

## SUPPORTING STATEMENT - PART A

Defense Manufacturing Community Support Program Grant Proposals – 0704-0606

### Summary of Changes from Previously Approved Collection

- This ICR now only covers the proposal package portion of the grant process. The Grant Application and Post-Award Reporting requirements for this program and other OLDCC grant programs are conducted in the Economic Adjustment Data System, which has a separate ICR that has been submitted to OMB with ICR Reference Number 202110-0704-010.
- The decrease in burden is the result of removing the Grant Application and Post-Award Reporting requirements from this ICR. This burden is now accounted for in ICR Reference Number 202110-0704-010.
- Name changed to clarify that the ICR covers only the Grant Proposal portion of the process.

### 1. Need for the Information Collection

The Defense Manufacturing Community Support Program (DMCSP), authorized under Section 846 of the Fiscal Year 2019 National Defense Authorization Act (PL 115-232), is designed to undertake long-term investments in critical skills, facilities, research and development, and small business support in order to strengthen the national security innovation and manufacturing base. The program also seeks to ensure complementarity of those communities so designated with existing Defense Manufacturing Institutes. Defense Manufacturing Institutes are manufacturing ecosystems established since 2014, with common manufacturing and design challenges revolving around specific technologies. To date, the Department of Defense has established nine (9) Manufacturing Institutes - <https://defenseinnovationmarketplace.dtic.mil/business-opportunities/manufacturing-usa-institutes/>. (For complete roster of all existing manufacturing institutes, see link at <https://www.manufacturingusa.com/institutes> ).

The Defense Manufacturing Community Support Program is designed to recognize communities that demonstrate best practices in attracting and expanding defense manufacturing. Best practices include bringing together key local stakeholders and using long-term planning that integrates targeted public and private investments across a community's entire defense industrial ecosystem. Interactions within and between these elements can create assets upon which many firms can draw. While such assets are fundamental in promoting defense sector development, many are otherwise not adequately addressed by the private sector alone. Thus, well-designed public investment is crucial to building a self-sustaining ecosystem that attracts private investment from new and existing manufacturers and leads to a broad-based increase in manufacturing resilience and regional prosperity across the sector, the region and the nation.

This information collection is necessary to facilitate the identification of new Defense Manufacturing Communities and the awarding of grants under the DMCSF. This information collection request (ICR) includes only the initial grant proposal package. Other parts of the grant process, including the final grant application and post-award performance reporting, will be covered by the OMB Control Number for the Office of Local Defense Community Cooperation's (OLDCC) Economic Adjustment Data System (EADS). An ICR for EADS has been submitted to OMB with ICR Reference Number 202110-0704-010.

## 2. Use of the Information

Respondents will be institutions of higher education or a consortium of higher education institutions; public or private non-profit consortium of defense industries; and state, local or tribal government organization. Respondents will be responding to the information collection to be designated by the Under Secretary of Defense for Acquisition and Sustainment, or their delegate, as a "Defense Manufacturing Community."

The collection instrument is a proposal package prepared in accordance to a Federal Funding Opportunity Announcement posted on the Grants.gov website. The proposal will consist of (1) Defense Manufacturing Community Designation Concept (slide presentation, 10-slide maximum); (2) Defense Manufacturing Community Designation White Paper (20-page maximum) and, (3) Any Necessary Supporting Documentation (25-page maximum). Respondents return the proposal package by uploading electronically on the Grants.gov website.

If designated a "Defense Manufacturing Community," respondents will then be invited by the Director, OLDCC to submit a detailed grant application in OLDCC's grant database management system, EADS. Due to the number of OLDCC programs that utilize EADS, this application process and subsequent post-award performance reporting will be covered by a separate ICR (202110-0704-010) that has been submitted to OMB for approval. The EADS system consists of a series of Tabs which lead respondents through the application process. This process is detailed in-depth in the Supporting Statement for 202110-0704-010. These steps were previously included in this ICR, but it was determined that the information collected in the EADS system should have its own OMB Control Number.

## 3. Use of Information Technology

100% of responses will be submitted electronically via Grants.gov.

## 4. Non-duplication

The information obtained through this collection is unique and is not already available for use or adaptation from another cleared source.

## 5. Burden on Small Businesses

This information collection does not impose a significant economic impact on a substantial number of small businesses or entities.

## 6. Less Frequent Collection

This collection is annually and is driven by annual Congressional appropriations processes.

7. Paperwork Reduction Act Guidelines

This collection of information does not require collection to be conducted in a manner inconsistent with the guidelines delineated in 5 CFR 1320.5(d)(2).

8. Consultation and Public Comments

Part A: PUBLIC NOTICE

A 60-Day Federal Register Notice (FRN) for the collection published on Monday, October 25, 2021. The 60-Day FRN citation is 86 FR 58898.

No comments were received during the 60-Day Comment Period.

A 30-Day Federal Register Notice for the collection published on Wednesday, December 22, 2021. The 30-Day FRN citation is 86 FR 72582.

Part B: CONSULTATION

No additional consultation apart from soliciting public comments through the Federal Register was conducted for this submission.

9. Gifts or Payment

No payments or gifts are being offered to respondents as an incentive to participate in the collection.

10. Confidentiality

A Privacy Act Statement is not required for this collection because we are not requesting individuals to furnish personal information for a system of records.

A System of Record Notice (SORN) is not required for this collection because records are not retrievable by PII.

A Privacy Impact Assessment (PIA) is not required for this collection because PII is not being collected electronically.

At this time, there are no file numbers within the OSD General Records Schedule (GRS) or the National Archives and Records Administration (NARA) GRS that account for records through the execution of the DMCS program. OLDCC is working on a submission to update the organization's assigned records category (1208) within the OSD GRS. We are proposing that these documents have the following retention schedule:

(a) Funded projects and supporting documents are permanent. Cut off after the closeout of the project. Retire to NARA after 25 years. (b) Non-funded project documents are

temporary. Cut off after the project is no longer being considered for funding. Destroy after 20 years.

Until the approval or disapproval of the aforementioned submission, DMCSPP execution records will be treated as 'Unscheduled' as defined in 36 CFR 1220.18. This means the records will be handled as permanent records until the final disposition is approved by NARA.

11. Sensitive Questions

No questions considered sensitive are being asked in this collection.

12. Respondent Burden and its Labor Costs

Part A: ESTIMATION OF RESPONDENT BURDEN

1) Collection Instruments

DMCSPP (Proposal)

- a) Number of Respondents: 75
- b) Number of Responses Per Respondent: 1
- c) Number of Total Annual Responses: 75
- d) Response Time: 7 hours
- e) Respondent Burden Hours: 525 hours

2) Total Submission Burden (Summation or average based on collection)

- a) Total Number of Respondents: 75
- b) Total Number of Annual Responses: 75
- c) Total Respondent Burden Hours: 525 hours

Part B: LABOR COST OF RESPONDENT BURDEN

1) Collection Instruments

DMCSPP (Proposal)

- a) Number of Total Annual Responses: 75
- b) Response Time: 7 hours
- c) Respondent Hourly Wage: \$56.82
- d) Labor Burden per Response: \$397.74
- e) Total Labor Burden: \$29,830.50

2) Overall Labor Burden

- a) Total Number of Annual Responses: 75
- b) Total Labor Burden: \$29,831

The Respondent hourly wage was determined by using the Department of Labor Wage Website ([https://www.bls.gov/oes/current/oes\\_nat.htm](https://www.bls.gov/oes/current/oes_nat.htm)): 11-3051 Industrial Production Managers, and 13-1111 Management Analysts

13. Respondent Costs Other Than Burden Hour Costs

There are no annualized costs to respondents other than the labor burden costs addressed in Section 12 of this document to complete this collection.

14. Cost to the Federal Government

Part A: LABOR COST TO THE FEDERAL GOVERNMENT

1) Collection Instruments

DMCSP (Proposal Submission)

- a) Number of Total Annual Responses: 75
- b) Processing Time per Response: 0 hours
- c) Hourly Wage of Worker(s) Processing Responses: \$0
- d) Cost to Process Each Response: \$0
- e) Total Cost to Process Responses: \$0

2) Overall Labor Burden to the Federal Government

- a) Total Number of Annual Responses: 75
- b) Total Labor Burden: \$0

Based on discussions with WHS, scoring of submitted Grant Proposals by the Defense Community Infrastructure Program review panel was not considered part of processing.

Part B: OPERATIONAL AND MAINTENANCE COSTS

1) Cost Categories

- a) Equipment: \$0
- b) Printing: \$0
- c) Postage: \$0
- d) Software Purchases: \$0
- e) Licensing Costs: \$0
- f) Other: \$0

2) Total Operational and Maintenance Cost: \$0

Part C: TOTAL COST TO THE FEDERAL GOVERNMENT

1) Total Labor Cost to the Federal Government: \$0

2) Total Operational and Maintenance Costs: \$0

3) Total Cost to the Federal Government: \$0

15. Reasons for Change in Burden

Overall burden has decreased due to the removal of the Grant Application and Post-Award Reporting requirements from this ICR. As described above, this burden will be included in

ICR Reference Number 202110-0704-010 which will cover OLDCC's Economic Adjustment Data System. The estimated burden of the remaining Grant Proposal information collection has not changed.

16. Publication of Results

The results of this information collection will not be published.

17. Non-Display of OMB Expiration Date

We are not seeking approval to omit the display of the expiration date of the OMB approval on the collection instrument.

18. Exceptions to "Certification for Paperwork Reduction Submissions"

We are not requesting any exemptions to the provisions stated in 5 CFR 1320.9.