

NCI/Office of Communications and Public Liaison

APPENDIX 1D

SMOKING CALL BACK TASK

Smoking Call Back Task

NCI Call Back Workspace:

OMB # 0925-0208

Expiration date 2/28/2022

The screenshot displays the NCI Call Back Workspace application. The interface includes a top menu bar with options like Home, Insert Field, Insert Control, Design, and Rules. Below the menu is a toolbar with various icons for text formatting and layout. The main area contains several form fields and sections:

- Form Fields:** Inquiry, Has Quit, Plan/Use Medication, No, why?, Other Reason, Call Back Number, Call Back Attempt, Call Back Status, Why Refusal?, Time Zone, Call Back (Client's Time), and Call Back (Pacific Time).
- Time Zone Instructions:** A series of red text instructions for different time zones: Atlantic TZ calls must be scheduled between 9AM and 830PM Atlantic Time; Eastern TZ calls must be scheduled between 9AM and 830PM Eastern Time; Central TZ calls must be scheduled between 8AM and 730PM Central Time; Mountain TZ calls must be scheduled between 7AM and 630PM Mountain Time; Pacific TZ calls must be scheduled between 6AM and 530PM Pacific Time; Alaska TZ calls must be scheduled between 5AM and 430PM Alaska Time; Hawaii TZ calls must be scheduled between 4AM and 330PM Hawaii Time.
- Call Back Notes Section:** A section with tabs for Call Back Notes, Contact Details, CT CB 1, CT CB 2, and SMS Activity. It includes an Add button and a list view with columns for View, All, and Sort Date - Descending.

At the bottom of the application window, there is a footer containing the following information:

- Form approved: OMB No. 0925-0208
- Expiry Date: 02/28/2022
- Public reporting burden: Public reporting burden for this collection of information is estimated to average 4 minute per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection information. An agency may not conduct or sponsor, and a person is not required to respond to, a collection of information unless it displays a currently valid OMB control number. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing burden, to: NIH, Project Clearance Branch, 6705 Rockledge Drive, MSC 7974, Bethesda, MD 20892-7974, ATTN: PRA (0925-0208)
- Logged in as: Adrianna Gutierrez