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**APRIL 5, 2021 SPECIAL RULE REPORTING EMAIL**

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**Subject:** PAYROLL SUPPORT PROGRAM (PSP1): Follow-up Required [PSA Application Number]

We are writing regarding [Recipient]'s participation in the Treasury Department's Payroll Support Program (PSP1) under the Coronavirus, Aid, Relief, and Economic Security Act (CARES Act) (PSA-XXXXXXXXXX). **Please provide the information requested below by 11:59 p.m. EDT on April 5, 2021.**

Under Section 412 of the Consolidated Appropriations Act, 2021, if a contractor that participated in PSP1 performs catering functions under direct contract with a passenger air carrier that conducts operations under 14 CFR part 121, then, by April 5, 2021, the contractor must report to Treasury the amount of PSP1 funds that the contractor expended through March 31, 2021. If the contractor has expended less than 100% of the PSP1 funds it received, including the top-off payment, the statute requires Treasury to recover any funds that remain unexpended as of April 30, 2021. Treasury is requiring all PSP1 contractor recipients to provide information to identify the PSP1 participants that are subject to these requirements.

Therefore, please answer the questions below and email your response to [CARESActCompliance@treasury.gov](mailto:CARESActCompliance@treasury.gov) by **11:59 p.m. EDT on April 5, 2021**

Your response should include the following information:

- (1) Does [Recipient] or any of its Affiliates that participated in PSP1 perform catering functions under direct contract with a passenger air carrier that conducts operations under 14 CFR part 121? [Yes/No]**
- (2) If you answered yes to #1, please list the name of each entity (the Recipient and Affiliates) that performs these catering functions.**
- (3) If you answered yes to #1, for each entity in your answer to #2, please list the total PSP1 funding the entity expended through March 31, 2021.**

You MUST attach a signed certification (template attached) to your e-mail response.

For more information regarding the PSP and other Treasury programs, please visit <http://www.treasury.gov/CARES/>.

U.S. Department of the Treasury  
Airline Carriers and Contractors Payroll Support Program  
[CARESActCompliance@treasury.gov](mailto:CARESActCompliance@treasury.gov)