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TRS Fund Annual Provider Filing

PRIVACY ACT AND PAPERWORK REDUCTION ACT STATEMENTS

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We have estimated that this collection of information will take 10.0 hours annually. Our estimate includes the time to read the form, fill it out and actually complete and review the form or response. If you have any comments on this estimate, or on how we can improve our information collection, please contact the Communications Commission, Office of Managing Director, AMD-PERM, Washington, DC 20554, Paperwork Reduction Act, or email to PRA@fcc.gov.

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THIS NOTICE IS REQUIRED BY THE PRIVACY ACT OF 1974, PUBLIC LAW 93- 579, DECEMBER 31, 1974, 5 U.S.C. SECTION 552, PUBLIC LAW 104-13, OCTOBER 1, 1995, 44 U.S.C. SECTION 3507.

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Not Approved By OMB
TRS Fund Provider Form Jan 2022 Version
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There may be a violation or a potential violation of a FCC statute, rule, regulation, or order. In addition, the violation may be by a) any person; or b) any employee of the FCC; or c) the United States

If you have information through existing records, gather and maintain required data, and if you can reduce the burden it causes you, please write the Federal Register (47 CFR 1.63). We will also accept your PRA comments if you send an e-mail to p@fcc.gov.

This information is not to be used by the Federal government, and the government may not conduct or disseminate this information if it has been assigned an OMB control number of 3060-0463.

52a(e)(3) AND THE PAPERWORK REDUCTION ACT OF 1995

Below are general instructions for completing this filing

Worksheet	
Filing Information	Use the pro
Filing Notes	Summarize
Flat Rate Revenue	For TTY, ST
Per Minute Revenue	For TTY, ST
Add. Revenue Paid To Provider	Supply req
Add. Costs Paid by Provider	Supply req
Demand	For VRS, IP
VRS Expenses	For expens subcategor
IP Relay Expenses	
IP CTS CA Expenses	
IP CTS ASR Expenses	
CA Stats	For all IP-b.

IP Based Expense Categories/Subcategories

Category	Subcategory
A. Annual Recurring Fixed/Semi-Variable Expenses	1. Rent
	2. Utilities
	3. Building
	4. Property
	5. Furniture
	6. Office Ec
	1. Salaries

B. Recurring Variable Expenses (Direct TRS Operation Expenses)	2. Salaries
	3. Salaries
	4. Telecom
	5. Relay Ce
	C. Administrative Expenses
2. Legal/Re	
3. Engineer	
4. Research	
5. Operatic	
6. Human f	
7. Billing	
8. Contract	
9. Risk Mar	
10. Other C	
D. Depreciation Associated with Capital Investments	1. Furnituro
	2. Telecom
	3. Leaseho

	4. Software
	5. Other Ca
E. Other TRS Expenses	1. Marketir
	2. Outreacl
	3. Subcont
	4. License f
	5. License f
	6. Software
	7. Custome
	8. Other
F. Capital Investmens	1. Furnitur
	2. Telecom
	3. Leaseho
	4. Software
	5. Other Ca

5 Fund Annual Provider Filing Instructions

workbook. For complete instructions, please reference the Annual Filing - Provider Instructions document. An

[Rolka Loube Provider Help Desk](#)

Instructions
provided areas to supply provider, filing year, preparer, and attesting officer information.
any service improvements, forecasting methodologies and changes to relay demand.
S, or CTS providers, supply requested data for flat rate service contracts.
S, or CTS providers, supply requested data for per minute rate service contracts.
requested data for revenue received for programs that support TTY, STS, and/or CTS above those associated with pro
requested data for costs paid for incentives or services for which the state was not required to pay
Relay, IP CTS CA, or IP CTS ASR providers, supply two years of historical and two years of projected demand for e

es associated with provisioning the service, supply two years of historical and two years of projected expenses fo
ies below.

ased TRS services that require the use of a communications assistant (CA), for all services, supply two years of act

Category	Description
	Annual payments solely for land and/or buildings rented used by administrative employees.
	Allowable expenses associated with land and buildings u T1, trunk lines, internet connectivity, internet service, Vc free numbers, and local and foreign exchange should be appendix instructions for reporting total, allowable, and
Maintenance	Expenses for maintenance and repair used for the provis
r Tax	Taxes paid on property owned and used for the provisio
e	Lease or rental expenses associated with furnishings use
quipment	Lease or rental expenses associated with office equipme
& Benefits – Relay Center: CA/Interpreting staff	CA and interpreter staff compensation such as wages, sa payments; payroll-related benefits paid on behalf of emp by law, insurance plans (life, hospital, medical, dental, vi associated with individual contract interpreters and/or C the number of calls or the number of minutes billed.

& Benefits – Relay Center: Management staff	Relay center managers & supervisor compensation such as termination payments; payroll-related benefits paid on behalf of management staff; compensation required by law, insurance plans (life, hospital, medical, dental, vision); and other benefits.
& Benefits – Relay Center: Relay Center staff	Relay center staff compensation such as wages, salaries, and bonuses; payroll-related benefits paid on behalf of employees, such as health insurance plans (life, hospital, medical, dental, vision); and other benefits.
Communications Expenses	Expenses associated with inspecting, testing, analyzing a plant (switching, transmission, operator, cable, and wire changes); expenses for activities, such as controlling traffic equipment and load balancing, collecting and summarizing data, and assigning interoffice facilities.
Center Expenses	Expenses not included in other accounts, such as providing equipment, office supplies, materials, and repair.
IT/Accounting	Expenses incurred in providing accounting and financial services, including accounting, capital recovery, regulatory accounting, tax services, and general accounting. Financial services include banking and other services.
Regulatory	Expenses incurred for legal and regulatory services. Legal services include guidance on regulatory and labor matters, court expenses, and presenting information for regulatory purposes, such as in the User Registration Database (URD).
Engineering	Expenses incurred in the general day-to-day engineering activities.
Research and Development	Expenses incurred for research and development required for the development of new services. See appendix instructions for reporting total R&D expenses.
Operations Support	Expenses that ensure the sustainability of service including maintenance, repair, and replacement of equipment.
Human Resources	Expenses incurred in performing personnel administrative services, including scheduling, counseling employees, and reporting.
	Administrative expenses of rating and providing billing in other means.
Management	Expenses of managing activities required by the provider.
Management	Management expenses associated with workers' compensation insurance premiums against losses and damages, sickness, and disability.
Corporate Overheads	Other administrative expenses of providing TRS. All costs are reasonable costs of providing TRS. Appropriate overhead provision of relay service. Indirect overhead costs may not be based on the percentage of the entity's revenues that are derived from TRS.
Equipment & Fixtures	Depreciation expense on furniture and/or fixtures.
Communications Equipment	Depreciation expense associated with capitalized expenses on operator services equipment, cable and wire facilities, and other communications equipment.
Leasehold	Amortization of leasehold improvements – improvements to leased premises.

3	Amortization expenses associated with capitalized softw
Capitalized	Depreciation expense not accounted for in other categor
ng/Advertising Expenses	Expenses associated with promoting provided services a providing user incentives.
h Expenses	Expenses associated with educating the public on the TR
ractor	Third-party costs associated with a contract to provide I allowances of the subcontractor. Please see appendix in: appropriate categories and subcategories. Subcontracto
Fees paid to a third party	Expenses associated with payments to a third-party for u
Fees paid to an affiliate	Expenses associated with payments to an affiliate for use
3	Expenses related to in-house development/maintenance required to meet mandatory minimum standards. Please including software on off-the-shelf CPE and software exp
er Premises Equipment	Expenses associated with hardware and software, includ with software installed on proprietary CPE.
	Any expenses associated with the provisioning of the TR
e & Fixtures	Year-end net book value of capital investment on furnitu
munications Equipment	Year-end net book value of capital investment associate operator services equipment, cable and wire facilities, tr
ld	Year-end net book value of capital investment of leaseho building, like walls or carpeting.
3	Year-end net book value of capital investments associate reporting total software expenses including software on mandatory minimum standards.
Capitalized	Year-end net book value of capital investments not acco

Questions should be submitted to the Rolka Loube Provider Help Desk

provisioning the service (i.e., outreach, billing, administration).
each service.
For each category/subcategory. See descriptions of the expense
Annual and two years of projected CA employment stats.

for the provision of the TRS service, including the rent of office space
used for the provision of the TRS service, such as water, sewerage, fuel, telephone service, and power. Telephone service expenses, such as center toll-included here along with related E911 allowed expenses. Please see non-allowable E911 and numbering expenses.
provision of the TRS service, including maintenance of office buildings.
of the TRS service.
for the provision of the TRS service.
nt used for the provision of the TRS service.
salaries, commissions, bonuses, incentive awards, and termination employees, such as pensions, savings plans, workers' compensation required (social security); and social security and other payroll taxes. Include expenses for non-employees. The FCC prohibits incentives paid to CAs for

as wages, salaries, commissions, bonuses, incentive awards, and on behalf of employees, such as pensions, savings plans, workers' compensation, medical, dental, vision); and social security and other payroll taxes.

commissions, bonuses, incentive awards and termination payments; such as pensions, savings plans, workers' compensation required by law, and social security and other payroll taxes.

and correcting trouble; repairing or reporting on telecommunications equipment) to determine need for repair, replacements, rearrangements, and traffic flow, administering traffic measuring and monitoring devices, assigning traffic data, administering trunking equipment and facilities, and other duties and circuit layout work.

ing food services, libraries, archives, mail service, procuring office

services. Accounting services include payroll and disbursements, property accounting, auditing, capital and operating budget and control, and operations, cash management, and benefit investment fund management,

legal services include conducting and coordinating litigation, providing legal services, filing fees, cost of counsel, etc. Regulatory services include preparing responses such as responding to this data request and the cost of registering customers

; operation of the TRS telecommunications plant and/or IP network.

and to meet applicable non-waived mandatory minimum standards. Please disclose R&D expenses above and beyond meeting mandatory minimum

ing troubleshooting, customer service, and technical support.

on activities, including recruiting, hiring, forecasting, planning, training,

information to interexchange and exchange carriers, if not recovered by

of contracts.

nsation, payments in settlement of accident and damage claims, disability, and disability payment, etc.

over \$10,000 should be itemized. Indirect overhead costs are not direct costs are those costs that are directly related to and directly support the TRS but not be allocated to TRS by an entity that provides services other than TRS that are derived from the provision of TRS.

ses of telecommunication equipment including switching equipment, transmission equipment, and power equipment.

ts which become a permanent part of a building, like walls or carpeting.

are.
ries.
nd/or identifying the needs of users excluding costs associated with
IS service.
<p>based TRS service excluding costs associated with profit or tax instructions for reporting and allocating subcontractor costs to the r costs not properly allocated shall be treated as non-allowable costs.</p>
use of technology, software, and/or equipment.
se of technology, software, and/or equipment.
<p>se of software and/or license fees associated with commercial software as se see appendix instructions for reporting total software expenses sences above and beyond meeting mandatory minimum standards.</p>
ling installation, maintenance, and testing as well as expenses associated
S service that has not been reported previously.
ire and/or fixtures.
d with telecommunication equipment including switching equipment, ansmission equipment, and power equipment.
old improvements - improvements which become a permanent part of a
ed with capitalized software. Please see appendix instructions for off-the-shelf CPE and software expenses above and beyond meeting
unted for in other categories.

TRS Fund Annual Provider Filing Appendix Instructions

Data may be entered on the worksheet, or a document may be embedded in the worksheet with reviewing the required appendix data, please identify the worksheet and/or filename; appendix data is described in the table below.

Cost Category/Subcategory and required data

A. Recurring Fixed/Semi-Variable Expenses

1) For expenses that are provisioned jointly with the expenses for other telecommunication services, please identify the worksheet and/or filename; appendix data is described in the table below:

	Total company expenses
	Description of how the total expenses are allocated among the TRS services and other services
	Percent allocation for each service

2) Separately identify allowable and non-allowable costs associated with E911 and number of the following categories:

	Ensuring that database information is properly and timely updated and maintained
	Processing and transmitting calls made to ten-digit numbers
	Routing emergency calls to an appropriate Public Safety Answering Point
	Other implementation-related tasks directly related to facilitating ten-digit number handling
	Consumer outreach and education related to the requirements and services
	Any costs associated with obtaining numbers

B. Recurring Variable Expenses (Direct TRS Operation Expenses)

1) Provide, by call center, job descriptions/titles and compensation including salaries and benefits and a list of staff within the following categories:

	CA and/or interpreter staff
	Relay center management and/or supervisors
	Relay center staff

2) Summarize expenses exceeding \$10,000 including vendor, description of goods/services and the following categories:

	Telecommunication expenses
	Relay center expenses

C. Administrative Expenses

1) Provide job descriptions/titles and compensation including salaries and benefits and a list of staff within the following categories:

	Finance/Accounting
	Legal/Regulatory
	Engineering

	Research and development – broken down by platform, software, and CPE; re expenses required to meet applicable non-waived mandatory minimum stanc beyond meeting mandatory minimum standards shall be broken down into se
	Operations Support
	Human Resources
	Billing
	Contract Management
	Other Corporate Overhead

2) Summarize expenses exceeding \$10,000 including vendor, description of goods/servic following categories:

	Finance/Accounting
	Legal/Regulatory
	Research and Development – broken down by platform, software, and CPE; re expenses required to meet applicable non-waived mandatory minimum stanc beyond meeting mandatory minimum standards shall be broken down into se
	Operations Support
	Human Resources
	Contract Management
	Other Corporate Overhead

3) Describe engineering activities

4) Describe research and development projects, and to the extent applicable, explain how mandatory minimum standards

5) Provide other expenses incurred in rating and providing billing information to exchange not recovered by other means.

6) Provide a list of officers, senior management, and directors. For individuals listed:

	Provide a schedule that shows how their compensation has been assigned be For TRS services managed by state programs, provide a schedule that shows h been assigned between the Interstate and Intrastate components. For interst identify separately expenses assigned to each service.
	Indicate if their compensation has been included in any other cost category/s

D. Depreciation Associated with Capital Investment

- 1) Provide the depreciation method and period applied.
- 2) Explain departures from traditional depreciation methods
- 3) Summarize depreciable life, depreciation method, and depreciation expenses by cost :

E. Other TRS Expenses

1) Provide job descriptions/titles and compensation including salaries and benefits and a the following categories:

	Marketing/Advertising
	Outreach
	Customer Premise Equipment - sales, installation, and maintenance employee

2) For expenses exceeding \$10,000, provide vendor, description of goods/services, and e following categories:

	Marketing/Advertising
	Outreach
	Subcontractor

3) Provide a copy of each subcontractor contract and include contract termination dates and an allocation of subcontractor expenses by RSDR expense categories and subcategory supports the allocation of subcontractor expenses.

4) Provide a list of items purchased and outline billing rates and billing units for the following

License fees paid to a third party

License fees paid to an affiliate

5) Provide the number of Customer Premises Equipment sold, produced, and installed.

6) Provide the costs of CPE provided to consumers. Provide a schedule that breaks out the component parts.

7) Provide a schedule of software expenses associated with CPE. Identify separately software proprietary CPE and off-the-shelf CPE. Software expenses required to meet mandatory minimum expenses above and beyond meeting mandatory minimum standards shall be broken down

8) Provide a schedule identifying and describing any expenses not previously reported in

F. Capital Investments

1) Provide an account of all capital equipment purchased in order to provide each form of investment items that are long term in nature and subject to depreciation. Items such as in Section B6.

Itemize investments by: Form of TRS, Equipment class, Gross book values, Accumulated book values

For equipment used to monitor and supervise call centers that provide multiple company investments, describe how total investments are allocated among the allocation for each service

2) Provide an account of all capitalized expenses associated with software installed on of expenses associated with software installed on proprietary CPE shall be broken down into expenses associated with software installed on CPE required to meet mandatory minimum expenses associated with software installed on CPE above and beyond mandatory minimum down into separate amounts.

sheet. Additional worksheets may be added as needed. To assist
 name that contains the referenced appendix data. Required

	Worksheet/File Name
ions relay services, provide the	
nd between TRS and non-TRS	
ering for IP based TRS for each	
ained	
umbering and emergency call	
l benefits and average number of	
es, and expense amounts for the	
verage number of staff within	

Research and development standards and expenses above and separate amounts.	
es, and expense amounts for the	
Research and development standards and expenses above and separate amounts.	
ow they relate to meeting the	
ge and interexchange carriers if	
tween TRS and non-TRS services. How their compensation has rate Fund supported services,	
subcategory	
subcategory	
verage number of staff within	
es	
Expense amounts for the	

, billing rates and billing units,ries. Include all data that	
ving categories	
re expenses among its	
ware expenses related to minimum standards and software wn into separate amounts.	
another category.	
of TRS. Only include capital office supplies should be listed	
cumulated depreciation, Net	
le TRS services, provide the total he services, and the percent	
f-the-shelf CPE and capitalized o separate amounts. Capitalized im standards and capitalized um standards shall be broken	



TRS Fund Annual Provider Filing

TRS

Estimated Average Bu

Provider Name	<input type="text"/>
Preparer Name	<input type="text"/>
Preparer's Email Address	<input type="text"/>
Preparer's Telephone	<input type="text"/>
Filing Period	<input type="text"/>
Signed By:	
Senior Officer Name	<input type="text"/>
Senior Officer Title	<input type="text"/>

I swear under penalty of perjury that I am _____, _____
the above-named reporting entity and that I have examined the foregoing reports and that all
has been provided and all statements of fact, are true and accurate.

Persons willfully making false statements on this form can be punished by fine or imprisonment
United States Code, 18 U.S.C. §1001.

Signature

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OMB Control Number 3060-0463
Estimated Hours Per Response: 10.0 Hours

_____, an officer of
I requested information

nt under Title 18 of the

Date



TRS Fund Annual Provider Filing

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Estimated Average E

To assist RolkaLoubé in understanding your data, please provide the following information:

Provide a summary of any changes, activities, and/or improvements since the prior year filing upcoming program year, which caused or may cause substantial changes in cost and/or dema

Describe the methodology used to determine the forecasted minutes for the projected years.

Describe any characteristics unique to a particular service or changes in the relay services mar

or that are planned for the
nd data.

ketplace.



TRS Fund Annual Provider Filing IP Based Service Provider Deman

For each IP based service provided by the provider, please supply two years of actual demand an

VRS	Actuals		Projections	
January	0	0	0	0
February	0	0	0	0
March	0	0	0	0
April	0	0	0	0
May	0	0	0	0
June	0	0	0	0
July	0	0	0	0
August	0	0	0	0
September	0	0	0	0
October	0	0	0	0
November	0	0	0	0
December	0	0	0	0
Totals	-	-	-	-

IP CTS CA	Actuals		Projections	
January	0	0	0	0
February	0	0	0	0
March	0	0	0	0
April	0	0	0	0
May	0	0	0	0
June	0	0	0	0
July	0	0	0	0
August	0	0	0	0
September	0	0	0	0
October	0	0	0	0
November	0	0	0	0
December	0	0	0	0
Totals	-	-	-	-

d

d two years of projected demand for the years listed below.

IP Relay	Actuals		Projections	
January	0	0	0	0
February	0	0	0	0
March	0	0	0	0
April	0	0	0	0
May	0	0	0	0
June	0	0	0	0
July	0	0	0	0
August	0	0	0	0
September	0	0	0	0
October	0	0	0	0
November	0	0	0	0
December	0	0	0	0
Totals	-	-	-	-

IP CTS ASR	Actuals		Projections	
January	0	0	0	0
February	0	0	0	0
March	0	0	0	0
April	0	0	0	0
May	0	0	0	0
June	0	0	0	0
July	0	0	0	0
August	0	0	0	0
September	0	0	0	0
October	0	0	0	0
November	0	0	0	0
December	0	0	0	0
Totals	-	-	-	-



TRS Fund Annual Pro VRS Expense and Capital I

For expenses associated with the provisioning of VRS service, provide two years

A. Recurring Fixed/Semi-Variable Expenses

- 1. Rent
- 2. Utilities
- 3. Building Maintenance
- 4. Property Tax (if owned)
- 5. Furniture (if leased)
- 6. Office Equipment (if leased)

Total

B. Recurring Variable Expenses (Direct TRS Operation Expenses)

- 1. Salaries & Benefits - Relay Center: CA/Interpreting Staff
- 2. Salaries & Benefits - Relay Center: Management
- 3. Salaries & Benefits - Relay Center Staff
- 4. Telecommunication Expenses
- 5. Relay Center Expenses

Total

C. Administrative Expenses

- 1. Financial/Accounting
- 2. Legal/Regulatory
- 3 Engineering
- 4. Research and Development
- 5. Operations Support
- 6. Human Resources
- 7. Billing
- 8. Contract Management
- 9. Risk Management

10. Other Corporate Overheads

Total

D. Depreciation Associated With Capital Investment

1. Furniture & Fixtures

2. Telecommunications Equipment

3. Leasehold

4. Software

5. Other Capitalized

Total

E. Other TRS Expenses

1. Marketing/Advertising Expenses

2. Outreach Expenses

3. Subcontractor Expenses excluding License Fees

4. License Fees paid to a third party

5. License Fees paid to an affiliate

6. Software

7. Customer Premise Equipment

8. Other

Total

F. Capital Investments

1. Furniture & Fixtures

2. Telecommunications Equipment

3. Leasehold

4. Software

5. Other Capitalized

Total

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TRS Fund Annual Provider Filer IP Relay Expense and Capital Investment

For expenses associated with the provisioning of IP Relay service, provide two years of actual and

	A
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A. Recurring Fixed/Semi-Variable Expenses

1. Rent	\$	-
2. Utilities	\$	-
3. Building Maintenance	\$	-
4. Property Tax (if owned)	\$	-
5. Furniture (if leased)	\$	-
6. Office Equipment (if leased)	\$	-
Total	\$	-

B. Recurring Variable Expenses (Direct TRS Operation Expenses)

1. Salaries & Benefits - Relay Center: CA/Interpreting Staff	\$	-
2. Salaries & Benefits - Relay Center: Management	\$	-
3. Salaries & Benefits - Relay Center Staff	\$	-
4. Telecommunication Expenses	\$	-
5. Relay Center Expenses	\$	-
Total	\$	-

C. Administrative Expenses

1. Financial/Accounting	\$	-
2. Legal/Regulatory	\$	-
3 Engineering	\$	-
4. Research and Development	\$	-
5. Operations Support	\$	-
6. Human Resources	\$	-
7. Billing	\$	-
8. Contract Management	\$	-
9. Risk Management	\$	-

10. Other Corporate Overheads	\$	-
Total	\$	-

D. Depreciation Associated With Capital Investment

1. Furniture & Fixtures	\$	-
2. Telecommunications Equipment	\$	-
3. Leasehold	\$	-
4. Software	\$	-
5. Other Capitalized	\$	-
Total	\$	-

E. Other TRS Expenses

1. Marketing/Advertising Expenses	\$	-
2. Outreach Expenses	\$	-
3. Subcontractor Expenses excluding License Fees	\$	-
4. License Fees paid to a third party	\$	-
5. License Fees paid to an affiliate	\$	-
6. Software	\$	-
7. Customer Premise Equipment	\$	-
8. Other	\$	-
Total	\$	-

F. Capital Investments

1. Furniture & Fixtures	\$	-
2. Telecommunications Equipment	\$	-
3. Leasehold	\$	-
4. Software	\$	-
5. Other Capitalized	\$	-
Total	\$	-

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TRS Fund Annual Pro IP CTS CA Expense and Capit

For expenses associated with the provisioning of IP CTS service for which captio
category/subcategory.

A. Recurring Fixed/Semi-Variable Expenses

- 1. Rent
- 2. Utilities
- 3. Building Maintenance
- 4. Property Tax (if owned)
- 5. Furniture (if leased)
- 6. Office Equipment (if leased)

Total

B. Recurring Variable Expenses (Direct TRS Operation Expenses)

- 1. Salaries & Benefits - Relay Center: CA/Interpreting Staff
- 2. Salaries & Benefits - Relay Center: Management
- 3. Salaries & Benefits - Relay Center Staff
- 4. Telecommunication Expenses
- 5. Relay Center Expenses

Total

C. Administrative Expenses

- 1. Financial/Accounting
- 2. Legal/Regulatory
- 3 Engineering
- 4. Research and Development
- 5. Operations Support
- 6. Human Resources
- 7. Billing
- 8. Contract Management
- 9. Risk Management

10. Other Corporate Overheads

Total

D. Depreciation Associated With Capital Investment

1. Furniture & Fixtures

2. Telecommunications Equipment

3. Leasehold

4. Software

5. Other Capitalized

Total

E. Other TRS Expenses

1. Marketing/Advertising Expenses

2. Outreach Expenses

3. Subcontractor Expenses excluding License Fees

4. License Fees paid to a third party

5. License Fees paid to an affiliate

6. Software

7. Customer Premise Equipment

8. Other

Total

F. Capital Investments

1. Furniture & Fixtures

2. Telecommunications Equipment

3. Leasehold

4. Software

5. Other Capitalized

Total

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TRS Fund Annual Provisioning IP CTS ASR Expense and Capital

For expenses associated with the provisioning of IP CTS service for which captions are :

A. Recurring Fixed/Semi-Variable Expenses

1. Rent
2. Utilities
3. Building Maintenance
4. Property Tax (if owned)
5. Furniture (if leased)
6. Office Equipment (if leased)

Total

B. Recurring Variable Expenses (Direct TRS Operation Expenses)

1. Salaries & Benefits - Relay Center: CA/Interpreting Staff
2. Salaries & Benefits - Relay Center: Management
3. Salaries & Benefits - Relay Center Staff
4. Telecommunication Expenses
5. Relay Center Expenses

Total

C. Administrative Expenses

1. Financial/Accounting
2. Legal/Regulatory
- 3 Engineering
4. Research and Development
5. Operations Support
6. Human Resources
7. Billing
8. Contract Management
9. Risk Management

10. Other Corporate Overheads

Total

D. Depreciation Associated With Capital Investment

1. Furniture & Fixtures

2. Telecommunications Equipment

3. Leasehold

4. Software

5. Other Capitalized

Total

E. Other TRS Expenses

1. Marketing/Advertising Expenses

2. Outreach Expenses

3. Subcontractor Expenses excluding License Fees

4. License Fees paid to a third party

5. License Fees paid to an affiliate

6. Software

7. Customer Premise Equipment

8. Other

Total

F. Capital Investments

1. Furniture & Fixtures

2. Telecommunications Equipment

3. Leasehold

4. Software

5. Other Capitalized

Total

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TRS Fund Annual Provider Filing Call Assistant Stats

Please provide data listed below for each service for all CAs employed during the year.

VRS

Average Monthly Full Time CAs	<input type="text" value="0"/>
Average Monthly Part Time CAs - On Full Time Equivalent Basis	<input type="text" value="0"/>
Total CA Managers	<input type="text" value="0"/>
Total Non CA Relay Staff	<input type="text" value="0"/>
Total Yearly Number of Available Interpreting Minutes	<input type="text" value="0"/>
Total Yearly Number of Session Minutes	<input type="text" value="0"/>
Total Yearly Number of Conversation Minutes	<input type="text" value="0"/>
Occupancy Percentage	<input type="text" value="0%"/>
Utilization Percentage	<input type="text" value="0%"/>

IP Relay

Average Monthly Full Time CAs	<input type="text" value="0"/>
Average Monthly Part Time CAs - On Full Time Equivalent Basis	<input type="text" value="0"/>
Total CA Managers	<input type="text" value="0"/>
Total Non CA Relay Staff	<input type="text" value="0"/>
Total Yearly Number of Available Interpreting Minutes	<input type="text" value="0"/>
Total Yearly Number of Session Minutes	<input type="text" value="0"/>
Total Yearly Number of Conversation Minutes	<input type="text" value="0"/>
Occupancy Percentage	<input type="text" value="0%"/>
Utilization Percentage	<input type="text" value="0%"/>

IP CTS CA

Average Monthly Full Time CAs	<input type="text" value="0"/>
Average Monthly Part Time CAs - On Full Time Equivalent Basis	<input type="text" value="0"/>
Total CA Managers	<input type="text" value="0"/>
Total Non CA Relay Staff	<input type="text" value="0"/>

Total Yearly Number of Available Interpreting Minutes

0

Total Yearly Number of Session Minutes

0

Total Yearly Number of Conversation Minutes

0

Occupancy Percentage

0%

Utilization Percentage

0%

Actuals			Projections		
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0%	0%	0%

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