

# Screenshots of Exporter Account Application:

## Apply for an ACE Exporter Account

OMB No. 1651-0105  
Expiration Date: 9-30-2024

### Instructions

Please complete the form below to request an ACE Exporter Account. An ACE Exporter Account will provide access to AES Direct to file Electronic Export Information (EEI) and to initiate the approval process to access ACE export reports. Once you have completed the form, select "Submit". **Note: Only US and US territory entities may apply for an ACE Exporter Account.**

\* Red asterisk fields are required.

**Corporate Information**

|                      |                |
|----------------------|----------------|
| EIN # *              | ## #####       |
| Re-enter EIN # *     | ## #####       |
| Company Name *       | Company Name   |
| DUNS #               | ## ### #####   |
| End of Fiscal Year * | MM/DD          |
| Country              | US             |
| Address 1 *          | Address 1      |
| Address 2            | Address 2      |
| City *               | City           |
| State *              | Select a State |
| Zip Code *           | ##### -####    |

**ACE Account Owner**

|                                       |                 |
|---------------------------------------|-----------------|
| First Name *                          | First Name      |
| Middle Name                           | Middle Name     |
| Last Name *                           | Last Name       |
| Date of Birth (or Other Valid Date) * | MM/DD/YYYY      |
| Telephone # *                         | ### ### #####   |
| Extension                             | ####            |
| Fax #                                 | ### ### #####   |
| E-mail *                              | you@example.com |
| Re-enter E-mail *                     | you@example.com |

If the Account Owner's Address is the same as Company's Address reported above, check this box and

If the Account Owner's Address is the same as Company's Address reported above, check this box and skip the rest of this section.

Country

Address 1 \*

Address 2

City \*

State \*

Zip Code \*

### Submit Form

By checking this box, I have read and agree to the [Terms and Conditions](#) that govern the use of this system.



#### Privacy Act Statement

Pursuant to 5 U.S.C. §552a(e)(3), this Privacy Act Statement serves to inform you of the following concerning the collection of information on the Automated Commercial Environment (ACE) Secure Data Portal Account Owner Designation/Authorization Form.

**AUTHORITY:** Collection of the information solicited on this form is authorized by the following:

- 19 U.S.C. §§66, 1431, 1448, 1481, 1484, 1505, 1514, 1624, and 2071; Title 19, Code of Federal Regulations, including 19 C.F.R. §§24.5, 149.3, 101.9, and 103.31(e); Executive Orders 9397 and

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- In addition to Executive Order 9397, CBP has the authority to collect Social Security Numbers (SSN) pursuant to 31 U.S.C. §7701(c), 26 U.S.C. §6109(d), 19 C.F.R. §§24.5 and 149.3. SSN is used because some individuals who do not have an employer identification number (EIN) or a tax identification number (TIN) choose to instead submit their SSN.

**PURPOSE:** The primary purpose for soliciting this information is to enable importers, exporters, brokers, or carriers to access their customs data via a web-based Automated Commercial Environment (ACE) Secure Data Portal (ACE Portal). (See Terms and Conditions document, 72 FR 27632, published May 16, 2007.) The ACE Portal provides a centralized online access point to connect CBP, trade representatives, and Participating Government Agencies (PGAs) involved in importing goods into the United States. The ACE Portal helps improve compliance with trade laws by enabling account holders to identify and evaluate compliance issues, monitor daily operations, set up payment options, review filings, access a reports tool, compile data, perform national trend analysis, and be provided with insight into entries under review by CBP.

**ROUTINE USES:** If you choose to provide the information solicited on this form, CBP will use the information to provide you with an ACE Portal user account. The personally identifiable information (PII) that you provide will not be shared with other government agencies unless they are a Participating Government Agency (PGA), pursuant to an International Trade Data System (ITDS) Memorandum of Understanding, consistent with the receiving agency's legal authority to collect information pertaining to and/or regulate transactions in international trade. Additionally, CBP may share the information with law enforcement of other government agencies as necessary to respond to potential or actual threats of terrorism, or otherwise required by law as a "routine use" pursuant to its published Privacy Act system of records notice.

**DISCLOSURE:** Providing this information is not legally required to import commercial merchandise into the United States. However, by submitting your PII (including your SSN) in applying for an ACE Portal account, you are giving CBP permission to use the information for a specific, stated purpose, i.e., to obtain the benefits of creating an ACE Portal user account.

You must accept the Terms and Conditions before the form can be submitted.

**Paperwork Reduction Act Statement:** An agency may not conduct or sponsor an information collection and a person is not required to respond to this information unless it displays a current valid OMB control number and an expiration date. Obligation to respond is required to obtain benefits. The control number for this collection is 1651-0105. The estimated average time to complete this application is 4 minutes. If you have any comments regarding the burden estimate you can write to U.S. Customs and Border Protection Office of Regulations and Rulings, 90 K Street, NE, 10th Floor, Washington DC 20229.