3137-XXXX

Application and reporting process	No. of respondents	Frequency	Annual hour burden	How estimated	Cost
Applicants preparing and submitting grant applications	**35**	one time	**40.00**	Time required to plan and write grant application, minus hours for completing forms	**$1,133.20**

Estimated burden hours and costs for grant applications by grant program

Preparing/submitting grant applications by grant program	Number of Respondents	Time per response (in hours)	Total Burden Hours	Cost (28.33 per hour)[1]	Year	hours for ROCIS / time per response	ROCIS wage/ROCIS hours per 1 response
Native American Enhancement	35	40	1,400	$39,662.00	2015		1133.2
TOTALS	**35**	**40**	**1,400**	**$39,662.00**			
Ave. time per response		40				1,400	1133.2

Note: [1] *Based on current mean average hourly wage for librarians, BLS Occupational Employment and Wages*

Application forms	Number of Responses (FY2014)	Number of Respondents for Small Entity (FY2015)	Percentage of Respondents Reporting Electronically (FY2015)	Programs that use the form
NA Enhancement	35	7		
totals	35	7		

Percentage of small entities
19.60

Process	OMS/OLS average time to process one (hours)	GrantsAdmin average time to process one (hours)	# of responses
NA Basic & Enhancment including SF-424S (data entry, first-check, budget check)	1.16	0	35
Discretionary Applications (IT download)	0	0	0
Discretionary Applications (IT download)	0	0	0

35

* Average salary of IMLS employees 2015

Hour burden to IMLS	Average salary	$ burden to IMLS
40.6	41.12	$1,669.47
3.5	41.12	$143.92
1	41.12	41.12

45.1		**$1,854.51** totals