

**Request for Approval under the Generic Clearance for the “Conference, Meeting, Workshop, and Poster Session Registration Generic Clearance (OD)” (OMB#: 0925-0740, Expiration Date: 07/31/2022)**

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**TITLE OF INFORMATION COLLECTION:** Quantitative Imaging Network Virtual Annual Meeting

**PURPOSE:** As the [QIN](#) moves towards achieving its goals of developing, optimizing and validating quantitative imaging (QI) software tools and methods for prediction and/or measurement of response to cancer therapies, the 2021 QIN virtual meeting is focused on validation of quantitative imaging software tools and methods in the clinical settings. The annual meeting will provide an opportunity for members of the network which include, Principal Investigators and their multidisciplinary teams comprising of oncologists, clinical and basic imaging scientists, and industrial partners, to meet and discuss their research endeavors and showcase research findings through presentations.

**DESCRIPTION OF RESPONDENTS:**

The targeted group for the meeting (and collection of name and email address) include Principal Investigators supported by NCI, and their multidisciplinary teams comprising of oncologists, clinical and basic imaging scientists, and industrial partners. Other respondents are expected to be from academic, research or government institutions as well as from Industry associated and interested in the area of in-vivo imaging and quantitative imaging.

**TYPE OF COLLECTION:** (Check all that apply)

Abstract  Application  
 Registration Form  Other: \_\_\_\_\_

**CERTIFICATION:**

I certify the following to be true:

1. The collection is voluntary.
2. The collection is low-burden for respondents and low-cost for the Federal Government.
3. The collection is non-controversial and does not raise issues of concern to other federal agencies.

Name: Pushpa Tandon. Ph.D.  
Program Director, Cancer Imaging Program, NCI

**To assist review, please provide answers to the following question:**

**Personally Identifiable Information:**

1. Is personally identifiable information (PII) collected?  Yes  No
2. If Yes, is the information that will be collected included in records that are subject to the Privacy Act of 1974?  Yes  No

**Gifts or Payments:**

Is an incentive (e.g., money or reimbursement of expenses, token of appreciation) provided to participants?  Yes  No (this is a virtual meeting)

Amount: \_\_\_\_\_

Explanation for incentive: (include number of visits, etc)

**ESTIMATED BURDEN HOURS and COSTS**

Category of Respondent	No. of Respondents	No. of Responses per Respondent	Time per Response (in hours)	Total Burden Hours
Individuals	200	1	10/60	33
<b>Totals</b>		<b>200</b>		<b>33</b>

Category of Respondent	Total Burden Hours	Hourly Wage Rate*	Total Burden Cost
Individuals	33	\$46.95	\$1,549.35
<b>Total</b>			<b>\$1,549.35</b>

\*Source of the mean Hourly Wage Rate is provided by the Bureau of Labor Statistics, Occupation title "Medical Scientists" 19-1040, [https://www.bls.gov/oes/2019/May/oes\\_nat.htm#00-0000](https://www.bls.gov/oes/2019/May/oes_nat.htm#00-0000).

**FEDERAL COST:** The estimated annual cost to the Federal government is \$2,328.18.

Staff	Grade/Step	Salary**	% of Effort	Fringe (if applicable)	Total Cost to Gov't
<b>Federal Oversight</b>					
Program Director	14/5	\$132,818	1%		\$1,328.18
<b>Contractor Cost</b>					\$1,000.00
Travel					\$0
Other Cost					\$0
<b>Total</b>					<b>\$2,328.18</b>

\*\*The salary in the table above is cited from <https://www.opm.gov/policy-data-oversight/pay-leave/salaries-wages/salary-tables/20Tables/html/DCB.aspx>

**The selection of your targeted respondents**

1. Do you have a customer list or something similar that defines the universe of potential respondents and do you have a sampling plan for selecting from this universe?  
 Yes       No

If the answer is yes, please provide a description of both below (or attach the sampling plan)? If the answer is no, please provide a description of how you plan to identify your potential group of respondents and how you will select them?

This meeting is advertised through NIH/NCI and NCI Frederick listservs, individual labs and committee members.

### **Administration of the Instrument**

How will you collect the information? (Check all that apply)

- Web-based or other forms of Social Media
- Telephone
- In-person
- Mail
- Survey Form
- Chart Abstraction
- Other, Explain

Will interviewers, facilitators, or research coordinators be used?  Yes  No

**Please make sure that all instruments, instructions, and scripts are submitted with the request.**