

How to Use the ENERGY STAR® Verification Testing Summary Report Template

The tables below provide data entry instructions for the Verification Testing Summary Report template. CBs are encouraged to review this information before entering data into the "Completed_Testing", "In_Progress", and "Models_Not_Testeds" tabs.

Abbreviations used in this template: CB: Certification Body; VT: Verification Testing

For questions, please contact certification@energystar.gov.

General Instructions for the Report Template Workbook Tabs					
Completed_Testing Tab	In_Progress Tab	Models_Not_Testeds Tab			
List verification testing information and outcomes for products that completed testing.	List verification testing information for products that have not completed testing, but have been selected, procured, or begun testing.	List models that were selected (by EPA or CB) for verification testing but were not tested.			
Data Definitions			Column appears in:		
			Completed_Testing	In_Progress	Models_Not_Testeds
MODEL INFORMATION	Product Specification	List the specification name of the ENERGY STAR product tested. NOTE: Required cells will be highlighted after the product specification has been selected.	X	X	X
	Product Type	Product Type of this model. For example, an "electric clothes dryer" would be a product type of a Clothes Dryer.	X	X	X
	ENERGY STAR Partner Name	List name of the ENERGY STAR partner exactly as it appears in MESA.	X	X	X
	Brand Name	List the Brand Name exactly as it appears in MESA.	X	X	X
	ENERGY STAR Model Identifier	List the unique ENERGY STAR Model Identifier exactly as it appears in MESA.	X	X	X
	Certified Model Name	List Certified Model Name exactly as it appears in MESA.	X	X	X
	Certified Model Number	List Certified Model Number of the certification exactly as it appears in MESA.	X	X	X
	Tested Model Name	List the Tested Model Name of the model that underwent verification testing. Tested Model Name may be different from Certified Model Name.	X	X	X
Tested Model Number	List the Tested Model Number of the model that underwent verification testing. Tested Model Number may be different from Certified Model Number.	X	X	X	
SELECTION AND PROCUREMENT	Procurement Status	Select drop-down option for where the model is in the procurement process.		X	
	VT Requirement Year	Year for which the test fulfills a CB's verification testing requirement (Format: YYYY).	X	X	X
	Selection Method	Select drop-down option for how this model was selected for verification testing. If this model was selected as an alternate to an EPA nomination, it should be entered as a "Selected by CB". If a family model of an EPA-nomination was used instead of the original EPA-nomination, then select "Alternate family model of EPA-nominated model".	X	X	X
	If selection method is "Other", provide explanation	If this model was not an EPA-nomination or selected by the CB, please explain how the model was selected.	X	X	X
	Procurement Method	Select how the unit was procured using the options provided.	X	X	
	OPTIONAL: Date(s) unit was purchased and/or ordered	Provide the date(s) the unit(s) for testing were purchased or ordered for VT.		X	
	If product was obtained off-the-line (from manufacturing facility) or other, provide reason.	Provide an explanation why the unit was not obtained by the options provided.	X	X	
	OPTIONAL: Date(s) unit arrived at laboratory	List the date or dates the unit(s) arrived at the laboratory for testing.	X	X	
	If product was obtained off-the-line (from manufacturing facility) or other, provide reason.	List the Certified Model Name of the model that was selected as a replace for testing. This model should also be listed in either the Completed Testing or In Progress tab. If this replacement was also not tested, then it should be in the Models Not Tested tab.			X
Certified Model Number Selected as Replacement	List the Certified Model Number of the model that was selected as a replacement for testing. This model should also be listed in either the Completed Testing or In Progress tab. If this replacement was also not tested, then it should be in the Models Not Tested tab.			X	
TESTING INFORMATION	Lab Name that performed VT	List the name of the EPA-recognized laboratory that performed verification testing exactly as it appears in MESA.	X	X	
	Lab EPA-issued Org ID	List the name organization ID of the EPA-recognized laboratory that performed verification testing exactly as it appears in MESA.	X	X	
	Date(s) VT completed for: Single unit, spot-check, or initial testing	List the date(s) verification testing was completed for a single unit, spot-check, or initial testing.	X	X	
	Date(s) VT completed for: Lifetime testing, or remaining samples of a multiple sample test	List the date(s) verification testing was completed for a lifetime test, or for remaining samples of a multiple sample test. Enter the projected testing completion date if testing is still underway and initial testing is completed.	X	X	
	LIGHTING PRODUCTS and FANS with LIGHTING ONLY: Initial or lifetime testing completed? List completion date(s) in columns S and T	List whether this unit completed initial or lifetime testing. Please include the completed date(s). If a lifetime test was completed in a previous reporting period, it should be recorded in this report. Please ensure the correct "Assigned Verification Testing Requirement Year" is entered.	X	X	
	Reason Model Was Not Tested	If a model was not tested, please select the reason in this column. If EPA approved not testing a replacement, please select the "No replacement needed (approved by EPA)" option.			X
	If reason model was not tested is "Other," provide explanation	If the given reasons do not apply, please provide an explanation in this column.			X
RESULTS	Verification Test Result	List whether the test "Passed" or "Failed" verification testing. A test that failed for any reason should be listed as "Failed" in the Verification Testing Summary report.	X	X	
	If failed, date reported to EPA	If a test failed verification testing, list the date it was reported to enforcement@energystar.gov. Please ensure all testing failures have been reported to EPA.	X	X	
	Additional notes	Include any additional information that may assist identifying a test or other notes for EPA. For example, if a required data entry was left blank for a reason, please provide an explanation. CBs also will sometimes add additional model information such as the base model that a Tested Model Number belongs to.	X	X	X

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Form No. 5900-251

ValidLists Info:

ICFI:
From Enforcement
Workbook; but removed
Insulation

All Products

Reporting Period	January 1 - June 30,	July 1 - December 31,	2020	2021
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Product Category (for reference)	Audio/Video	Boilers	Ceiling Fans	CAC ASHP
Product Category for Verification Testing	Audio/Video	Boilers	Ceiling Fans	CAC ASHP

ICFI:
From Enforcement
Workbook; but
removed Insulation

Pr	Y	N	N/A
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CB count	1	2	3	4
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Name of CB	Advanced Compliance Solutions, Inc.	Air-Conditioning, Heating, and Refrigeration Institute (AHRI)	AMCA International, Inc.	American Certification Body, Inc. (ACB, Inc.)
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Verification Testing Result	Passed; met specification requirements	Passed; 1 or more requirement within 5% specification requirement	Failed; reported to EPA
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Where unit was obtained	Off-the-shelf (Retail store)	Off-the-shelf (Online)	Warehouse or other distribution center	Off-the-Line (from manufacturing facility); provide reason
Reasons why unit was obtained off-the-line (from manufacturing facility)	Eligible Product Category-Commercial Food Service	Eligible Product Category-Imaging Equipment with speed greater than 50 ipm	Eligible Product Category-Servers	Eligible Product Category-Workstations

Reasons not tested	Identical model or model from same family was tested by a CB in the previous year.	Alternative model chosen due to production schedule. (Note, only allowed for product categories eligible for off-the-line testing.)	Model is not available in commerce in the U.S. and another model from the manufacturer was selected.	Model is not available in commerce in the U.S. and another model from the manufacturer could not be selected. Please provide explanation.
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How model was selected	EPA-nominated	Alternate family model of EPA-nominated model	Selected by CB	Other - provide explanation
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Do the tested models listed below complete the annual 10% verification testing requirement for 2014?	YES	NO
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Initial or Lifetime Testing	Initial Testing Completed	Initial and Life Testing Completed	No Lifetime Testing Required
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Initial or Lifetime Testing In Progress	Initial Testing In Progress/ Not Yet Procured	Initial Testing Completed In Previous Reporting Period and Life Testing In Progress	No Lifetime Testing Required
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Procurement Status	Partner Contacted	Partner Reported Unresponsive	Product En Route to Lab	Testing in Progress
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Reason Model Was Not Tested	Model is not available in commerce in the U.S.	Another model from the manufacturer was selected	Per Directive #2011-06, EPA permits off-the-line testing and an alternative model was selected due to the model's availability.	Same model or family model was tested in the previous year.
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Last updated date:

4/22/2021

2022

Clothes Dryers	Clothes Washers	Commercial Boilers	Commercial Coffee Brewers	Commercial Dishwashers	Commercial Fryers	Commercial Griddles	Commercial Hot Food Holding Cabinets
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	5	6	7	8	9	10	11	12
Applied Research Laboratories of South Florida, LLC	Association of Home Appliance Manufacturers (AHAM)	Bay Area Compliance Laboratories Corp. (BACL)	BEST CB LLC	China Quality Certification Center	Cool Roof Rating Council (CRRC)	CSA International	Bureau Veritas Consumer Products Services, Inc. (BVCPS)	

Other; provide reason	N/A	
Eligible Product Category-Light Commercial HVAC	Other; confirmed with EPA	N/A

Other - provide explanation.

Other- provide explanation in Notes (column Z)

No replacement needed (approved by EPA)

Other; Please provide explanation

Commercial Ice Machines	Commercial Ovens	Commercial Refrigerators and Freezers	Commercial Steam Cookers	Commercial Water Heaters	Computers	Connected Thermostats	Data Center Storage	Decorative Light Strings	Dehumidifiers
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13	14	15	16	17	18	19	20	21	22
Home Ventilating Institute (HVI)	IAPMO Ventures dba IAPMO EGS	ICC Evaluation Service, LLC	Intertek Testing Services NA Inc	Keystone Certifications, Inc.	MET Laboratories, Inc.	National Accreditation & Management Institute, Inc. (NAMI)	National Fenestration Rating Council (NFRC)	Nemko North America, Inc.	NSF International

Dishwashers	Displays	Electric Vehicle Supply Equipment	Enterprise Servers	Furnaces	Geothermal Heat Pumps	Imaging Equipment	Lab Grade Refrigerators and Freezers	Lamps	Large Network Equipment
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23 24 25 26 27

Solar Rating and Certification Corporation (SRCC)	SGS North America Inc.	TUV Rheinland of North America, Inc.	TUV SUD America, Inc.	UL Verification Services Inc.
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Light Commercial HVAC	Luminaires	Pool Pumps	Refrigerators and Freezers	Roof Products	Room Air Cleaners and Purifiers	Room Air Conditioners	Set-top Boxes and Cable Boxes
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Small Networking Equipment	Storm Windows	Telephone y	Television s	Uninterruptible Power Supplies	Vending Machines	Ventilating Fans	Water Coolers	Water Heaters	Windows, Doors, and Skylights
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Removed "No Category", CFL, ILL, and che

anged to Water Heater-Non-Solar and Water Heater-Solar. Added UPS. Added ILL, Pool Pumps, CWH, Data

Center Storage, SNE