



## Community Quota Entity (CQE) Annual Report

U.S. Dept. of Commerce/NOAA  
National Marine Fisheries Service (NMFS)  
Restricted Access Management Program (RAM)  
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General reporting requirements for CQE annual reports and specific reporting requirements for any CQE participating in the IFQ, charter halibut limited access, and LLP programs are described in § 679.5(t). A CQE is not required to submit an annual report for any calendar year in which it did not hold any community charter halibut permits, IFQ, or LLPs.

By January 31, the CQE must submit a complete annual report for the prior calendar year to the Regional Administrator, NMFS, P.O. Box 21668, Juneau, AK 99802, and to the governing body of each community represented by the CQE as identified in Table 21 to part 679.

A complete annual report must contain all general report requirements and all program specific report requirements applicable to the CQE, as follows:

### Community Entity Quota (CQE) Program Annual Report

#### General report requirements:

Each CQE must report business operations and fishing activity for the charter halibut permit, IFQ, and LLP programs for each eligible community represented by the CQE and must provide

Name of eligible community or communities

Any new communities

Any withdrawn communities

Any changes in the bylaws of the CQE, board of directors, or other key management personnel; and

**Attach** copies of minutes and other relevant decision making documents from all CQE board meetings held during the prior calendar year

### Charter Halibut Permit (CHP) Limited Access Program

For each community issued one or more CHPs by a CQE, the program-specific report must include:

Total number of CHPs held by the CQE

At the start of the calendar year

At the end of the calendar year

Projected to be held in the next calendar year

Process used by the CQE to solicit applications from persons to use CHPs

Total number of persons who applied to use one or more CHPs

Name

Business address, city and state

Number of CHPs requested by each person

Criteria used by the CQE to distribute CHPs among persons who applied to use one or more CHPs

For each person issued one or more CHPs, provide

Name

Business address, city and state,

ADF&G logbook number(s)

Number(s) of each CHP authorized to use with the corresponding regulatory area endorsement and angler endorsement

For each vessel authorized to participate in the charter halibut fishery using one or more CHPs, provide

Vessel name

ADF&G vessel registration number

USCG documentation number  
Length overall  
Home port  
Each CHP number held by the CQE and used onboard the vessel  
Each set of ports from which the vessel departed and to which it returned  
Total number of trips that occurred to and from each set of ports  
For each community represented by the CQE, provide any payments made to the CQE for use of the CHPs.

### **Individual Fishing Quota Program Specific Report**

For each community that leased halibut and sablefish IFQ derived from the QS held by a CQE, the program specific report must include:

Total amount of halibut QS and total amount of sablefish QS held by the CQE  
at the start of the calendar year  
at the end of the calendar year  
projected to be held in the next calendar year

Describe process used by the CQE to solicit applications from eligible community residents to use IFQ

Total number of community residents who applied to use IFQ derived from QS held by the CQE;  
For each person who applied to use IFQ, provide

Name  
Business address, city and state  
Amount of IFQ requested

Describe CQE criteria to distribute IFQ among eligible community residents who applied to use IFQ

Name  
Business address, city and state  
Each IFQ permit number  
Total pounds of halibut IFQ authorized through each IFQ permit number  
Total pounds of sablefish IFQ authorized through each IFQ permit number

For each vessel used to harvest IFQ derived from QS

Vessel name  
ADF&G vessel registration number  
USCG documentation number  
Length overall  
Home port  
Each IFQ permit number(s) used onboard

Describe efforts to ensure crew members onboard vessels harvesting IFQ are residents of CQE eligible community

For each person employed as a crew member, provide  
Name  
Resident city and state

For each community whose residents landed IFQ, provide any payments made to the CQE for use of the IFQ

### **License Limitation Program Specific Report**

For each community that was assigned one or more Pacific cod endorsed non-trawl groundfish licenses, the program specific report must include:

Total number of LLP groundfish licenses by gear type endorsement held by the CQE  
At the start of the calendar year  
At the end of the calendar year  
Projected to be held in the next calendar year

Describe process used by the CQE to solicit applications from residents to use LLP groundfish license(s)

Total number of community residents who applied to use an LLP groundfish license  
Name  
Business address, city and state

Number of LLP groundfish licenses requested by each person who applied to use a LLP groundfish license

Describe criteria used by the CQE to distribute LLP groundfish licenses among eligible community residents

For each person assigned one or more LLP groundfish licenses, provide  
name, business address, city and state

LLP groundfish license numbers for each gear endorsement type

For each vessel authorized to harvest LLP groundfish using one or more LLP groundfish licenses, provide:

Vessel name

ADF&G vessel registration number

USCG documentation number

Length overall

Home port

Each LLP groundfish license number used onboard

For each person employed as a crew member on each vessel using one or more LLP groundfish licenses

Name

Resident city and state

For each community whose residents made landings using one or more LLP groundfish licenses, provide any payments made to the CQE for use of the LLP groundfish licenses.