

**Subject:** U.S. Census Bureau – SAID Program – Data Request (<Entity Name, State Abbreviation>)

Good Morning/Afternoon,

My name is [First Name] [Last Name] and I am a Geographer with the U.S. Census Bureau. The Census Bureau is currently requesting street, address, and imagery data on behalf of the Spatial, Address, and Imagery Data (SAID) Program. While participation in the SAID Program is voluntary, acquiring your data, whether it be street centerline, address points, and/or imagery, is vital to updating and maintaining our Master Address File/Topologically Integrated Geographic Encoding and Referencing (MAF/TIGER) System. An accurate and updated MAF/TIGER system ensures the success of the 2030 Census, the American Community Survey, and other surveys that the Census Bureau conducts.

Please respond to this email indicating whether or not you will be able to share your data with the Census Bureau. Once we determine you can share the data, I can provide guidelines on the required metadata and instructions to upload using our Secure Web Incoming Module (SWIM). SWIM provides a secure method for sharing your data with us.

Please feel free to contact me with any questions you may have by responding to this e-mail or by telephone at (xxx) xxx-xxxx.

Sincerely,

<Use email signature of sender>

*We estimate that completing this program will take two and a half hours on average. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to [geo.gss.file.support@census.gov](mailto:geo.gss.file.support@census.gov). This collection has been approved by the Office of Management and Budget (OMB). The eight-digit OMB approval number (0607-1008) that appears in SWIM confirms this approval. If this number were not displayed, we could not conduct this survey. The Census Bureau conducts this program under the legal authority of the Title 13 U.S. Code, Sections 16, 141, and 193. OMB Clearance for this collection expires xx/xx/202x.*