

**Request for Approval under the Generic Clearance for the “Conference,
Meeting, Workshop, and Poster Session Registration Generic Clearance (OD)”
(OMB#: 0925-0740 Exp Date: 7/31/2022)**

TITLE OF INFORMATION COLLECTION: 21st Innovative Molecular Analysis Technologies (IMAT) Principal Investigators meeting

PURPOSE:

The National Cancer Institute (NCI) Innovative Molecular Analysis Technologies (IMAT) hosts this 21st National Cancer Institute’s Innovative Molecular Analysis Technologies (IMAT) Principal Investigators Meeting to address two important aims of the IMAT program: Provide NCI program staff a chance to interact directly with PIs and receive an update on progress to date of supported research and Present opportunities for interactions and exchanges of ideas among meeting participants, which is critical to sparking potentially transformative project collaborations, receiving critical feedback and guidance from the community, and fostering dissemination of the exciting technologies emerging from IMAT-supported researchers.

DESCRIPTION OF RESPONDENTS:

Scientists, Researchers, PIs, postdocs and academic

TYPE OF COLLECTION: (Check one)

Abstract

Application

Registration Form

Other: _____

CERTIFICATION:

I certify the following to be true:

1. The collection is voluntary.
2. The collection is low burden for respondents and low-cost for the Federal Government.
3. The collection is non-controversial and does not raise issues of concern to other federal agencies.

Name: Tony Dickherber

To assist review, please provide answers to the following question:

Personally Identifiable Information:

1. Is personally identifiable information (PII) collected? [X] Yes [] No
2. If Yes, is the information that will be collected included in records that are subject to the Privacy Act of 1974? [X] Yes [] No

Gifts or Payments:

Is an incentive (e.g., money or reimbursement of expenses, token of appreciation) provided to participants? [] Yes [X] No

Amount: _____

Explanation for incentive: (include number of visits, etc.)

ESTIMATED BURDEN HOURS and COSTS

Category of Respondent	No. of Respondents	No. of Responses per Respondent	Time per Response (in hours)	Total Burden Hours
Private sector	500	1	5/60	42
Totals		500		42

Category of Respondent	Total Burden Hours	Hourly Wage Rate*	Total Burden Cost
Private sector	42	\$ 46.95	\$ 1,971.90
Total			\$ 1,971.90

*Source of the mean Hourly Wage Rate is provided by the Bureau of Labor Statistics, Occupation title "Medical Scientists" 19-1040, https://www.bls.gov/oes/2019/May/oes_nat.htm#00-0000.

FEDERAL COST: The estimated annual cost to the Federal government is \$7,624.73

Staff	Grade/Step	Salary**	% of Effort	Fringe (if applicable)	Total Cost to Gov't
Federal Oversight					
Program Director	14/5	\$137,491	2%		\$2,749.82
Program Director	14/5	\$137,491	1%		\$1,374.91
Contractor Cost					\$3,500.00
Travel					\$0
Other Cost					\$0
Total					\$7,624.73

**The salary in the table above is cited from <https://www.opm.gov/policy-data-oversight/pay-leave/salaries-wages/salary-tables/20Tables/html/DCB.aspx>

If you are conducting a focus group, survey, or plan to employ statistical methods, please provide answers to the following questions:

The selection of your targeted respondents

Do you have a customer list or something similar that defines the universe of potential respondents and do you have a sampling plan for selecting from this universe?

Yes No

If the answer is yes, please provide a description of both below (or attach the sampling plan)?
If the answer is no, please provide a description of how you plan to identify your potential group of respondents and how you will select them?

This conference will be advertised through Epidemiology & Genomics Research Program listserv.

Administration of the Instrument

How will you collect the information? (Check all that apply)

Web-based or other forms of Social Media

Telephone

In-person

Mail

Survey Form

Chart Abstraction

Other, Explain

Will interviewers, facilitators, or research coordinators be used? Yes No

Please make sure that all instruments, instructions, and scripts are submitted with the request.