

## Region 8 Workforce Development Focus Group Script

### Script:

Thank you for joining us today. During this focus group, we will be asking a few questions based on your role and experience about recruitment and retention practices of the education workforce in Head Start programs including teachers, home visitors, and family child care providers. We are interested in particular on recruitment and retention practices that directly relate to the development of this workforce including degree attainment, increasing the supply of qualified education workforce, and general professionalization of this workforce. This information is for internal use only and will be used to inform our communication and service delivery of TTA.

**Question One:** What are some barriers to workforce development of the education staff in Head Start programs to increase the amount of individuals qualified to enter Head Start programs?

*PROMPT, IF NEEDED:* What are specific barriers to recruiting individuals for workforce development?

*PROMPT, IF NEEDED:* What are specific barriers to retaining individuals following workforce development?

**Question Two:** What resources do you use to support workforce development?

*PROMPT, IF NEEDED:* What resources are used to address barriers raised before on recruiting and retaining individuals for workforce development?

**Question Three:** What else would you like us to know about resources and training and technical assistance needed for workforce development in your state, local communities and programs you serve?

Thank you for time today in providing feedback for us. We will be reviewing the information from all focus groups and determine next steps for providing training and technical assistance for Region 8.

collection, ACF is gathering information to collect feedback from the Head Start R8 Regional Office, R8 Head Start Collaboration Offices, and South Dakota's Head Start Association to receive feedback on Recruitment and Retention practices. The purpose of this information collection is to provide timely feedback to Region 8 in an efficient manner to improve future communication, TTA services, resource sharing, and systems coordination. Public reporting burden for this collection of information is estimated to average 60 minutes per respondent, including the time for reviewing instructions, gathering and maintaining the data needed, and reviewing the collection of information. This is a voluntary collection of information. A federal agency may not conduct or sponsor, and a person is not required to respond to, a collection of information subject to the requirements of the Paperwork Reduction Act of 1995, unless it displays a currently valid OMB control number. The OMB # is 0970-0401 and the expiration date is 06/30/2024. If you have any comments on this collection of information, please contact Diane Burtlow-Trujillo at [diane.burtlow-trujillo@acf.hhs.gov](mailto:diane.burtlow-trujillo@acf.hhs.gov).