

***SUPPORTING STATEMENT: PART B***

**October 12, 2021**

**Core State Injury Prevention Performance Monitoring**

**OMB# 0920-**

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## **B. COLLECTIONS OF INFORMATION EMPLOYING STATISTICAL METHODS**

### **B.1. Respondent Universe and Sampling Methods**

CDC Core SIPP funded partners will report progress and activity information to CDC using a web-based Partners' Portal. No research design or human subjects involved. 100% of the population will report, so sampling is unnecessary. Data will be reported annually by funded recipients of CE21-2101 as part of the annual progress reporting requirement.

### **B.2. Procedures for the Collection of Information**

NCIPC has developed the web-based Partners' Portal Annual Progress Report (Attachment D). The Partners' Portal is a user-friendly interface which will be quicker, easier, and more intuitive for awardees to use than excel templates or word documents. Use of the Partners' Portal will require very little training and awardees will use the tools provided to record and update grant information.

There are significant advantages to collecting information using the Partners' Portal:

- The Partners' Portal has work plan and progress reporting fields for: strategy title, strategy description, sub-strategy title, sub-strategy description, priority population, geographic areas, key deliverables/outputs, successes, and barriers and challenges. In addition, the Partners' Portal allows for reporting of details within each of these to aide in analysis and aggregation.
- The data structures and business rules will help awardees formulate performance measures that are specific, measurable, achievable, relevant and time-framed (SMART). This formulation is intended to facilitate successful achievement of performance measures and is integral to CDC's program evaluation strategy for the program.
- The information being collected provides crucial information about each awardee's work plan, activities, partnerships, successes, challenges and progress over the award period.
- The Partners' Portal contains built in data validation, calculations, and guidance to allow for easy entry, review, and reporting of indicator data.
- Capturing the required information uniformly will allow CDC to formulate ad hoc analyses and reports for program evaluation and manuscript development.
- The relational database structure in which the data are stored allows for CDC to gain immediate access to data for reporting, thereby improving timeliness. In addition, it allows for multiple awardees from each state to simultaneously enter information, which reduces the amount of collective time spent providing updates.

Awardees will complete simple information fields in a web-based data entry form, tailored for their specific work plans, and submit to assigned NCIPC staff on an annual basis.

### **B.3. Methods to Maximize Response Rates and Deal with Nonresponse**

This is required reporting for recipients of CE21-2101.

**B.4. Tests of Procedures or Methods to be Undertaken**

The Partners' Portal has been in use for two funding cycles of several funded programs across the Injury Center. The 2021 Partners' Portal includes some modifications which will be pilot tested by 9 current recipients after all 2021 applications have been received.

**B.5. Individuals Consulted on Statistical Aspects and Individuals Collecting and/or Analyzing Data**

CDC Evaluation Consultation

- Brandon Nesbit, lead health scientist
- Stacey Willocks, behavioral scientist
- Sally Thigpen, health scientist
- Lauren Wilson, health scientist
- Susi McGhee, health scientist

CDC Programmatic Consultation

- Dave Sullivan, lead public health advisor
- Rachel Kossover-Smith, public health advisor
- Enjol Willis, public health advisor

**Attachments**

- D Core SIPP Partners' Portal Structure for Annual Progress Reporting