**Attachment 7d: NBCCEDP Quarterly Program Update Reminder Email**

Note: This email will be sent only to non-responders

Date: [insert date]

To: DP22-2202 NBCCEDP Program Directors

Subject: Program Year X – Quarter X Quarterly Program Update for the National Breast and Cervical Cancer Early Detection Program – Reminder

This is a reminder to submit the *NBCCEDP Program Year X – Quarter X Quarterly Program Update* that you received from [insert sender address] link. If you did not receive an invitation to complete the Quarterly Program Update, please email [support@NBCCEDP.org](mailto:support@NBCCEDP.org). All awardees are required to submit their responses no later than end of day, [insert date].

If you have questions regarding the content of the survey, please contact [CDC contact name] at [[CDC](mailto:mvp5@cdc.gov) contact email]. If you experience technical difficulties accessing the web-link or while you are completing the survey, please contact the IMS Help Desk, at [support@NBCCEDP.org](mailto:support@NBCCEDP.org).

Remember to select the **SUBMIT** button when you complete the survey so your response is properly submitted.

Thank you for your cooperation.