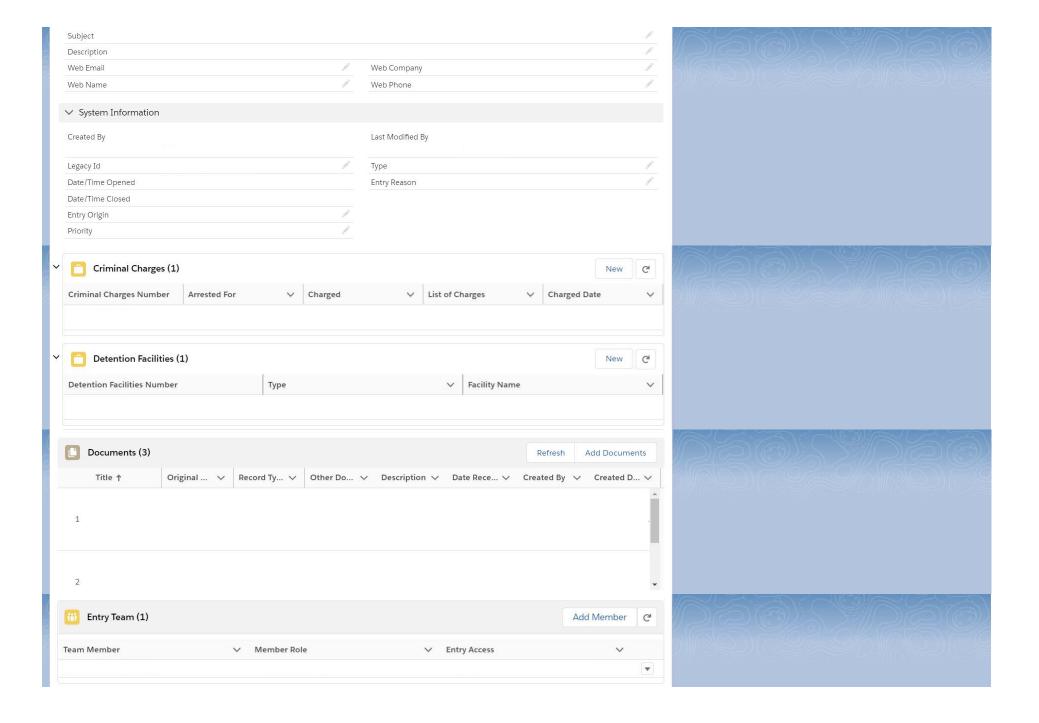




## **UAC Referral Page – Details Tab**



Entry City / Location Code			
Entry State			
		Apprehension DateTime	
Apprehension City / Location Code			
Apprehension State	ado"	Current Location DateTime	
Current Location City / Location Code			
✓ Referral Notes			(D) (A) (A) (B) (B) (B) (B) (B) (B) (B) (B) (B) (B
Apprehension / Journey Notes	- ?	Referral Cancellation Reason	
✓ Placement Request			
Requires Placement  Request	1	Placement Match	
Related UAC		Related UACs Placed Together	
Program/Facility	1	Program Type	
Placement Designation DateTime	1	Placement Requested DateTime	
Placement Decision DateTime	1	Not Accepted Reason ①	
Placement Notes	1	Transportation Notes	
Override Stop Placement Reason	1		
✓ Special Placement Request			
Requires Intakes Placement Checklist	1	FFS Supervisor ①	
Special Placement Requested DateTime	- /	Special Placement Decision DateTime	
Final Placement Determination		Recommended Placement Determination	
		Notes/Reason for Override	
✓ Criminal Information			
Criminal Concerns?	- /		
Behavioral Concerns?	-	Behavioral Concerns Notes	
Gang Affiliation?	1	Gang Name	
Gang Affiliation Determined By	1	Gang Affiliation Notes	
Footguide?	1	Footguide Notes	

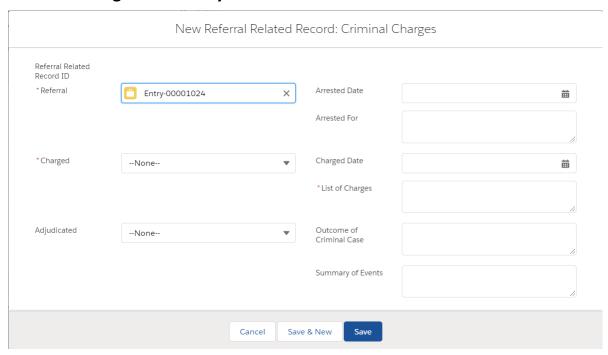


Entry Histo	ory (6+)				
Date	Field	User	Original Value	New Value	
		View All			

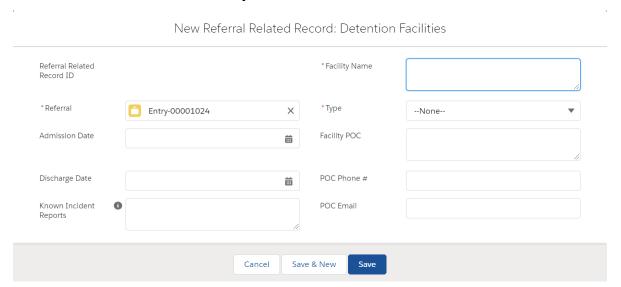
#### OMB 0970-0554 [valid through MM/DD/YYYY]

UAC-P-7 [Rev. MM/DD/YYYY]

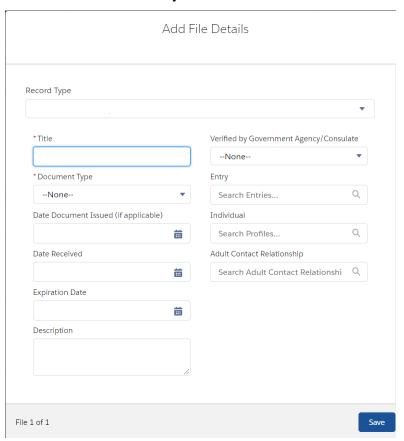
## **Criminal Charges Data Entry Window**



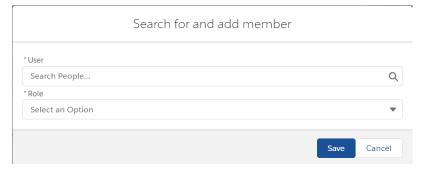
## **Detention Facilities Data Entry Window**



## **Documents Data Entry Window**

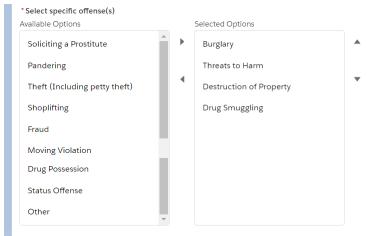


## **Entry Team Data Entry Window**



## **Intakes Placement Checklist Tab**

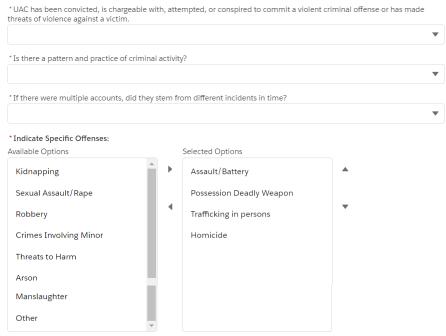
Details <u>Intakes Placement Checkl</u> Initial Health Information
Intakes Placement Checklist
Section B: Staff Secure Criteria  1: Escape Risk  UAC requires close supervision, but does not require placement in a secure provider facility.
*Referral indicates that UAC has attempted to escape or expressed intent to escape from detention or government custody.
* UAC was previously in ORR care and has SIR(s) for attempting to escape or expressing intent to escape from ORR custody.
* UAC has immigration history that includes: 1) a final order of removal 2) prior breach of bond 3) failure to appear before DHS or the immigration court 4) previous repatriation to homecountry.
·
2: Conduct in ORR Custody  UAC has been unacceptably disruptive in ORR custody and requires a staff secure setting. Previous SIRs or other internal ORR documents indicating unacceptab disruptive behavior must be submitted in support of this finding.
*UAC was previously in ORR care and ORR records indicate the UAC committed, or made credible threats, to commit a violent or malicious act while in ORR custody.
· ·
3: Gang Affiliation Attach referring agency's basis for determining gang affiliation if not in the UAC Portal.
*Referral indicates that referring agency has identified the UAC as affiliated with a gang based on admissions by the UAC or UAC displays gang affiliation.
*Referring agency suspects the UAC is affiliated with a gang. Basis for suspicion must be included in referral notes. If the UAC was previously in ORR custody and released to a sponsor; and re-referred to ORR custody only because of the UAC's alleged gang ties, DHS must submit a copy of the Saravia order with the new referral.
▼
*UAC was previously in ORR care and ORR records indicate UAC is affiliated with a gang.
•
4: Criminal History Criminal History meets the minimum requirements for placement in a staff secure facility if it 1) involved multiple incidents of the same incident (showing a pattern or practice of criminal behavior) or 2) involved different incidents of separate offenses.
*The UAC has been charged with or convicted of a crime or has been adjudicated delinquent; or is subject to delinquency proceedings or other criminal proceedings.
<b>▼</b>
*The referral indicates that the UAC has committed a crime or delinquent act that they are chargeable for. Chargeable means that there is probable cause (based on a law enforcement officer's judgement) that the UAC committed the specified offense.
•
*UAC has been convicted or is chargeable with a non-violent criminal offense.
* Is there a pattern and practice of criminal activity?
•
* If there were multiple accounts, did they stem from different incidents in time?
<b>▼</b>



#### Section C: Secure Criteria

#### 1: Criminal History

Criminal history or behavior meets the minimum requirements for placement into secure care if it: 1) involved an element of violence from the action, threat, or harassment, 2) involved multiple incidents of the same offense (showing a pattern or practice of criminal activity, or 3) involved different incidents of separate offenses. Criminal history not falling into one of these three categories does not meet the "dangerousness" requirement for placement in a secure facility, but may justify placement in a staff secure facility.



#### 2: Conduct in ORR Custody

UAC conduct in ORR custody indicates dangerousness may justify placement in a secure facility. Previous SIRs or other internal ORR documents indicating dangerousness must be submitted in support of this finding. For example, a UAC may have committed a violent or malicious act while in ORR custody. A violent act can include destruction of another's property or use of physical force against a person. A malicious act must be part of a pattern of acts with the intention to do harm and is not an isolated offense in this context.

\*UAC was previously in ORR care and ORR records indicate the UAC committed, or made credible threats to commit, a violent or malicious act while in ORR custody.

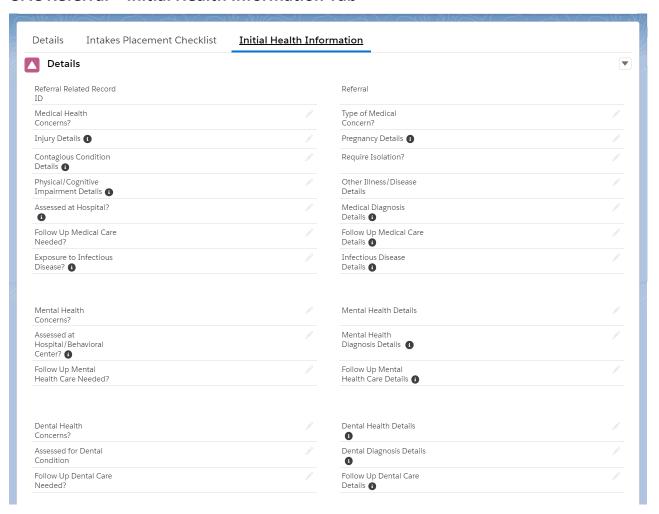
#### 3: Sexual Predation

Any positive indication or history of sexual predatory behavior or engaging in inappropriate sexual behavior meets the minimum requirement for placement into a therapeutic or secure facility. Sexual predatory behavior refers to a UAC with 1) a history of sexual assault or sexual harassment, 2) that is part of a pattern of behavior with the goal of committing a sexually based crime, and 2) that is based on a mental disorder or impulse. ORR may consider case history (e.g., law enforcement or court records, ORR custodial documents, such as SIRs, and/or self-disclosures related to the UAC's history to determine whether their conduct is predatory in nature.

* Referral indicates the referring agency has evidence that the UAC has a history of or displays sexual prengaged in inappropriate sexual behavior.	edatory behavior or
	▼
*UAC was previously in ORR care and ORR records indicate the UAC has sexual predatory behavior or einappropriate sexual behavior.	engaged in

3: Sexual Predation  Any positive indication or history of sexual predatory behavior or engaging in inappropriate sexual behavior meets the minimum requirement for placement into a therapeutic or secure facility. Sexual predatory behavior refers to a UAC with 1) a history of sexual assault or sexual harassment, 2) that is part of a pattern of behavior with the goal of committing a sexually based crime, and 2) that is based on a mental disorder or impulse. ORR may consider case history (e.g., law enforcement or court records, ORR custodial documents, such as SIRs, and/or self-disclosures related to the UAC's history to determine whether their conduct is predatory in nature.
*Referral indicates the referring agency has evidence that the UAC has a history of or displays sexual predatory behavior or engaged in inappropriate sexual behavior.
▼
*UAC was previously in ORR care and ORR records indicate the UAC has sexual predatory behavior or engaged in inappropriate sexual behavior.
•
Complete Once you click "Finish", your Intakes Placement Checklist will have been completed. Click "Generate Placement Form" on your Referral to generate a PDF version.
Finish
OMB 0970-0554 [valid through MM/DD/YYYY]
THE PAPERWORK REDUCTION ACT OF 1995 (Pub. L. 104-13) STATEMENT OF PUBLIC BURDEN: The purpose of this information collection is to allow ORR to receive a referral from a Federal agency and place the UAC in an ORR care provider facility. Public reporting burden for this collection of information is estimated to average 1.0 hour (plus an additional 0.5 hours for UAC who may require placement in a restrictive setting) per response, including the time for reviewing instructions, gathering and maintaining the data needed, and reviewing the collection of information. This is a mandatory collection of information (Homeland Security Act, 6 U.S.C. 279). An agency may not conduct or sponsor, and a person is not required to respond to, a collection of information subject to the requirements of the Paperwork Reduction Act of 1995, unless it displays a currently valid OMB control number. If you have any comments on this collection of information please contact <a href="UACPolicy@acf.hhs.gov">UACPolicy@acf.hhs.gov</a> .
UAC-P-7 [Rev. MM/DD/YYYY]

## **UAC Referral – Initial Health Information Tab**



Known TB Tests and Health Condition 🕦		
Prescribed Medication?	Medication Details 1	
Cleared for Air Travel?	Cleared for Ground Travel? 1	

#### OMB 0970-0554 [valid through MM/DD/YYYY]

THE PAPERWORK REDUCTION ACT OF 1995 (Pub. L. 104-13) STATEMENT OF PUBLIC BURDEN: The purpose of this information collection is to allow ORR to receive a referral from a Federal agency and place the UAC in an ORR care provider facility. Public reporting burden for this collection of information is estimated to average 1.0 hour (plus an additional 0.5 hours for UAC who may require placement in a restrictive setting) per response, including the time for reviewing instructions, gathering and maintaining the data needed, and reviewing the collection of information. This is a mandatory collection of information (Homeland Security Act, 6 U.S.C. 279). An agency may not conduct or sponsor, and a person is not required to respond to, a collection of information subject to the requirements of the Paperwork Reduction Act of 1995, unless it displays a currently valid OMB control number. If you have any comments on this collection of information please contact <a href="UACPolicy@acf.hhs.gov">UACPolicy@acf.hhs.gov</a>.

UAC-P-7 [Rev. MM/DD/YYYY]

## Intakes Placement Checklist - System-Generated PDF



OMB 0970-0554 [valid through MM/DD/20YY]

# Administration for Children & Families Office of Refugee Resettlement

## Intakes PlacementChecklist

Section A: UAC Information				
UAC Name [last, first]  A# [no spaces]  Date of Birth  Age  Was the UAC previously in ORR custody? Yes No	Date of Referral Gender Country of Origin			
Section B: Staff Se	cure Criteria			
Escape Risk  UAC requires close supervision, but does not require placement in a sec	ure provider facility.			
a. Referral indicates that the UAC has attempted to escape from d	etention or government	custody.	⊙Yes CN	10
b. UAC was previously in ORR custody and an SIR(s) for attempting to escape or making plans to escape.				<b>10</b>
c. UAC has immigration history that includes:				
2. Conduct in ORR Custody  UAC has been unacceptable disruptive in ORR custody and requires a staff indicating unacceptably disruptive behavior must be submitted in support	The state of the s	SIRs or other internal (	DRR documents	
UAC was previously in ORR care and ORR records indicate the UA commit, a violent or malicious act while in ORR custody.	C committed, or made c	redible threats to	•Yes ON	<b>1</b> 0
3. Gang Affiliation Attach referring agency's basis for determining gang affiliation if not in	the UAC Portal.			
Referral indicates the referring agency has identified the UAC as a the UAC or UAC displays gang affiliation.	affiliatedwithagangbas	edonadmissionsby	○Yes ⓒ N	ИO

THE PAPERWORK REDUCTION ACT OF 1995 (Pub. L. 104-13) STATEMENT OF PUBLIC BURDEN: The purpose of this information collection is to determine whether an initial placement into a restrictive setting is in the best interest of the unaccompanied alien child. Public reporting burden for this collection of information is estimated to average 0.05 hours per response, including the time for reviewing instructions, gathering and maintaining the data needed, and reviewing the collection of information. This is a mandatory collection of information (6 U.S.C. 279 and 8 U.S.C. 1232). An agencymay not conductor sponsor, and a person is not required to respond to, a collection of information subject to the requirements of the Paperwork Reduction Act of 1995, unless it displays a currently valid OMB control number. If you have any comments on this collection of information please contact UACPolicy@acf.hhs.gov.

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## Intakes Placement Checklist Office of Refugee Resettlement

b.	b. Referring agency suspects the UAC is affiliated with a gang.				
	Basis for suspicion must be included in referral notes. If the UAC was previously in ORR custody and released to a sponsor and re-referred to ORR solely because of the UAC's alleged gang ties, DHS must submit a copy of the Saravia order with the new referral.				
C.	UAC was previously in ORR care and ORR records indicate the UAC is affiliated with a gang.	OYes <b>®</b> No			
4.	Criminal History				
	ninal history meets the minimum requirements for placement in a staff secure facility if it 1) involved multiple inciden dent (showing a pattern or practice of criminal behavior) or 2) involved different incidents of separate offenses.	ts of the same			
a.	$The UAC \ has been charged with or convicted of a crime or has been adjudicated delinquent; or is subject to delinquency proceedings or other criminal proceedings.\\$	●Yes ○No			
b.	The referral indicates that the UAC has committed a crime or delinquent act that they are chargeable for.	<b>⊙</b> Yes ○No			
	Chargeable means that there is probable cause (based on a law enforcement officer's judgement) that the UAC committed the specified offense.				
C.	UAChas been convicted or is chargeable with a non-violent criminal offense. If yes,	CYes <b>®</b> No			
	Is there a pattern and practice of criminal activity?	OYes ONo			
	If there were multiple accounts, did they stem from different incidents in time?	OYes ONo			
	Select specific offense(s):				
	☐ Burglary/breaking and entering ☐ Pandering				
	☐ Destruction of property/vandalism ☐ Theft (including petty theft)				
	☐ Drug Smuggling ☐ Shoplifting				
	☐ Possession of drugs with intent to ☐ Moving violation (DUI/DWI,				
	distribute speeding, running a stop sign)				
	Fraud (identity theft, possession or use of fraudulent documents, grifting, forgery)  Threatsor behavior intended to physically harm, harass, or intimidate another individual (bullying, threats while in government custody)  Status offense (a crime only a minor could commit, such as possession of alcohol by a minor, curfew violation, truancy  Other, specify:				

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## Intakes Placement Checklist Office of Refugee Resettlement

## Section C: Secure Criteria

UAC are not placed in a secure facility absent a determination that the child poses a danger to self, others, or has been charged with having committed a criminal offense. In assessing danger, ORR considers criminal history, gang affiliation that requires further assessment, and/or sexual predatory behavior/inappropriate sexual behavior. ORR considers certain criminal history as evidence of danger as provided below.

1. Criminal History  Criminal history or behavior meets the minimum requirements for placement into secure care if it: 1) involved an element the action, threat, or harassment, 2) involved multiple incidents of the same offense (showing a pattern or practice of criminal history not falling into one of these three categories does not undergrousness" requirement for placement in a secure facility, but may justify placement in a staff secure facility.	iminal activity, or 3)			
a. UAC has been convicted, is chargeable with, attempted, or conspired to commit a violent criminal offense or has made threats of violence against a victim.				
Is there a pattern and practice of criminal activity?	CYes CNo			
If there were multiple accounts, did they stem from different incidents in time?	CYes CNo			
Select specific offense(s):				
Assault/battery Arson	1			
☐ Kidnapping ☐ Robbery				
Sexual assault/rape Manslaughter				
☐ Threatsofbehaviorintendedtophysically harm, harass or intimidate another individual (bullying, threats while in government custody) ☐ Crimes involving a minor victim (child molestation, child abuse, possession or distribution of child pornography, statutory rape)				
☐ Homicide/vehicular homicide ☐ Other, specify:				
<ul> <li>☐ Possession of a deadly weapon (including use of a vehicle as a weapon</li> <li>☐ Trafficking in persons</li> </ul>				
2. Conduct in ORR Custody  UAC conduct in ORR custody indicates dangerousness may justify placement in a secure facility. Previous SIRs or other internal ORR documents indicating dangerousness must be submitted in support of this finding. For example, a UAC may have committed a violent of malicious act while in ORR custody. A violent act can include destruction of another's property or use of physical force against a person. A malicious act must be part of a pattern of acts with the intention to do harm and is not an isolated offense in this context.				
UAC was previously in ORR care and ORR records indicate the UAC committed, or made credible threats to commit, a violent or malicious act while in ORR custody.	OYes ●No			

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## Intakes Placement Checklist Office of Refugee Resettlement

3. Sexual Predation  Any positive indication or history of sexual predatory behavior or engaging in inappropriate sexual behavior meets the minimum requirement for placement into a therapeutic or secure facility. Sexual predatory behavior refers to a UAC with 1) a history of sexual assault or sexual harassment, 2) that is part of a pattern of behavior with the goal of committing a sexually based crime, and 2) that is based on a mental disorder or impulse. ORR may consider case history (e.g., law enforcement or court records, ORR custodial documents, such as SIRs, and/or self-disclosures related to the UAC's history to determine whether their conduct is predatory in nature.					
a.	Referral indicates that the referring agency has evidence that the UAC has a history of or displays sexual predatory behavior or engaged in inappropriate sexual behavior.	○Yes	⊙ 20		
b.	O. UAC was previously in ORR care and ORR records indicate the UAC has sexual predatory behavior or engaged in inappropriate sexual behavior.				
	Section D: Placement Determination				

Section D: Placement Determination					
RECOMMEND	DED PLACEMENT				
O Shelter	○ Therapeutic	C Transitional Foster Care			
○ Secure	<ul><li>Staff Secure</li></ul>	Residential Treatment Center			
IntakesStaff	Name	Date			
FFSDecision		FFSName Date			
Reason for	Override (if applicab	le)			
n/a					
FINAL PLAC	EMENT DETERMINA	TION			
○ Shelter	○ Therapeutic	○ Transitional Foster Care			
○ Secure	<ul><li>Staff Secure</li></ul>	○ Residential Treatment Center			
Designated Placement					

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