

**Request for Approval under the “Conference, Meeting, Workshop, and Poster Session Registration
Generic Clearance (OD)”
(OMB#: 0925-0740 Exp Date: 07/31/2022)**

TITLE OF INFORMATION COLLECTION:

The 9th Annual Global Cancer Research Symposium (NCI)

PURPOSE:

The 9th Annual Symposium on Global Cancer Research will be held virtually between March 1 and 11, 2021, as a satellite meeting to the 12th Annual [Consortium of Universities for Global Health](#) (CUGH) Global Health Conference (March 12th to March 14th, 2021). The Symposium is organized through a collaboration with the National Cancer Institute Center for Global Health, CUGH, Dan L. Duncan Comprehensive Cancer Center at Baylor College of Medicine, Sidney Kimmel Comprehensive Cancer Center at Johns Hopkins University, University of Maryland Marlene and Stewart Greenebaum Comprehensive Cancer Center, University of Texas MD Anderson Cancer Center, the American Society of Clinical Oncology (ASCO), and the American Association for Cancer Research (AACR). The objectives of this virtual Symposium are to: (1) provide a venue for the global oncology research community to exchange information to identify potential areas for collaboration; (2) develop a set of strategic priorities for advancing the field of global oncology in both low and high resource settings - with a focus on topics such as research priorities to address the full spectrum of cancer disparities, training needs, mentorship and capacity building, institutional leadership, and access to resources (infrastructure, human, financial); and (3) share initiatives that are reducing the burden of cancer in low resource settings.

DESCRIPTION OF RESPONDENTS:

NIH Scientists, NIH-funded Researchers, PIs, NCI Designated Cancer Centers, academic institutions, students, and researchers from low- and middle-income countries.

TYPE OF COLLECTION: (Check one)

Abstract
 Registration Form

Application
 Other: _____

CERTIFICATION:

I certify the following to be true:

1. The collection is voluntary.
2. The collection is low-burden for respondents and low-cost for the Federal Government.
3. The collection is non-controversial and does not raise issues of concern to other federal agencies.

Name: Mishka Cira

To assist review, please provide answers to the following question:

Personally Identifiable Information:

1. Is personally identifiable information (PII) collected? Yes No
2. If Yes, is the information that will be collected included in records that are subject to the Privacy Act of 1974? Yes No

Gifts or Payments:

Is an incentive (e.g., money or reimbursement of expenses, token of appreciation) provided to participants? Yes No

Amount: _____

Explanation for incentive: (include number of visits, etc)

ESTIMATED BURDEN HOURS and COSTS

Form Name	Category of Respondent	No. of Respondents	No. of Responses per Respondent	Time per Response (in hours)	Total Burden Hours
Registration	Individuals	300	1	5/60	25
Abstract	Individuals	150	1	20/60	50
Totals			450		75

Category of Respondent	Total Burden Hours	Hourly Wage Rate*	Total Burden Cost
Individuals	75	\$46.95	\$3,521.25
Total			\$3,521.25

*Source of the mean Hourly Wage Rate is provided by the Bureau of Labor Statistics, Occupation title "Medical Scientists" 19-1040, https://www.bls.gov/oes/2019/May/oes_nat.htm#00-0000.

FEDERAL COST: The estimated annual cost to the Federal government is **\$25,344.70**

Staff	Grade/Step	Salary**	% of Effort	Fringe (if applicable)	Total Cost to Gov't
Federal Oversight					
Program Director	14/4	\$133,447	10%		\$13,344.70
Contractor Cost					\$8,000
Travel					
Other Cost (Venue, AV)					\$4,000
Total					\$25,344.70

**The salary in the table above is cited from <https://www.opm.gov/policy-data-oversight/pay-leave/salaries-wages/salary-tables/20Tables/html/DCB.aspx>

If you are conducting a focus group, survey, or plan to employ statistical methods, please provide answers to the following questions:

The selection of your targeted respondents

Do you have a customer list or something similar that defines the universe of potential respondents and do you have a sampling plan for selecting from this universe? Yes No

If the answer is yes, please provide a description of both below (or attach the sampling plan)? If the answer is no, please provide a description of how you plan to identify your potential group of respondents and how you will select them?

This meeting will be advertised through NIH/NCI Center for Global Health listservs, social media, and scientific steering committee members.

Administration of the Instrument

How will you collect the information? (Check all that apply)

- Web-based or other forms of Social Media
- Telephone
- In-person
- Mail
- Survey Form
- Chart Abstraction
- Other, Explain

Will interviewers, facilitators, or research coordinators be used? Yes No

Please make sure that all instruments, instructions, and scripts are submitted with the request.