



Project Determination

HPCDB Needs Assessments

Project ID: 0900f3eb81d2cbc5
Accession #: NCHHSTP-PCCT-4/30/21-12e81
Project Contact: Neal Carnes
Organization: OS/OS/OSI
Status: Pending Regulatory Clearance
Intended Use: Project Determination
Estimated Start Date: 12/01/21
Estimated Completion Date: 12/01/26
CDC/ATSDR HRPO/IRB Protocol#:
OMB Control#:

Description

Priority

Standard

Date Needed

05/31/21

Determination Start Date

05/17/21

Description

This Project Determination request is to allow the HIV Prevention Capacity Development Branch to conduct non-research, public health program management, needs assessments for training and technical evaluation among directly funded community-based organizations and health departments. This request will require PRA review.

IMS/CIO/Epi-Aid/Chemical Exposure Submission

No

IMS Activation Name

Not selected

Select the primary priority of the project

Not selected

Select the secondary priority(s) of the project

Not selected

Select the task force associated with the response

Not selected

CIO Emergency Response Name

Not selected

Epi-Aid Name

Not selected

Assessment of Chemical Exposure Name

Not selected

Goals/Purpose

The goal of this project is to assess the training and technical assistance needs of DHP directly funded community-based organizations and health departments. The purpose is to collect training and technical assistance needs in a convenient and easily accessed manner to assist funded agencies to meet their program goals throughout the duration of their funding.

Objective

The objective of the Training and Technical Assistance Needs Assessments is to understand then meet the specific trainings and technical assistance needs directly funded community-based organizations and health departments have as they implement the HIV prevention, care and treatment, and surveillance programs they are funded to provide to their affected communities. This objective is critical for the United States to meet the goals set forth in the Ending the HIV Epidemic Initiative in the US (EHE). This initiative seeks to reduce new HIV infections by 90% by 2030. To meet this goal, directly funded community-based organizations and health departments must stand up a host of programs and interventions that may require staff training and technical assistance to implement, and modify during the course of their funding. The HPCDB Needs Assessment will allow the branch to conveniently and readily assess these needs, then act upon them in a timely manner.

Does this project include interventions, services, or policy change work aimed at improving the health of groups who have been excluded or marginalized and/or decreasing disparities?

Yes

Project does not incorporate elements of health equity science

Not selected

Measuring Disparities

Not selected

Studying Social Determinants of Health (SDOH)

Not selected

Assessing Impact

Not selected

Methods to Improve Health Equity Research and Practice

Yes

Other

Not selected

Activities or Tasks

Programmatic Work

Target Population to be Included/Represented

Other-Health department and community-based organization staff working with target (focus) populations

Tags/Keywords

Needs Assessment

CDC's Role

CDC is the sole institution conducting activity

Method Categories

Needs Assessment

Methods

Through a structure needs assessment instrument, CDC staff will ask directly funded community based organizations and health department staff to report their training and technical assistance needs to help in meeting their funded program goals and objectives.

Collection of Info, Data, or Bio specimens

Information on trainings and technical assistance needs of directly funded agencies will be collected through a structured instrument posted on the capacity building assistance tracking system, accessible only to DHP funded agencies and CDC staff and contractors.

Expected Use of Findings/Results and their impact

Resulting needs assessment data will be analyzed to efficiently structure and implement training and technical assistance to meet directly funded community-based organization and health department needs.

Could Individuals potentially be identified based on Information Collected?

No

Will PII be captured (including coded data)?

No

Does CDC have access to the Identifiers (including coded data)?

No

Is an assurance of confidentiality in place or planned?

No

Is a certificate of confidentiality in place or planned?

No

Is there a formal written agreement prohibiting the release of identifiers?

No

Funding

Funding Type	Funding Title	Funding #	Original Fiscal Year	# of Years of Award	Budget Amount
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HSC Review

HSC Attributes

Other - Public Health Program Activity (Needs Assessment)

Yes

Regulation and Policy

Do you anticipate this project will be submitted to the IRB office

No

Institutions

Institution	FWA #	FWA Exp. Date	IRB Title	IRB Exp. Date	Funding #
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Staff

Staff Member	SIQT Exp. Date	Citi Biomedical Exp. Date	Citi Social and Behavioral Exp. Date	Citi Good Clinical Exp. Date	Staff Role	Email	Phone #	Organization/Institution
Neal Carnes	02/28/2023		09/25/2021		Program Lead	mwi2@cdc.gov	404-718-5379	PREVENTION AND CLINICAL CARE

Staff								
Staff Member	SIQT Exp. Date	Citi Biomedical Exp. Date	Citi Social and Behavioral Exp. Date	Citi Good Clinical Exp. Date	Staff Role	Email	Phone #	Organization/Institution
								TEAM

DMP	
Proposed Data Collection Start Date	12/01/21
Proposed Data Collection End Date	12/01/26
Proposed Public Access Level	Restricted
Data Use Type	Other- CDC funded Capacity Building Assistance Provider Agencies may request access
Data Use Type Data Use Type URL	
Data Use Contact	mwi2@cdc.gov
Public Access justification	The Needs Assessment data will not be useful to the general public, yet particular data may be useful to directly funded capacity building assistance provider agencies (funded currently under PS19-1904) in a restricted way. Any data shared will be at the agency level, thus will not involve personally identifiable or protected information .
How Access Will Be Provided for Data	Access will not be provided to raw data; directly funded capacity building assistance provider agencies may be granted access to agency-level and aggregate data in order for these agencies to meet the reported training and technical assistance needs submitted by the community based organizations and health departments.
Plans for archival and long-term preservation of the data	All needs assessment data will be stored in the CDC sponsored capacity building assistance tracking system (CTS) and any resulting reports will be stored on the CDC OneDrive, behind the CDC firewall.

Spatiality (Geographic Location)		
Country	State/Province	County/Region
United States		

Determinations

Determination	Justification	Completed	Entered By & Role
HSC: Does NOT Require HRPO Review	Not Research / Other <i>45 CFR 46.102(l)</i> Other - Public Health Program Activity (Needs Assessment)	05/07/21	Dodson_Janella R. (jhd7) CIO HSC
PRA: PRA Applies		05/17/21	Bonds_Constance (akj8) CTR OMB/PRA Coordinator