



OVERSIGHT AND
COMPLIANCE

OFFICE OF THE CHIEF MANAGEMENT OFFICER
9010 DEFENSE PENTAGON
WASHINGTON, DC 20301-9010

June 11, 2020

MEMORANDUM FOR THE DEFENSE TECHNICAL INFORMATION CENTER

SUBJECT: Justification for the Use of Social Security Numbers in the Defense User Registration System (DURS) Records, DITPR ID # 4300 - Accepted

Thank you for completing a review of Social Security Number (SSN) use within this system. The Defense Privacy, Civil Liberties and Transparency Division (DPCLTD) has reviewed and accepted your request to use the SSN for the following Acceptable Use: (8) Computer Matching. The SSN is used to interface with the Office of Personnel Management's electronic Official Personnel Folder (eOPF) to verify the employment and citizenship data of non-Department of Defense personnel requesting access to Defense Technical Information Center digital resources.

While this system has been identified as requiring the collection, maintenance and use of the SSN, you must ensure this data is afforded the highest protections practicable through use of appropriate administrative, technical and physical safeguards. Also, please maintain a copy of your justification and this memo in your records.

SSN Justifications must be renewed three (3) years after the date of this memorandum if the associated system has not been updated.

If you have any questions, please contact Ms. Mary Fletcher at (703) 571-0080 or e-mail, mary.p.fletcher4.civ@mail.mil.

for Lyn Rahilly
Chief, Defense Privacy, Civil Liberties,
and Transparency Division

cc:
WHS/ESD/RPDD