

PSB-CY System

Incident Intake - *Updated with drop-down screen information*

***IMPORTANT: ALL DATA SHOWN IN THIS
PRESENTATION IS FOR DEMONSTRATION
PURPOSES. NO REAL DATA (PII) FROM ANY
PERSON HAS BEEN USED.***

17 September 2021



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ADN to the Warning page – screenshot



USG Warning and Consent Banner

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OMB CONTROL NUMBER: 0704-XXXX

OMB EXPIRATION DATE: XX/XX/XXXX

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OK

Add Incident

PSB Admin (UN/PW)
Role: Global System Admin
Last Login: 6/23/2021, 12:01 PM

Home
Dashboard
Incidents
Cases
MCIO Cases
Reports
File Upload
Search
Admin

Quick Actions
Add Incident
Help Center
Give Feedback
Health Check

Incidents

Incident List Add Incident

Created Date:	Assigned:	Incident Date:	Subject to LEI:	Status:	Service:	Installation:
	Incident Number	Referral Source:	Location of Incident:	Children:	Cautionary	
	Incident Number	Referral Source:	Location of Incident:	Children:	Cautionary	
	Incident Number	Referral Source:	Location of Incident:	Children:	Normative	
	Incident Number	Referral Source:	Location of Incident:	Children:	Cautionary	
	Incident Number	Referral Source:	Location of Incident:	Children:	Cautionary	

Sort
CLEAR FILTERS
APPLY FILTERS
Sort Field: Created Date
Sort Direction: Descending

Filter
Status
Category
Service
Region
Installation
CLEAR FILTERS
APPLY FILTERS

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Start Intake

Incidents > New Incident

Start Intake

Involved Children

Incident Details

Incident Source

Summary

Start Incident Intake

Please enter the required information to start the data collection process for this incident.

Approximate Date

No

Incident Date *



Incident Category *



Categorize incident level as Normative, Cautionary, Problematic, or To Be Determined

Service *



Please select the Service associated with this Incident

* Required Fields

Cancel

Continue

Start Intake

PSB-CY CAUTION: TEST DATA ONLY

Kevin Loucks (IPT)
Role: Global System Admin
Last Login: 8/26/2021, 11:21 AM

Home Dashboard Incidents Cases MCIO Cases Reports File Upload Search Admin

Edit Incident

Incidents > New Incident

Start Intake Involved Children Incident Details Incident Source Summary

Start Incident Intake

Please enter the required information to start the data collection process for this incident.

Approximate Date No

Incident Date *

SEP 2021 < >

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

* Required Fields

Cancel Continue

NOTE:
All Date fields throughout the PSB-CY System use the same format.

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Start Intake

The screenshot displays a web application interface for managing incidents. At the top, a dark blue header contains the text 'PSB-CY' on the left, 'CAUTION: TEST DATA ONLY' in the center, and navigation icons on the right. A left sidebar lists user information for 'Kevin Loucks (IPT)' and a menu with items like Home, Dashboard, Incidents, Cases, MCI0 Cases, Reports, File Upload, Search, and Admin. The main content area is titled 'Edit Incident' and shows a breadcrumb trail 'Incidents > New Incident'. Below this is a horizontal progress bar with five steps: 'Start Intake' (highlighted in blue), 'Involved Children', 'Incident Details', 'Incident Source', and 'Summary'. The 'Start Intake' section contains a form with the heading 'Start Incident Intake' and a sub-heading 'Please enter the required information to start the data collection process for this incident.' The form includes a 'Approximate Date' label with a toggle switch set to 'No', a red-bordered 'Incident Date *' input field with a calendar icon, and a dropdown menu for 'Incident Category *' with options: 'Cautionary', 'Normative', 'Problematic', and 'To Be Determined'. A red asterisk indicates a required field. A 'Continue' button is located at the bottom right of the form area.

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Start Intake

The screenshot displays a web application interface for managing incidents. At the top, a dark blue header contains the text 'PSB-CY' on the left, 'CAUTION: TEST DATA ONLY' in the center, and several utility icons on the right. Below the header, a user profile for 'Kevin Loucks (IPT)' is shown, including his role as 'Global System Admin' and last login time. A vertical sidebar on the left lists navigation options: Home, Dashboard, Incidents, Cases, MCIO Cases, Reports, File Upload, Search, and Admin. The main content area is titled 'Edit Incident' and features a breadcrumb trail 'Incidents > New Incident'. A horizontal progress bar below the breadcrumb shows five steps: 'Start Intake' (highlighted in blue), 'Involved Children', 'Incident Details', 'Incident Source', and 'Summary'. The 'Start Intake' section contains a form with the instruction: 'Please enter the required information to start the data collection process for this incident.' The form includes a toggle for 'Approximate Date' (set to 'No'), a red-bordered 'Incident Date' field with a calendar icon and a 'This field is required' error message, a red-bordered 'Incident Category' dropdown menu with a 'This field is required' error message, and a 'Service' dropdown menu. The 'Service' dropdown is open, showing a list of options: 'Demonstration', 'US Air Force', 'US Army', 'US Marine Corps', and 'US Navy'. A '* Required Fields' label points to the 'Incident Date' and 'Incident Category' fields. A 'Continue' button is located at the bottom right of the form area.

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Start Intake

The screenshot displays a web application interface for managing incidents. At the top, a dark blue header contains the text 'PSB-CY' on the left, 'CAUTION: TEST DATA ONLY' in the center, and several utility icons on the right. Below the header, a left-hand navigation sidebar lists various menu items: Home, Dashboard, Incidents, Cases, MCIO Cases, Reports, File Upload, Search, and Admin. The main content area is titled 'Edit Incident' and features a breadcrumb trail 'Incidents > New Incident'. A horizontal progress bar below the breadcrumb shows five steps: 'Start Intake' (highlighted in blue), 'Involved Children', 'Incident Details', 'Incident Source', and 'Summary'. The 'Start Incident Intake' section contains a form with the following fields and controls:

- An 'Approximate Date' section with a toggle switch set to 'No'.
- An 'Incident Date *' text input field containing '9/16/2021' and a calendar icon.
- An 'Incident Category *' dropdown menu with 'Problematic' selected.
- A text label: 'Categorize incident level as Normative, Cautionary, Problematic, or To Be Determined'.
- A 'Service *' dropdown menu with 'US Air Force' selected.
- A text label: 'Please select the Service associated with this Incident'.
- A 'Region *' dropdown menu with a list of options: ACC, AETC, AFDW, AFGSC, and AFMC.
- A 'Continue' button located to the right of the form.

At the bottom left of the form area, there is a label '* Required Fields' with a line pointing to the asterisked fields. At the bottom left of the entire page, the text 'Quick Actions' is visible.

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Start Intake

PSB-CY CAUTION: TEST DATA ONLY

Kevin Loucks (IPT)
Role: Global System Admin
Last Login: 8/26/2021, 11:21 AM

Home
Dashboard
Incidents
Cases
MCIO Cases
Reports
File Upload
Search
Admin

Quick Actions
Add Incident

Edit Incident

Incidents > New Incident

Start Intake Involved Children Incident Details Incident Source Summary

Start Incident Intake

Please enter the required information to start the data collection process for this incident.

Approximate Date No

Incident Date *
9/16/2021

Incident Category *
Problematic

Categorize incident level as Normative, Cautionary, Problematic, or To Be Determined
Service *
US Air Force

Please select the Service associated with this Incident
Region *
ACC

Please select the Region associated with this Incident
Installation *
Beale
Davis-Monthan
Grand Forks
Langley
Moody

* Required Fields

Continue

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Start Intake

PSB-CY CAUTION: TEST DATA ONLY

Kevin Loucks (IPT)
Role: Global System Admin
Last Login: 8/26/2021, 11:21 AM

Home
Dashboard
Incidents
Cases
MCI/O Cases
Reports
File Upload
Search
Admin

Edit Incident

Incidents > New Incident

Start Intake Involved Children Incident Details Incident Source Summary

Start Incident Intake

Please enter the required information to start the data collection process for this incident.

Approximate Date No

Incident Date *
9/16/2021

Incident Category *
Problematic

Categorize incident level as Normative, Cautionary, Problematic, or To Be Determined
Service *
US Air Force

Please select the Service associated with this Incident
Region *
ACC

Please select the Region associated with this Incident
Installation *
Langley

Please select the Installation associated with this Incident

* Required Fields

Cancel Continue

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Start Intake

Edit Incident

Incidents > New Incident

Start Intake | Involved Children | Incident Details | Incident Source | Summary

Start Incident Intake

Please enter the required information to start the data collection process for this incident.

Approximate Date Yes

Month * Year *

Incident Category *

Categorize incident level as Normative, Cautionary, Problematic, or To Be Determined

Service *

Please select the Service associated with this Incident

* Required Fields

Cancel Continue

Start Intake

Edit Incident

Incidents > New Incident

Start Intake | Involved Children | Incident Details | Incident Source | Summary

Start Incident Intake

Please enter the required information to start the data collection process for this incident.

Approximate Date Yes

Month * February | Year * 2021

Incident Category *

Categorize incident level as Normative, Cautionary, Problematic, or To Be Determined

Service *

Please select the Service associated with this Incident

Region *

Please select the Region associated with this Incident

Installation *

Please select the Installation associated with this Incident

* Required Fields

Cancel Continue

NOTE:
All Date fields throughout the PSB-CY System use the same format. Please see slide 4.



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Involved Children

Edit Incident

Incidents > New Incident

Start Intake

Involved Children

Incident Details

Incident Source

Summary

Involved Children

Cautionary

Provide information on the involved children, starting with the number of children involved. Use the Lookup Child field to enter the Name, SSN, or DoD ID of a Child already in the PSB-CY database, or click the "Add New Child" button to add a Child not found in the PSB-CY database.

I001489

Number of children Involved *

0

Number of children Involved

Lookup Child...



Lookup Child by Name, SSN, or DoD ID

Or

Add New Child

Previous

* Required Fields

Save as Draft

Continue

Involved Children

The screenshot shows a web application interface for 'PSB-CY' with a 'CAUTION: TEST DATA ONLY' warning. The user is Kevin Loucks (IPT), Global System Admin, with a last login of 8/26/2021, 11:21 AM. The left sidebar contains navigation links: Home, Dashboard, Incidents, Cases, MCIO Cases, Reports, File Upload, Search, and Admin. The main content area is titled 'Edit Incident' and shows a progress bar with steps: Start Intake, Involved Children (active), Incident Details, Incident Source, and Summary. The 'Involved Children' section includes a 'Problematic' status indicator and the incident ID 'I001504'. A text box for 'Number of children Involved' contains the value '1'. Below it, a red error message states 'At least one child must be added'. There is a 'Lookup Child...' search field and an 'Add New Child' button. At the bottom, there are 'Previous', 'Save as Draft', and 'Continue' buttons, along with a '* Required Fields' note.

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Involved Children

The screenshot shows the PSB-CY application interface. At the top, there is a navigation bar with the text 'PSB-CY' and 'CAUTION: TEST DATA ONLY'. Below this, a sidebar on the left contains navigation options: Home, Dashboard, Incidents, Cases, MCIO Cases, Reports, File Upload, Search, and Admin. The main content area is titled 'Edit Incident' and shows a breadcrumb trail: 'Incidents > New Incident'. A progress bar below the breadcrumb has five steps: 'Start Intake', 'Involved Children' (highlighted), 'Incident Details', 'Incident Source', and 'Summary'. The 'Involved Children' section contains a 'Problematic' status indicator and the ID 'I001504'. A text block instructs the user to provide information on the involved children, starting with the number of children involved. Below this is a form with a text input field containing the number '1'. A red error message states 'At least one child must be added'. A 'Lookup Child...' dropdown menu is open, showing a search for 'kevin' and a list of results: 'Kevina Bruis - 386884978', 'Lorri Benioff - 716849903', 'Kevin Bell - 124-55-4564', and 'Kevin Stripes - 9/4/1968'. At the bottom of the form are 'Previous' and 'Continue' buttons.

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Involved Children

PSB-CY CAUTION: TEST DATA ONLY

Kevin Loucks (IPT)
Role: Global System Admin
Last Login: 8/26/2021, 11:21 AM

Edit Incident

Incidents > New Incident

Start Intake **Involved Children** Incident Details Incident Source Summary

Involved Children

Provide information on the involved children, starting with the number of children involved. Use the Lookup Child field to enter the Name, SSN, or DoD ID of a Child already in the PSB-CY database, or click the 'Add New Child' button to add a Child not found in the PSB-CY database.

Problematic I001504

Child: Kevena Bruis
Date of Birth: 04/23/2004
Gender: Male

Involvement *

- Exhibiting
- Exhibiting and Impacted
- Impacted

Save as Draft Continue

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Involved Children

PSB-CY CAUTION: TEST DATA ONLY

Kevin Loucks (IPT)
Role: Global System Admin
Last Login: 8/26/2021, 11:21 AM

Home
Dashboard
Incidents
Cases
MCIO Cases
Reports
File Upload
Search
Admin

Edit Incident

Incidents > New Incident

Start Intake **Involved Children** Incident Details Incident Source Summary

Involved Children

Problematic 1001504

Provide information on the involved children, starting with the number of children involved. Use the Lookup Child field to enter the Name, SSN, or DoD ID of a Child already in the PSB-CY database, or click the "Add New Child" button to add a Child not found in the PSB-CY database.

Number of children involved *
1

Number of children involved

At least one child must be added

Lookup Child... 🔍

Lookup Child by Name, SSN, or DoD ID

Or

Add New Child

Previous * Required Fields Save as Draft Continue

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Involved Children

The screenshot shows a web application interface for 'Edit Incident'. At the top, it displays 'PSB-CY' and 'CAUTION: TEST DATA ONLY'. The user is identified as 'Kevin Loucks (IPT)' with the role 'Global System Admin' and a last login of '8/26/2021, 11:21'. The main content area is titled 'Edit Incident' and contains a modal window for 'Add New Child'. The modal is divided into several sections:

- Name:** Fields for First Name *, Middle Name, Last Name *, and Suffix.
- Demographics:** Fields for Date of Birth * (with a calendar icon) and Sex *.
- Address Information:** Fields for Street, City, State (dropdown), Zip, and Country.
- Identification:** Fields for Type * (dropdown), SSN (dropdown), and SSN *.
- Beneficiary:** A toggle switch set to 'Yes'.
- Related Persons *:** A search field labeled 'Lookup Sponsor, Parent or Guardian...' with a magnifying glass icon. Below it, a note says 'Lookup or Enter the name of the sponsor, parent or guardian, by phone number, DoD ID, or name'.
- Table:** A table with columns 'Name', 'Employment Status', and 'Relationship To Child *'. Below the table is an 'Add New Person' button.

At the bottom of the modal, there is a note '* Required Fields' and two buttons: 'Cancel' and 'Add Child'.

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Involved Children

PSB-CY CAUTION: TEST DATA ONLY

Kevin Loucks (IPT)
Role: Global System Admin
Last Login: 8/26/2021, 11:21 AM

Edit Incident

Add New Child

Name

First Name * kevin Middle Name douglas
Last Name * Loucks Suffix

Demographics

Date of Birth * Sex *
Identification

Type * SSN *
SSN * Beneficiary Yes

Address Information

Street City Country

Related Persons *

Lookup Sponsor, Parent or Guardian...
Lookup or Enter the name of the sponsor, parent or guardian, by phone number, DoD ID, or name

Name	Employment Status	Relationship To Child *
<input type="button" value="Add New Person"/>		

* Required Fields

Cancel Add Child

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Involved Children

The screenshot shows a web application interface for editing an incident. The user is Kevin Loucks (IPT), Global System Admin, with a last login of 8/26/2021, 11:21. The page title is "Edit Incident" and it includes a "CAUTION: TEST DATA ONLY" warning. A sidebar on the left contains navigation links: Home, Dashboard, Incidents, Cases, MCIO Cases, Reports, File Upload, Search, and Admin. The main content area displays the "Add New Child" form, which is divided into several sections:

- Name:** Fields for First Name (Kevin), Middle Name (douglas), Last Name (Loucks), and Suffix.
- Demographics:** Fields for Date of Birth (9/7/2021) and Sex (Male).
- Address Information:** Fields for Street, City, State, Zip, and Country.
- Related Persons *:** A search field for "Lookup Sponsor, Parent or Guardian..." and a table with columns for Name, Employment Status, and Relationship To Child. An "Add New Person" button is located below the table.

A dropdown menu is open over the "SSN" field, showing options: "SSN", "DoD ID", "None - SSN/DoD ID not available upon initi...", and "None - Child is a non-eligible beneficiary". The "Continue" button is visible in the background, and "Cancel" and "Add Child" buttons are at the bottom of the form.

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Involved Children

PSB-CY CAUTION: TEST DATA ONLY

Kevin Loucks (PT)
Role: Global System Admin
Last Login: 8/26/2021, 11:31

Edit Incident

Add New Child

Name		Demographics
First Name*	Middle Name	Date of Birth*
kevin	douglas	9/7/2021
Last Name*	Suffix	Sex*
Loucks		Male

Address Information

Street

City State Zip

Country

Related Persons *

Lookup Sponsor, Parent or Guardian...

Lookup or Enter the name of the sponsor, parent or guardian, by phone number, DoD ID, or name.

Name	Employment Status	Relationship To Child *
Add New Person		

* Required Fields

Cancel Add Child

Summary

Problematic

1001504

Continue

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Involved Children

PSB-CY CAUTION: TEST DATA ONLY

Kevin Loucks (IPT)
Role: Global System Admin
Last Login: 8/26/2021, 11:21

Add New Person

Name

Prefix
Miss
Mr
Mrs
Ms

Demographics

Date of Birth *
Sex *

Middle Name
Suffix

Address Information

Same as Child's Address

Street
City State Zip
Country

Identification

DOD-ID
If this person is the Child's Sponsor then DOD-ID is required

Contact Information

Phone Number
Email Address

Employment Status

Employment Status *

* Required Fields

Cancel Add Person

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Involved Children

Edit Incident

Incidents > New Incident

Add New Person

Name	Demographics
Prefix <input type="text"/>	Date of Birth * <input type="text"/>
First Name * <input type="text"/>	Middle Name <input type="text"/>
Last Name * <input type="text"/>	Sex * <input type="text"/>
Suffix <input type="text"/>	
Address Information	Identification
<input checked="" type="checkbox"/> Same as Child's Address	DOD-ID * <input type="text"/>
Street <input type="text"/>	Alternate ID <input type="checkbox"/> Off
City <input type="text"/>	
State <input type="text"/>	
Zip <input type="text"/>	
Country <input type="text"/>	
Contact Information	Employment Status
Phone Number <input type="text"/>	Employment Status * <input type="text"/>
Email Address <input type="text"/>	

* Required Fields

Cancel Add Person

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Involved Children

PSB-CY CAUTION: TEST DATA ONLY

Add New Person

Name

Prefix: Mr
First Name: Kevin
Middle Name: D
Last Name: Laux
Suffix: [Dropdown]

Demographics

Date of Birth: 9/14/2021
Sex: Male

Address Information

Same as Child's Address

Street: [Text Field]
City: [Text Field] State: [Dropdown] Zip: [Text Field]
Country: [Text Field]

Identification

DOD-ID: [Text Field]
If this person is the Child's Sponsor then DOD-ID is required

Contact Information

Phone Number: [Text Field]
Email Address: [Text Field]

Employment Status

Employment Status: [Dropdown Menu]
Options: DoD Civilian, Other, Uniformed Service Member

* Required Fields

Buttons: Cancel, Add Person

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Involved Children

The screenshot shows a web application interface with a sidebar on the left and a main content area. The sidebar contains navigation items: Home, Dashboard, Incidents, Cases, MCIO Cases, Reports, File Upload, Search, and Admin. Below these are 'Quick Actions' including Add Incident, Help Center, Give Feedback, and Health Check. The main content area displays a form for adding a person, with a 'CAUTION: TEST DATA ONLY' warning at the top. The form is divided into several sections: 'Last Name' (with a dropdown for 'Suffix'), 'Address Information' (including a checked 'Same as Child's Address' checkbox, 'Street', 'City', 'State', 'Zip', and 'Country' fields), 'Contact Information' (with 'Phone Number' and 'Email Address' fields), 'Identification' (with a 'DOD-ID' field and a note: 'If this person is the Child's Sponsor then DOD-ID is required'), 'Employment Status' (with an 'Employment Status' dropdown set to 'Uniformed Service Member'), and 'Uniform Service Member Information' (with a 'Service' dropdown menu open, listing 'Demonstration', 'US Air Force', 'US Army', 'US Marine Corps', and 'US Navy', and a 'Unit' field). At the bottom of the form are 'Cancel' and 'Add Person' buttons. A 'Summary' panel on the right shows a 'Problematic' status and the ID '1001504'. A 'Continue' button is also visible in the background.

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Involved Children

The screenshot shows a web application interface with a sidebar on the left and a main content area. The sidebar includes a user profile for Kevin Loucks (IPT) and a navigation menu with items like Home, Dashboard, Incidents, Cases, MCIO Cases, Reports, File Upload, Search, and Admin. The main content area displays a form titled "Add Person" with a "CAUTION: TEST DATA ONLY" warning. The form is divided into several sections: "Last Name" (with a dropdown for "Suffix"), "Address Information" (with a checked box for "Same as Child's Address" and fields for Street, City, State, Zip, and Country), "Contact Information" (with fields for Phone Number and Email Address), "Identification" (with a DOD-ID field and a note that it is required for Child's Sponsor), "Employment Status" (with a dropdown for "Uniformed Service Member"), and "Uniform Service Member Information" (with a "Service" dropdown set to "US Air Force" and a "Command" dropdown menu open, listing options like "Air Combat Command", "Air Education and Training Command", "Air Force Global Strike Command", "Air Force Materiel Command", and "Air Force Reserve Command"). The form also includes a "* Required Fields" note and "Cancel" and "Add Person" buttons.

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Involved Children

PSB-CY CAUTION: TEST DATA ONLY

Kevin Loucks (IPT)
Role: Global System Admin
Last Login: 8/26/2021, 11:20

Home
Dashboard
Incidents
Cases
MCIO Cases
Reports
File Upload
Search
Admin

Quick Actions
Add Incident
Help Center
Give Feedback
Health Check

Last Name *
Last Name: Laux Suffix

Address Information
 Same as Child's Address
Street
City State Zip
Country

Contact Information
Phone Number
Email Address

Identification
DOD-ID
If this person is the Child's Sponsor then DOD-ID is required

Employment Status
Employment Status *
Uniformed Service Member

Uniform Service Member Information
Service *
US Air Force
Command
Air Combat Command
Rank
E-1 / Airman Basic
E-2 / Airman (Amm)
E-3 / Airman First Class (A1C)
E-4 / Senior Airman (SrA)
E-5 / Staff Sergeant (SSgt)

* Required Fields
Cancel Add Person

Summary
Problematic
1001504
Continue

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Involved Children

The screenshot shows a web application interface for 'Involved Children' with test data. The user is Kevin Loucks (PT), a Global System Administrator, who last logged in on 8/26/2021 at 11:32. The form is titled 'CAUTION: TEST DATA ONLY' and contains the following sections:

- Last Name:** Laux
- Suffix:** (Dropdown menu)
- Address Information:**
 - Same as Child's Address
 - Street
 - City, State (Dropdown), Zip
 - Country
- Contact Information:**
 - Phone Number
 - Email Address
- Identification:**
 - DOD-ID
 - Note: If this person is the Child's Sponsor then DOD-ID is required
- Employment Status:**
 - Employment Status* (Dropdown menu): Uniformed Service Member
- Uniform Service Member Information:**
 - Service* (Dropdown menu): US Air Force
 - Command (Dropdown menu): Air Combat Command
 - Rank (Dropdown menu): E-9 / Chief Master Sergeant (CMSgt)
 - Pay Grade (Dropdown menu): E5, E6, E7, E8, E9, WO1

* Required Fields

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Involved Children

PSB-CY CAUTION: TEST DATA ONLY

Kevin Loucks (IPT)
Role: Global System Admin
Last Login: 8/26/2021, 11:21

Home Dashboard Incidents Cases MCI0 Cases Reports File Upload Search Admin

Add New Child

Name

First Name * kevin Middle Name douglas Date of Birth * 9/7/2021

Last Name * Loucks Suffix Sex * Male

Address Information

Street City State Zip Country

Demographics

Date of Birth * 9/7/2021 Sex * Male

Identification

Type * None - Child is a non-el... Beneficiary No

Related Persons *

Lookup Sponsor, Parent or Guardian...

Lookup or Enter the name of the sponsor, parent or guardian, by phone number, DoD ID, or name

Name	Employment Status	Relationship To Child *
Kevin Laux	Uniformed Service Member	Guardian

Add New Person

* Required Fields

Cancel Add Child

*All data shown in this presentation is for demonstration purposes.
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Incident Details

Edit Incident

Incidents > New Incident

Start Intake > Involved Children > **Incident Details** > Incident Source > Summary

Incident Details

Please describe the Incident in as much detail as possible in the fields below.

Cautionary I001489

High Interest No

On/Off Installation Off

Incident subject to law enforcement investigation? No

Incident Location

Choose the general location category where the incident occurred

Description of Behavior *

Safety Plan

Services Offered No

Services Accepted No

Initial Incident Report Received

Initial Incident Report Received by

Date the Initial Incident Report was Received

Enter the date the Incident was first reported to the receiving office or person

Initial Incident Report Assigned to

Assigned To

Attachments

No attachments

* Required Fields

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Incident Details

PSB-CY CAUTION: TEST DATA ONLY

Kevin Loucks (IPT)
Role: Global System Admin
Last Login: 8/26/2021, 11:21 AM

Home
Dashboard
Incidents
Cases
MCIO Cases
Reports
File Upload
Search
Admin

Edit Incident

Incidents > New Incident

Start Intake > Involved Children > **Incident Details** > Incident Source > Summary

Incident Details Problematic
I001504

Please describe the incident in as much detail as possible in the fields below.

High Interest No
On/Off Installation Off
Incident subject to law enforcement investigation? No

Incident Location

- After School Care
- Bus Station
- Camp
- Child Development Center
- Construction Site
- Convenience Store / Supermarket

Safety Plan

Services Offered No
Services Accepted No

Initial Incident Report Received

Initial Incident Report Received by

Date the Initial Incident Report was Received

Enter the date the incident was first reported to the receiving office or person

Initial Incident Report Assigned to

Assigned To

Quick Actions

Previous * Required Fields Save as Draft Continue

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Incident Details

PSB-CY CAUTION: TEST DATA ONLY

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MCIO Cases
Reports
File Upload
Search
Admin

Edit Incident

Incidents > New Incident

Start Intake > Involved Children > **Incident Details** > Incident Source > Summary

Incident Details

Please describe the incident in as much detail as possible in the fields below.

Problematic
I001504

High Interest No
On/Off Installation Off
Incident subject to law enforcement investigation? No

Incident Location

- Convenience Store / Supermarket
- Field / Woods
- Home / Immediate Family or Caregiver
- Home / Other than Immediate Family or Caregiver
- Other / Unknown
- Playground / Park

Safety Plan

Services Offered No
Services Accepted No

Initial Incident Report Received

Initial Incident Report Received by

Date the Initial Incident Report was Received

Initial Incident Report Assigned to

Assigned To

Quick Actions

Previous * Required Fields Save as Draft Continue

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Incident Details

PSB-CY CAUTION: TEST DATA ONLY

Kevin Loucks (IPT)
Role: Global System Admin
Last Login: 8/26/2021, 11:21 AM

Edit Incident

Incidents > New Incident

Start Intake > Involved Children > **Incident Details** > Incident Source > Summary

Incident Details Problematic
I001504

Please describe the Incident in as much detail as possible in the fields below.

High Interest No

On/Off Installation Off

Incident subject to law enforcement investigation? No

Safety Plan

Services Offered No

Services Accepted No

Initial Incident Report Received

Initial Incident Report Received by

Date the Initial Incident Report was Received

Initial Incident Report Assigned to

Assigned To

Incident Location

- Recreational Facility
- Religious Facility
- Residence / Home
- Road / Alley / Street
- School
- School Bus

No attachments

Quick Actions

Add Incident

Previous * Required Fields Save as Draft Continue

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Incident Details

PSB-CY CAUTION: TEST DATA ONLY

Kevin Loucks (IPT)
Role: Global System Admin
Last Login: 8/26/2021, 11:21 AM

Edit Incident

Incidents > New Incident

Start Intake > Involved Children > **Incident Details** > Incident Source > Summary

Incident Details

Problematic I001504

Please describe the incident in as much detail as possible in the fields below.

High Interest No

On/Off Installation Off

Incident subject to law enforcement investigation? No

Safety Plan

Services Offered No

Services Accepted No

Incident Location

Choose the general location category where the incident occurred

Description of Behavior *

This field is required

Attachments

No attachments

Initial Incident Report Received

Initial Incident Report Received by

- IFCCM - Langley (A)
- IFCCM - Langley (B)
- IFCS - Langley (B)
- IFCS - Langley (A)
- IFA - Langley (A)

Quick Actions

Previous * Required Fields

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Incident Details

PSB-CY CAUTION: TEST DATA ONLY

Kevin Loucks (IPT)
Role: Global System Admin
Last Login: 8/26/2021, 11:21 AM

Home
Dashboard
Incidents
Cases
MCIO Cases
Reports
File Upload
Search
Admin

Edit Incident

Incidents > New Incident

Start Intake > Involved Children > **Incident Details** > Incident Source > Summary

Problematic
I001504

Please describe the incident in as much detail as possible in the fields below.

High Interest No
On/Off Installation Off
Incident subject to law enforcement investigation? No

Safety Plan

Services Offered No
Services Accepted No

Incident Location

Choose the general location category where the incident occurred

Description of Behavior *

This field is required

Attachments

No attachments

Initial Incident Report Received

Initial Incident Report Received by:

- IFCS - Langley (B)
- IFCS - Langley (A)
- IFA - Langley (A)
- IFNCM - Langley (A)
- IFA - Langley (B)
- IFNCM - Langley (B)

Quick Actions

Add Incident

Previous * Required Fields Save as Draft Continue

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Incident Details

PSB-CY CAUTION: TEST DATA ONLY

Kevin Loucks (IPT)
Role: Global System Admin
Last Login: 8/26/2021, 11:21 AM

Home
Dashboard
Incidents
Cases
MCIO Cases
Reports
File Upload
Search
Admin

Quick Actions
Add Incident
Help Center
Give Feedback
Health Check

Edit Incident

Incidents > New Incident

Start Intake > Involved Children > **Incident Details** > Incident Source > Summary

Incident Details Problematic I001504

Please describe the incident in as much detail as possible in the fields below.

High Interest No
On/Off Installation Off
Incident subject to law enforcement investigation? No

Safety Plan

Services Offered No
Services Accepted No

Initial Incident Report Received

Initial Incident Report Received by

Date the Initial Incident Report was Received

Enter the date the incident was first reported to the receiving office or person

Initial Incident Report Assigned to

Assigned To

- IFCCM - Langley (A)
- IFCCM - Langley (B)
- IFCS - Langley (B)
- IFCS - Langley (A)
- IFA - Langley (A)

Description of Behavior *

This field is required

Attachments Add

No attachments

Previous * Required Fields

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Incident Details

PSB-CY CAUTION: TEST DATA ONLY

Kevin Loucks (IPT)
Role: Global System Admin
Last Login: 8/26/2021, 11:21 AM

Edit Incident

Incidents > New Incident

Start Intake > Involved Children > **Incident Details** > Incident Source > Summary

Incident Details

Problematic I001504

Please describe the incident in as much detail as possible in the fields below.

High Interest

On/Off Install

Incident subject enforcement investigation?

Incident Location

Choose the general category of the incident

Description

This field is required

Attachments

No attachments

Cancel Add

Previous * Required Fields Save as Draft Continue

You are attaching a non-clinical attachment to this Case. This information can be seen by non-clinical personnel.

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Incident Details

The screenshot displays the 'Edit Incident' page in the PSB-CY system. The user is Kevin Loucks (IPT), a Global System Admin. The page shows a breadcrumb trail: Incidents > New Incident. A progress bar indicates the current step is 'Incident Details', with previous steps being 'Start Intake' and 'Involved Children', and subsequent steps being 'Incident Source' and 'Summary'. The incident is marked as 'Problematic'. A modal dialog titled 'Add Attachment' is open, showing a toggle for 'Clinical' (set to 'No') and a warning: 'You are attaching a non-clinical attachment to this Case. This information can be seen by non-clinical personnel.' The dialog includes a text input field for 'Description' and 'Add' and 'Cancel' buttons. In the background, a Windows File Explorer window is open to the Desktop, showing a folder named 'RD - KL' and a file named 'DoD Cloud Authorization Services.pdf'.

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Incident Details

PSB-CY CAUTION: TEST DATA ONLY

Kevin Loucks (IPT)
Role: Global System Admin
Last Login: 8/26/2021, 11:21 AM

Edit Incident

Incidents > New Incident

Start Intake Involved Children **Incident Details** Incident Source Summary

Incident Details

Problematic I001504

Please describe the incident in as much detail as possible in the fields below.

High Interest No Safety Plan

On/Off Installation No

Incident subject enforcement investigation? No

Incident Location

Choose the person who reported the incident

Description

Attachments

No attachments

Initial Incident Report Assigned to

Assigned To

Quick Actions

Add Incident

Previous * Required Fields Save as Draft Continue

Add Attachment

Clinical Yes

Add Attachment

Attach supporting documentation related to the Incident (.pdf, .jpg or .png)

Description

Cancel Add

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Incident Details

PSB-CY CAUTION: TEST DATA ONLY

Kevin Loucks (IPT)
Role: Global System Admin
Last Login: 8/26/2021, 11:21 AM

Incidents > New Incident

Start Intake > Involved Children > **Incident Details** > Incident Source > Summary

Incident Details

Problematic 1001504

Please describe the incident in as much detail as possible in the fields below.

High Interest Yes

On/Off Installation On

Incident subject to law enforcement investigation? No

Incident Location

Choose the general location category where the incident occurred
Description of Behavior *

Attachments

No attachments

Safety Plan

Services Offered Yes

Services Accepted Yes

Initial Incident Report Received

Initial Incident Report Received by

Date the Initial Incident Report was Received

Enter the date the Incident was first reported to the receiving office or person.

Initial Incident Report Assigned to

Assigned To

Quick Actions

Previous * Required Fields

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Incident Details

PSB-CY CAUTION: TEST DATA ONLY

Kevin Loucks (IPT)
Role: Global System Admin
Last Login: 8/26/2021, 11:21 AM

Home
Dashboard
Incidents
Cases
MCIO Cases
Reports
File Upload
Search
Admin

Quick Actions
Add Incident
Help Center

Edit Incident

Incidents > New Incident

Start Intake > Involved Children > **Incident Details** > Incident Source > Summary

Incident Details

Problematic I001504

Please describe the Incident in as much detail as possible in the fields below.

High Interest Yes

On/Off Installation On

Incident subject to law enforcement investigation? Yes

Comment

Enter status and results of investigation and any other details available

MCIO Case Number

Incident Location

Choose the general location category where the incident occurred
Description of Behavior *

TBD

Attachments

No attachments

Services Offered Yes

Services Accepted Yes

Initial Incident Report Received

Initial Incident Report Received by

Date the Initial Incident Report was Received

Enter the date the Incident was first reported to the receiving office or person

Initial Incident Report Assigned to

Assigned To

Previous * Required Fields

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Incident Source

Edit Incident

Incidents > New Incident

Start Intake

Involved Children

Incident Details

Incident Source

Summary

Incident Source

Cautionary

Provide details about who initially reported the incident to MC&FP.

1001489

Initial Report Source *



Initial Report Source POC

Choose a category for the initial report source

Enter the name of the initial report source

Notes on Initial Report



Initial Report Date *



Enter the date the source reported the incident to FAP

Previous

* Required Fields

Save as Draft

Continue



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Incident Details

The screenshot shows a web application interface for editing an incident. At the top, a dark blue header contains the text 'PSB-CY' on the left and 'CAUTION: TEST DATA ONLY' in the center. On the right of the header are icons for chat, help, and user profile. A left sidebar lists navigation options: Home, Dashboard, Incidents, Cases, MCIO Cases, Reports, File Upload, Search, and Admin. The main content area is titled 'Edit Incident' and shows a breadcrumb trail: Incidents > New Incident. Below this is a progress bar with five steps: Start Intake, Involved Children, Incident Details (the current step), Incident Source, and Summary. The 'Incident Source' section includes a red 'Problematic' status tag and the ID '1001504'. A text prompt asks to 'Provide details about who initially reported the incident to MC&FP.' A dropdown menu for 'Initial Report Source' is open, showing a list of options: 'Child & Youth Serving Orgs - Child Development Center (CDC)', 'Child & Youth Serving Orgs - DoDEA', 'Child & Youth Serving Orgs - Home Based Child Care', 'Child & Youth Serving Orgs - Installation MWR Program (sports, sc...', and 'Child & Youth Serving Orgs - School Age Care (SAC)'. Below the dropdown is a text input field for 'Initial Report Source POC' with a placeholder 'Enter the name of the initial report source'. At the bottom, there are buttons for 'Previous', '* Required Fields', 'Save as Draft', and 'Continue'.

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Incident Details

The screenshot shows a web application interface for editing an incident. At the top, a dark blue header contains the text 'PSB-CY' on the left, 'CAUTION: TEST DATA ONLY' in the center, and user icons on the right. A left sidebar lists navigation options: Home, Dashboard, Incidents, Cases, MCIO Cases, Reports, File Upload, Search, and Admin. The main content area is titled 'Edit Incident' and includes a breadcrumb trail 'Incidents > New Incident'. Below this is a progress bar with five steps: 'Start Intake', 'Involved Children', 'Incident Details', 'Incident Source' (highlighted in blue), and 'Summary'. The 'Incident Source' section has a red 'Problematic' label and the ID 'I001504'. It contains a form with a dropdown menu for 'Initial Report Source' which is open, showing a list of options: 'Civilian Organization - Child Advocacy Center', 'Civilian Organization - Child Protective Services', 'Civilian Organization - Civilian Law Enforcement', 'Civilian Organization - Other', 'Civilian Organization - Public School', and 'Command/Law Enforcement - AFOSI'. Other form fields include 'Initial Report Source POC' and a text area for 'Enter the name of the initial report source'. At the bottom, there are 'Previous', 'Save as Draft', and 'Continue' buttons, along with a '* Required Fields' indicator.

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Incident Details

PSB-CY CAUTION: TEST DATA ONLY

Kevin Loucks (IPT)
Role: Global System Admin
Last Login: 8/26/2021, 11:21 AM

Home
Dashboard
Incidents
Cases
MCIO Cases
Reports
File Upload
Search
Admin

Edit Incident

Incidents > New Incident

Start Intake Involved Children **Incident Details** Incident Source Summary

Incident Source

Provide details about who initially reported the incident to MC&FP.

Problematic 1001504

Initial Report Source *

- Command/Law Enforcement - AFOSI
- Command/Law Enforcement - CID
- Command/Law Enforcement - Command
- Command/Law Enforcement - Legal
- Command/Law Enforcement - Military Police/Security Forces
- Command/Law Enforcement - NCIS

Initial Report Source POC

Enter the name of the initial report source

Initial Report Date *

Enter the date the source reported the incident to FAP

Previous * Required Fields Save as Draft Continue

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Incident Details

PSB-CY CAUTION: TEST DATA ONLY

Kevin Loucks (IPT)
Role: Global System Admin
Last Login: 8/26/2021, 11:21 AM

Home
Dashboard
Incidents
Cases
MCIO Cases
Reports
File Upload
Search
Admin

Edit Incident

Incidents > New Incident

Start Intake Involved Children **Incident Details** Incident Source Summary

Incident Source

Provide details about who initially reported the incident to MC&FP. Problematic I001504

Initial Report Source *
Community Member - Active Duty Member
Community Member - Anonymous
Community Member - Contractor
Community Member - Guard or Reserve Member
Community Member - Other
Family Services - DAVA

Initial Report Source POC
Enter the name of the initial report source

Initial Report Date *
Enter the date the source reported the incident to FAP

Previous * Required Fields Save as Draft Continue

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Incident Details

PSB-CY CAUTION: TEST DATA ONLY

Kevin Loucks (IPT)
Role: Global System Admin
Last Login: 8/26/2021, 11:21 AM

Home
Dashboard
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Cases
MCIO Cases
Reports
File Upload
Search
Admin

Edit Incident

Incidents > New Incident

Start Intake Involved Children **Incident Details** Incident Source Summary

Incident Source

Provide details about who initially reported the incident to MC&FP.

Problematic
I001504

Initial Report Source *

- Family Services - DAVA
- Family Services - EFMP
- Family Services - FAP
- Family Services - Military Family Spt Svcs FFSC, ACS, AFRC, MFP
- Military Medical - AFCCP
- Military Medical - Behavioral Health Personnel

Initial Report Source POC

Enter the name of the initial report source

Initial report Date *

Enter the date the source reported the incident to FAP

Previous * Required Fields Save as Draft Continue

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Incident Details

PSB-CY CAUTION: TEST DATA ONLY

Kevin Loucks (IPT)
Role: Global System Admin
Last Login: 8/26/2021, 11:21 AM

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Cases
MCIO Cases
Reports
File Upload
Search
Admin

Edit Incident

Incidents > New Incident

Start Intake Involved Children **Incident Details** Incident Source Summary

Incident Source

Provide details about who initially reported the incident to MC&FP.

Problematic
I001504

Initial Report Source *

- Military Medical - Behavioral Health Personnel
- Military Medical - Other MTF Personnel
- Military Support Programs - Chaplain/Chapel Staff
- Military Support Programs - FOCUS
- Military Support Programs - MFLC
- Military Support Programs - Other

Initial Report Source POC
Enter the name of the initial report source

Initial Report Date
Enter the date the source reported the incident to FAP

Previous * Required Fields Save as Draft Continue

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Incident Summary

Edit Incident

Incidents > New Incident

Start Intake

Involved Children

Incident Details

Incident Source

Summary

Summary

Cautionary

Incident Information

Incident Date:

Risk:

Status:

Created By: PSB Admin (UN/PW)
Incident #: I001489
Installation: Goodfellow
Service: US Air Force

Involved Children

Number of children involved:

Involved children:

Incident Details

High Interest:

On/Off Installation:

Incident subject to law
enforcement investigation?

Related MCIO Case #:

Incident Location:

Description of Behavior:

Attached Artifacts:

Safety Plan:

Services Offered:

Services Accepted:

Incident Source

Initial Report Source:

Initial Report Source POC:

Notes on Initial Report:

Initial Report Date:

Previous

* Required Fields

Save as Draft

Submit

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