	USDA - RBCS		Title of Info			Program	(REPP)		OMB No.		
SUMMARY OF	UMMARY OF INFORMATION COLLECTION								Date Prepared Jan-22		
NSTRUCTIONS:					>	(f) TOTAL		(h) TOTAL		(k) TOTAL	
se this form when a sin recordkeeping requiren		ocument involves multiple reporting and			>		= (e) Average	(f) TOTAL	= (g) Average	(i) TOTAL	= (j) Averag
	REPORTING AND RECORDKEEP	PING REQUIREMENTS				(d) TOTAL	ANNUAL BU	(f) TOTAL RDEN		(I) TOTAL	
is a second control of the second control of	NEI ONTINO TILO NECONDICE.	THE RECORD TO SERVICE OF THE PROPERTY OF THE P	FORM			REPORTS				RECORDS	
			NO(s)	NO. OF	NO. OF	TOTAL	HOURS	TOTAL	NO. OF	ANNUAL	TOTAL
	SECTION OF		(If "none"	RESPON-	RESPONSES	1	PER	HOURS	RECORD-	HOURS PER	
	REGULATIONS	DESCRIPTION	so state)	DENTS	PER	RESPONSES	RESPONSE	(Col. f & g)	KEEPERS	RECORD-	KEEPING
					RESPON- DENT	Col. d & e)				KEEPER	HOURS (Col. i & j)
		(b)	(c)	(d)	(e)	(f)	(g)	(h)	(i)	(j)	(k)
		Items Cleared Under This Docket - 0570-New	()	(-)	(-)			(1.9)	(1)	—	(19
		REPP Required Letter of Intent (Pre-Award)	non-form	25	1	25	40.00	1,000.00			
		DEDD To device I Deve est and Discoving Development (Dev Assess)		25	,	25	F0.00	1 250 00			
		REPP Technical Report and Planning Documents (Pre-Award)	non-form	25	1	25	50.00	1,250.00			
		Reporting and Record Keeping Requirements Under This	1								
		OMB Docket No. 0570-NEW									
		23 23	1								
		Semi-Annual Report - Project Performance (Post-Award)	non-form	5	2	10	0.50	5.00	5	2	10
	2 CFR 200-343	Final Project and Financial Status report (Post-Award)	non-form	5	1	5	1.00	5.00	5	1	5
		Outcome Project Performance Reports and Final Deliverables	non form	5	1	5	1.00	5.00	5	1	5
		(Post-Award)	non-form) 3	1	5	1.00	5.00			
	Total burden ho	urs for forms approved under this OMB Docket 0570-NEV	V	25	1.00	70	32.14	###	15	4	20
		Record Keeping hours under this OMB Docket 0570-NEV	V	15	4	20	1.33	15.00			
1		Total Burden and Record Keeping Burder	n					###			
			4								
		Items Cleared Under Other OMB Dockets	4								
		Cleared Under OMB Docket No. 3090-0292									
		(FFATA) Transparency Act Reporting (Pre-award)	100	25	1	25	1.33	33.25			
		,		-	-	-					
		Cleared Under OMB Docket No. 4040-0004		_		_					
		Application for Federal Assistance (Pre-Award)	SF 424	25	1	25	1.10	27.50			
		Cleared Under OMB Docket No. 4040-0006									
		Budget Information - Non-Construction Programs (Pre-Award)	SF 424A	25	1	25	2.00	50.00			
			1		-						
						1 1					
		Cleared Under OMB Docket No. 4040-0008		25	_	3-					
			SF 424C	25	1	25	2.00	50.00			
		Cleared Under OMB Docket No. 4040-0008 Budget Information - Construction Programs (Pre-Award)	SF 424C	25	1	25	2.00	50.00			
		Cleared Under OMB Docket No. 4040-0008 Budget Information - Construction Programs (Pre-Award) Cleared Under OMB Docket No. 4040-0009		25 25		25 25					
		Cleared Under OMB Docket No. 4040-0008 Budget Information - Construction Programs (Pre-Award)	SF 424C SF 424D		1		2.00 0.25	50.00 6.25			
		Cleared Under OMB Docket No. 4040-0008 Budget Information - Construction Programs (Pre-Award) Cleared Under OMB Docket No. 4040-0009	SF 424D	25	1	25	0.25	6.25			
		Cleared Under OMB Docket No. 4040-0008 Budget Information - Construction Programs (Pre-Award) Cleared Under OMB Docket No. 4040-0009 Assurances - Construction Programs (Pre-Award)									
		Cleared Under OMB Docket No. 4040-0008 Budget Information - Construction Programs (Pre-Award) Cleared Under OMB Docket No. 4040-0009 Assurances - Construction Programs (Pre-Award) Cleared Under OMB Docket No. 4040-0013 Disclosure of Lobbying Activities	SF 424D	25	1	25	0.25	6.25			
		Cleared Under OMB Docket No. 4040-0008 Budget Information - Construction Programs (Pre-Award) Cleared Under OMB Docket No. 4040-0009 Assurances - Construction Programs (Pre-Award) Cleared Under OMB Docket No. 4040-0013 Disclosure of Lobbying Activities Cleared Under OMB Docket No. 4040-0012	SF 424D SF-LLL	25 25	1	25 25	0.25	6.25 6.25			
		Cleared Under OMB Docket No. 4040-0008 Budget Information - Construction Programs (Pre-Award) Cleared Under OMB Docket No. 4040-0009 Assurances - Construction Programs (Pre-Award) Cleared Under OMB Docket No. 4040-0013 Disclosure of Lobbying Activities	SF 424D	25	1	25	0.25	6.25			
		Cleared Under OMB Docket No. 4040-0008 Budget Information - Construction Programs (Pre-Award) Cleared Under OMB Docket No. 4040-0009 Assurances - Construction Programs (Pre-Award) Cleared Under OMB Docket No. 4040-0013 Disclosure of Lobbying Activities Cleared Under OMB Docket No. 4040-0012	SF 424D SF-LLL	25 25	1	25 25	0.25	6.25 6.25			

Equal Opportunity Agreement	RD 400-1	25	1	25	0.25	6.25		
Cleared Under OMB Docket No. 0575-0018 (to be udated to RD Commom control # ASAP) Assurance Agreement	RD 400-4	25	1	25	0.25	6.25		
Cleared Under OMB Docket No. 0575-0197 Written – Environmental Review Documents (Pre-Award)	written	25	1	25	40.00	1,000.00		
Cleared Under OMB Docket No. 0570-0035 Letter of Conditions	Form RD 4280-4	5	1	5	1.00	5.00		
Cleared Under OMB Docket No. 0570-0061 and 0570-0062 (to be udated to RECOMMOM control # ASAP) Request for Obligation of Funds (Post-Award)	Form RD 1940-1	5	1	5	0.25	1.25		
Cleared Under OMB Docket No. 0575-0015, 0570-0021, 0570-0061, 0570-0062, and 0572-0137 (to be udated to RD Commom control # ASAP) Letter of Intent to Meet Conditions (Post-Award)	Form RD 1942-46	5	1	5	1.00	5.00		
Cleared Under OMB Docket No. 4040-0014 Federal Financial Report (Post-Award)	SF-425	5	1	5	1.00	5.00		-
Cleared Under OMB Docket No. 0570-0050 (to be udated to RD Commom control # ASAP)								
Rural Business-Cooperative Service Financial Assistance Agreement (Grant Agreement) (Post-award)	Form RD 4280-2	5	1	5	1.00	5.00		
Total burden hours for forms approved under other OMB Dockets		25	15	255	4.75	1.212.00		

Annual Burden Hours 3,462.00
Record Keeping Hours 15.00

TOTAL ANNUAL BURDEN AND RECORDKEEPING HOURS Total Burden Hours 3,477.00

14.13 **14.19**

Estimates of the hourly burden of the collection of information.

Total Annual	Total Annual	Hours per	Total Annual	Recordkeepi	Total Burden Hours
Respondents	Responses	Response	Burden	ng Burden	
25 applications submitted	325	10.6	3,462	15.00	3,477

Total Annual Respondents	Estimated Hours Per Response	Total Burden Hours	Cost per Hour Professional Time	Benefits https:www.bls.g ov/news. Release/pdf/ ecec.pdf	Total Cost
25 applicants	10.6	3,462	\$65.18	29.20%	\$291,544

Record-keeping	Estimated Hours Per Response (1 hrs. per rpt. x 3 reports)	Total Hours	Cost per Hour Professional Time	Benefits https:www.bls.g ov/news. Release/pdf/ ecec.pdf	Record Keeping Cost
5 award recipients	3	15	\$65.18	29.20%	\$1,263 \$978 \$285

The professional wage rate is the median hourly wage ra Managers, (Occupation Code 11-2030) of \$65.18. Benefi private industry workers in professional and business ser compensation. Total hourly wage and benefits for the pr fundraising manager is \$84.21 per hour.

\$225,653.16	\$65.18
\$65,890.72	\$19.03
\$291.544	\$84.21

\$977.70	\$65.18
\$285.49	\$19.03
\$1.263	\$84.21

te for Public Relations and Fundraising ts as a percentage of total compensation for vices industries were 29.2% of total hourly rofessional category, public relations and

Activity	Number of applications	No. of Review hours per application	Total Review Hours	Rate	Benefits
Step 1: Letter of Intent and Complete Application Review					
(Includes the following activities:	25	4	100	\$56.31	36.25%
1) eligibility 2) compliance 3) completeness					
Step 2: Evaluation Process					
Includes the following activities:					
 review of eligible applications priority scoring determine funding priority awardee selection. 	25	4	100	\$56.31	36.25%
Step 3:					
Post Award: Includes the following activities) 1) Advance of funds 2) Review of Semi- Annual reports 3) Servicing 4) Grant closing 5) Annual Audit review	5	10	50	\$56.31	36.25%
Post Award:		2			
Record Keeping	5	(2 hrs. x 3 reports)	10	\$56.31	36.25%
TOTAL Annual Cost to the Federal Government					

Position	Salary GS13 Step 5	Benefits
Program Analyst	\$55.75	\$20.21

Tata	C4-
пота	Costs

0.3625112108

\$7,672

\$5,631.00

\$2,041.24

\$5,631.00 \$2,041.24 \$7,672

\$7,672

\$5,631.00 \$2,041.24

\$5,631.00 \$2,041.24 \$7,672

\$3,836

\$2,816 \$1,021

\$2,815.50 \$1,020.62 \$3,836

\$767

\$563.10

\$563.10 \$204.12 \$767

\$19,948

\$19,948

Salary Table 2021-DCB of the Baltimore-Arlington, DC-MD-V purposes. The cost of total be Federal Government employed OPM wage in accordance with **TOTAL**

\$75.96

general schedule for a GS-13, step 5 for the Washington-A-WV-PA locality area was used for wage calculation enefits as a percentage of total hourly compensation for es has been calculated by multiplying 36.25% by the hourly I OMB Memorandum M-08 13.