

Version - 2021.07.15

Template Name: Sub-Award Expenditure Reporting-It-30000

Instructions to Reporter:

- Do not change the cell formatting
- Do not reformat the template
- All data should be as text
- Do not publish the "Field ID" row (Treasury Internal Use Only)

Field ID	Project_Identification_Number__c
Label	Client Project Id
Required or Optional	Required
Help Text	Client Project ID that allows the Recipient to associate Expenditure records to Project records.

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Expenditure_Category__c	Sub_Award_Type__c
Expenditure Category	Sub-Award Type (Aggregates)
Required	Required
<p>The category to which the purpose of the expenditure most closely relates to when created.</p> <p>Valid responses:</p> <p>"Financial Assistance: Rent"</p> <p>"Financial Assistance: Rental Arrears"</p> <p>"Financial Assistance: Utility/Home Energy Costs"</p> <p>"Financial Assistance: Utility/Home Energy Costs Arrears"</p> <p>"Financial Assistance: Other Housing Costs Incurred due to Covid-19"</p> <p>"Housing Stability Services (Including Eviction Prevention/Diversion)"</p> <p>"Administrative Costs"</p>	<p>The Sub-Award Type that had obligation or expenditure/payment activity during the reporting period.</p> <p>Valid responses:</p> <p>"Aggregate of Contracts Awarded for &lt;\$30,000";</p> <p>"Aggregate of Grants Awarded for &lt;\$30,000";</p> <p>"Aggregate of Loans Issued for &lt;\$30,000";</p> <p>"Aggregate of Transfers &lt;\$30,000";</p> <p>"Aggregate of Direct Payments &lt;\$30,000"</p>

Quarterly_Expenditure_Amt_Aggregates__c	Quarterly_Obligation_Amt_Aggregates__c
Total Quarterly Expenditure Amount (Aggregates)	Total Quarterly Obligation Amount (Aggregates)
Required	Required
Sum of Expenditures or Payments during the most recent quarter for this Sub-Award Type (Aggregates). DO NOT enter \$ sign when entering amount.	Sum of sub-award amounts/obligations during the most recent quarter for this Sub- Award Type (Aggregates). DO NOT enter \$ sign when entering amount.

Administrative_Expense_Explanation_c
Administrative Expense Explanation
Optional
If Administrative Costs is selected as the expenditure category, a explanation of the expenses must be provided. 10,000 character max