

UNITED STATES DEPARTMENT OF AGRICULTURE  
ANIMAL AND PLANT HEALTH INSPECTION SERVICE  
ANIMAL CARE

OMB APPROVED  
0579-0036

DATE PREPARED:

## ITINERARY OF EXHIBITION WITH OVERNIGHT TRAVEL

Any person who is subject to the Animal Welfare regulations and who intends to exhibit any animal at any location other than the person's approved site (including, but not limited to, circuses, traveling educational exhibits, animal acts, and petting zoos), except for travel that does not extend overnight, shall submit a written itinerary to the USDA Animal Care Deputy Administrator (9 CFR §2.126(c)).

### SECTION I - LICENSEE AND ANIMAL OWNER INFORMATION

1. NAME OF LICENSEE <i>(first, middle initial, last)</i> :	2. NAME OF ANIMAL OWNER <i>(if different than Item 1)</i> :	3. DOING BUSINESS AS (DBA) <i>(if applicable)</i> :	4. USDA CERTIFICATE NUMBER:
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### SECTION II - TRAVEL INFORMATION

5. DATE(S) OF EXHIBITION <i>(MM/DD/YY TO MM/DD/YY)</i> :	6. NAME OF TRANSPORTER:
	A. DRIVER NAME <i>(first, middle initial, last)</i> :
	B. COMPANY NAME or SAME AS DBA:

7. ITINERARY	(1) DATES <i>(MM/DD/YY - MM/DD/YY)</i>	(2) LOCATION NAME	(3) LOCATION ADDRESS <i>(building name, street address, GPS coordinates, landmarks, etc.)</i>
A. STOP OR LAYOVER 1			
B. STOP OR LAYOVER 2			
C. STOP OR LAYOVER 3			
D. STOP OR LAYOVER 4			

CONTINUATION PAGE *(use APHIS Form 7010A)*

### SECTION III - ANIMAL INFORMATION

8. ANIMAL NAME	(1) ID NO.	(2) DESCRIPTION	(3) TYPE <i>(common name)</i>	(4) TYPE <i>(scientific name)</i>	(5) AGE	(6) GENDER
A.						
B.						
C.						
D.						
E.						

CONTINUATION PAGE *(use APHIS Form 7010A)*

### SECTION IV - ACKNOWLEDGEMENT

USDA animal welfare regulations, particularly Title 9 Code of Federal Regulations Section 2.126, requires written itineraries of exhibitions with overnight travel be submitted to APHIS Animal Care. By submitting this form, the preparer acknowledges it contains complete and accurate information concerning the name of the person who intends to exhibit the animal and transport the animal for exhibition purposes, including any person or business, and a current Act license or registration number. The itinerary shall contain the names, dates, and locations (with addresses) where the animals will travel, be housed, and be exhibited, to include all layovers. Finally, the preparer agrees to notify the USDA Animal Care Deputy Administrator of any changes made to submitted itineraries.

## PAPERWORK REDUCTION ACT STATEMENT

According to the Paperwork Reduction Act of 1995, an agency may not conduct or sponsor, and a person is not required to respond to, a collection of information unless it displays a valid OMB control number. The valid OMB control number for this information collection is 0579-0036. The time required to complete the information collection is estimated to average .25 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information.

## INSTRUCTIONS FOR COMPLETING APHIS FORM 7010, ITINERARY OF EXHIBITION WITH OVERNIGHT TRAVEL

This form may be typed or completed by hand. If by hand, please ensure all entries are legible.

Date Prepared: Enter the date the form was prepared.

Item 1: Enter the licensee's full name.

Item 2: Enter the animal owner's full name if different than the licensee.

Item 3: Enter the doing business as name, if applicable.

Item 4: Enter the licensee's USDA certificate number.

Item 5: Enter the start and end dates of the exhibition. Use MM/DD/YY for the date format.

Item 6: Enter the full name and employer of the animal transporter.

Item 7: Enter the itinerary for the exhibition. In Column (1), enter the start and end dates of each stop or layover. In Column (2), enter the location name of the stop or layover. In Column (3), enter the location's address (e.g., full street, city, and state address; building name; GPS coordinates; and/or landmarks (i.e., water tower)). If the itinerary includes more than four stops or layovers, check the continuation page box and complete APHIS Form 7010A, Itinerary of Exhibition With Overnight Travel Continuation Sheet.

Item 8: Enter the names of each animal being transported in Column (1) or their identification numbers in Column (2), and enter a brief description of the animal (e.g., long haired collie, brown and white, 30 pounds) in Column (3) or enter the common name of the animal type (e.g., dog) or the scientific name of the animal type (e.g., *Canis lupus familiaris*) in Column (4). In Column (5), enter the animal's age in years. In Column (6), enter the animal's gender (e.g., male or female). If the exhibition includes more than five animals, check the continuation page box and complete APHIS Form 7010A, Itinerary of Exhibition With Overnight Travel Continuation Sheet.

Mail the completed form to USDA APHIS Animal Welfare, 2150 Centre Avenue Building B, Mailstop 3W11, Fort Collins, CO 80526-8117, or send by email to [animalcare@usda.gov](mailto:animalcare@usda.gov). Emergency changes can be faxed to 970-494-7461. For additional assistance, call (970) 494-7478.

## Privacy Act Notice

**Authority:** The Animal Welfare Act (AWA), 7 U.S.C. 2131 *et seq.*, and the regulations issued thereunder, 9 CFR parts 1 through 4; and the Horse Protection Act (HPA), 15 U.S.C. 1821 *et seq.*, and the regulations issued thereunder, 9 CFR parts 11 and 12.

**Purpose:** This system supports APHIS' administrative activities and enforcement of the AWA and HPA.

### Routine Uses:

In addition to those disclosures generally permitted under 5 U.S.C. 552a (b) of the Privacy Act, records maintained in the system may be disclosed outside USDA as follows:

- (1) APHIS may disclose the name, city, State, license or registration type and/or status, or change of a license or registrant to any person pursuant to 9 CFR 2.38(c) and 2.127;
- (2) APHIS may disclose annual reports submitted to APHIS by licensees and research facilities to any person pursuant to 9 CFR 2.7 and 2.36;
- (3) APHIS may disclose inspection reports and other regulatory correspondence issued to licensees and registrants [from the agency] to any attending veterinarian in order to carry out duties under the AWA pursuant to 9 CFR 2.33 and 2.40;
- (4) APHIS may disclose the name, telephone number and other contact information, location, inspection reports, and regulatory and other correspondence of licensees, registrants, permittees, and applicants for the same, to appropriate Federal, foreign, State, local, Tribal, or other public authority agencies or officials, in order to carry out duties under the AWA or State, local, Tribal or other public authority on the same subject pursuant to 7 U.S.C. 2145(b);
- (5) APHIS may disclose inspection reports of licensees and registrants, and permit status, to any pet store or other entity that is required under State, local, Tribal, or other public authority to verify a licensee, registrant, or permittee's compliance with the AWA;
- (6) APHIS may disclose information to the National Academies of Sciences, Engineering, and Medicine, and any other research institution engaged or approved by the Department, to the extent APHIS deems the disclosure necessary to complete research and/or compile a report in furtherance of the Department's mission;
- (7) APHIS may disclose final adjudicatory AWA and HPA decisions or orders by an appropriate authority to any person;
- (8) APHIS may disclose to any person the name, city, and State or other information to the extent necessary for proper identification of persons (referred to as "Designated Qualified Persons" or "DQPs") that are or have been qualified to detect and diagnose a horse that is sore or otherwise inspect horses for purposes of enforcing the HPA and of horse industry organizations or associations (referred to as "HIOs") that have currently or have had in the past DQP programs certified by the USDA;
- (9) APHIS may disclose to any regulated horse owner, HIO, and other entities responsible for licensure or required to verify compliance with the HPA, HPA inspection findings and regulatory and other correspondence issued to persons or entities regulated under the HPA;
- (10) APHIS may disclose to any person the name, city, and State or other information to the extent necessary for proper identification of any person or entity who has been disqualified, suspended, and/or otherwise prohibited from showing or exhibiting any horse, or judging or managing any horse show, horse exhibition, horse sale, or horse auction under the HPA and the terms of such action;
- (11) APHIS may disclose to any person the name, city, and State or other information to the extent necessary for proper identification of any regulated individual or entity whose license or permit has been suspended, revoked, expired, terminated, or denied under the AWA and the terms of such action;
- (12) APHIS may disclose to appropriate law enforcement agencies, entities, and persons, whether Federal, foreign, State, local, or Tribal, or other public authority responsible for enforcing, investigating, or prosecuting an alleged violation or a violation of law or charged with enforcing, implementing, or complying with a statute, rule, regulation, or order issued pursuant thereto, when a record in this system on its face, or in conjunction with other records, indicates a violation or potential violation of law, whether civil, criminal, or regulatory in nature, and whether arising by general statute or particular program statute, or by regulation, rule, or court order issued pursuant thereto, if the information disclosed is relevant to any enforcement, regulatory, investigative, or prosecutive responsibility of the receiving entity;
- (13) APHIS may disclose to the Department of Justice when the agency, or any component thereof, or any employee of the agency in his or her official capacity, or any employee of the agency in his or her individual capacity where the Department of Justice has agreed to represent the employee, or the United States, in litigation, where the agency determines that litigation is likely to affect the agency or any of its components, is a party to litigation or has an interest in such litigation, and the use of such records by the Department of Justice is deemed by the agency to be relevant and necessary to the litigation; provided, however, that in each case, the agency determines that disclosure of the records to the Department of Justice is a use of the information contained in the records that is compatible with the purpose for which the records were collected;
- (14) APHIS may disclose information in this system of records to a court or adjudicative body in administrative, civil, or criminal proceedings when: (a) The agency or any component thereof; or (b) any employee of the agency in his or her official capacity; or (c) any employee of the agency in his or her individual capacity where the agency has agreed to represent the employee; or (d) the United States Government, is a party to litigation or has an interest in such litigation, and by careful review, the agency determines that the records are to be for a purpose that is compatible with the purpose for which the agency collected the records;
- (15) APHIS may disclose information from this system of records to appropriate agencies, entities, and persons when: (a) USDA suspects or has confirmed that there has been a breach of the system of records; (b) USDA has determined that as a result of the suspected or confirmed breach there is a risk of harm to individuals, USDA (including its information systems, programs, and operations), the Federal Government, or national security; and (c) the disclosure made to such agencies, entities, and persons is reasonably necessary to assist in connection with USDA's efforts to respond to the suspected or confirmed compromise and prevent, minimize, or remedy such harm;
- (16) APHIS may disclose information from this system of records to another Federal agency or Federal entity, when the USDA determines that information from this system of records is reasonably necessary to assist the recipient agency or entity in (a) responding to a suspected or confirmed breach or (b) preventing, minimizing, or remedying the risk of harm to individuals, the recipient agency or entity (including its information systems, programs, and operations), the Federal Government, or national security, resulting from a suspected or confirmed breach;
- (17) APHIS may disclose information in this system of records to USDA contractors and other parties engaged to assist in administering the program, analyzing data, developing information management systems, processing Freedom of Information Act requests, and conducting audits. Such contractors and other parties will be bound by the nondisclosure provisions of the Privacy Act;
- (18) APHIS may disclose information in this system of records to USDA contractors, partner agency employees or contractors, or private industry employed to identify patterns, trends, or anomalies indicative of fraud, waste, or abuse;
- (19) APHIS may disclose information in this system of records to a Congressional office from the record of an individual in response to any inquiry from that Congressional office made at the written request of the individual to whom the record pertains;
- (20) APHIS may disclose information in this system of records to the National Archives and Records Administration or to the General Services Administration for records management activities conducted under 44 U.S.C. 2904 and 2906; and
- (21) APHIS may disclose information in this system of records to the Treasury Department as necessary to carry out any and all functions within their jurisdiction, including but not limited to, processing payments, fees, collections, penalties, and offsets.

**Disclosure:** Furnishing this information is voluntary; however, failure to furnish this information may impede your ability to comply with the requirements of the Animal Welfare Act, regulations, and standards.