

Appendix H

COVID-19 Statewide Waiver Reporting Tool

This information is being collected to assist the Food and Nutrition Service (FNS) to review the performance of state agencies' and eligible service providers' Child Nutrition Program (CNP) operations under waiver authority, as required by Section 12(l) of the Richard B. Russell National School Lunch Act (NSLA). This is a voluntary collection tool States may use to meet the reporting requirements established in Section 12(l) of the NSLA and FNS' guidance, *Child Nutrition Program Waiver Request Guidance and Protocol – Revised*. FNS uses the information to ensure that waivers granted improve program operations while maintaining program integrity, as well as review the performance of state agencies' and eligible service providers' CNP operations under waiver authority, as required by the NSLA. This collection does request any personally identifiable information under the Privacy Act of 1974. Responses will be kept private to the extent provided by law. According to the Paperwork Reduction Act of 1995, an agency may not conduct or sponsor, and a person is not required to respond to, a collection of information unless it displays a valid OMB control number. The valid OMB control number for this information collection is 0584-0654. The time required to complete this information collection is estimated to average 30 minutes (.5 hours) per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to: U.S. Department of Agriculture, Food and Nutrition Service, Office of Policy Support, 1320 Braddock Place, 5th Floor, Alexandria, VA 22314 ATTN: PRA (0584-0654). Please do not return the completed form to this address.

COVID-19 Statewide Waiver Reporting Tool

The National School Lunch Act (NSLA) requires the Food and Nutrition Service (FNS) to review the performance of State agencies' and eligible service providers' Child Nutrition Program operations under waiver authority. Therefore, each statewide waiver approved under Section 12(l) of the NSLA includes data reporting elements that enable FNS to assess the effect of the waiver on Program administration and monitor its impact. Data reports are generally due to FNS one year from the date the State agency received the waiver approval.

This reporting tool aims to minimize the burden associated with 12(l) reporting requirements and facilitate the submission of reports in a timely and efficient manner. While FNS encourages State agencies to use the tool to report on 12(l) waivers that were approved during calendar year 2020, please know that State agencies have the option to submit data reporting outside of this form in a different format. All reports submitted to FNS should meet the reporting elements and deadlines established in each waiver approval.

This reporting tool assists State agencies in meeting the reporting requirements for the following waivers approved under Section 12(l) of the NSLA:

- Fresh Fruit and Vegetable Program (FFVP) Waiver to Allow Parental Pickup during SY 19-20
- FFVP Waiver to Allow Parental Pickup during SY 20-21
- FFVP Waiver to Serve FFVP Foods at Alternate Locations during SY 19-20
- FFVP Waiver to Serve FFVP Foods at Alternate Locations during SY 20-21
- Special Milk Program (SMP) Non-congregate Waiver during SY 20-21
- SMP Parent Pickup Waiver during SY 20-21
- Provision 2 Base Year Data Waiver during SY 20-21
- An individual Waiver of Monitoring Requirements (this does NOT include State Monitoring Waiver Plans).

Examples include: a waiver of the number of required reviews in the National School Lunch Program Seamless Summer Option (SSO) or Summer Food Service Program (SFSP), a waiver to extend an Administrative Review cycle, etc.

* Required

1. State Agency *

 

2. Region *

 

3. Please enter your email address *

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* Required

4. Please select a waiver from the list below that your State agency received to complete the reporting associated with that waiver. *

- FFVP Waiver to Allow Parental Pickup during SY 19-20
- FFVP Waiver to Allow Parental Pickup during SY 20-21
- FFVP Waiver to Serve FFVP Foods at Alternate Locations during SY 19-20
- FFVP Waiver to Serve FFVP Foods at Alternate Locations during SY 20-21
- Special Milk Program (SMP) Non-congregate Waiver during SY 20-21
- SMP Parent Pickup Waiver during SY 20-21
- Provision 2 Base Year Data Waiver during SY 20-21
- An Individual Waiver of Monitoring Requirements (this does NOT include State Monitoring Waiver Plans).
Examples include a waiver of the number of required reviews in SSO or SFSP, a waiver to extend an Administrative Review cycle, etc.

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Reporting on an FFVP Parent Pickup Waiver (SY 19-20)

Please note that the FFVP waiver to allow parental pickup during SY 19-20 and the FFVP waiver to allow parental pickup during SY 20-21 require separate reporting. The questions in this section should be answered regarding the FFVP Parent Pickup Waiver that was applicable to SY 19-20.

5. What was the State agency's plan for ensuring that Program operators were able to maintain accountability and program integrity while exercising the flexibility to allow parents and guardians to pick up FFVP foods on behalf of children during SY 19-20? The plan should have ensured that FFVP foods were distributed only to parents or guardians of eligible children, and that duplicate meals were not distributed to any child. *

Enter your answer

6. Please describe how the waiver impacted FFVP food service operations, children's access to FFVP foods, and participation in FFVP during SY 19-20. *

Enter your answer

7. How many FFVP schools under the State agency's administration exercised this waiver authority and distributed FFVP foods to parents or guardians on behalf of eligible children during SY 19-20? *

Enter your answer

8. Please demonstrate that the waiver did not result in an increase to the overall cost of the Program by providing the amount of FFVP funds awarded during unanticipated school closures associated with COVID-19 during SY 19-20. *

Enter your answer

9. Please summarize the findings associated with the FFVP waiver to allow parental pickup during SY 19-20. Examples may include an explanation of the challenges the State agency, sponsor, or site encountered while implementing this waiver. *

Enter your answer

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Option to Report on an Additional Waiver

Please know your State agency is not required report on all the waivers included in this reporting tool at this time. If you have completed all the reporting that your State agency would like to submit at this time, you may select "submit and log out now" as your response to the question below and continue to submit the information previously reported. The reporting tool can be used at a later time to fulfill additional reporting requirements for other waivers that still require reporting.

10. Would you like to report on an additional waiver now, or submit what has been reported and log out? You may revisit this reporting tool to submit an additional report(s) later if needed. *

- Report on an additional waiver
- Submit and log out now

11. Please select another waiver you would like to report on from the list below. *

- FFVP Waiver to Allow Parental Pickup during SY 20-21
- FFVP Waiver to Serve FFVP Foods at Alternate Locations during SY 19-20
- FFVP Waiver to Serve FFVP Foods at Alternate Locations during SY 20-21
- SMP Non-congregate Waiver during SY 20-21
- SMP Parent Pickup Waiver during SY 20-21
- Provision 2 Base Year Data Waiver during SY 20-21

- An Individual Waiver of Monitoring Requirements (this does NOT include State Monitoring Waiver Plans).
Examples include a waiver of the number of required reviews in SSO or SFSP, a waiver to extend an Administrative Review cycle, etc.

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Reporting on an FFVP Parent Pickup Waiver (SY 20-21)

Please note that the FFVP waiver to allow parental pickup during SY 19-20 and the FFVP waiver to allow parental pickup during SY 20-21 require separate reporting. The questions in this section should be answered regarding the FFVP Parent Pickup Waiver that was applicable to SY 20-21.

12. What was the State agency's plan for ensuring that Program operators were able to maintain accountability and program integrity while exercising the flexibility to allow parents and guardians to pick up FFVP foods on behalf of children during SY 20-21? The plan should have ensured that FFVP foods were distributed only to parents or guardians of eligible children, and that duplicate meals were not distributed to any child. *

Enter your answer

13. Please describe how the waiver impacted FFVP food service operations, children's access to FFVP foods, and participation in FFVP during SY 20-21. *

Enter your answer

14. How many FFVP schools under the State agency's administration exercised this waiver authority and distributed FFVP foods to parents or guardians on behalf of eligible children during SY 20-21? *

Enter your answer

15. Please demonstrate that the waiver did not result in an increase to the overall cost of the Program by providing the amount of FFVP funds awarded during unanticipated school closures associated with COVID-19 during SY 20-21. *

Enter your answer

16. Please summarize the findings associated with the FFVP waiver to allow parental pickup during SY 20-21. Examples may include an explanation of the challenges the State agency, sponsor, or site encountered while implementing this waiver. *

Enter your answer

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Option to Report on an Additional Waiver

Please know your State agency is not required report on all the waivers included in this reporting tool at this time. If you have completed all the reporting that your State agency would like to submit at this time, you may select "submit and log out now" as your response to the question below and continue to submit the information previously reported. The reporting tool can be used at a later time to fulfill additional reporting requirements for other waivers that still require reporting.

17. Would you like to report on an additional waiver now, or submit what has been reported and log out? You may revisit this reporting tool to submit an additional report(s) later if needed. *

Report on an additional waiver

Submit and log out now

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18. Please select another waiver you would like to report on from the list below. *

- FFVP Waiver to Allow Parental Pickup during SY 19-20
- FFVP Waiver to Serve FFVP Foods at Alternate Locations during SY 19-20
- FFVP Waiver to Serve FFVP Foods at Alternate Locations during SY 20-21
- SMP Non-congregate Waiver during SY 20-21
- SMP Parent Pickup Waiver during SY 20-21
- Provision 2 Base Year Data Waiver during SY 20-21

- An Individual Waiver of Monitoring Requirements (this does NOT include State Monitoring Waiver Plans).
Examples include a waiver of the number of required reviews in SSO or SFSP, a waiver to extend an Administrative Review cycle, etc.

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Reporting on an FFVP at Alternate Sites Waiver (SY 19-20)

Please note that the FFVP waiver to allow FFVP foods to be distributed at alternate locations during SY 19-20 and the FFVP waiver to allow FFVP foods to be distributed at alternate locations during SY 20-21 require separate reporting. The questions in this section should be answered regarding the FFVP Alternate Sites Waiver that was applicable to SY 19-20.

19. Please describe how the waiver impacted FFVP food service operations, children’s access to FFVP foods, and participation in FFVP during SY 19-20. *

Enter your answer

20. How many school food authorities implemented the waiver authority during SY 19-20? *

Enter your answer

21. How many alternate sites were approved to serve FFVP foods during SY 19-20? *

Enter your answer

22. Please demonstrate that the waiver did not result in an increase to the overall cost of the Program by providing the amount of FFVP funds awarded during unanticipated school closures associated with COVID-19 during SY 19-20. *

Enter your answer

23. Please summarize the findings associated with the waiver to allow FFVP foods to be distributed at alternate locations during SY 19-20. Examples may include an explanation of the challenges the State agency, sponsor, or site encountered while implementing this waiver. *

Enter your answer

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Option to Report on an Additional Waiver

Please know your State agency is not required report on all the waivers included in this reporting tool at this time. If you have completed all the reporting that your State agency would like to submit at this time, you may select "submit and log out now" as your response to the question below and continue to submit the information previously reported. The reporting tool can be used at a later time to fulfill additional reporting requirements for other waivers that still require reporting.

24. Would you like to report on an additional waiver now, or submit what has been reported and log out? You may revisit this reporting tool to submit an additional report(s) later if needed. *

- Report on an additional waiver
- Submit and log out now

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25. Please select another waiver you would like to report on from the list below. *

- FFVP Waiver to Allow Parental Pickup during SY 19-20
- FFVP Waiver to Allow Parental Pickup during SY 20-21
- FFVP Waiver to Serve FFVP Foods at Alternate Locations during SY 20-21
- SMP Non-congregate Waiver during SY 20-21
- SMP Parent Pickup Waiver during SY 20-21
- Provision 2 Base Year Data Waiver during SY 20-21
- An Individual Waiver of Monitoring Requirements (this does NOT include State Monitoring Waiver Plans).
Examples include a waiver of the number of required reviews in SSO or SFSP, a waiver to extend an Administrative Review cycle, etc.

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Reporting on an FFVP at Alternate Sites Waiver (SY 20-21)

Please note that the FFVP waiver to allow FFVP foods to be distributed at alternate locations during SY 19-20 and the FFVP waiver to allow FFVP foods to be distributed at alternate locations during SY 20-21 require separate reporting. The questions in this section should be answered regarding the FFVP Alternate Sites Waiver that was applicable to SY 20-21.

26. Please describe how the waiver impacted FFVP food service operations, children's access to FFVP foods, and participation in FFVP during SY 20-21. *

Enter your answer

27. How many school food authorities implemented the waiver authority during SY 20-21? *

Enter your answer

28. How many alternate sites were approved to serve FFVP foods during SY 20-21? *

Enter your answer

29. Please demonstrate that the waiver did not result in an increase to the overall cost of the Program by providing the amount of FFVP funds awarded during unanticipated school closures associated with COVID-19 during SY 20-21. *

Enter your answer

30. Please summarize the findings associated with the waiver to allow FFVP foods to be distributed at alternate locations during SY 20-21. Examples may include an explanation of the challenges the State agency, sponsor, or site encountered while implementing this waiver. *

Enter your answer

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Option to Report on an Additional Waiver

Please know your State agency is not required report on all the waivers included in this reporting tool at this time. If you have completed all the reporting that your State agency would like to submit at this time, you may select "submit and log out now" as your response to the question below and continue to submit the information previously reported. The reporting tool can be used at a later time to fulfill additional reporting requirements for other waivers that still require reporting.

31. Would you like to report on an additional waiver now, or submit what has been reported and log out? You may revisit this reporting tool to submit an additional report(s) later if needed. *

Report on an additional waiver

32. Please select another waiver you would like to report on from the list below. *

FFVP Waiver to Allow Parental Pickup during SY 19-20

FFVP Waiver to Allow Parental Pickup during SY 20-21

FFVP Waiver to Serve FFVP Foods at Alternate Locations during SY 19-20

SMP Non-congregate Waiver during SY 20-21

SMP Parent Pickup Waiver during SY 20-21

Provision 2 Base Year Data Waiver during SY 20-21

An Individual Waiver of Monitoring Requirements (this does NOT include State Monitoring Waiver Plans).
Examples include a waiver of the number of required reviews in SSO or SFSP, a waiver to extend an Administrative Review cycle, etc.

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Reporting on an SMP Non-congregate Waiver (SY 20-21)

33. Please describe how the waiver allowing milk to be served in a non-congregate setting impacted milk service operations, children's access to milk, and participation in the SMP during SY 20-21. *

Enter your answer

34. How many program operators and sites implemented the waiver authority during SY 20-21? *

Enter your answer

35. How many milks were provided at school sites under the waiver to allow milk to be served in a non-congregate setting during SY 20-21? If the exact number of milks is unavailable, please provide an estimate of the total number of milks that were provided at school sites, and indicate in your response that an estimation was calculated. *

Enter your answer

36. How many milks were provided at non-school sites under the waiver allowing milk to be served in a non-congregate setting during SY 20-21? If the exact number of milks is unavailable, please provide an estimate of the total number of milks that were provided at non-school sites, and indicate in your response that an estimation was calculated. *

Enter your answer

37. Please summarize the findings associated with the waiver. Examples may include an explanation of the challenges the State agency, sponsor, or site encountered while implementing this waiver.

*

Enter your answer

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Option to Report on an Additional Waiver

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38. Would you like to report on an additional waiver now, or submit what has been reported and log out? You may revisit this reporting tool to submit an additional report(s) later if needed. *

Report on an additional waiver

Submit and log out now

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39. Please select another waiver you would like to report on from the list below. *

- FFVP Waiver to Allow Parental Pickup during SY 19-20
- FFVP Waiver to Allow Parental Pickup during SY 20-21
- FFVP Waiver to Serve FFVP Foods at Alternate Locations during SY 19-20
- FFVP Waiver to Serve FFVP Foods at Alternate Locations during SY 20-21
- SMP Parent Pickup Waiver during SY 20-21
- Provision 2 Base Year Data Waiver during SY 20-21
- An Individual Waiver of Monitoring Requirements (this does NOT include State Monitoring Waiver Plans).
Examples include a waiver of the number of required reviews in SSO or SFSP, a waiver to extend an Administrative Review cycle, etc.

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Reporting on an SMP Parent Pickup Waiver (SY 20-21)

40. What processes were put in place to ensure that SMP milk was distributed only to parents and guardians of eligible children, and that duplicate servings were not made available to any child during SY 20-21? *

Enter your answer

41. Please describe how the waiver allowing milk to be distributed to parents and guardians to take home to their children who were not present at school impacted milk service operations, children's access to milk, and participation in the SMP during SY 20-21. *

Enter your answer

42. How many program operators and sites used the waiver authority during SY 20-21? *

Enter your answer

43. Please provide the number of milks served during COVID-19-related operations in SY 20-21, demonstrating that the waiver has not resulted in an increase to the overall cost of the program. If the exact number of milks is unavailable, please provide an estimate of the total number of milks served, and indicate in your response that an estimation was calculated. *

Enter your answer

44. Please summarize the findings associated with the waiver. Examples may include an explanation of the challenges the State agency, sponsor, or site encountered while implementing this waiver. *

Enter your answer

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Option to Report on an Additional Waiver

Please know your State agency is not required report on all the waivers included in this reporting tool at this time. If you have completed all the reporting that your State agency would like to submit at this time, you may select "submit and log out now" as your response to the question below and continue to submit the information previously reported. The reporting tool can be used at a later time to fulfill additional reporting requirements for other waivers that still require reporting.

45. Would you like to report on an additional waiver now, or submit what has been reported and log out? You may revisit this reporting tool to submit an additional report(s) later if needed. *

- Report on an additional waiver
- Submit and log out now

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46. Please select another waiver you would like to report on from the list below. *

- FFVP Waiver to Allow Parental Pickup during SY 19-20
- FFVP Waiver to Allow Parental Pickup during SY 20-21
- FFVP Waiver to Serve FFVP Foods at Alternate Locations during SY 19-20
- FFVP Waiver to Serve FFVP Foods at Alternate Locations during SY 20-21
- SMP Non-congregate Waiver during SY 20-21
- Provision 2 Base Year Data Waiver during SY 20-21

An Individual Waiver of Monitoring Requirements (this does NOT include State Monitoring Waiver Plans).

- Examples include a waiver of the number of required reviews in SSO or SFSP, a waiver to extend an Administrative Review cycle, etc.

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Reporting on a Provision 2 Base Year Data Waiver

47. Please describe how the waiver impacted children's access to school meals. *

Enter your answer

48. How many school food authorities implemented the Provision 2 waiver authority in your State? *

Enter your answer

49. Please provide a short summary of the findings associated with implementation of the waiver. Examples may include an explanation of the challenges the State agency, sponsor, or site encountered while implementing this waiver. *

Enter your answer

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Option to Report on an Additional Waiver

Please know your State agency is not required report on all the waivers included in this reporting tool at this time. If you have completed all the reporting that your State agency would like to submit at this time, you may select "submit and log out now" as your response to the question below and continue to submit the information previously reported. The reporting tool can be used at a later time to fulfill additional reporting requirements for other waivers that still require reporting.

50. Would you like to report on an additional waiver now, or submit what has been reported and log out? You may revisit this reporting tool to submit an additional report(s) later if needed. *

- Report on an additional waiver
- Submit and log out now

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51. Please select another waiver you would like to report on from the list below. *

- FFVP Waiver to Allow Parental Pickup during SY 19-20
- FFVP Waiver to Allow Parental Pickup during SY 20-21
- FFVP Waiver to Serve FFVP Foods at Alternate Locations during SY 19-20
- FFVP Waiver to Serve FFVP Foods at Alternate Locations during SY 20-21
- SMP Non-congregate Waiver during SY 20-21
- SMP Parent Pickup Waiver during SY 20-21

An Individual Waiver of Monitoring Requirements (this does NOT include State Monitoring Waiver Plans).

- Examples include a waiver of the number of required reviews in SSO or SFSP, a waiver to extend an Administrative Review cycle, etc.

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Reporting on a Monitoring Waiver

52. Please provide a short description of the monitoring waiver your State agency received in the text box below. (Ex. To which Child Nutrition Program(s) was the waiver applicable, which Program requirements were waived, and what was the purpose of the waiver?) *

Enter your answer

53. Describe how the waiver impacted meal service operations, children's access to nutritious meals, and participation in the Program. *

Enter your answer

54. Describe how the waiver impacted the quantity of paperwork necessary to administer the Program. *

Enter your answer

55. What was the total number of SFAs or Sponsors operating the Program that were affected by this waiver, and how many sites implemented the flexibility? *

Enter your answer

56. Describe whether and how this waiver resulted in improved services to Program participants. *

Enter your answer

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Option to Report on an Additional Waiver

Please know your State agency is not required report on all the waivers included in this reporting tool at this time. If you have completed all the reporting that your State agency would like to submit at this time, you may select "submit and log out now" as your response to the question below and continue to submit the information previously reported. The reporting tool can be used at a later time to fulfill additional reporting requirements for other waivers that still require reporting.

57. Would you like to report on an additional waiver now, or submit what has been reported and log out? You may revisit this reporting tool to submit an additional report(s) later if needed. *

Report on an additional waiver

Submit and log out now

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