

HUD/REAC Remote Video Inspection (RVI) PHA and POA Logistical Information Checklist

Due to the COVID-19 outbreak, The U.S. Department of Housing and Urban Development would like to hear from you about the readiness of your property to participate in its Remote Video Inspection (RVI) by responding to this quick logistical checklist.

An RVI is a flexible way to conduct physical property inspections and is a form of visual inspection which uses a computer or smart device to allow an inspector or team of inspectors to assess the health and safety of your residence from a distance. RVIs are often used because the items at a property are inaccessible or are in dangerous environments, or circumstances prevent an on-site inspection. HUD may routinely conduct RVIs in the future.

If applicable to your property and your residents, you may be asked to participate in a physical property inspection. This involves checking that your property is equipped and able to meet the requirements of participating in an RVI. This also involves a Proxy (i.e., your on-site operator of the RVI technology assisting the HUD/REAC Inspector of Record) having the ability to: smell mold or a gas leak; open a window and climb stairs; reach above your head for some time and, operate a smart device with a front and rear camera. HUD reserves the right to select the Proxy on the day of the inspection of record.

Your responses as to whether your property meets the logistical requirements will help HUD identify properties and their residents, who may meet the criteria for assisting with an RVI to assess the quality of public housing. Responding to this logistical checklist is voluntary. Your responses are confidential and will not be linked directly to you in reports or documents. Responding to this logistical checklist presents no direct risk or benefit to you other than the opportunity to participate in efforts to improve the quality of HUD public housing programs overall.

1. Inspection ID

2. Property ID

3. Are you certain that your property is COVID free?

- Yes
- No
- uncertain

4. If you are uncertain your property is COVID free, please explain:

Enter your answer

5. Are you currently getting into your properties for regular work orders or maintenance inspections?

- Yes
- No
- Don't know

If applicable to your property, an RVI involves having a Proxy (i.e., Operator of the RVI technology physically at the property site) who has the ability to hear, smell mold or a gas leak, open a window, climb stairs, reach over his/her head, and operate a smart device with a front and rear camera. Do you have property staff who are able or willing to do these things as part of an RVI?

- Yes
- No
- Don't know

7. If you don't know, can you please explain:

Enter your answer

HUD would like the participation of a range of Proxies (Operators) including maintenance staff, property staff, and/ or residents. Residents will only assist with operating the RVI technology within their individual unit. The RVI requires one resident Proxy per unit. HUD reserves the right to select the Proxy on the day of the inspection of record. What types of Proxy (operator) may be available for the RVI?

- Maintenance staff

Property staff

Residents

Other

Before the day of the inspection of record, if the Proxy is a resident please confirm with the Proxy he/she can do the following: hear, smell mold or a gas leak, open a window, climb stairs, reach over his/her head, and operate a smart device with a front and rear camera.

Confirmed

Not Confirmed

If your proxy operator will be maintenance staff or property staff he/she will need to be able to walk the entire site, navigate stairwells, endure various weather conditions, climb a ladder, hear, smell mold or a gas leak, open windows, climb stairs, reach over his/her head, and operate a smart device with a front and rear camera. Do you have maintenance staff who are able or willing to do these things?

Yes

No

Don't Know

11. If you don't know, can you please explain:

Enter your answer

12. Do you have a smart device available for completing an RVI?

Yes

No

Don't Know

13. If you don't know, can you please explain:

Enter your answer

14. Are you willing to use your data from your internet plan for an RVI?

- Yes
- No
- Don't know

15. If you don't know, can you please explain:

Enter your answer

16. What type of smart device will be used during the RVI?

- Cellphone
- Tablet
- Other

17. What is the make and model of the smart device that will be used during the RVI?

- Apple
- Android

Other

18. Do you have Wi-Fi that can be used to support an RVI?

- Yes
- No
- Don't know

19. If you don't know, please explain:

Enter your answer

20. Do you or your staff participating in an RVI have a device for lighting dark spaces on-site?

- Yes
- No
- Don't know

21. If you don't know, please explain:

Enter your answer

22. Do you or your staff participating in an RVI have a measuring device (tape measure) on-site?

- Yes
- No
- Don't know

23. If you don't know, please explain:

Enter your answer

24. Do you or your staff participating in a RVI have an implement to reach/test smoke and carbon monoxide detectors on-site?

- Yes
- No
- Don't know

25. If your don't know, please explain:

Enter your answer

26. Do you or your staff participating in a RVI have light bulbs for property-owned light fixtures (light bulbs are not required to remain in the unit after testing) on-site?

- Yes
- No
- Don't know

27. If you don't know, please explain

Enter your answer

28. Do you or your staff participating in an RVI have an Ignition device (lighter) to relight kitchen gas range pilot lights on-site?

- Yes
- No
- Don't know

29. If you don't know, please explain:

Enter your answer

30. Do you or your staff participating in a RVI have a note pad and writing implement on-site?

- Yes
- No
- Don't know

31. If you don't know, please explain:

Enter your answer

