

PRF Reporting Burden Hour Justification Formula

Initial Reporting Period

Provider Payments \$10K-\$100K
(85,984 Providers) x (3 Hours) = 257,952 Hours

Provider Payments \$100K-\$500K
(25,730 Providers) x (8 Hours) = 205,840 Hours

Provider Payments over \$500K,
(15,117 Providers) x (16 Hours) = 241,872 Hours

Total Number of Providers 126,831; Total Burden Hours = 705,664

Average Burden Hours for Reporting Period 1 =
(Total Burden Hours = 705,664) ÷ (Total # of Providers 126,831) = **5.56 Average Burden Hours per Response (Period 1)**

2nd Reporting Period*

*Burden hour is reduced by 1 hour to account for system familiarity and auto-populated values of previously reported data.

Provider Payments \$10K-\$100K
(90,157 Providers) x (3 Hours) = (270,471 Hours)) - (Providers who would have reported before 28,820 x 1 hour) = 241,651 Hours

Provider Payments \$100K-\$500K
((25,053 Providers) x (8 Hours) = (200,424 Hours)) - (Providers who would have reported before 15,085 x 1 hour) = 185,339 Hours

Provider Payments over \$500K,
((5,326 Providers) x (16 Hours) = (85,216 Hours)) - (Providers who would have reported before 3,721 x 1 hour) = 81,495 Hours

Total Number of Providers 120,536; Total Burden Hours = 508,485

Average Burden Hours for Reporting Period 2 =
(Total Burden Hours = 508,485) ÷ (Total # of Providers 120,536) = **4.22 Average Burden Hours per Response (Period 2)**

3rd Reporting Period*

*Burden hour is reduced by 1 hour to account for system familiarity and auto-populated values of previously reported data.

Provider Payments \$10K-\$100K
((7,940 Providers) x (3 Hours) = (23,820Hours)) - (Providers who would have reported before 5,810 x 1 hour) = 18,010 Hours

Provider Payments \$100K-\$500K
((10,087 Providers) x (8 Hours) = (80,696 Hours)) - (Providers who would have reported before 16,525 x 1 hour) = 64,171 Hours

Provider Payments over \$500K,
((1,935 Providers) x (16 Hours) = (30,960 Hours)) - (Providers who would have reported before 1,602 x 1 hour) = 29,358 Hours

Total Number of Providers 19,962; Total Burden Hours = 111,539

Average Burden Hours for Reporting Period 3 =

(Total Burden Hours = 111,539) ÷ (Total # of Providers 19,962) = **5.59 Average Burden Hours per Response (Period 3)**
4th Reporting Period*

*Burden hour is reduced by 1 hour to account for system familiarity and auto-populated values of previously reported data.

Provider Payments \$10K-\$100K

((26,500 Providers) x (3 Hours) = (79,500 Hours)) - (Providers who would have reported before 19,875 x 1 hour) = 59,625 Hours

Provider Payments \$100K-\$500K

((11,500 Providers) x (8 Hours) = (92,000 Hours)) - (Providers who would have reported before 8,625 x 1 hour) = 83,375 Hours

Provider Payments over \$500K,

((2,700 Providers) x (16 Hours) = (43,200 Hours)) - (Providers who would have reported before 2,025 x 1 hour) = 41,175 Hours

Total Number of Providers 40,700; Total Burden Hours = 184,175

Average Burden Hours for Reporting Period 4 =

(Total Burden Hours = 184,175) ÷ (Total # of Providers 40,700) = **4.53 Average Burden Hours per Response (Period 4)**

Estimated Annualized Burden Costs

Provider Payments \$10K-\$100K (Administrative Assistant)

Reporting Period 1 – 257,952 Hours

Reporting Period 2 – 241,651 Hours

Reporting Period 3 – 18,010 Hours

Reporting Period 4 – 59,625 Hours

Total 577,238 Hours

Provider Payments \$100K-\$500+K (Accountant)

Reporting Period 1 – 447,712 Hours

Reporting Period 2 – 266,834 Hours

Reporting Period 3 – 93,529 Hours

Reporting Period 4 – 124,550 Hours

Total 932,625 Hours

Type of Respondent	Total Burden Hours	Hourly Wage Rate	Total Respondent Costs	X2 for employer overhead and fringe benefits
Administrative Representative	577,238	\$19.71/hour	\$11,377,361	\$22,754,722
Accountant	932,625	\$35.37/hour	\$32,986,946	\$65,973,893
Total	1,509,863		\$44,364,307	\$88,728,615

The annualized burden costs for recipients reflects current Bureau of Labor Statistics data (September 2020) and are doubled to account for employer overhead and fringe benefits.