**Instructions for RD 4281-14**

***Guaranteed Loan Report of Loss – Interest Loss / Recovery / or Voluntary Payment***

**Lenders use this form to report an interest loss/recovery/or voluntary payment on a guaranteed loan to Rural Development.**

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| **Fld Name / Item No.** | **Instruction** |
| Item 1. | Enter State, County and GLS Borrower ID number |
| Item 2. | Enter Agency Loan Number |
| Item 3. | Enter Loan Type  |
| Item 4. | Enter Borrower Name |
| Item 5. | Enter Lender’s Tax ID Number |
| Item 6. | Enter Agency’s Lender Branch Number |
| Item 7. | Enter Lender Routing Number |
| Item 8. | Enter Lender Account Number |
| Item 9. | Enter Account Type – Savings or Checking |
| Item 10. | Enter the Date of Settlement – MM/DD/YY |
| Item 11. |  Enter the Amount of Principal that has been Advanced on the Loan. |
| Item 12.  | Enter the Amount of Accrued Interest Owed |
| Item 13. | Enter the Percent of Loss Guaranteed |
| Item 14. | Enter the Amount to be Paid (Item 11 times Item 12) |
| Item 15. | Enter the Product of (Principal Advanced on Loan plus Item 11) times Item 12 |
| Item 16. | Enter the Maximum Loss Allowed (Lesser of Item 13 or 14) |
| Item 17. | Enter the Percent of Guaranteed Portion Held by Lender |
| Item 18. | Enter the Loss on Guaranteed Portion Held by Lender (Item 15 times Item 16) |
| Item 19. | Enter the Amount of Unpaid Annual/Late Fees |
| Item 20. | Enter Amount Due to Lender (Item 17 minus Item 18) |
| Item 21. | Enter the Amount Paid Annual and/or Late Fees Due Lender or USDA (as applicable) |
| Item 22. | Enter the Balance Due Lender (Item 19 + Item 20) (as applicable) |
| Item 23. | Enter the Amount Due USDA by Lender (as applicable) |
| Item 24. | Enter Name of Lender |
| Item 25. | Enter the Lender Signature |
| Item 26. | Enter Lender Representative Title |
| Item 27. | Enter the Date the Form was Signed |

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| Item 28. | Enter the Name of the USDA Representative Authorized to Sign |
| Item 29. | Enter USDA Representative Signature |
| Item 30. | Enter the USDA Representative Title |
| Item 31. | Enter the Date |
| **Items 32 through Item 34 for USDA Finance Office Only** |