



UNITED STATES DEPARTMENT OF COMMERCE
U.S. Census Bureau
Office of the Director
Washington, DC 20233-0001

November 26, 2021

Mr. Dominic J. Mancini
Deputy Administrator
Office of Information and Regulatory Affairs
Office of Management and Budget
725 17th Street, NW
Washington, DC 20503

Subject: Certification of Identity (Form BC-300) – Request for Emergency Review and Clearance

Dear Dr. Mancini:

Pursuant to Office of Management and Budget (OMB) procedures established at 5 CFR Part 1320, Controlling Paperwork Burdens on the Public, I request that the proposed information collection, Certification of Identity (Form BC-300), be processed as an Emergency Request in accordance with section 1320.13, Emergency Processing.

I have determined that the information must be collected prior to the expiration of time periods established under Part 1320, and that the information collected with the Certification of Identity (Form BC-300) is essential to the Census Bureau's mission as the nation's leading source of data on the nation's people and economy.

The information requested on the Certification of Identity (Form BC-300), and the associated evidence, is collected under the Freedom of Information Act (FOIA), 5 U.S.C. § 552, and the Privacy Act of 1974, 5 U.S.C. § 552a. Per 28 C.F.R. §16.41(d), the request for access to records must contain a verification of identity, including the requestor's full name, current address, and date and place of birth, and be signed under penalty of perjury or notarized. The Certification of Identity (Form BC-300) standardizes and streamlines Privacy Act requests for records.

Requests for the release of records will not be processed if the Census Bureau cannot confirm identity based on the information provided. Therefore, this information collection is necessary to prevent unauthorized disclosure of records of individuals maintained by the Census Bureau and allows parties to disclose or release their records to an attorney, accredited representative, qualified organization, or other third party. A 30-day Federal Register Notice will be published for public comment.

Mr. Dominic J. Mancini

2

In order to continue to process Privacy Act requests in a timely manner and ensure that the records of individuals are not wrongfully disclosed, the Census Bureau cannot reasonably comply with the normal clearance procedures. Therefore, I am requesting emergency clearance of this information collection.

Sincerely,

A handwritten signature in blue ink, appearing to be 'RJ' with a checkmark-like flourish.

Ron S. Jarmin
Acting Director