

ANIMAL WELFARE

OMB Control No. 0579-0036

Submitted: 10/29/2018

	Form No. or Other Identification	Total Annual Responses	Avg. Time Per Response	Total Hours Per Year	Persons Involved in the Information Collection*		Program Costs	Overhead Costs	Total Costs
					Grade (GS)	Avg. Hourly Rate			
	(A)	(B)	(C)	(D)	(E.1)	(E.2)	(F)	(G)	(H)
Section 1.1	Definitions- Research Facility Exemption								
	ILA	1	0.25	0.25	6	\$20.58	\$5.15	\$0.72	\$5.86
Sections 2.1 and 2.2	Online Prelicensing Tool to Guide Requets for Licensing/Registration Packets (Not yet implemented.)								
	ILA	2768	0.25	692.00	6	\$20.58	\$14,241.36	\$1,979.55	\$16,220.91
Section 2.1, 2.2, 2.5, 2.25, 2.26, 2.30	Federal Debt Collection Form								
	ILA	6865	0.25	1716.25	6	\$20.58	\$35,320.43	\$4,909.54	\$40,229.96
	PS Specialist	6865	0.25	1716.25	9	\$27.98	\$48,020.68	\$6,674.87	\$54,695.55
Sections 2.1 and 2.2	Application for New License and Acknowledgement of Regulations and Standards-APHIS 7003A								
	ILA	834	0.33	275.22	6	\$20.58	\$5,664.03	\$787.30	\$6,451.33
	PS Specialist	834	0.33	275.22	9	\$27.98	\$7,700.66	\$1,070.39	\$8,771.05
Sections 2.1 and 2.2	Application for License Renewal and Acknowledgement of Regulations and Standards- APHIS 7003								
	ILA	5,153	0.25	1288.25	6	\$20.58	\$26,512.19	\$3,685.19	\$30,197.38
	PS Specialist	5,153	0.25	1288.25	9	\$27.98	\$36,045.24	\$5,010.29	\$41,055.52
Section 2.3	Request for 1st Pre-Licensing Inspection; Signature Acknowledging Receipt of the Inspection Report APHIS 7008; Prelicense Checklists								
	Inspector	831	8.00	6648.00	12	\$40.57	\$269,709.36	\$37,489.60	\$307,198.96
Section 2.3	Request for 2nd and/or 3rd Pre-Licensing Inspection; Signature Acknowledging Receipt of the Inspection Report APHIS 7008; Prelicense Checklists								
	Inspector	253	1.00	253.00	12	\$40.57	\$10,264.21	\$1,426.73	\$11,690.94
Section 2.5 and 2.27	Request for Voluntary License Termination/ Registration Cancellation and Written Statement that License Certificate is Lost APHIS 7032 (optional or equivalent format)								
	ILA	210	0.33	69.30	6	\$20.58	\$1,426.19	\$198.24	\$1,624.43
	PS Specialist	210	0.33	69.30	9	\$27.98	\$1,939.01	\$269.52	\$2,208.54
Section 2.6	Annual License Fee (new APHIS Form 7031-Credit Card)								
	ILA	5,153	0.33	1700.49	6	\$20.58	\$34,996.08	\$4,864.46	\$39,860.54
	PS Specialist	5,153	0.33	1700.49	9	\$27.98	\$47,579.71	\$6,613.58	\$54,193.29
Section 2.6	Written Request for Correction of Renewal Application including Dollar Amount of Business- (# of times an application was returned for any corrections)								
	ILA	223	0.25	55.75	6	\$20.58	\$1,147.34	\$159.48	\$1,306.81
	PS Specialist	223	0.25	55.75	9	\$27.98	\$1,559.89	\$216.82	\$1,776.71
Sections 2.8,2.27,and 2.30	Notification of Change - APHIS Form 7033 (optional or equivalent format)								
	ILA	687	0.08	54.96	6	\$20.58	\$1,131.08	\$157.22	\$1,288.30
	PS Specialist	687	0.08	54.96	9	\$27.98	\$1,537.78	\$213.75	\$1,751.53
	Inspector	687	8.00	5496.00	12	\$40.57	\$222,972.72	\$30,993.21	\$253,965.93
	SACS	687	0.25	171.75	13	\$48.25	\$8,286.94	\$1,151.88	\$9,438.82

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					(E.1)	(E.2)			
(A)	(B)	(C)	(D)	(E.1)	(E.2)	(F)	(G)	(H)	
	Inspector	948	16.00	15168.00	12	\$40.57	\$615,365.76	\$85,535.84	\$700,901.60
	SACS	948	8.00	7584.00	13	\$48.25	\$365,928.00	\$50,863.99	\$416,791.99
Sections 2.33	Written Program of Veterinary Care and Health Records - APHIS 7002 (Research facilities) (optional or equivalent format)								
	Inspector	948	2.00	1896.00	12	\$40.57	\$76,920.72	\$10,691.98	\$87,612.70
Sections 2.40	Written Program of Veterinary Care and Health Records - APHIS 7002 (Exhibitors, dealers, and breeders) (optional or equivalent format)								
	Inspector	4,997	2.50	12492.50	12	\$40.57	\$506,820.73	\$70,448.08	\$577,268.81
Sections 2.35, 2.38, 2.78, 3.112, and 3.116	Records disclosing live dogs and cats acquisitions and dispositions (APHIS 7001) (optional or equivalent format)								
	Inspector	2787	2.50	6967.50	12	\$40.57	\$282,671.48	\$39,291.34	\$321,962.81
Sections 2.35, 2.38, 2.50, 2.75, and 2.132	Records disclosing live dogs and cats acquisitions and dispositions. (APHIS 7005)								
	Inspector	2787	2.50	6967.50	12	\$40.57	\$282,671.48	\$39,291.34	\$321,962.81
Sections 2.35, 2.38, 2.50, 2.75, and 2.132	Records disclosing live dogs and cats acquisitions and dispositions. (APHIS 7006)								
	Inspector	2787	2.50	6967.50	12	\$40.57	\$282,671.48	\$39,291.34	\$321,962.81
Sections 2.35, 2.38, 2.50, 2.75, and 2.132	Records disclosing live dogs and cats acquisitions and dispositions. (APHIS 7006A)								
	Inspector	2787	2.50	6967.50	12	\$40.57	\$282,671.48	\$39,291.34	\$321,962.81
Section 2.36	Annual Report of Research Facility- APHIS Forms: 7023 (optional or equivalent format)								
	ILA	948	0.33	312.84	6	\$20.58	\$6,438.25	\$894.92	\$7,333.16
	PS Specialist	948	0.33	312.84	9	\$27.98	\$8,753.26	\$1,216.70	\$9,969.97
	APHIS FOIA Specialist	948	8.25	7821.00	12	\$40.57	\$317,297.97	\$44,104.42	\$361,402.39
	Inspector	948	4.00	3792.00	12	\$40.57	\$153,841.44	\$21,383.96	\$175,225.40
	AWO Specialist	948	2.00	1896.00	13	\$48.25	\$91,482.00	\$12,716.00	\$104,198.00
Section 2.36	Continuation Sheet for Annual Report of Research Facility- APHIS Forms: 7023A (optional or equivalent format)								
	ILA	948	0.33	312.84	6	\$20.58	\$6,438.25	\$894.92	\$7,333.16
	PS Specialist	948	0.33	312.84	9	\$27.98	\$8,753.26	\$1,216.70	\$9,969.97
	APHIS FOIA Specialist	948	8.25	7821.00	12	\$40.57	\$317,297.97	\$44,104.42	\$361,402.39
	Inspector	948	4.00	3792.00	12	\$40.57	\$153,841.44	\$21,383.96	\$175,225.40
	AWO Specialist	948	2.00	1896.00	13	\$48.25	\$91,482.00	\$12,716.00	\$104,198.00
Section 2.36	Annual Report of Research Facility Column E Explanation- APHIS Forms: 7023B (optional or equivalent format)								
	ILA	948	0.33	312.84	6	\$20.58	\$6,438.25	\$894.92	\$7,333.16
	PS Specialist	948	0.33	312.84	9	\$27.98	\$8,753.26	\$1,216.70	\$9,969.97
	APHIS FOIA Specialist	948	8.25	7821.00	12	\$40.57	\$317,297.97	\$44,104.42	\$361,402.39
	Inspector	948	4.00	3792.00	12	\$40.57	\$153,841.44	\$21,383.96	\$175,225.40
	AWO Specialist	948	2.00	1896.00	13	\$48.25	\$91,482.00	\$12,716.00	\$104,198.00
Section 2.36	Site Specific Annual Report of Research Facility- APHIS Forms: 7023C (optional or equivalent format)								
	ILA	948	0.08	75.84	6	\$20.58	\$1,560.79	\$216.95	\$1,777.74
	PS Specialist	948	0.08	75.84	9	\$27.98	\$2,122.00	\$294.96	\$2,416.96

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					Grade (GS)	Avg. Hourly Rate			
	(A)	(B)	(C)	(D)	(E.1)	(E.2)	(F)	(G)	(H)
			(hours)	(B x C)			(D x (E.2))	(F x 0.139)	(F + G)
	Inspector	948	4.00	3792.00	12	\$40.57	\$153,841.44	\$21,383.96	\$175,225.40
Sections 2.38, 2.125	Research Facility Furnish all requested information								
	Inspector	7,645	8.00	61160.00	12	\$40.57	\$2,481,261.20	\$344,895.31	\$2,826,156.51
Sections 2.38, 2.126	Access and Inspection of Records and Property; Signature Acknowledging Receipt of the Inspection Report APHIS 7008								
	Inspector	7,645	8.00	61160.00	12	\$40.57	\$2,481,261.20	\$344,895.31	\$2,826,156.51
Section 2.38, 2.50, and 2.55	Official Identification of Dogs and Cats; Removed Tags Retained for 1 Year								
	Inspector	2,787	1.00	2787.00	12	\$40.57	\$113,068.59	\$15,716.53	\$128,785.12
Section 2.38 and 2.78	Health Certificate in Transport; Inspection by Licensed Veterinarian (APHIS 7001-(optional or equivalent format))								
	Inspector	3,530	0.25	882.50	12	\$40.57	\$35,803.03	\$4,976.62	\$40,779.65
Sections 2.38 and 2.78	Exceptions to Health Certificates								
	Inspector	1	0.50	0.50	12	\$40.57	\$20.29	\$2.82	\$23.10
Section 2.38 and 2.102	Written Agreement to comply with AWA for Persons holding animals for a research Facility and IO recognizes official Site- APHIS 7009 (retired) (No longer applicable. Additional site is officially added to the registration.)								
		0	0.00	0.00	0	\$0.00	\$0.00	\$0.00	\$0.00
Section 2.50, 2.75, and 2.80	Records of animals on hand other than dogs and cats, APHIS Form 7019 (optional or equivalent format)								
	Inspector	3,630	2.00	7260.00	12	\$40.57	\$294,538.20	\$40,940.81	\$335,479.01
Sections 2.50, 2.75 and 2.80	Record of Acquisition, Disposition, or Transport of Animals (Other Than Dogs and Cats) - APHIS Form 7020 (optional or equivalent format)								
	Inspector	3,630	2.00	7260.00	12	\$40.57	\$294,538.20	\$40,940.81	\$335,479.01
Sections 2.50, 2.75 and 2.80	Continuation Sheet for Record of Acquisition, Disposition, or Transport of Animals (Other Than Dogs and Cats) - APHIS Form 7020A (optional or equivalent format)								
	Inspector	3,630	2.00	7260.00	12	\$40.57	\$294,538.20	\$40,940.81	\$335,479.01
Section 2.75	Request for a variance (using other than APHIS 7005, 7006, and 7006A)								
	ILA	30	0.08	2.40	6	\$20.58	\$49.39	\$6.87	\$56.26
	PS Specialist	30	0.25	7.50	9	\$27.98	\$209.85	\$29.17	\$239.02
	Inspector	30	0.25	7.50	12	\$40.57	\$304.28	\$42.29	\$346.57
Section 2.75	Request for a hearing								
	IES Specialist	2	16.00	32.00	11	\$33.85	\$1,083.20	\$150.56	\$1,233.76
	Inspector	2	16.00	32.00	12	\$40.57	\$1,298.24	\$180.46	\$1,478.70
	SACS	2	16.00	32.00	13	\$48.25	\$1,544.00	\$214.62	\$1,758.62
	Assistant Director	2	16.00	32.00	14	\$57.01	\$1,824.32	\$253.58	\$2,077.90
	Deputy Administrator	2	16.00	32.00	SES	\$77.50	\$2,480.00	\$344.72	\$2,824.72
Section 2.76	Auction Sales and Broker Records								
	Inspector	749	3.00	2247.00	12	\$40.57	\$91,160.79	\$12,671.35	\$103,832.14

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			(hours)		Grade (GS)	Avg. Hourly Rate			
	(A)	(B)	(C)	(D)	(E.1)	(E.2)	(F)	(G)	(H)
Sections 2.77 and 2.79	Carriers and Intermediate Handlers Records: Consignor written Guarantee; attempts to notify consignor								
	Inspector	752	1.00	752.00	12	\$40.57	\$30,508.64	\$4,240.70	\$34,749.34
Section 2.125	Information Concerning Business: Beyond what is currently identified								
	Inspector	6,697	1.00	6697.00	12	\$40.57	\$271,697.29	\$37,765.92	\$309,463.21
Section 2.126	Submission of itinerary of exhibition with overnight travel- APHIS Form 7010 (optional or equivalent format)								
	ILA	335	0.17	56.95	6	\$20.58	\$1,172.03	\$162.91	\$1,334.94
	PS Specialist	335	0.17	56.95	9	\$27.98	\$1,593.46	\$221.49	\$1,814.95
	Inspector	335	0.50	167.50	12	\$40.57	\$6,795.48	\$944.57	\$7,740.05
	SACS	335	1	335.00	13	\$48.25	\$16,163.75	\$2,246.76	\$18,410.51
Section 2.126	Submission of itinerary of exhibition with overnight travel- APHIS Form 7010A (optional or equivalent format)								
	ILA	335	0.17	56.95	6	\$20.58	\$1,172.03	\$162.91	\$1,334.94
	PS Specialist	335	0.17	56.95	9	\$27.98	\$1,593.46	\$221.49	\$1,814.95
	Inspector	335	0.50	167.50	12	\$40.57	\$6,795.48	\$944.57	\$7,740.05
	SACS	335	1	335.00	13	\$48.25	\$16,163.75	\$2,246.76	\$18,410.51
Section 2.132 and 2.133	Procurement of animals by a pound/shelter; Certification for: Breeders, Dealers, Research, Non-Regulated Pounds and Shelters (Appropriations bill prohibits spending appropriations funds to license dealers that sell random source dogs.)								
		0	0.00	0.00	0	\$0.00	\$0.00	\$0.00	\$0.00
Section 2.150, 2.151, and 2.152	Import Permit and Certifications- APHIS Form 7040								
	Supervisory Compliance Specialist	15	0.50	7.50	11	\$33.85	\$253.88	\$35.29	\$289.16
Section 2.150, 2.151, and 2.152	Import Permit and Certifications- APHIS Form 7040A								
	Supervisory Compliance Specialist	15	0.50	7.50	11	\$33.85	\$253.88	\$35.29	\$289.16
Section 2.150, 2.151, and 2.152	Import Permit and Certifications- APHIS Form 7040B								
	Supervisory Compliance Specialist	15	0.50	7.50	11	\$33.85	\$253.88	\$35.29	\$289.16
Section 2.150, 2.151, and 2.152	Import Permit and Certifications- APHIS eFile								
	Supervisory Compliance Specialist	15	0.50	7.50	11	\$33.85	\$253.88	\$35.29	\$289.16
Section 3.6	Approval for less than minimum housing requirements for dogs and cats								
	Inspector	2	0.50	1.00	12	\$40.57	\$40.57	\$5.64	\$46.21
Section 3.6	Approval to Tether Dogs								
	Inspector	1	0.50	0.50	12	\$40.57	\$20.29	\$2.82	\$23.10
Section 3.8	Exercise and Socialization for Dogs; Recordkeeping- APHIS Form 7013								
	Inspector	2,461	0.50	1230.50	12	\$40.57	\$49,921.39	\$6,939.07	\$56,860.46

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	(A)	(B)	(C)	(D)	(E.1)	(E.2)	(D x (E.2))	(F x 0.139)	(F + G)
Sections 3.13, 3.14, 3.16, 3.19, 3.35, 3.36, 3.38, 3.60, 3.61, 3.62, 3.66, 3.86, 3.87, 3.89, 3.92, 3.112, 3.113, 3.118, 3.136, 3.137, and 3.139	Consignment to carriers and intermediate handlers; Shipping documents and written instructions for food, water, medication, and special care attached to enclosure, acclimation certificate								
	Inspector	752	0.50	376.00	12	\$40.57	\$15,254.32	\$2,120.35	\$17,374.67
Sections 3.13, 3.35, 3.60, 3.86, 3.112, and 3.136	Attempt to notify Consignor								
	Inspector	752	0.50	376.00	12	\$40.57	\$15,254.32	\$2,120.35	\$17,374.67
Sections 3.14, 3.19, 3.36, 3.61, 3.87, 3.92, 3.113, and 3.137	Marking Requirements for Transport Enclosure ("live animals")								
	Inspector	6,865	0.50	3432.50	12	\$40.57	\$139,256.53	\$19,356.66	\$158,613.18
Sections 3.28, 3.53, and 3.80	Innovative and Primary Enclosures								
	Inspector	11	1.00	11.00	12	\$40.57	\$446.27	\$62.03	\$508.30
Sections 3.77, 3.78, 3.103, and 3.127	Perimeter Fencing Variance from Requirements								
	Inspector	30	0.50	15.00	12	\$40.57	\$608.55	\$84.59	\$693.14
	AWO Specialist	30	2.00	60.00	13	\$48.25	\$2,895.00	\$402.41	\$3,297.41
Section 3.81	Environmental Enhancement Plan APHIS 7051 and APHIS 7050 (optional or equivalent format)								
	Inspector	743	2.00	1486.00	12	\$40.57	\$60,287.02	\$8,379.90	\$68,666.92
Section 3.83	Watering Requirements								
	Inspector	10	1.00	10.00	12	\$40.57	\$405.70	\$56.39	\$462.09
Section 3.100	Variance for Marine Facility								
		5	0.75	3.75	13	\$48.25	\$180.94	\$25.15	\$206.09
		5	1.00	5.00	14	\$57.01	\$285.05	\$39.62	\$324.67
Section 3.101	Facilities, General								
	Inspector	2	1.00	2.00	12	\$40.57	\$81.14	\$11.28	\$92.42
Section 3.101	Contingency Plans								
	Inspector	5	0.50	2.50	12	\$40.57	\$101.43	\$14.10	\$115.52
	NPS Staff Officer	5	0.50	2.50	14	\$57.01	\$142.53	\$19.81	\$162.34
Section 3.104	General Space Requirements								
	Inspector	115	0.25	28.75	12	\$40.57	\$1,166.39	\$162.13	\$1,328.52
Section 3.105	Feeding								
	Inspector	115	0.50	57.50	12	\$40.57	\$2,332.78	\$324.26	\$2,657.03
Section 3.106	Weekly and Daily Water Testing for Marine Mammals								
	Inspector	115	0.75	86.25	12	\$40.57	\$3,499.16	\$486.38	\$3,985.55
Section 3.108	Employees or Attendants								
	Inspector	115	0.50	57.50	12	\$40.57	\$2,332.78	\$324.26	\$2,657.03
Section 3.109	Separation								
	Inspector	115	0.50	57.50	12	\$40.57	\$2,332.78	\$324.26	\$2,657.03
Section 3.110	Veterinary Care: Written Justification for Holding in Medical Enclosures Longer than 2 Weeks								
	Inspector	115	1.00	115.00	12	\$40.57	\$4,665.55	\$648.51	\$5,314.06

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	(A)	(B)	(C)	(D)	(E.1)	(E.2)	(D x (E.2))	(F x 0.139)	(F + G)
Sections 3.110 and 3.111	Veterinary Care: Health Care Recordkeeping and Necropsy requirements and recordkeeping								
	Inspector	115	1.00	115.00	12	\$40.57	\$4,665.55	\$648.51	\$5,314.06
Section 3.110	Veterinary Care: Exemption from Annual examinations								
	Inspector	80	0.50	40.00	12	\$40.57	\$1,622.80	\$225.57	\$1,848.37
Section 3.111	Handling- at interactive programs: written rules and instructions								
	NPS Staff Officer	1	0.50	0.50	14	\$57.01	\$28.51	\$3.96	\$32.47
Section 3.111	Recordkeeping: Description of the swim with the Dolphin Program								
	NPS Staff Officer	2	0.50	1.00	14	\$57.01	\$57.01	\$7.92	\$64.93
Section 3.111	Recordkeeping: Statistical Summaries of Interactive Programs								
	NPS Staff Officer	1	0.50	0.50	14	\$57.01	\$28.51	\$3.96	\$32.47
Section 3.111	Recordkeeping: Incident Reports								
	NPS Staff Officer	1	0.50	0.50	14	\$57.01	\$28.51	\$3.96	\$32.47
Section 3.111	Veterinary Care: Attending Veterinarian Examine Water Quality Reports								
	NPS Staff Officer	1	0.50	0.50	14	\$57.01	\$28.51	\$3.96	\$32.47
Section 3.112 and 3.116	Consignment to carriers and intermediate handlers; Care in Transit Plan for Travel more than 2 Hours								
	NPS Staff Officer	45	0.50	22.50	14	\$57.01	\$1,282.73	\$178.30	\$1,461.02
On-line complaint form	Animal Care Online Complaint form (0579-0377)								
	ILA	470	0.33	155.10	6	\$20.58	\$3,191.96	\$443.68	\$3,635.64
	PS Specialist	470	0.33	155.10	9	\$27.98	\$4,339.70	\$603.22	\$4,942.92
	Inspector	470	8.00	3760.00	12	\$40.57	\$152,543.20	\$21,203.50	\$173,746.70
	SACS	470	2.00	940.00	13	\$48.25	\$45,355.00	\$6,304.35	\$51,659.35
Totals				316859.49			\$12,757,189.91	\$1,773,249.40	\$14,530,439.31

APHIS FORM 79

*Includes field and headquarters personnel. The highest grade of the position is used to represent the position involved with the information: i.e. GS 6 for all of the ILAs that may be at GS 4, 5, or 6. Each GS grade is listed if each person of that grade is involved in processing the information: i.e. Animal Care Online Complaint form. Only the most frequently involved GS grade is listed if a portion of the information is processed by different GS grade levels. i.e. Some records disclosing live dogs and cats acquisitions and dispositions are evaluated by ACIs at GS 9 and some by VMOs at GS 12. It is not efficient or effective to separate the number records evaluated by the ACIs or VMOs.