## COVID-19 TEFAP/FDPIR DISASTER HOUSEHOLD DISTRIBUTION WEEKLY REPORT FNS292A OMB Control Number (0584-0654)

Weekly Distribution Date Range Sun - Sat

Region	State	Program	Entire State, County, City or Tribe	Number of Agencies	Start Date	End Date
WRO	CA	TEFAP	Example	3		
SWRO	UT	FDPIR	Example	1		

This information is being collected by Food and Nutrition Service to act as a job aid to assist State Distributin distirbution for the duration of the DHD response to be able to successfully complete a FNS-292A claim. This is monitor program funding. This collection does not request any personally identifiable information under the may not conduct or sponsor, and a person is not required to respond to, a collection of information unle information collection is 0584-0654. The time required to complete this information collection is estimated searching existing data sources, gathering and maintaining the data needed, and completing and reviewing other aspect of this collection of information, including suggestions for reducing this burden, to: U.S. Department Place, 5th Floor, Alexandria, VA 22306 ATTN: PRA (0584-0654). Do n

Individals	WBSCM Material ID	USDA FOODS Description	Total Cases	Total Units
1,000	110403	K BEANS GREAT NORTHERN DRY PKG-12/2 LB	2	
300	100050	MILK 1% MILKFAT UHT 1500 BOX-12/32 FL OZ		12

g Agencies, Indian Tribal Organizations and FNS Regional Offices to keep track of food is a mandatory collection and FNS will use the information to validate participation and ne Privacy Act of 1974. According to the Paperwork Reduction Act of 1995, an agency sit displays a valid OMB control number. The valid OMB control number for this to average 01.00 hours per response, including the time for reviewing instructions, the collection of information. Send comments regarding this burden estimate or any nent of Agriculture, Food and Nutrition Service, Office of Policy Support, 1320 Braddock ot return the completed form to this address.

## **TEFAP WEEKLY DHD REPORT**

## Instructions:

Open the template and rename the file with the following naming convention:

TEFAP/FDPIR DHD State beginning & ending dates

ex: TEFAP DHD PA 3-29-20 to 4-4-20 (Sunday-Saturday)

## Beginning on Row 3:

A3: Select Region from dropdown menu.

B3: Select State/Territory from dropdown menu.

C3: Select Program

D, E, F, G 3: Add required info.

F3: Enter the date distribution began (Weekly Report Week Sun-Sat)

G3: Enter Saturday's date

H3: Enter individuals served in that date range

I3: From drop down menu select the USDA Foods material codes distributed. Verify that you selected the correct USDA Food material code, ex: 100223, Pear Can 24/300

K3: Add number of cases distributed per material (TEFAP ONLY)

L3: Add number of units distributed by material (FDPIR ONLY)

TEFAP FDPIR