Formulas Online (FONL) Screen Shots — Formula and Process for Domestic and Imported Alcohol Beverages

(1) Log-in page:

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<u>TTB Home</u> > <u>TTB's Online Services</u> > COLAs/Formulas Online				
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After logging in, the FONL system displays the user's previous submissions, if any:



Showing 0 to 0 of 0 entries

We collect this information to verify your compliance with Federal laws and regulations that TTB administers. The information collected on this form must be considered confidential tax information under 26 U.S.C. 6103, and must not be disclosed to any unauthorized party under 26 U.S.C. 7213.

FONL 2.19.3





Hovering over "New" allows the user to choose which FONL function they wish to use:



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Clicking on "Formula and Process for Domestic and Imported Alcohol Beverages" results in this screen:

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ALCOHOL AND TOBACCO TAXAN ULL DEPARTMENT OF THE TELESURY My Submissions New My Submission	Create New or Superseding Formula Reminder: Please be sure you include a complete list of ingredients, a step-by-step method of production, and all necessary supporting documents for every formula you submit (both new and superseding). Incomplete submissions will be returned to you for correction. Sending a complete and accurate package will save you time help us process your submission more quickly. * fields are required. * Product Source:	Advanced Search
Showing 0 to 0 of 0 en SUBMISSION ID Showing 0 to 0 of 0 en	Action: © Create New Formula Supersede Existing Formula O	Print CSV PDF
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The drop down menu for "Product Source" includes the options shown below:

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ALCOHOL AND TOBACCO TAX AN U.3. DEPARTMENT OF THE TEEASURY My Submissions New My Submission	Create New or Superseding Formula Reminder: Please be sure you include a complete list of ingredients, a step-by-step method of production, and all necessary supporting documents for every formula you submit (both new and superseding). Incomplete submissions will be returned to you for correction. Sending a complete and accurate package will save you time and help us process your submission more quickly.	as Online ile Contact Us Log Off Advanced Search	
Showing 0 to 0 of 0 en Submission ID Showing 0 to 0 of 0 en	 Product Source: Domestic Permit Number: nber- Domestic Import For Export Only Action: © Create New Formula O Supersede Existing Formula () Continue Cancel 	Print CSV PDF	
We collect this information to disclosed to any unauthorized FONL 2.19.3	We collect this information to verify your compliance with Federal laws and regulations that TTB administers. The information collected on this form must be considered confidential tax information under 26 U.S.C. 6103, and must not be disclosed to any unauthorized party under 26 U.S.C. 7213.	03, and must not be	
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The user then selects the appropriate permit number under which they will produce the product in question:

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My Submission	* fields are required. * Product Source: Domestic * Permit Number:	Print CSV PDF
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We collect this information to disclosed to any unauthorized FONL 2.19.3	We collect this information to verify your compliance with Federal laws and regulations that TTB administers. The information collected on this form must be considered confidential tax information under 28 U.S.C. 6103, and must not be disclosed to any unauthorized party under 28 U.S.C. 7213.	03, and must not be
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Selecting the appropriate permit number results in a screen showing the permit details:

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Showing 0 to 0 of 0 er	Name: CAPE COD BEER, INC. Street: 1336 PHINNEY'S LN City: HYANNIS State: MA Zip: 02601	APPROVAL/REJECT DATE	Filter: Copy Print CSV PDF PRODUCT SUBMITTER
FONL 2.19.3	Submitter Mailing Address: Address Format: USPS Domestic V * Street: 1310 G Street, NW * City: Washington * State: DE V * Zip: 20005 * Action: ® Create New Formula		
	Continue Cancel We collect this information to verify your compliance with Federal laws and regulations that TTB administers. The information collected on this form must be considered confidential tax information under 26 U.S.C. 6103, and must not be disclosed to any unauthorized party under 26 U.S.C. 7213.		
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The user then clicks "Continue" to proceed to the formula submission screens.

Main Screen

The FONLY system then presents the user with the Main Screen. The user will complete each tab (Main / Formula / Samples / Company / Comments / Docs/Links) as needed.

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Company ID: BR-MA-CAP-15000	Company Name: CAPE COD BEER, INC.		
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Class/Type: 0	v		
Product Description:	Enter the brief product description or desired statement of composition.		
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After entering the necessary information, the use clicks "Next" to proceed to the Formula screen.

Formula Screen

The user then completes the Formula screen:

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Product Information Class: MALT BEVERAGE SPECIALTY Type: Product Name: Test One Change Product Information Definition Definition End of the second se	
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Measurement Type: O Percentage Volume/Weight Units: English O Metric	
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3 Ingredients List List ALL ingredients to be used in formulating a batch of the product. Please enter the ingredients in production order. Ingredient List Examples	
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(Formula Screen continued below.)

Formula Screen (con't)

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After entering the necessary information, the use clicks "Next" to proceed to the Samples screen.

Samples Screen

The user then views the Samples screen and completes as necessary (most formulas do not require a sample submission to TTB):

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The MALT BEVERAGE SPECIALTY(Domestic) product you are making only requires a sample if TTB has specifically asked you to provide one for this formula.	
If a sample has been requested, please log your sample here, submit your application, then ship a 750 mL (or equivalent) sample to TTB. Learn how to apply for and send a sample to TTB.	
If a sample has not been requested, you may skip this step by selecting the "Next" button at the bottom of this page.	
Sample Detail 😡	
Add	
« Previous Save as Draft Validate Cancel Next »	
We collect this information to verify your compliance with Federal laws and regulations that TTB administers. The information collected on this form must be considered confidential tax information under 26 U.S.C. 6103, and must not be disclosed to any unauthorized party under 26 U.S.C.	7213.
FONL 2.19.3	





After entering the necessary information, the use clicks "Next" to proceed to the Company screen.

Company Screen

On the Company screen, the user can add, delete, or revise information as needed.

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Company Screen (con't)

Clicking "Add" results in this screen:





After adding, deleting, or revising company information, the use clicks "Next" to proceed to the Comments screen.

Comments Screen

On this screen, a user can add a comment about the formula submission.







Comment screen details continued below.

Comment Screen (con't)

Clicking "Add" results in the display of the comment text box in which the user enters their comment:







After entering the necessary information, the use clicks "Next" to proceed to the Docs/Links screen.

Docs/Links Screen

On this screen, the user may upload any supporting documents or links for the formula submission.

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We collect this information to verify your compli FONL 2.19.3	ance with Federal laws and regulations that TTB administers. The info	mation collected on this form must be c	considered confidential tax information under 26 U.	S.C. 6103, and must not be disclosed to a	ny unauthorized party un	der 26 U.S.C. 7213					



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Docs/Links screen details continued below.

Docs/Links Screen (con't)

Clicking "Upload" results in the Attachment details box shown below.

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Submission Documents Type Description Submission Links Submission ID Description Add Delete	Character(s) left Character(s) left Dare Character(s) left Dare Type: -Select Type - ✓ File: Choose File No file chosen A So we can upload your file successfully, please be sure: The file name contains only alphanumeric characters (ex. 1, 2, 3, A, b, c) and/or these symbols: ! #()*+(@^) > The file size does not exceed 4MB. OK Cancel We collect this information to verify your compliance with Federal laws and musil not be disclosed to any unauthorized party under 30 US.C. Frits.	
We cellect this information to verify your compliance with Federal laws and regulations that TTB administers. The information cellected on FONL 2.19.3	218.	
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After uploading any supporting documents and/or links, the user click may click "Save as Draft," "Validate," or "Submit."

By clicking "Validate," the FONL system will check the provided information and generate a list of errors in the submission that require correction before submission of the formula approval request, as seen in this example (errors noted in red type at top of the screen):

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Formula Tab				
 Alcohol from Flavors exceeds maximum as per 27 CFR 7.11 (a)(1). When Alcohol Content of Finished Product is 6% or less. no more than 49% of that can come from flavors. Alcohol from Base - Low and Alcohol from Flavors - Low together cannot be greater than Alcohol Content of Finished Product - Low. Alcohol from Base - Ligh and Alcohol from Flavors - High together cannot be greater than Alcohol Content of Finished Product - High. 				
Main Formula Samples Company Comments* Docs/Links				
Copy as New Print Comment Upload				
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We collect this information to verify your compliance with Federal laws and regulations that TTB administers. The information collected on this form must be considered confidential tax information under 26 U.S.C. 6103, and must not be disclosed to any unauthorized party under 26 U.S.C. 7213. FONL 2.19.3				
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After FONL finds no errors in the submission, FONL displays a "Validation is Successful" message in green type at the top of the screen. The formula is now ready for submission, and the user clicks "Submit" to do so.

Perjury Statement Screen

After clicking "Submit," the user is required to attest that the submission is true and correct.







Successful Submission Screen

Once the user successfully submits a formula approval request, the FONL system will display this screen:



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