



ARCHITECT - ENGINEER FEE PROPOSAL
Investigative Services / Schematic Design / Other Related Services

The Paperwork Reduction Act of 1995 requires us to notify you that this information collection is in accordance with the clearance requirements of section 3507 of the Paperwork Reduction Act of 1995. We may not conduct or sponsor, and you are not required to respond to, a collection of information unless it displays a valid OMB number. We anticipate that the time expended by all individuals who must complete this form will average 4 hours. This includes the time it will take to read instructions, gather the necessary facts and fill out the form. This form or other agreed upon format, is used by VA Resident Engineers to supervise your work and verify the work progression so that you may be paid.

| | | | | |
|--|--|------------|-----------|-------------------------------------|
| ESTIMATED NUMBER OF CONTRACT DRAWINGS | | | | DATE |
| | | A/E | VA | PROJECT TITLE AND LOCATION |
| ARCHITECTURAL | | | | |
| SITE AND LANDSCAPING | | | | |
| STRUCTURAL AND BORINGS | | | | |
| FIRE PROTECTION | | | | |
| HEATING AND AIR CONDITIONING | | | | |
| PLUMBING | | | | |
| ELECTRICAL | | | | |
| TOTAL NUMBER OF DRAWINGS | | | | NAME OF ARCHITECT / ENGINEER |
| | | | | |

PART I - INVESTIGATIVE SERVICES / SCHEMATIC DESIGN / OTHER RELATED SERVICES

| LINE NO. | A. SALARY COSTS | EMPLOYEE-HOURS | | HOURLY SALARIES | COSTS | |
|-------------------------------|---|----------------|----|-----------------|-------|-----------------|
| | | A/E | VA | | A/E | VA |
| ARCHITECTURAL | | | | | | |
| 1A | Senior Project Architect | | | | | |
| 1B | Junior Architect | | | | | |
| 1C | Senior Project Interior Designer | | | | | |
| 1D | Junior Interior Designer | | | | | |
| 1E | Specification / Technical Writer | | | | | |
| 1F | Senior Cost Estimator | | | | | |
| 1G | Drafter / CADD Technician | | | | | |
| 1H | Administrative Assistant | | | | | |
| 1I | | | | | | |
| 1J | | | | | | SUBTOTAL |
| SITE AND LANDSCAPING | | | | | | |
| 2A | Senior Project Civil Engineer | | | | | |
| 2B | Junior Civil Engineer | | | | | |
| 2C | Senior Project Landscape Architect | | | | | |
| 2D | Junior Landscape Architect | | | | | |
| 2E | Senior Project Environmental Engineer | | | | | |
| 2F | Junior Environmental Engineer | | | | | |
| 2G | Engineering Technician | | | | | |
| 2H | Specification / Technical Writer | | | | | |
| 2I | Senior Cost Estimator | | | | | |
| 2J | Drafter / CADD Technician | | | | | |
| 2K | Administrative Assistant | | | | | |
| 2L | | | | | | |
| 2M | | | | | | SUBTOTAL |
| STRUCTURAL AND BORINGS | | | | | | |
| 3A | Senior Project Structural Engineer | | | | | |
| 3B | Junior Structural Engineer | | | | | |
| 3C | Senior Project Geotechnical Engineer | | | | | |
| 3D | Junior Geotechnical Engineer | | | | | |
| 3E | Engineering Technician | | | | | |
| 3F | Specification / Technical Writer | | | | | |
| 3G | Senior Cost Estimator | | | | | |
| 3H | Drafter / CADD Technician | | | | | |
| 3I | Administrative Assistant | | | | | |
| 3J | | | | | | |
| 3K | | | | | | SUBTOTAL |
| FIRE PROTECTION | | | | | | |
| 4A | Senior Project Fire Protection Engineer | | | | | |
| 4B | Junior Fire Protection Engineer | | | | | |
| 4C | Engineering Technician | | | | | |
| 4D | Specification / Technical Writer | | | | | |
| 4E | Senior Cost Estimator | | | | | |
| 4F | Drafter / CADD Technician | | | | | |
| 4G | Administrative Assistant | | | | | |
| 4H | | | | | | |
| 4I | | | | | | SUBTOTAL |

| PART I - INVESTIGATIVE SERVICES / SCHEMATIC DESIGN / OTHER RELATED SERVICES (Continued) | | | | | | | | | | |
|---|---|----------|--------------------|-----------------|---------------------------|----------------|-----------------|-----------------|-------|----|
| LINE NO. | A. SALARY COSTS | | | | EMPLOYEE-HOURS | | HOURLY SALARIES | COSTS | | |
| | | | | | A/E | VA | | A/E | VA | |
| HEATING AND AIR CONDITIONING | | | | | | | | | | |
| 5A | Senior Project Mechanical Engineer | | | | | | | | | |
| 5B | Junior Mechanical Engineer | | | | | | | | | |
| 5C | Engineering Technician | | | | | | | | | |
| 5D | Specification / Technical Writer | | | | | | | | | |
| 5E | Senior Cost Estimator | | | | | | | | | |
| 5F | Drafter / CADD Technician | | | | | | | | | |
| 5G | Administrative Assistant | | | | | | | | | |
| 5H | | | | | | | | | | |
| 5I | | | | | | | | | | |
| | | | | | SUBTOTAL | | | | | |
| PLUMBING | | | | | | | | | | |
| 6A | Senior Project Plumbing Engineer | | | | | | | | | |
| 6B | Junior Plumbing Engineer | | | | | | | | | |
| 6C | Engineering Technician | | | | | | | | | |
| 6D | Specification / Technical Writer | | | | | | | | | |
| 6E | Senior Cost Estimator | | | | | | | | | |
| 6F | Drafter / CADD Technician | | | | | | | | | |
| 6G | Administrative Assistant | | | | | | | | | |
| 6H | | | | | | | | | | |
| 6I | | | | | | | | | | |
| | | | | | SUBTOTAL | | | | | |
| ELECTRICAL | | | | | | | | | | |
| 7A | Senior Project Electrical Engineer | | | | | | | | | |
| 7B | Junior Electrical Engineer | | | | | | | | | |
| 7C | Engineering Technician | | | | | | | | | |
| 7D | Specification / Technical Writer | | | | | | | | | |
| 7E | Senior Cost Estimator | | | | | | | | | |
| 7F | Drafter / CADD Technician | | | | | | | | | |
| 7G | Administrative Assistant | | | | | | | | | |
| 7H | | | | | | | | | | |
| 7I | | | | | | | | | | |
| | | | | | SUBTOTAL | | | | | |
| PROJECT MANAGEMENT | | | | | | | | | | |
| 8A | Principal | | | | | | | | | |
| 8B | | | | | | | | | | |
| 8C | | | | | | | | | | |
| 8D | | | | | | | | | | |
| 8E | | | | | | | | | | |
| | | | | | SUBTOTAL | | | | | |
| QA/QC REVIEWS | | | | | | | | | | |
| 9A | Senior Project Architect | | | | | | | | | |
| 9B | Senior Project Civil Engineer | | | | | | | | | |
| 9C | Senior Project Structural Engineer | | | | | | | | | |
| 9D | Senior Project Fire Protection Engineer | | | | | | | | | |
| 9E | Senior Project Mechanical Engineer | | | | | | | | | |
| 9F | Senior Project Plumbing Engineer | | | | | | | | | |
| 9G | Senior Project Electrical Engineer | | | | | | | | | |
| 9H | | | | | | | | | | |
| 9H | | | | | | | | | | |
| | | | | | SUBTOTAL | | | | | |
| 10 | | | | | | | | | | |
| | | | | | TOTAL SALARY COSTS | | | | | |
| B. MISCELLANEOUS SALARY COSTS | | | | | | | | | | |
| LINE NO. | DESIGN STAFF SITE TRIPS | | | EMPLOYEE-DAYS | | EMPLOYEE-HOURS | | HOURLY SALARIES | COSTS | |
| | | NO. DAYS | NO. PERS. REQUIRED | A/E | VA | A/E | VA | | A/E | VA |
| 11A | Project Designer | | | | | | | | | |
| 11B | Junior Designer | | | | | | | | | |
| 11C | Engineering Technician | | | | | | | | | |
| 11D | | | | | | | | | | |
| 11E | | | | | | | | | | |
| 11F | | | | | | | | | | |
| | | | | SUBTOTAL | | | | | | |
| LINE NO. | DESIGN REVIEW TRIPS | | | EMPLOYEE-DAYS | | EMPLOYEE-HOURS | | HOURLY SALARIES | COSTS | |
| | | NO. DAYS | NO. PERS. REQUIRED | A/E | VA | A/E | VA | | A/E | VA |
| 12A | Project Designer | | | | | | | | | |
| 12B | Junior Designer | | | | | | | | | |
| 12C | Engineering Technician | | | | | | | | | |
| 12D | | | | | | | | | | |
| 12E | | | | | | | | | | |
| 12F | | | | | | | | | | |
| | | | | SUBTOTAL | | | | | | |

| B. MISCELLANEOUS SALARY COSTS (Continued) | | | | | | | | | | | | |
|--|---|--------------------|------------------------------------|-----|----------------|-----|-----------------|-----|----------|-------|-------|--|
| [OTHER AUTHORIZED TRIPS] | | | EMPLOYEE-DAYS | | EMPLOYEE-HOURS | | HOURLY SALARIES | | COSTS | | | |
| | NO. DAYS | NO. PERS. REQUIRED | A/E | VA | A/E | VA | | | A/E | VA | | |
| 13A | | | | | | | | | | | | |
| 13B | | | | | | | | | | | | |
| 13C | | | | | | | | | | | | |
| 13D | | | | | | | | | | | | |
| 13E | | | | | | | | | | | | |
| 13F | SUBTOTAL | | | | | | | | | | | |
| 14 | TOTAL MISCELLANEOUS SALARY COSTS | | | | | | | | | | | |
| 15 | TOTAL SALARY COSTS - (Lines 10 + 14) | | | | | | | | | | | |
| 16 | OVERHEAD | | | | % OF LINE 15 | | | | | | | |
| 17 | PROFIT | | | | % | | | | | | | |
| 18 | TOTAL SALARY PROPOSAL - (Lines 15 + 16 + 17) | | | | | | | | | | | |
| C. INCIDENTAL COSTS | | | | | | | | | | | | |
| LINE NO. | DESIGN STAFF SITE TRIPS | | EMP. TRIPS | | TRAVEL COSTS | | EMP. TRIPS | | PER DIEM | | COSTS | |
| | | NO. DAYS | NO. PERS. REQUIRED | A/E | VA | A/E | VA | A/E | VA | A/E | VA | |
| 19A | First | | | | | | | | | | | |
| 19B | Second | | | | | | | | | | | |
| 19C | Third | | | | | | | | | | | |
| 19D | Fourth | | | | | | | | | | | |
| 19E | | | | | | | | | | | | |
| 19F | SUBTOTAL | | | | | | | | | | | |
| | DESIGN REVIEW TRIPS | | EMP. TRIPS | | TRAVEL COSTS | | EMP. TRIPS | | PER DIEM | | COSTS | |
| | | NO. DAYS | NO. PERS. REQUIRED | A/E | VA | A/E | VA | A/E | VA | A/E | VA | |
| 20A | First | | | | | | | | | | | |
| 20B | Second | | | | | | | | | | | |
| 20C | Third | | | | | | | | | | | |
| 20D | Fourth | | | | | | | | | | | |
| 20E | | | | | | | | | | | | |
| 20F | SUBTOTAL | | | | | | | | | | | |
| | [OTHER AUTHORIZED TRIPS] | | EMP. TRIPS | | TRAVEL COSTS | | EMP. TRIPS | | PER DIEM | | COSTS | |
| | | NO. DAYS | NO. PERS. REQUIRED | A/E | VA | A/E | VA | A/E | VA | A/E | VA | |
| 21A | First | | | | | | | | | | | |
| 21B | Second | | | | | | | | | | | |
| 21C | Third | | | | | | | | | | | |
| 21D | Fourth | | | | | | | | | | | |
| 21E | | | | | | | | | | | | |
| 21F | SUBTOTAL | | | | | | | | | | | |
| C. INCIDENTAL COSTS (Continued) | | | | | | | | | | | | |
| SURVEYS / INVESTIGATIONS, as applicable | | | DETAILED DESCRIPTION OF INCIDENTAL | | | | | | | COSTS | | |
| 22A | Site / Topographic Survey | | | | | | | | | | | |
| 22B | Soil Survey / Tests | | | | | | | | | | | |
| 22C | Geotechnical / Subsurface Exploration | | | | | | | | | | | |
| 22D | Test Borings / Test Pits | | | | | | | | | | | |
| 22E | | | | | | | | | | | | |
| 22F | SUBTOTAL | | | | | | | | | | | |
| REPRODUCTION OF REVIEW DOCS, as applicable | | | DETAILED DESCRIPTION OF INCIDENTAL | | | | | | | COSTS | | |
| 23A | SD Drawings | | | | | | | | | | | |
| 23B | SD Specifications | | | | | | | | | | | |
| 23C | SD Cost Estimate | | | | | | | | | | | |
| 23D | Investigative Services Reports / Material | | | | | | | | | | | |
| 23E | | | | | | | | | | | | |
| 23F | SUBTOTAL | | | | | | | | | | | |
| [OTHER INCIDENTALS] | | | DETAILED DESCRIPTION OF INCIDENTAL | | | | | | | COSTS | | |
| 24A | | | | | | | | | | | | |
| 24B | | | | | | | | | | | | |
| 24C | | | | | | | | | | | | |
| 24D | | | | | | | | | | | | |
| 24E | | | | | | | | | | | | |
| 24F | SUBTOTAL | | | | | | | | | | | |
| 25 | TOTAL INCIDENTAL COSTS | | | | | | | | | | | |
| 26 | *TOTAL INVESTIGATIVE SERVICES / SCHEMATIC DESIGN / OTHER RELATED SERVICES COSTS - (Lines 18 + 25) | | | | | | | | | | | |
| NOTES: *The 6% fee limitation does not apply to Investigative Services / Schematic Design or Other Related Services. See VAAR 836.606-71 / VAAM M836.606-73 for further details. *Design Staff Site Trips = trips for site surveying, meeting with COR/End Users to gather data/input, etc. *Design Review Trips = trips for the AE to present deliverables of a particular phase as an on-site meeting *The SOW will dictate how many Design Staff Site Trips & Design Review Trips are anticipated for the design project. The CO, COR and the AE will negotiate final number of trips and disciplines needed for those | | | | | | | | | | | | |
| REMARKS | | | | | | | | | | | | |



ARCHITECT - ENGINEER FEE PROPOSAL
Design Development

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| ESTIMATED NUMBER OF CONTRACT DRAWINGS | | | | DATE |
|---------------------------------------|--|-----|----|------------------------------|
| | | A/E | VA | |
| ARCHITECTURAL | | | | PROJECT TITLE AND LOCATION |
| SITE AND LANDSCAPING | | | | |
| STRUCTURAL AND BORINGS | | | | |
| FIRE PROTECTION | | | | |
| HEATING AND AIR CONDITIONING | | | | |
| PLUMBING | | | | |
| ELECTRICAL | | | | |
| TOTAL NUMBER OF DRAWINGS | | | | NAME OF ARCHITECT / ENGINEER |

PART II - DESIGN DEVELOPMENT

| LINE NO. | A. SALARY COSTS | EMPLOYEE-HOURS | | HOURLY SALARIES | COSTS | |
|-------------------------------|---|----------------|----|-----------------|-------|----|
| | | A/E | VA | | A/E | VA |
| ARCHITECTURAL | | | | | | |
| 1A | Senior Project Architect | | | | | |
| 1B | Junior Architect | | | | | |
| 1C | Senior Project Interior Designer | | | | | |
| 1D | Junior Interior Designer | | | | | |
| 1E | Specification / Technical Writer | | | | | |
| 1F | Senior Cost Estimator | | | | | |
| 1G | Drafter / CADD Technician | | | | | |
| 1H | Administrative Assistant | | | | | |
| 1I | | | | | | |
| 1J | | | | | | |
| | | | | SUBTOTAL | | |
| SITE AND LANDSCAPING | | | | | | |
| 2A | Senior Project Civil Engineer | | | | | |
| 2B | Junior Civil Engineer | | | | | |
| 2C | Senior Project Landscape Architect | | | | | |
| 2D | Junior Landscape Architect | | | | | |
| 2E | Senior Project Environmental Engineer | | | | | |
| 2F | Junior Environmental Engineer | | | | | |
| 2G | Engineering Technician | | | | | |
| 2H | Specification / Technical Writer | | | | | |
| 2I | Senior Cost Estimator | | | | | |
| 2J | Drafter / CADD Technician | | | | | |
| 2K | Administrative Assistant | | | | | |
| 2L | | | | | | |
| 2M | | | | | | |
| | | | | SUBTOTAL | | |
| STRUCTURAL AND BORINGS | | | | | | |
| 3A | Senior Project Structural Engineer | | | | | |
| 3B | Junior Structural Engineer | | | | | |
| 3C | Senior Project Geotechnical Engineer | | | | | |
| 3D | Junior Geotechnical Engineer | | | | | |
| 3E | Engineering Technician | | | | | |
| 3F | Specification / Technical Writer | | | | | |
| 3G | Senior Cost Estimator | | | | | |
| 3H | Drafter / CADD Technician | | | | | |
| 3I | Administrative Assistant | | | | | |
| 3J | | | | | | |
| 3K | | | | | | |
| | | | | SUBTOTAL | | |
| FIRE PROTECTION | | | | | | |
| 4A | Senior Project Fire Protection Engineer | | | | | |
| 4B | Junior Fire Protection Engineer | | | | | |
| 4C | Engineering Technician | | | | | |
| 4D | Specification / Technical Writer | | | | | |
| 4E | Senior Cost Estimator | | | | | |
| 4F | Drafter / CADD Technician | | | | | |
| 4G | Administrative Assistant | | | | | |
| 4H | | | | | | |
| 4I | | | | | | |
| | | | | SUBTOTAL | | |

| PART II - DESIGN DEVELOPMENT (Continued) | | | | | | | | | | |
|--|---|----------|--------------------|---------------------------|----|-----------------|-------|-----------------|-------|----|
| LINE NO. | A. SALARY COSTS | | | EMPLOYEE-HOURS | | HOURLY SALARIES | COSTS | | | |
| | | | | A/E | VA | | A/E | VA | | |
| HEATING AND AIR CONDITIONING | | | | | | | | | | |
| 5A | Senior Project Mechanical Engineer | | | | | | | | | |
| 5B | Junior Mechanical Engineer | | | | | | | | | |
| 5C | Engineering Technician | | | | | | | | | |
| 5D | Specification / Technical Writer | | | | | | | | | |
| 5E | Senior Cost Estimator | | | | | | | | | |
| 5F | Drafter / CADD Technician | | | | | | | | | |
| 5G | Administrative Assistant | | | | | | | | | |
| 5H | | | | | | | | | | |
| 5I | | | | | | | | | | |
| | | | | SUBTOTAL | | | | | | |
| PLUMBING | | | | | | | | | | |
| 6A | Senior Project Plumbing Engineer | | | | | | | | | |
| 6B | Junior Plumbing Engineer | | | | | | | | | |
| 6C | Engineering Technician | | | | | | | | | |
| 6D | Specification / Technical Writer | | | | | | | | | |
| 6E | Senior Cost Estimator | | | | | | | | | |
| 6F | Drafter / CADD Technician | | | | | | | | | |
| 6G | Administrative Assistant | | | | | | | | | |
| 6H | | | | | | | | | | |
| 6I | | | | | | | | | | |
| | | | | SUBTOTAL | | | | | | |
| ELECTRICAL | | | | | | | | | | |
| 7A | Senior Project Electrical Engineer | | | | | | | | | |
| 7B | Junior Electrical Engineer | | | | | | | | | |
| 7C | Engineering Technician | | | | | | | | | |
| 7D | Specification / Technical Writer | | | | | | | | | |
| 7E | Senior Cost Estimator | | | | | | | | | |
| 7F | Drafter / CADD Technician | | | | | | | | | |
| 7G | Administrative Assistant | | | | | | | | | |
| 7H | | | | | | | | | | |
| 7I | | | | | | | | | | |
| | | | | SUBTOTAL | | | | | | |
| PROJECT MANAGEMENT | | | | | | | | | | |
| 8A | Principal | | | | | | | | | |
| 8B | | | | | | | | | | |
| 8C | | | | | | | | | | |
| 8D | | | | | | | | | | |
| 8E | | | | | | | | | | |
| | | | | SUBTOTAL | | | | | | |
| QA/QC REVIEWS | | | | | | | | | | |
| 9A | Senior Project Architect | | | | | | | | | |
| 9B | Senior Project Civil Engineer | | | | | | | | | |
| 9C | Senior Project Structural Engineer | | | | | | | | | |
| 9D | Senior Project Fire Protection Engineer | | | | | | | | | |
| 9E | Senior Project Mechanical Engineer | | | | | | | | | |
| 9F | Senior Project Plumbing Engineer | | | | | | | | | |
| 9G | Senior Project Electrical Engineer | | | | | | | | | |
| 9H | | | | | | | | | | |
| 9I | | | | | | | | | | |
| | | | | SUBTOTAL | | | | | | |
| 10 | | | | | | | | | | |
| | | | | TOTAL SALARY COSTS | | | | | | |
| B. MISCELLANEOUS SALARY COSTS | | | | | | | | | | |
| LINE NO. | DESIGN STAFF SITE TRIPS | | | EMPLOYEE-DAYS | | EMPLOYEE-HOURS | | HOURLY SALARIES | COSTS | |
| | | NO. DAYS | NO. PERS. REQUIRED | A/E | VA | A/E | VA | | A/E | VA |
| 11A | Project Designer | | | | | | | | | |
| 11B | Junior Designer | | | | | | | | | |
| 11C | Engineering Technician | | | | | | | | | |
| 11D | | | | | | | | | | |
| 11E | | | | | | | | | | |
| 11F | | | | | | | | | | |
| | | | | SUBTOTAL | | | | | | |
| LINE NO. | DESIGN REVIEW TRIPS | | | EMPLOYEE-DAYS | | EMPLOYEE-HOURS | | HOURLY SALARIES | COSTS | |
| | | NO. DAYS | NO. PERS. REQUIRED | A/E | VA | A/E | VA | | A/E | VA |
| 12A | Project Designer | | | | | | | | | |
| 12B | Junior Designer | | | | | | | | | |
| 12C | Engineering Technician | | | | | | | | | |
| 12D | | | | | | | | | | |
| 12E | | | | | | | | | | |
| 12F | | | | | | | | | | |
| | | | | SUBTOTAL | | | | | | |

| B. MISCELLANEOUS SALARY COSTS (Continued) | | | | | | | | | | | | |
|--|---|--------------------|------------------------------------|-----|----------------|-----|-----------------|-----|----------|-----|-------|-----|
| [OTHER AUTHORIZED TRIPS] | | | EMPLOYEE-DAYS | | EMPLOYEE-HOURS | | HOURLY SALARIES | | COSTS | | | |
| | NO. DAYS | NO. PERS. REQUIRED | A/E | VA | A/E | VA | | | A/E | VA | | |
| 13A | | | | | | | | | | | | |
| 13B | | | | | | | | | | | | |
| 13C | | | | | | | | | | | | |
| 13D | | | | | | | | | | | | |
| 13E | | | | | | | | | | | | |
| 13F | SUBTOTAL | | | | | | | | | | | |
| 14 | TOTAL MISCELLANEOUS SALARY COSTS | | | | | | | | | | | |
| 15 | TOTAL SALARY COSTS - (Lines 10 + 14) | | | | | | | | | | | |
| 16 | OVERHEAD | | % OF LINE 15 | | | | | | | | | |
| 17 | PROFIT | | % | | | | | | | | | |
| 18 | TOTAL SALARY PROPOSAL - (Lines 15 + 16 + 17) | | | | | | | | | | | |
| C. INCIDENTAL COSTS | | | | | | | | | | | | |
| LINE NO. | DESIGN STAFF SITE TRIPS | | EMP. TRIPS | | TRAVEL COSTS | | EMP. TRIPS | | PER DIEM | | COSTS | |
| | | NO. DAYS | NO. PERS. REQUIRED | A/E | VA | A/E | VA | A/E | VA | A/E | VA | A/E |
| 19A | First | | | | | | | | | | | |
| 19B | Second | | | | | | | | | | | |
| 19C | Third | | | | | | | | | | | |
| 19D | Fourth | | | | | | | | | | | |
| 19E | | | | | | | | | | | | |
| 19F | SUBTOTAL | | | | | | | | | | | |
| | DESIGN REVIEW TRIPS | | EMP. TRIPS | | TRAVEL COSTS | | EMP. TRIPS | | PER DIEM | | COSTS | |
| | | NO. DAYS | NO. PERS. REQUIRED | A/E | VA | A/E | VA | A/E | VA | A/E | VA | A/E |
| 20A | First | | | | | | | | | | | |
| 20B | Second | | | | | | | | | | | |
| 20C | Third | | | | | | | | | | | |
| 20D | Fourth | | | | | | | | | | | |
| 20E | | | | | | | | | | | | |
| 20F | SUBTOTAL | | | | | | | | | | | |
| [OTHER AUTHORIZED TRIPS] | | | | | | | | | | | | |
| | | | EMP. TRIPS | | TRAVEL COSTS | | EMP. TRIPS | | PER DIEM | | COSTS | |
| | | NO. DAYS | NO. PERS. REQUIRED | A/E | VA | A/E | VA | A/E | VA | A/E | VA | A/E |
| 21A | First | | | | | | | | | | | |
| 21B | Second | | | | | | | | | | | |
| 21C | Third | | | | | | | | | | | |
| 21D | Fourth | | | | | | | | | | | |
| 21E | | | | | | | | | | | | |
| 21F | SUBTOTAL | | | | | | | | | | | |
| C. INCIDENTAL COSTS (Continued) | | | | | | | | | | | | |
| REPRODUCTION OF REVIEW DOCS, as applicable | | | DETAILED DESCRIPTION OF INCIDENTAL | | | | | | COSTS | | | |
| 22A | DD Drawings | | | | | | | | | | | |
| 22B | DD Specifications | | | | | | | | | | | |
| 22C | | | | | | | | | | | | |
| 22D | | | | | | | | | | | | |
| 22E | | | | | | | | | | | | |
| 22F | SUBTOTAL | | | | | | | | | | | |
| RENDERINGS | | | DETAILED DESCRIPTION OF INCIDENTAL | | | | | | COSTS | | | |
| 23A | Exterior Perspective | | | | | | | | | | | |
| 23B | Interior Perspective | | | | | | | | | | | |
| 23C | Site Plan | | | | | | | | | | | |
| 23D | Floor Plan | | | | | | | | | | | |
| 23E | | | | | | | | | | | | |
| 23F | SUBTOTAL | | | | | | | | | | | |
| [OTHER INCIDENTALS] | | | DETAILED DESCRIPTION OF INCIDENTAL | | | | | | COSTS | | | |
| 24A | | | | | | | | | | | | |
| 24B | | | | | | | | | | | | |
| 24C | | | | | | | | | | | | |
| 24D | | | | | | | | | | | | |
| 24E | | | | | | | | | | | | |
| 24F | SUBTOTAL | | | | | | | | | | | |
| 25 | TOTAL INCIDENTAL COSTS | | | | | | | | | | | |
| 26 | *TOTAL DESIGN DEVELOPMENT COSTS - (Lines 18 + 25) | | | | | | | | | | | |

NOTES:
 *The 6% fee limitation applies to Lines 1 - 21. It does not include incidental costs for reproduction, etc. See VAAR 836.606-71 / VAAM M836.606-73 for further details.
 *Design Staff Site Trips = trips for site surveying, meeting with COR/End Users to gather data/input, etc.
 *Design Review Trips = trips for the AE to present deliverables of a particular phase as an on-site meeting
 *The SOW will dictate how many Design Staff Site Trips & Design Review Trips are anticipated for the design project. The CO, COR and the AE will negotiate final number of trips and disciplines needed for those

REMARKS



ARCHITECT - ENGINEER FEE PROPOSAL
Construction Documents

The Paperwork Reduction Act of 1995 requires us to notify you that this information collection is in accordance with the clearance requirements of section 3507 of the Paperwork Reduction Act of 1995. We may not conduct or sponsor, and you are not required to respond to, a collection of information unless it displays a valid OMB number. We anticipate that the time expended by all individuals who must complete this form will average 4 hours. This includes the time it will take to read instructions, gather the necessary facts and fill out the form. This form or other agreed upon format, is used by VA Resident Engineers to supervise your work and verify the work progression so that you may be paid.

| ESTIMATED NUMBER OF CONTRACT DRAWINGS | | | | DATE |
|---------------------------------------|--|-----|----|------------------------------|
| | | A/E | VA | |
| ARCHITECTURAL | | | | PROJECT TITLE AND LOCATION |
| SITE AND LANDSCAPING | | | | |
| STRUCTURAL AND BORINGS | | | | |
| FIRE PROTECTION | | | | |
| HEATING AND AIR CONDITIONING | | | | |
| PLUMBING | | | | |
| ELECTRICAL | | | | |
| | | | | |
| TOTAL NUMBER OF DRAWINGS | | | | NAME OF ARCHITECT / ENGINEER |

PART III - CONSTRUCTION DOCUMENTS

| LINE NO. | A. SALARY COSTS | EMPLOYEE-HOURS | | HOURLY SALARIES | COSTS | |
|-------------------------------|---|----------------|----|-----------------|-------|----|
| | | A/E | VA | | A/E | VA |
| ARCHITECTURAL | | | | | | |
| 1A | Senior Project Architect | | | | | |
| 1B | Junior Architect | | | | | |
| 1C | Senior Project Interior Designer | | | | | |
| 1D | Junior Interior Designer | | | | | |
| 1E | Specification / Technical Writer | | | | | |
| 1F | Senior Cost Estimator | | | | | |
| 1G | Drafter / CADD Technician | | | | | |
| 1H | Administrative Assistant | | | | | |
| 1I | | | | | | |
| 1J | | | | | | |
| | | | | SUBTOTAL | | |
| SITE AND LANDSCAPING | | | | | | |
| 2A | Senior Project Civil Engineer | | | | | |
| 2B | Junior Civil Engineer | | | | | |
| 2C | Senior Project Landscape Architect | | | | | |
| 2D | Junior Landscape Architect | | | | | |
| 2E | Senior Project Environmental Engineer | | | | | |
| 2F | Junior Environmental Engineer | | | | | |
| 2G | Engineering Technician | | | | | |
| 2H | Specification / Technical Writer | | | | | |
| 2I | Senior Cost Estimator | | | | | |
| 2J | Drafter / CADD Technician | | | | | |
| 2K | Administrative Assistant | | | | | |
| 2L | | | | | | |
| 2M | | | | | | |
| | | | | SUBTOTAL | | |
| STRUCTURAL AND BORINGS | | | | | | |
| 3A | Senior Project Structural Engineer | | | | | |
| 3B | Junior Structural Engineer | | | | | |
| 3C | Senior Project Geotechnical Engineer | | | | | |
| 3D | Junior Geotechnical Engineer | | | | | |
| 3E | Engineering Technician | | | | | |
| 3F | Specification / Technical Writer | | | | | |
| 3G | Senior Cost Estimator | | | | | |
| 3H | Drafter / CADD Technician | | | | | |
| 3I | Administrative Assistant | | | | | |
| 3J | | | | | | |
| 3K | | | | | | |
| | | | | SUBTOTAL | | |
| FIRE PROTECTION | | | | | | |
| 4A | Senior Project Fire Protection Engineer | | | | | |
| 4B | Junior Fire Protection Engineer | | | | | |
| 4C | Engineering Technician | | | | | |
| 4D | Specification / Technical Writer | | | | | |
| 4E | Senior Cost Estimator | | | | | |
| 4F | Drafter / CADD Technician | | | | | |
| 4G | Administrative Assistant | | | | | |
| 4H | | | | | | |
| 4I | | | | | | |
| | | | | SUBTOTAL | | |

| PART III - CONSTRUCTION DOCUMENTS (Continued) | | | | | | | | | | |
|---|---|----------|--------------------|-----------------|---------------------------|----------------|-----------------|-----------------|-------|----|
| LINE NO. | A. SALARY COSTS | | | | EMPLOYEE-HOURS | | HOURLY SALARIES | COSTS | | |
| | | | | | A/E | VA | | A/E | VA | |
| HEATING AND AIR CONDITIONING | | | | | | | | | | |
| 5A | Senior Project Mechanical Engineer | | | | | | | | | |
| 5B | Junior Mechanical Engineer | | | | | | | | | |
| 5C | Engineering Technician | | | | | | | | | |
| 5D | Specification / Technical Writer | | | | | | | | | |
| 5E | Senior Cost Estimator | | | | | | | | | |
| 5F | Drafter / CADD Technician | | | | | | | | | |
| 5G | Administrative Assistant | | | | | | | | | |
| 5H | | | | | | | | | | |
| 5I | | | | | SUBTOTAL | | | | | |
| PLUMBING | | | | | | | | | | |
| 6A | Senior Project Plumbing Engineer | | | | | | | | | |
| 6B | Junior Plumbing Engineer | | | | | | | | | |
| 6C | Engineering Technician | | | | | | | | | |
| 6D | Specification / Technical Writer | | | | | | | | | |
| 6E | Senior Cost Estimator | | | | | | | | | |
| 6F | Drafter / CADD Technician | | | | | | | | | |
| 6G | Administrative Assistant | | | | | | | | | |
| 6H | | | | | | | | | | |
| 6I | | | | | SUBTOTAL | | | | | |
| ELECTRICAL | | | | | | | | | | |
| 7A | Senior Project Electrical Engineer | | | | | | | | | |
| 7B | Junior Electrical Engineer | | | | | | | | | |
| 7C | Engineering Technician | | | | | | | | | |
| 7D | Specification / Technical Writer | | | | | | | | | |
| 7E | Senior Cost Estimator | | | | | | | | | |
| 7F | Drafter / CADD Technician | | | | | | | | | |
| 7G | Administrative Assistant | | | | | | | | | |
| 7H | | | | | | | | | | |
| 7I | | | | | SUBTOTAL | | | | | |
| PROJECT MANAGEMENT | | | | | | | | | | |
| 8A | Principal | | | | | | | | | |
| 8B | | | | | | | | | | |
| 8C | | | | | | | | | | |
| 8D | | | | | | | | | | |
| 8E | | | | | SUBTOTAL | | | | | |
| QA/QC REVIEWS | | | | | | | | | | |
| 9A | Senior Project Architect | | | | | | | | | |
| 9B | Senior Project Civil Engineer | | | | | | | | | |
| 9C | Senior Project Structural Engineer | | | | | | | | | |
| 9D | Senior Project Fire Protection Engineer | | | | | | | | | |
| 9E | Senior Project Mechanical Engineer | | | | | | | | | |
| 9F | Senior Project Plumbing Engineer | | | | | | | | | |
| 9G | Senior Project Electrical Engineer | | | | | | | | | |
| 9H | | | | | | | | | | |
| 9I | | | | | SUBTOTAL | | | | | |
| 10 | | | | | TOTAL SALARY COSTS | | | | | |
| B. MISCELLANEOUS SALARY COSTS | | | | | | | | | | |
| LINE NO. | DESIGN STAFF SITE TRIPS | | | EMPLOYEE-DAYS | | EMPLOYEE-HOURS | | HOURLY SALARIES | COSTS | |
| | | NO. DAYS | NO. PERS. REQUIRED | A/E | VA | A/E | VA | | A/E | VA |
| 11A | Project Designer | | | | | | | | | |
| 11B | Junior Designer | | | | | | | | | |
| 11C | Engineering Technician | | | | | | | | | |
| 11D | | | | | | | | | | |
| 11E | | | | | | | | | | |
| 11F | | | | SUBTOTAL | | | | | | |
| | DESIGN REVIEW TRIPS | | | EMPLOYEE-DAYS | | EMPLOYEE-HOURS | | HOURLY SALARIES | COSTS | |
| | | NO. DAYS | NO. PERS. REQUIRED | A/E | VA | A/E | VA | | A/E | VA |
| 12A | Project Designer | | | | | | | | | |
| 12B | Junior Designer | | | | | | | | | |
| 12C | Engineering Technician | | | | | | | | | |
| 12D | | | | | | | | | | |
| 12E | | | | | | | | | | |
| 12F | | | | SUBTOTAL | | | | | | |

| B. MISCELLANEOUS SALARY COSTS (Continued) | | | | | | | | | | | | |
|--|--|--------------------|------------------------------------|----|----------------|----|-----------------|----|----------|----|-------|----|
| [OTHER AUTHORIZED TRIPS] | | | EMPLOYEE-DAYS | | EMPLOYEE-HOURS | | HOURLY SALARIES | | COSTS | | | |
| | NO. DAYS | NO. PERS. REQUIRED | A/E | VA | A/E | VA | A/E | VA | A/E | VA | | |
| 13A | | | | | | | | | | | | |
| 13B | | | | | | | | | | | | |
| 13C | | | | | | | | | | | | |
| 13D | | | | | | | | | | | | |
| 13E | | | | | | | | | | | | |
| 13F | SUBTOTAL | | | | | | | | | | | |
| 14 | TOTAL MISCELLANEOUS SALARY COSTS | | | | | | | | | | | |
| 15 | TOTAL SALARY COSTS - (Lines 10 + 14) | | | | | | | | | | | |
| 16 | OVERHEAD | | | | % OF LINE 15 | | | | | | | |
| 17 | PROFIT | | | | % | | | | | | | |
| 18 | TOTAL SALARY PROPOSAL - (Lines 15 + 16 + 17) | | | | | | | | | | | |
| C. INCIDENTAL COSTS | | | | | | | | | | | | |
| LINE NO. | DESIGN STAFF SITE TRIPS | | EMP. TRIPS | | TRAVEL COSTS | | EMP. TRIPS | | PER DIEM | | COSTS | |
| | NO. DAYS | NO. PERS. REQUIRED | A/E | VA | A/E | VA | A/E | VA | A/E | VA | A/E | VA |
| 19A | First | | | | | | | | | | | |
| 19B | Second | | | | | | | | | | | |
| 19C | Third | | | | | | | | | | | |
| 19D | Fourth | | | | | | | | | | | |
| 19E | | | | | | | | | | | | |
| 19F | SUBTOTAL | | | | | | | | | | | |
| | DESIGN REVIEW TRIPS | | EMP. TRIPS | | TRAVEL COSTS | | EMP. TRIPS | | PER DIEM | | COSTS | |
| | NO. DAYS | NO. PERS. REQUIRED | A/E | VA | A/E | VA | A/E | VA | A/E | VA | A/E | VA |
| 20A | First | | | | | | | | | | | |
| 20B | Second | | | | | | | | | | | |
| 20C | Third | | | | | | | | | | | |
| 20D | Fourth | | | | | | | | | | | |
| 20E | | | | | | | | | | | | |
| 20F | SUBTOTAL | | | | | | | | | | | |
| | [OTHER AUTHORIZED TRIPS] | | EMP. TRIPS | | TRAVEL COSTS | | EMP. TRIPS | | PER DIEM | | COSTS | |
| | NO. DAYS | NO. PERS. REQUIRED | A/E | VA | A/E | VA | A/E | VA | A/E | VA | A/E | VA |
| 21A | First | | | | | | | | | | | |
| 21B | Second | | | | | | | | | | | |
| 21C | Third | | | | | | | | | | | |
| 21D | Fourth | | | | | | | | | | | |
| 21E | | | | | | | | | | | | |
| 21F | SUBTOTAL | | | | | | | | | | | |
| C. INCIDENTAL COSTS (Continued) | | | | | | | | | | | | |
| REPRODUCTION OF REVIEW DOCS, as applicable | | | DETAILED DESCRIPTION OF INCIDENTAL | | | | | | COSTS | | | |
| 22A | CD Drawings | | | | | | | | | | | |
| 22B | CD Specifications | | | | | | | | | | | |
| 22C | CD Cost Estimate | | | | | | | | | | | |
| 22D | | | | | | | | | | | | |
| 22E | | | | | | | | | | | | |
| 22F | SUBTOTAL | | | | | | | | | | | |
| RENDERINGS | | | DETAILED DESCRIPTION OF INCIDENTAL | | | | | | COSTS | | | |
| 23A | Exterior Perspective | | | | | | | | | | | |
| 23B | Interior Perspective | | | | | | | | | | | |
| 23C | Site Plan | | | | | | | | | | | |
| 23D | Floor Plan | | | | | | | | | | | |
| 23E | | | | | | | | | | | | |
| 23F | SUBTOTAL | | | | | | | | | | | |
| [OTHER INCIDENTALS] | | | DETAILED DESCRIPTION OF INCIDENTAL | | | | | | COSTS | | | |
| 24A | | | | | | | | | | | | |
| 24B | | | | | | | | | | | | |
| 24C | | | | | | | | | | | | |
| 24D | | | | | | | | | | | | |
| 24E | | | | | | | | | | | | |
| 24F | SUBTOTAL | | | | | | | | | | | |
| 25 | TOTAL INCIDENTAL COSTS | | | | | | | | | | | |
| 26 | *TOTAL - CONSTRUCTION DOCUMENTS COSTS - (Lines 18 +25) | | | | | | | | | | | |

NOTES:
 *The 6% fee limitation applies to Lines 1 - 21. It does not include incidental costs for reproduction, etc. See VAAR 836.606-71 / VAAM M836.606-73 for further details.
 *Design Staff Site Trips = trips for site surveying, meeting with COR/End Users to gather data/input, etc.
 *Design Review Trips = trips for the AE to present deliverables of a particular phase as an on-site meeting
 *The SOW will dictate how many Design Staff Site Trips & Design Review Trips are anticipated for the design project. The CO, COR and the AE will negotiate final number of trips and disciplines needed for those trips.

| CAPITULATION OF A/E COSTS (WITHOUT CPS/Site Visits) | | | | | | | | | | | | |
|--|--|--|--|--|--|--|--|--|--|--|--|--|
| 27 | PART I: INVESTIGATE SERVICES / SCHEMATIC DESIGN / OTHER RELATED SERVICES | | | | | | | | | | | |
| 28 | PART II: DESIGN DEVELOPMENT | | | | | | | | | | | |
| 29 | PART III: CONSTRUCTION DOCUMENTS | | | | | | | | | | | |
| 30 | TOTAL A/E COST (Lines 27 + 28 + 29) | | | | | | | | | | | |



ARCHITECT - ENGINEER FEE PROPOSAL
Construction Period Services and Site Visits

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| ESTIMATED NUMBER OF AS-BUILT CONTRACT DRAWINGS | | | | DATE |
|--|-----|----|--|------------------------------|
| | A/E | VA | | |
| ARCHITECTURAL | | | | PROJECT TITLE AND LOCATION |
| SITE AND LANDSCAPING | | | | |
| STRUCTURAL AND BORINGS | | | | |
| FIRE PROTECTION | | | | |
| HEATING AND AIR CONDITIONING | | | | |
| PLUMBING | | | | |
| ELECTRICAL | | | | |
| TOTAL NUMBER OF AS-BUILT DRAWINGS | | | | NAME OF ARCHITECT / ENGINEER |


PART IV - CONSTRUCTION PERIOD SERVICES

| LINE NO. | A. SALARY COSTS <i>1) Answering RFIs during Bidding (includes providing answers, amendment supporting docs, etc.) 2) Issuance of "For Construction Documents" 3) Post Award RFI, Submittal and Shop Drawing Reviews 4) Call-In Project Mgs and All Other CPS Related Tasks Outlined in the Contract, excluding Site Visits/As-Built Dwg.</i> | EMPLOYEE-HOURS | | HOURLY SALARIES | COSTS | |
|-------------------------------------|---|----------------|----|-----------------|-------|----|
| | | A/E | VA | | A/E | VA |
| ARCHITECTURAL | | | | | | |
| 1A | Senior Project Architect | | | | | |
| 1B | Junior Architect | | | | | |
| 1C | Senior Project Interior Designer | | | | | |
| 1D | Junior Interior Designer | | | | | |
| 1E | Specification / Technical Writer | | | | | |
| 1F | Senior Cost Estimator | | | | | |
| 1G | Drafter / CADD Technician | | | | | |
| 1H | Administrative Assistant | | | | | |
| 1I | | | | | | |
| 1J | | | | | | |
| | | | | SUBTOTAL | | |
| SITE AND LANDSCAPING | | | | | | |
| 2A | Senior Project Civil Engineer | | | | | |
| 2B | Junior Civil Engineer | | | | | |
| 2C | Senior Project Landscape Architect | | | | | |
| 2D | Junior Landscape Architect | | | | | |
| 2E | Senior Project Environmental Engineer | | | | | |
| 2F | Junior Environmental Engineer | | | | | |
| 2G | Engineering Technician | | | | | |
| 2H | Specification / Technical Writer | | | | | |
| 2I | Senior Cost Estimator | | | | | |
| 2J | Drafter / CADD Technician | | | | | |
| 2K | Administrative Assistant | | | | | |
| 2L | | | | | | |
| 2M | | | | | | |
| | | | | SUBTOTAL | | |
| STRUCTURAL AND BORINGS | | | | | | |
| 3A | Senior Project Structural Engineer | | | | | |
| 3B | Junior Structural Engineer | | | | | |
| 3C | Senior Project Geotechnical Engineer | | | | | |
| 3D | Junior Geotechnical Engineer | | | | | |
| 3E | Engineering Technician | | | | | |
| 3F | Specification / Technical Writer | | | | | |
| 3G | Senior Cost Estimator | | | | | |
| 3H | Drafter / CADD Technician | | | | | |
| 3I | Administrative Assistant | | | | | |
| 3J | | | | | | |
| 3K | | | | | | |
| | | | | SUBTOTAL | | |
| FIRE PROTECTION | | | | | | |
| 4A | Senior Project Fire Protection Engineer | | | | | |
| 4B | Junior Fire Protection Engineer | | | | | |
| 4C | Engineering Technician | | | | | |
| 4D | Specification / Technical Writer | | | | | |
| 4E | Senior Cost Estimator | | | | | |
| 4F | Drafter / CADD Technician | | | | | |
| 4G | Administrative Assistant | | | | | |
| 4H | | | | | | |
| 4I | | | | | | |
| | | | | SUBTOTAL | | |
| HEATING AND AIR CONDITIONING | | | | | | |
| 5A | Senior Project Mechanical Engineer | | | | | |
| 5B | Junior Mechanical Engineer | | | | | |
| 5C | Engineering Technician | | | | | |
| 5D | Specification / Technical Writer | | | | | |
| 5E | Senior Cost Estimator | | | | | |
| 5F | Drafter / CADD Technician | | | | | |
| 5G | Administrative Assistant | | | | | |
| 5H | | | | | | |
| 5I | | | | | | |
| | | | | SUBTOTAL | | |

| PART IV - CONSTRUCTION PERIOD SERVICES (Continued) | | | | | | |
|--|--|-----------------|----|-----------------|-------|----|
| LINE NO. | A. SALARY COSTS <i>1) Answering RFIs during Bidding (includes providing answers, amendment supporting docs, etc.) 2) Issuance of "For Construction Documents" 3) Post Award RFI, Submittal and Shop Drawing Reviews 4) Call-In Project Mtgs and All Other CPS Related Tasks Outlined in the Contract, excluding Site Visits/As-Built Dwg.</i> | EMPLOYEE-HOURS | | HOURLY SALARIES | COSTS | |
| | | A/E | VA | | A/E | VA |
| | | PLUMBING | | | | |
| 6A | Senior Project Plumbing Engineer | | | | | |
| 6B | Junior Plumbing Engineer | | | | | |
| 6C | Engineering Technician | | | | | |
| 6D | Specification / Technical Writer | | | | | |
| 6E | Senior Cost Estimator | | | | | |
| 6F | Drafter / CADD Technician | | | | | |
| 6G | Administrative Assistant | | | | | |
| 6H | | | | | | |
| 6I | | | | | | |
| SUBTOTAL | | | | | | |
| ELECTRICAL | | | | | | |
| 7A | Senior Project Electrical Engineer | | | | | |
| 7B | Junior Electrical Engineer | | | | | |
| 7C | Engineering Technician | | | | | |
| 7D | Specification / Technical Writer | | | | | |
| 7E | Senior Cost Estimator | | | | | |
| 7F | Drafter / CADD Technician | | | | | |
| 7G | Administrative Assistant | | | | | |
| 7H | | | | | | |
| 7I | | | | | | |
| SUBTOTAL | | | | | | |
| [ADDITIONAL LABOR CATEGORY, AS APPLICABLE] | | | | | | |
| 8A | | | | | | |
| 8B | | | | | | |
| 8C | | | | | | |
| 8D | | | | | | |
| SUBTOTAL | | | | | | |
| 9 | TOTAL SALARY COSTS | | | | | |
| LINE NO. | B. RECORD (AS BUILT) DRAWINGS AND SPECIFICATIONS SALARY COSTS | EMPLOYEE-HOURS | | HOURLY SALARIES | COSTS | |
| | | A/E | VA | | A/E | VA |
| ARCHITECTURAL | | | | | | |
| 10A | Senior Project Architect | | | | | |
| 10B | Junior Architect | | | | | |
| 10C | Senior Project Interior Designer | | | | | |
| 10D | Junior Interior Designer | | | | | |
| 10E | Specification / Technical Writer | | | | | |
| 10F | Drafter / CADD Technician | | | | | |
| 10G | | | | | | |
| 10H | | | | | | |
| SUBTOTAL | | | | | | |
| SITE AND LANDSCAPING | | | | | | |
| 11A | Senior Project Civil Engineer | | | | | |
| 11B | Junior Civil Engineer | | | | | |
| 11C | Senior Project Landscape Architect | | | | | |
| 11D | Junior Landscape Architect | | | | | |
| 11E | Senior Project Environmental Engineer | | | | | |
| 11F | Junior Environmental Engineer | | | | | |
| 11G | Specification / Technical Writer | | | | | |
| 11H | Drafter / CADD Technician | | | | | |
| 11I | | | | | | |
| 11J | | | | | | |
| SUBTOTAL | | | | | | |
| STRUCTURAL AND BORINGS | | | | | | |
| 12A | Senior Project Structural Engineer | | | | | |
| 12B | Junior Structural Engineer | | | | | |
| 12C | Senior Project Geotechnical Engineer | | | | | |
| 12D | Junior Geotechnical Engineer | | | | | |
| 12E | Specification / Technical Writer | | | | | |
| 12F | Drafter / CADD Technician | | | | | |
| 12G | | | | | | |
| 12H | | | | | | |
| SUBTOTAL | | | | | | |
| FIRE PROTECTION | | | | | | |
| 13A | Senior Project Fire Protection Engineer | | | | | |
| 13B | Junior Fire Protection Engineer | | | | | |
| 13C | Specification / Technical Writer | | | | | |
| 13D | Drafter / CADD Technician | | | | | |
| 13E | | | | | | |
| 13F | | | | | | |
| SUBTOTAL | | | | | | |
| HEATING AND AIR CONDITIONING | | | | | | |
| 14A | Senior Project Mechanical Engineer | | | | | |
| 14B | Junior Mechanical Engineer | | | | | |
| 14C | Specification / Technical Writer | | | | | |
| 14D | Drafter / CADD Technician | | | | | |
| 14E | | | | | | |
| 14F | | | | | | |
| SUBTOTAL | | | | | | |

| PART II - CONSTRUCTION PERIOD SERVICES (CONTINUED) | | | | | | | | | | |
|--|--|--|---|----------------|--------------|--|--------------|-----------------|-------|----|
| LINE NO. | B. RECORD (AS BUILT) DRAWINGS AND SPECIFICATIONS SALARY COSTS | | | EMPLOYEE-HOURS | | HOURLY SALARIES | COSTS | | | |
| | | | | A/E | VA | | A/E | VA | | |
| PLUMBING | | | | | | | | | | |
| 15A | Senior Project Plumbing Engineer | | | | | | | | | |
| 15B | Junior Plumbing Engineer | | | | | | | | | |
| 15C | Specification / Technical Writer | | | | | | | | | |
| 15D | Drafter / CADD Technician | | | | | | | | | |
| 15E | | | | | | | | | | |
| 15F | | | | | | | | | | |
| | | | | | | SUBTOTAL | | | | |
| ELECTRICAL | | | | | | | | | | |
| 16A | Senior Project Plumbing Engineer | | | | | | | | | |
| 16B | Junior Plumbing Engineer | | | | | | | | | |
| 16C | Specification / Technical Writer | | | | | | | | | |
| 16D | Drafter / CADD Technician | | | | | | | | | |
| 16E | | | | | | | | | | |
| 16F | | | | | | | | | | |
| | | | | | | SUBTOTAL | | | | |
| [ADDITIONAL LABOR CATEGORY, AS APPLICABLE] | | | | | | | | | | |
| 17A | | | | | | | | | | |
| 17B | | | | | | | | | | |
| 17C | | | | | | | | | | |
| 17D | | | | | | | | | | |
| 17E | | | | | | | | | | |
| | | | | | | SUBTOTAL | | | | |
| 18 | TOTAL SALARY COSTS (As-Builts) | | | | | | | | | |
| 19 | TOTAL SALARY COSTS - (Lines 9 + 18) | | | | | | | | | |
| 20 | OVERHEAD | | | | | | % OF LINE 19 | | | |
| 21 | PROFIT | | | | | | % | | | |
| 22 | TOTAL SALARY COSTS - (Lines 19 + 20 + 21) | | | | | | | | | |
| C. INCIDENTAL COSTS | | | | | | | | | | |
| REPRODUCTION OF "FOR CONSTRUCTION" DOCS | | | Detailed Description of Incidental | | | | COSTS | | | |
| 23A | For Construction Drawings | | | | | | | | | |
| 23B | For Construction Specifications | | | | | | | | | |
| 23C | | | | | | | | | | |
| 23D | | | | | | | | | | |
| 23E | | | | | | | | | | |
| | | | | | | SUBTOTAL | | | | |
| REPRODUCTION OF AS-BUILTS | | | Detailed Description of Incidental | | | | COSTS | | | |
| 24A | As-Built Drawings | | | | | | | | | |
| 24B | As-Built Specifications | | | | | | | | | |
| 24C | | | | | | | | | | |
| 24D | | | | | | | | | | |
| 24E | | | | | | | | | | |
| | | | | | | SUBTOTAL | | | | |
| [OTHER INCIDENTALS] | | | Detailed Description of Incidental | | | | COSTS | | | |
| 25A | | | | | | | | | | |
| 25B | | | | | | | | | | |
| 25C | | | | | | | | | | |
| 25D | | | | | | | | | | |
| 25E | | | | | | | | | | |
| | | | | | | SUBTOTAL | | | | |
| | | | | | | INCIDENTAL COSTS | | | | |
| 27 | | | | | | | | | | |
| | | | | | | TOTAL CONSTRUCTION PERIOD SERVICES COSTS - (Lines 22+ 26) | | | | |
| REMARKS | | | | | | | | | | |
| | | | | | | | | | | |
| PART III - SITE VISITS | | | | | | | | | | |
| LINE NO. | A. SALARY COSTS | | | EMP. TRIPS | | TOTAL HOURS | | HOURLY SALARIES | COSTS | |
| | | | | A/E | VA | A/E | VA | | A/E | VA |
| PRE-BID CONFERENCE (BIDDING PHASE) | | | | | | | | | | |
| 28 | NO. DAYS | | | EMP. PER DAY | | | | | | |
| | | | | | | | | | | |
| PRE-CONSTRUCTION CONFERENCE (POST AWARD) | | | | | | | | | | |
| 29 | NO. DAYS | | | EMP. PER DAY | | | | | | |
| | | | | | | | | | | |
| ON-SITE CONSTRUCTION PROGRESS MEETINGS | | | | | | | | | | |
| 30 | NO. MTGS | | | EMP. PER DAY | | | | | | |
| | | | | | | | | | | |
| SITE VISIT(S) | | | | | | | | | | |
| 31 | NO. VISITS, ONE EMPLOYEE-DAY EACH | | | | | | | | | |
| | | | | | | | | | | |
| BEHIND WALL - ABOVE CEILING INSPECTION(S) | | | | | | | | | | |
| 32 | NO. INSP. | | NO. DAYS | | EMP. PER DAY | | | | | |
| | | | | | | | | | | |
| FINAL INSPECTION(S) | | | | | | | | | | |
| 33 | NO. INSP. | | NO. DAYS | | EMP. PER DAY | | | | | |
| | | | | | | | | | | |
| 34 | | | | | | | | | | |
| | | | | | | SUBTOTAL | | | | |
| 35 | SALARY COSTS - Site Visits | | | | | | | | | |
| 36 | OVERHEAD | | | | | | % OF LINE 35 | | | |
| 37 | PROFIT | | | | | | % | | | |
| 38 | TOTAL SALARY COSTS - (Lines 35 + 36 + 37) | | | | | | | | | |

| PART III - SITE VISITS (CONTINUED) | | | | | | | | | | | | | |
|--|---|--------------|--------------|------------|----|--------------|----|-----------|----|----------|----|-------|----|
| | B. TRAVEL COSTS | | | EMP. TRIPS | | TRAVEL COSTS | | EMP. DAYS | | PER DIEM | | COSTS | |
| | | | | A/E | VA | A/E | VA | A/E | VA | A/E | VA | A/E | VA |
| 39 | PRE-BID CONFERENCE (BIDDING PHASE) | | | | | | | | | | | | |
| | NO. DAYS | EMP. PER DAY | | | | | | | | | | | |
| 40 | PRE-CONSTRUCTION CONFERENCE (POST AWARD) | | | | | | | | | | | | |
| | NO. DAYS | EMP. PER DAY | | | | | | | | | | | |
| 41 | ON-SITE CONSTRUCTION PROGRESS MEETINGS | | | | | | | | | | | | |
| | NO. MTGS | EMP. PER DAY | | | | | | | | | | | |
| 42 | SITE VISIT(S) | | | | | | | | | | | | |
| | NO. VISITS, ONE EMPLOYEE-DAY EACH | | | | | | | | | | | | |
| 43 | BEHIND WALL - ABOVE CEILING INSPECTION(S) | | | | | | | | | | | | |
| | NO. INSP. | NO. DAYS | EMP. PER DAY | | | | | | | | | | |
| 44 | FINAL INSPECTION(S) | | | | | | | | | | | | |
| | NO. INSP. | NO. DAYS | EMP. PER DAY | | | | | | | | | | |
| 45 | | | | | | | | | | | | | |
| 46 | TOTAL TRAVEL COSTS | | | | | | | | | | | | |
| 47 | TOTAL COSTS FOR SITE VISITS - (Lines 38 + 47) | | | | | | | | | | | | |
| CAPITULATION OF A/E PROPOSAL (WITH CPS & SITE VISITS) | | | | | | | | | | | | | |
| 48 | PART I: INVESTIGATE SERVICES / SCHEMATIC DESIGN / OTHER RELATED SERVICES | | | | | | | | | | | | |
| 49 | PART II: DESIGN DEVELOPMENT | | | | | | | | | | | | |
| 50 | PART III: CONSTRUCTION DOCUMENTS | | | | | | | | | | | | |
| 51 | PART IV: CONSTRUCTION PERIOD SERVICES - (Line 27) | | | | | | | | | | | | |
| 52 | PART V: SITE VISITS, [REDACTED] AT [REDACTED] PER VISIT | | | | | | | | | | | | |
| | FOR A MAXIMUM OF: (Line 47) | | | | | | | | | | | | |
| 53 | TOTAL A/E COST (Lines 48 + 49 + 50 + 51 + 52) | | | | | | | | | | | | |

| | |
|---|---|
|  Department of Veterans Affairs | ARCHITECT - ENGINEER FEE PROPOSAL Certifications |
|---|---|

The Paperwork Reduction Act of 1995 requires us to notify you that this information collection is in accordance with the clearance requirements of section 3507 of the Paperwork Reduction Act of 1995. We may not conduct or sponsor, and you are not required to respond to, a collection of information unless it displays a valid OMB number. We anticipate that the time expended by all individuals who must complete this form will average 4 hours. This includes the time it will take to read instructions, gather the necessary facts and fill out the form. This form or other agreed upon format, is used by VA Resident Engineers to supervise your work and verify the work progression so that you may be paid.

PART VI - CERTIFICATIONS

CERTIFICATION OF CURRENT COST OR PRICING DATA

This is to certify that, to the best of my knowledge and belief, the cost or pricing data (as defined in section 2.101 of the Federal Acquisition Regulation (FAR) and required under FAR subsection 15.403-4) submitted, either actually or by specific identification in writing to the contracting officer or to the contracting officer's representative in support of _____* are accurate, complete, and current as of _____**. This certification includes the cost or pricing data supporting any advance agreements and forward pricing rate agreements between the offeror and the Government that are part of the proposal.

| | | |
|-----------|----------------------|-------|
| Firm | Name | Title |
| Signature | Date of Execution*** | |

*Identify the proposal, request for price adjustment, or other submission involved, giving the appropriate identifying number (e.g., RFP no).
 ** Insert the day, month, and year when price negotiations were concluded and price agreement was reached or, if applicable, an earlier date agreed upon between the parties that is as close as practicable to the date of agreement on price.
 ***Insert the day, month, and year of signing, which should be as close as practicable to the date when the price negotiations were concluded and the contract price was agreed to.

NOTE: The Architect-Engineer shall check the certification below which is applicable to their enterprise, and if required, provide the necessary substantiating information.

CERTIFICATION OF CONCURRENT SUBMISSION OF DISCLOSURE STATEMENTS

The offeror hereby certifies that, as part of the offer, copies of the Disclosure Statements as follows: (i) Original and one copy to the cognizant Contracting Officer or cognizant Federal agency official authorized to act in that capacity (Federal official), as applicable; and; (ii) one copy to the cognizant Federal auditor. (Disclosure must be on Form No. CASB DS-1 or CASB DS-2, as applicable. Forms may be obtained from the cognizant CO or Federal official.)

| | |
|------------------------------|---|
| DATE OF DISCLOSURE STATEMENT | NAME AND ADDRESS OF COGNIZANT CONTRACTING OFFICER WHERE FILED |
| | |

The offeror further certifies that practices used in estimating costs in pricing this proposal are consistent with the cost accounting practices in the Disclosure Statement.

CERTIFICATION FOR PREVIOUSLY SUBMITTED DISCLOSURE STATEMENT

The offeror hereby certifies that the Disclosure Statement was filed as follows:

| | |
|------------------------------|---|
| DATE OF DISCLOSURE STATEMENT | NAME AND ADDRESS OF COGNIZANT CONTRACTING OFFICER or FEDERAL OFFICIAL WHERE FILED |
| | |

The offeror further certifies that practices used in estimating costs in pricing this proposal are consistent with the cost accounting practices in the Disclosure Statement.

CERTIFICATION OF MONETARY EXEMPTION

The offeror hereby certifies that the offeror, together with all divisions, subsidiaries, and affiliates under common control, did not receive net awards of negotiated prime contracts and subcontracts subject to CAS totaling \$50 million or more in the cost accounting period immediately preceding the period in which the proposal was submitted. The offeror further certifies if such status changes before an award resulting from this proposal, the offeror will advise the Contracting Officer immediately.

CERTIFICATION OF INTERIM EXEMPTION

The offeror certifies that, (i) the offeror first exceeded the monetary exemption for disclosure, as defined in (3) of this subsection, in the cost accounting period immediately preceding the period in which this offer was submitted and (ii) in accordance with 48 CFR 9903.202-1, the offeror is not yet required to submit a Disclosure Statement. The offeror further certifies that if an award resulting from this proposal has not been made within 90 days after the end of that period, the offeror will immediately submit a revised certificate to the Contracting Officer, in the form specified under paragraph (c)(1) or (c)(2) of Part I of this provision, as appropriate, to verify submission of a completed Disclosure Statement.

Caution: Offerors currently required to disclose because they were awarded a CAS-covered prime contract of subcontract of \$50 million or more in the current cost accounting period may not claim this exemption (4). Further, the exemption applies only in connection with proposals submitted before expiration of the 90-day period following the cost accounting period in which the monetary exemption was exceeded.

| | |
|---|------|
| CONCUR - SIGNATURE AND TYPED NAME OF ARCHITECT - ENGINEER | DATE |
| CONCUR - SIGNATURE AND TYPED NAME OF ARCHITECT - ENGINEER | DATE |
| CONCUR - SIGNATURE AND TYPED NAME OF ARCHITECT - ENGINEER | DATE |
| CONCUR - SIGNATURE AND TYPED NAME OF CONTRACTING OFFICER | DATE |

For Official Use Only (FOUO)
 To be Completed by the VA Estimator Responsible for the Preparation of the Independent Government Estimate (IGE)

| | |
|--------------|-----------------|
| DATE OF IGE: | NAME and Title: |
| | |

SIGNATURE:

DISTRIBUTION: (003C4A)-CC: AE and Proposed File